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AGQ-4194, AGQ-4202



OFFICE OF BOARD OF TRUSTEES

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SF
C76
#1
1/24/02

NOTICE REGULAR MEETINGS OF THE BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: CONFERENCE ROOM 203, 2nd FLOOR
SOUTH EAST CAMPUS
1800 OAKDALE AVENUE, SAN FRANCISCO

DATE: THURSDAY, January 24, 2002

TIME: 5:00 PM

DOCUMENTS DEPT.

This meeting is normally devoted to Closed Session Topics.

JAN 22 2002

LOCATION: COMMUNITY ROOM
SOUTH EAST CAMPUS
1800 OAKDALE AVENUE, SAN FRANCISCO

SAN FRANCISCO
PUBLIC LIBRARY

DATE: THURSDAY, January 24, 2002

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

01-22-02P02:40 RCVD

SPECIFIC TIMES SUBJECT TO CHANGE.

Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly schedule meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolution are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

No oral presentation shall include charges or complaints against any employee, of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on Non-agenda items or unless otherwise required by law.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF BOARD OF TRUSTEES

50 PHELAN AVENUE BOX E200 • SAN FRANCISCO, CA 94112 • 415 239.3303 • FAX 415 239.3918

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES OF

THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

SOUTH EAST CAMPUS
CONFERENCE ROOM 203, 2ND FLOOR
1800 Oakdale Avenue
San Francisco
THURSDAY, January 24, 2002
5:00 P.M.

DOCUMENTS DEPT.

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I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	324 Havelock Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Eugene Moggia
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (G.C. 54956.9(a))

Name of case: Admond Construction co. v. SFCCD
San Francisco Superior Court Case #316923

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – 2 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – 1 case

D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District**

City College of San Francisco

**SOUTH EAST CAMPUS
COMMUNITY ROOM
1800 Oakdale Avenue
San Francisco**

Thursday, January 24, 2002

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – December 20, 2001
- VI. Election of Officers of the Board
- V. Adoption of Resolutions Agenda
- VI. Approval of Consent Agenda Items as Listed
- VII. Special Presentations
 - Update on the South East Campus – Veronica Hunnicutt,
Dean of SouthEast campus
 - Update on Enrollment – Don Griffin, Vice Chancellor of
Student Development
- VIII. Monthly Financial Report – James Kendrix & Peter Goldstein
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate - Ophelia Clark, President
 - Associated Students - Rick Cantora, President

- XI. Board of Trustees' Report
- XII. Chancellor and Staff Reports
- XIII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak
- XV. Adjournment

FINANCE

GENERAL FUND

- B1 - Reviewing and Accepting the 2000-01 Annual Audit
- B2 - Stewart Barnes LLP – Washington-based Government and Public Affairs Firm

CAPITAL OUTLAY

- B3 - Authorization be hereby given to contract
with: Inspection Services, Inc.; RES Engineers, Inc.; Testing Engineers, Inc.; Applied Materials & Engineering, Inc.; MWH – Montgomery Watson Harza; CTS; Schonberg/Consolidated (back-up); Coverall Engineering & Co., Inc. (back-up) for Special Inspection & Testing services to the District for the 1997 Proposition A Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program, and as well as special Grant programs funded projects, as they become available for each individual/firm, for up to three years *c
- B4 - Authorization be hereby given to contract
with: Ram M. Kirpalani; Inspection Services, Inc.; Linas Stempuzis; William Koenig; Steven Ferrara; and Martin Scott, for Inspector of Record services to the District for the 1997 Proposition A Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program, and as well as special Grant programs funded projects, as they become available for each individual/firm, for up to three years *c
- B5 - Authorization be hereby given to
contract with Blomquist Consultancy, LLC for special services and advice to provide the District with Project Planning Management Services For The 2001 Proposition "A" Bond Capital Improvement *c

Program for a six (6) month period from January 25, 2002 thru June 30, 2002 for total fee not to exceed \$75,000, with an option for an additional six months at the same cost.

- B6 - Authorization for FOUR (4) *c
Contract Modification(s) totaling \$54,236.21 for Special Services Contract(s) and Construction Contract(s), and one (1) Special Services Contract Amendment

GRANTS/ CONTRACTS

- B7 - Authorization be hereby given to *c
conduct excursions to Madrid, Spain for Spring 2003, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students

- B8 - Authorization is hereby given to *c
enter into an agreement with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit courses needed for licensing child care personnel. Each student shall receive \$60 per course including reimbursement for books for courses taken during the period of August 20, 2001 through July 31, 2002. Total funding is not to exceed \$27,500. The money from the State has just been released

- B9 - Authorization to amend five (5) resolutions *c
as indicated in the table below

- B10 - Authorization be hereby given for approval *c
to contract with Graham Charles, to provide special services for the Bio-Link Center at City College of San Francisco for the time period of February 1, 2002 through May 31, 2002, in the amount not to exceed \$19,963

- B11 - Authorization be and is hereby given *c
for approval to contract with Occidental College for conference costs for the California Early Childhood Mentor Program for the period June 6 through June 8, 2002, not to exceed \$16,000

EQUIPMENT, SUPPLIES & SERVICES

- C1 - Procurement of equipment, supplies, services *c
etc., less than \$3,000

- C2 - Procurement of equipment, supplies, services, etc., *c
\$3,000 or more

HUMAN RESOURCES

- | | | |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| G1-11 - | Academic Employees, Credit Program,
District Funded | *c |
| H1-2 - | Academic Employees, Credit Program,
Categorically Funded | *c |
| L1 - | Amending employment contract for the purpose
of (a) purchasing tax sheltered annuities, (b) contributing to tax
sheltered custodial accounts, for those employees requesting such
purchases or contributions, and (c) termination of the amendment
to employment contract | *c |
| N1 - | Academic Employees Community Services Classes | *c |

SPECIAL

- | | | |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| S1 - | Approval of new courses recommended
by the College Curriculum Committee (09/12/01 – 12/05/01). | |
| S2 - | The Board of Trustees of the San Francisco Community College
District hereby approves the recommended Annual Plan | |
| S3 - | A Resolution of the Board of Trustees of the San Francisco
Community College District (SFCCD) Certifying to the Board of
Supervisors of the City and County of San Francisco All
Proceedings In the November 6, 2001 District Bond Election;
Declaring Passage of Proposition A in such Election For the
Issuance of SFCCD General Obligation Bonds; Directing that an
Entry of the Fact of Such Passage be Made in the Minutes of the
Board Meeting; Directing the Chancellor as Secretary of the Board
to Deliver Appropriate Notices to the Board of Supervisors of the
City and County of San Francisco and to the SFUSD
Superintendent of Schools; and Authorizing the Chancellor to Take
Steps to Recommend Members to an Independent Citizens'
Oversight Committee | |

Information only

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

**Next Board Meeting Date: February 28, 2001
Chinatown/North Beach Campus
940 Filbert Street
San Francisco**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239 3000

Date: January 24, 2002

B1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

**Subject: GENERAL FUND
Reviewing and Accepting the 2000-01 Annual Audit
(Resolution No. 020124-B1)**

BACKGROUND INFORMATION:

Education Code Section 84040 reads in part as follows: "(b) The governing board of each community college district shall provide for an annual audit of all funds, books and accounts of the district in accordance with regulations of the board of governors."

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

The auditors have now completed their examination and the results are contained in "San Francisco Community College District, Auditor's Report for the year ended June 30, 2001". A copy has been sent to each member of the Board of Trustees and a copy has been filed with the Secretary of the Board of Trustees.

Title 5, California Code of Regulations, Section 59104 requires each community college district governing board to review the annual audit at a public meeting.

RECOMMENDATION:

RESOLVED: That the annual audit of the SFCCD for the Fiscal Year 2000-01, as reported in the "San Francisco Community College District, Auditor's Report" a copy of which has been sent to each Board of Trustee member and also filed with the Secretary of the Board of Trustees, is hereby reviewed and accepted, and

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BOARD OF TRUSTEES

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FURTHER BE IT RESOLVED: That pursuant to Section 13e of the U.S. Office of Management and Budget Circular A-128, a copy of the San Francisco Community College District Auditor's Report for the year ended June 30, 2001 shall be available for public inspection at the SFCCD, District Business Office, 33 Gough Street, San Francisco, California and the City College of San Francisco Library, 50 Phelan Avenue, San Francisco, California.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002

B2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

**Stewart Barnes LLP – Washington-based
Government and Public Affairs Firm
(Resolution No. 020124-S4)**

SUMMARY:

Consistent with my previous correspondence and understanding, the District has severed its contract relationship with the Washington-based governmental relationship firm of Cassidy and Associates. The firm of Stewart Barnes LLP, has been providing us with "pro-bono" services and played a very significant and supportive role in helping us receive a special \$800,000 earmark request for the **National Articulation and Transfer Network (NATN)**. Stewart Barnes LLP continues to help us achieve the added objective of getting included in the President Bush/Administration's FY2003 Budget Request to Congress at the level of \$3-\$5 million each year for the next 3 years to support the continued development of the NATN project and has been doing a great job and is producing results. I am recommending that we contract with Stewart Barnes LLP for \$96,000 per year, which is approximately 50% of what we were paying the Cassidy firm.

I am enclosing some specific background information about the firm, including a brief summary of the background of the two principals. Former Secretary of Labor, Ms. Alexis Herman, is also an associate of the firm, and with the shift occurring in the Senate, her presence could prove to be a real asset as we move forward on finding special funds for the District to support key initiatives related to education and workforce development.

As we move into the future and try to close the gap between available dollars from the state and special needs to support enhancements to our facilities, programs, and services, we continue to need assistance to help the College at the federal level. Some specific projects that I see benefiting from this relationship, and would appear to be potentially eligible for support from a variety of federal programs are as follows:

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

01/24/02 – B2 page 1

1. Joint Center for Higher Education. Classroom laboratory building jointly developed by CCSF/SFSU to expand programs in areas of Teacher Preparation; Child/Early Childhood Development and Health Care Technology;
2. Our National Articulation and Transfer Network (NATN) efforts;
3. Follow-up support to fund recommendations of Enhanced Self-Study;
4. Support to help underwrite cost of Technology Upgrade for the District, including funding of Interactive Telecommunications System interconnecting all campuses to support distance/on-line education;
5. Special Services for students, including the Learning Disabled;
6. Special Housing Project support for teaching faculty and students.

RECOMMENDATION:

RESOLVED: The District is working to close the gap between available dollars from the state and special needs to support overall enhancement of our facilities, programs, and services; therefore

FURTHER BE IT RESOLVED, that the San Francisco Community College District will contract with the firm of Stewart Barnes LLP for a two-year period at \$96K per year with the option to renew for an additional one year, based upon an assessment of progress/outcomes for year one (1); and

FURTHER BE IT RESOLVED, that the Chancellor is authorized to sever the contract if Stewart Barnes LLP does not provide for the appropriate level of return on the District's investment.

STEWART BARNES LLP

A Government and Public Affairs Firm

An Introduction

STEWART BARNES LLP is a Washington-based government and public affairs firm with a west coast office in Sacramento, California. We create a cohesive, trusting relationship with our clients in an effort to develop effective legislative management and public affairs strategies. Our philosophy begins with defining the major challenges facing our clients then crafting an aggressive, yet methodical strategy and finally, systematically implementing that strategy to achieve results.

STEWART BARNES LLP, through its senior management and advisors, provides its clients with more than 40 years of legislative, government and public affairs expertise. The partners and directors in the firm have advised two former U.S. Presidents, senior Members of the U.S. House of Representatives and the U.S. Senate, Cabinet Secretaries, Mayors and executives of Fortune 500 corporations. Whether it's gaining a better understanding of the effect of certain legislation, working within the appropriations process to develop federal partnerships, maneuvering the federal bureaucracy for the purposes of regulatory relaxation, or developing strategies that positively define your company and shape its image, Stewart Barnes can deliver.

What We Offer

At Stewart Barnes, we understand the marriage between business, government and the media. Each of our senior managers has extensive, hands-on experience in these areas and is well-equipped to offer strategic advice and counsel to your organization and then effectively implement a mutually derived plan of action. Below are representative examples of our services:

GOVERNMENT AFFAIRS

- Legislative issue tracking and management
- Comprehensive appropriations and budget services
- Coordinate bi-partisan House and Senate Caucus issue briefings
- Provide pertinent materials for Committee testimony
- Represent clients before the White House and other federal agencies

PUBLIC AND MEDIA AFFAIRS

- Advice and counsel on building strategic alliances and community partners
 - Promote the client's equal employment and supplier diversity policies
 - Draft and distribute press materials to news outlets
 - Place articles in industry specific and specialty press publications
 - Assist small and mid-sized companies in seeking business development opportunities by expanding their marketing and public affairs efforts
 - Promote client services and products to the federal government and general public
-

As a Partner, Mr. Stewart brings more than a decade of public policy, government and public affairs experience to the firm. His portfolio includes various clients in areas such as international and domestic telecommunications, trade, energy, labor/employment and transportation. He has developed a unique national network that has afforded him the opportunity to incorporate his experience into effective representation for his corporate and non-profit clients.

Prior to forming Stewart Barnes, Mr. Stewart was a principal in the bi-partisan government affairs firm Capitol Coalitions, Inc., where he managed the firm's healthcare, business development, strategic consulting and public affairs practices.

His legislative experience includes serving as Chief of Staff to United States Representative Harold Ford, Jr. (D-TN). He was primarily responsible for managing the Congressman's day-to-day legislative and political operations, which included negotiating the Congressman's role in key legislative strategy with Democratic House Leadership.

Before joining Representative Ford's staff, Mr. Stewart served in the Clinton Administration as a Special Assistant to U.S. Labor Secretary Alexis M. Herman. At the Labor Department, he advised the Secretary on key political and legislative issues and served as the Secretary's liaison to Members of Congress, big-city mayors and various other state and local elected officials.

Mr. Stewart came to Washington from Los Angeles, California, where he worked for the Service Employees International Union (SEIU), the nation's second largest organized labor union. While at SEIU, he worked with local union members to draft and implement grassroots lobbying strategies targeting local, state and federal elected officials. He was recruited as Director of Corporate Communications for the Los Angeles-based government and public affairs firm of Collins and Associates. At Collins, he was the principal in charge of developing legislative policy positions and overseeing corporate client communications and outreach.

As a native of Houston, and one-time resident of Los Angeles, Mr. Stewart maintains a close relationship with Members of the Tennessee, California and Texas Congressional Delegations. He is a graduate of Prairie View A&M University (Texas), with dual degrees in Political Science and Geography.

He appears regularly as a Democratic Strategist on the syndicated television network America's Voice and was recently featured in the September 2000 issues of *Black Enterprise* and *NV* (New Visions in Business) Magazines. He can also be found as one of the "6 Power Brokers to Watch" in the November 2000 issue of *CODE - Style Magazine for Men of Color*.

Mr. Barnes concentrates his public policy services in the areas of health care, telecommunications, information technology, and related budgetary matters. He regularly advises health care providers, payers, and technology manufacturers and vendors on public policy issues. Prior to forming Stewart Barnes LLP, Mr. Barnes was a Vice President at Cassidy & Associates, the largest government relations firm in Washington, D.C., where he served as a co-director of the company's Technology Practice Group.

Mr. Barnes' public affairs work in Washington, D.C. has included providing services on issues within the jurisdiction of the Senate and House Budget, Appropriations, Armed Services, Commerce, and Judiciary committees, the Senate Finance, Special Aging, and Special Y2K committees, and the House Ways and Means committee. As a result, he has developed a diverse array of contacts and acquaintances throughout the Congress and Executive Branch.

Mr. Barnes has prepared several papers on the subject of telemedicine and distance education including a 1997 White Paper entitled *Louisiana's Future: Telemedicine and Distance Learning*, which was prepared at the request of the Honorable W.J. "Billy" Tauzin, Chairman of the Commerce Committee in the United States House of Representatives.

Mr. Barnes is a native of Louisiana and holds a B.A. (1989) from Louisiana State University and a J.D. (1993) from the LSU Law Center where he served as a member of the *Louisiana Law Review*. In addition to other law school honors, he received the American Jurisprudence Award for Federal Courts (highest grade in class). Mr. Barnes' professional memberships include the Texas and Louisiana Bar Associations. Mr. Barnes is an inductee of the LSU Law Center Hall of Fame, an honorary insurance commissioner for the State of Louisiana, a former Louisiana Democratic Party patron, and is a former member in good standing of the Dean Henry George McMahon Chapter of the American Inns of Court. He is a member of the New Democrat Network, the political action arm and fund raising component of the New Democrat movement, founded by Senators John Breaux and Joseph Lieberman.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award contracts for -
Special Inspection & Testing Services: Inspection
Services, Inc.; RES Engineers, Inc.; Testing Engineers,
Inc.; Applied Materials & Engineering, Inc.; MWH -
Montgomery Watson Harza; Construction Testing
Services (CTS); Schonberg/Consolidated; Coverall
Engineering & Co., Inc.,
(Resolution No. 020124-B3)

BACKGROUND INFORMATION:

This capital outlay consists of Special Inspection and Testing Services, as required by the District to comply with California Building Code (T-24 Part 1) and related activities. It is anticipated that firms selected for this work will provide such services for existing facility renovations, new buildings and scheduled maintenance. Staff intends to establish a pool of six (6) firms that will be assigned work as construction and maintenance projects become available. (Two firms are recommended for contract award on a back-up basis in the event that the amount of work exceeds time and resource availability of the six selected firms.) Firms will be assigned work based upon their selection ranking and individual project needs. Each of the six contracts is expected not to exceed \$167,000 over a three-year period.

These contracts will be funded by the 1997 Proposition A - Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program as well as special grant programs.

The award of these contracts is subject to the District's Small Local Business Enterprise (SLBE) requirements. Based upon the firms available who meet the trade, profession and license requirements to perform the scope of work as well as sub-consulting opportunities, no SLBE goals were established for this project. However, this Request for Qualifications (RFQ) is subject to the application of bid evaluation credits. As such, SLBE firms were encouraged to respond to the RFQ as prime consultants. Non-SLBE firms were encouraged to joint venture with SLBE firms.

Eighteen (18) firms requested the RFQ package, eight (8) firms attended the orientation and responded to the RFQ solicitation. Three (3) of the firms were certified by the Human Rights Commission as SLBE. All firms who submitted a response to the RFQ were invited to participate in the oral interview process. The firms were then ranked based upon their
01/24/02 - B3 page 1

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cumulative scores. Firms recommended for contract award, their ranking and SLBE status is as follows:

Ranking	Name of Firm	SLBE Status
1	Inspection Services, Inc.	SLBE
2	RES Engineers, Inc.	SLBE
3	Testing Engineers, Inc.	Non-SLBE
4	Applied Materials & Engineering, Inc	Non-SLBE
5	Montgomery Watson Harza	Non-SLBE
6	Construction Testing Services	Non-SLBE
7	Schonberg/Consolidated	Non-SLBE
8	Coverall Engineering & Co	SLBE

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with: Inspection Services, Inc.; RES Engineers, Inc.; Testing Engineers, Inc.; Applied Materials & Engineering, Inc.; MWH – Montgomery Watson Harza; CTS; Schonberg/Consolidated (back-up); Coverall Engineering & Co., Inc. (back-up) for Special Inspection & Testing services to the District for the 1997 Proposition A Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program, and as well as special Grant programs funded projects, as they become available for each individual/firm, for up to three years, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002

B4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award contracts for -
Inspector of Record (IOR) Services: Ram M. Kirpalani;
Inspection Services, Inc.; Linas Stempuzis; William
Koenig, Steven Ferrara; Martin Scott.
(Resolution No. 020124-B4)

BACKGROUND INFORMATION:

This capital outlay consists of Inspector of Record (IOR) Services, as required by the District to comply with California Building Code (T-24 Part 1) and related activities. It is anticipated that firms selected for this work will provide such services for existing facility renovations, new buildings and scheduled maintenance. Staff intends to establish a pool of six (6) firms that will be assigned work as construction and maintenance projects become available. Firms will be assigned work based upon their selection ranking and individual project needs. Each of the six contracts is expected not to exceed \$167,000 over a three-year period.

These contracts will be funded by the 1997 Proposition A – Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program as well as special grant programs.

The award of these contracts is subject to the District's Small Local Business Enterprise (SLBE) requirements. Based upon the firms available who meet the trade, profession and license requirements to perform the scope of work as well as sub-consulting opportunities, no SLBE goals were established for this project. However, this Request for Qualifications (RFQ) is subject to the application of bid evaluation credits. As such, SLBE firms were encouraged to respond to the RFQ as prime consultants. Non-SLBE firms were encouraged to joint venture with SLBE firms.

Twenty-six (26) individuals/firms requested the RFQ package, thirteen (13) individuals/firms attended the orientation, and six (6) individuals/firms responded to the RFQ's. One (1) firm was certified by the Human Rights Commission as SLBE. All firms who submitted a response to the RFQ were invited to participate in the oral interview process. The firms were then ranked based upon their cumulative scores. Firms recommended for contract award, their ranking and SLBE status is as follows:

01/24/02 – B4 page 1

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Ranking	Name of Firm	SLBE Status
1	Ram M. Kirpalani	Non-SLBE
2	Inspection Services, Inc	SLBE
3	Linas Stempuzis	Non-SLBE
4	William Koenig	Non-SLBE
5	Steven Ferrara	Non-SLBE
6	Martin Scott.	Non-SLBE

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with: Ram M. Kirpalani; Inspection Services, Inc.; Linas Stempuzis; William Koenig; Steven Ferrara; and Martin Scott, for Inspector of Record services to the District for the 1997 Proposition A Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program, and as well as special Grant programs funded projects, as they become available for each individual/firm, for up to three years, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239.3000

Date: January 24, 2002

B5

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Contract for Special Services –
Blomquist Consultancy, LLC
(Resolution No. 020124 – B5)**

BACKGROUND INFORMATION:

Project: Project Planning Management Services for The 2001 Prop "A" Bond Capital Improvement Program

The District was not able to successfully fill the position of Associate Vice Chancellor Facilities Planning & Management during the Fall 2001 semester. Until the position is filled, the District needs high-level project planning and management services to ensure that projects funded by the 2001 bond issue get off to an efficient and effective start. Therefore, the District wishes to contract with Blomquist Consultancy, LLC for Special Services and Advice to provide the District with project planning management services for the 2001 Proposition "A" Bond Capital improvement program for a six (6) month period from January 25, 2002 thru June 30, 2002, with an option for an additional six months upon mutual agreement by both parties. The District's Office of Facilities Planning and Construction will administer the special services and advice provided under this contract with a secondary reporting line directly to the Vice Chancellor of Finance and Administration. Expenditures incurred under this contract will be paid for with the proceeds generated by the issuance of bonds under the 2001 general obligation bond issue.

The special services and advice services provide by Blomquist Consultancy, LLC include:

- Provide guidance for sequencing and managing the bond-funded projects.
- Prepare a summary schedule of the work to serve as a planning and management tool in executing the improvement funded by the 2001 bond issue.
- Work with, assist and guide the assigned staff and/or outside consultant team to establish control budgets, specific project schedules and methods of execution.
- Guide and assist the college in the selection of outside consultants needed for building design and engineering.
- Work with the college facilities planning and construction department to establish appropriate budgets and schedules for the selected consultants.
- Establish and monitor the bidding and contracting process to ensure budget, schedule and quality goals are met.
- Monitor contractors and consultants in the capital improvement process to ensure that the budget and schedule requirements are fulfilled as called for by the college.

01/24/02 – B5 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

- Prepare progress reports.
- Attend meetings with college administration, staff, College Board, oversight committee, and others as required as part of the process of fulfilling the capital improvement program.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Blomquist Consultancy, LLC for special services and advice to provide the District with Project Planning Management Services For The 2001 Proposition "A" Bond Capital Improvement Program for a six (6) month period from January 25, 2002 thru June 30, 2002 for total fee not to exceed \$75,000, with an option for an additional six months at the same cost, and

FURTHER BE IT RESOLVED: That the cost of this contract will be funded with the proceeds generated by the issuance of bonds under the 2001 general obligation bond issue, with such cost initially advanced by the district and subsequently reimbursed by bond funds when they become available, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

James Arthur Blomquist
1706 Sweetbriar Lane
Louisville, KY 40207
502-314-1034/415-517-7388

CAREER FOCUS: Real Estate Development/Construction Management/Design Build

EDUCATION: Masters of Business Administration, Indiana University 1996
Bachelor of Environmental Design, University of Minnesota, School of Architecture 1972

BUSINESS EXPERIENCE

2000 to Present: Senior Project Manager

Forest City Enterprises

- Manage the construction process of 835 Market Street, a mixed use development in San Francisco. Budget \$212,000,000 for design and construction. 1.6 million sq. ft. Opens fall 2003.

1998 to 2000: Vice President, Senior Project Manager

Mills Corporation

- Directed the design and construction of Concord Mills near Charlotte, NC. \$184,000,000 budget. 1.5 million sq. ft. Opened on schedule, September 1999.
- Lead a staff of 30 technical and administrative personnel through the design, construction and tenant coordination process to a successful, on time, on budget completion.
- Assisted in the due diligence, pre-development and zoning process for Discover Mills in Gwinnett County, Ga.
- Was instrumental in reaching an understanding with the Director of Planning in order to achieve county approvals.
- Arranged an effective approach with the Georgia Power that saved the project over \$1 million.

1996 to 1998: Director

Group One Consultants

- Developed business plans for retail start-ups.
- Provided due diligence and feasibility studies.
- Prepared construction and replacement cost valuations for the Mall of America.
- Provided project management services.
- Client list includes Simon Property Group, Eiteljorg Museum, and Chernoff Clinic.

1988 to 1996: Senior Project Manager

Simon Property Group

- Managed the design and construction of large mixed use projects:

Circle Center, Indianapolis: 4 level, 800,000 sq. ft. mall in confined urban site of 3 city blocks. \$187,000 budget. Opened on time and on budget.

Fashion Centre at Pentagon City, Arlington, VA. 4 level mall, 820,000 sq. ft., 346 room Ritz Carlton Hotel, 12 story office tower for MCI headquarters, 4700 car parking structure on confined urban site. \$135,000,000 budget, opened on budget and on time, November 1999.

- Negotiated contract closeouts in Manhattan under challenging conditions, saving ownership over \$3.5 million.

- 1980 to 1988: Self Employed
 Design/Build Consultant
 Partial project list:
 Scharber Equipment Company, Rogers Minnesota
 Staples School district Maintenance Facility, Staples, Minnesota
 North Ridge Farm, Lexington, KY
 Caimor Farm, Lexington, KY
 Lexweld company, Lexington, KY
 Lazyboy Furniture, Lexington, KY
 Autobody shop, Lexington, KY
 Numerous Historic Restoration Projects.
- 1997 to 1980: Director of Construction
 Modern Merchandising, Inc.
 - Set up the design and construction department.
 - Developed a new store prototype.
- 1972 to 1979: Project Manager
 Dayton Hudson Corporation, Minneapolis
 - Managed construction of 22 bookstores and 5 jewelry stores in 11 months, all on time and on budget.
 - Managed the expansion and remodeling of 5 million sq. ft. of shopping centers.
 - Managed the construction of 2 regional malls.
 - Managed construction of 3 department stores.
- 1970 to 1972: Architectural Draftsman
 IDS Properties, Minneapolis
 - Designed office space and managed construction of office tenant improvements.
 - Attended University full time.
- 1970: United States Air Force, Honorable Discharge
 North Vietnamese language certificate, 1969.

AFFILIATIONS

- American Institute of Architects (associate)
- International Council of Shopping Centers

DATE: January 24, 2002

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **CAPITAL OUTLAY**

Authorization for FOUR (4) Contract Modification(s) totaling \$54,236.21 for Special Services Contract(s) and Construction Contract(s), and one (1) Special Services Contract Amendment (Resolution No. 020124-B6)

BACKGROUND INFORMATION:

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A 000427-B4 Architectural & Engineering Services For 1997 Prop A Bond, Scheduled Maintenance and Hazardous Substance Abatement Projects	Powell & Partners Architects (Architectural/ Engineering Consultant)	\$187,000	\$0	Amend CM #01 - \$42,764 To \$31,593.10	Amend \$229,764 TO \$218,593.10	Amendment to the approved Contract Modification resolution 010830-B9n
B 000427-B4 Architectural & Engineering Services For 1997 Prop A Bond, Scheduled Maintenance and Hazardous Substance Abatement Projects	Powell & Partners Architects (Architectural/ Engineering Consultant)	\$187,000	\$31,593.10	CM #02 - \$32,704.04	\$251,297.14	Project Budget: \$254,230.04 Project Encumb & Pay't To Date (Include This Contract Modification): \$251,297.14 Additional Architectural/Engineering services for various identified Bond projects.
C 010830-B7 Alemany Campus Building Elevator and ADA Improvement	Angotti and Reilly, Inc., (General Contractor)	\$515,139	\$0	\$3,812.17	\$518,951.17	Project Allotment: \$883,874 Project Encumbered & Paid To Date (Include This Contract Modification): \$655,000 Change Order 01, \$3,812.17, for relocating existing Bookstore to Rm 304; cut & remove wood flooring & sleepers system in Rm 103; core drilling floor slab for field conditions verification; add'l electrical receptacle with isolated ground in the Server Room.

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
D 950622-B9 Alemany Campus Building Elevator and ADA Improvement	Logan Hopper Associates (Project Architect)	\$40,000	\$11,700	CM # 02 - \$7,720	\$59,420	Project Allotment: \$883,874 Project Encumbered & Paid To Date (Include This Contract Modification): \$662,720 Additional Architectural and Structural engineering services for the Construction Administration phase.
E 010531-FIO3 John Adams Campus Childcare Center Playground Structure	KK Architects (Project Architect)	\$10,000	\$0	CM 01 - \$10,000	\$20,000	Project Allotment: \$90,000 Project Encumb & Pay't To Date (Include This Contract Modification): \$70,280 Provide architectural/engineering services for the play structure bidding, DSA permitting and construction administration.
			Total	\$54,236.21		

RECOMMENDATION:**RESOLVED:**

That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

**Originator, Peter Goldstein
W/ David Liggett**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS

**Authorization to Conduct a Study Abroad Program in
Madrid, Spain
(Resolution No. 020124-B7)**

BACKGROUND INFORMATION:

City College of San Francisco has been contracting with ACCENT International Consortium for Academic Programs, Ltd. (formerly Opportunities for International Learning) to offer travel and education services for semester abroad programs in Paris, France since 1985, in Florence, Italy since 1989, and in London, England since 2001. This organization consistently receives excellent evaluations from the CCSF students participating in Study Abroad Programs in these countries.

Based upon our long-standing positive experiences with ACCENT on the Paris, Florence and London Programs, cost, value, and activities, the criteria of our requirements, and their prices and policies, we are now requesting to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd. for a new semester program in Madrid in Spring 2003.

The proposal for "Semester in Madrid" Spring 2003 is based on the cost of activities, housing, excursions and ground transportation within Spain, and student medical insurance. The proposal is as follows:

Estimated Dates for Spring 2003: January 6, 2003 – April 5, 2003 (88 days)

Program cost (based on a minimum of 15 participants): \$4950 (student apartments)
\$5650 (homestay and ½ board)

Program cost (based on a minimum of 20 participants): \$4750 (student apartments)
\$5450 (homestay and ½ board)

The program will be offered for transferable credit. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

01/24/02 – B7 page 1

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ACCENT has insurance coverage of \$3 million for general liability, errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College is listed as an additional insured on the policy.

ACCENT will continue to work very closely with the financial aid office at CCSF and make special efforts for delayed payments from those students who have successfully applied for financial aid. About 25-30% of CCSF students on average fall into this category and to our knowledge, ACCENT is the only organization that allows deferred payments until mid-semester. Furthermore, ACCENT will offer \$1,000 in scholarships for the Madrid program for those students coming from CCSF and the Bay Area who fulfill the criteria.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct excursions to Madrid, Spain for Spring 2003, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Originator: Joanne Low



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239.3000

DATE: January 24, 2002

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

**Authorization to enter into an agreement with
Yosemite Community College District
(Resolution No: 020124-B8)**

BACKGROUND INFORMATION:

For the last eight years the Child Development and Family Studies Department has entered into an agreement to provide professional development services for child care staff. This program is funded by the California Department of Education, Child Development Division with federal development block grant funds and is made available through the Child Development Training Consortium, Yosemite Community College District. Personnel employed in child care settings who are enrolled in credit child development classes are eligible for tuition refund upon successful completion of courses. City College of San Francisco agrees to conduct up to 1100 course units of college credit courses from August 20, 2001 through July 31, 2002 that are needed for licensing child care personnel. These courses are all a part of the ongoing offerings of the Child Development/Family Studies Department. Depending on the number of applicants, these students may be reimbursed for one or more classes upon completion, and will receive \$60 per course including reimbursement for books; because of the necessary reporting process involved, reimbursements to students are generated two to three months after the end of the semester. Total funding is not to exceed \$27,500, State funding for this program has just been released. No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to enter into an agreement with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit courses needed for licensing child care personnel. Each student shall receive \$60 per course including reimbursement for books for courses taken during the period of August 20, 2001 through July 31, 2002. Total funding is not to exceed \$27,500, and

01/24/02 – B8 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

DATE: January 24, 2002

B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANT
Authorization to amend six (6) resolutions as indicated in the table below.
(Resolution No. 020124-B9)

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS : ORIGINATOR
A 010222B9 010329B8	CALIFORNIA ENDOWMENT/SAN FRANCISCO STATE UNIVERSITY	Feb. 1, 2001 - Jan. 31, 2004	\$1,009,197 CCSF Budget	-\$170,000	\$839,197 CCSF Revised Budget	To transfer educational case manager position budget from Feb. 1, 2002 - Jan. 31 2004 from CCSF to SFSU. Originator: Linda Squires Grohe
B 011025-B-6 D	Center for Student Success (Fund for Student Success/ State Chancellor's Office YR2	October 1, 2001 to June 30, 2002	\$187,500	Ending date change to October 14, 2002	No change	Ending date for Year Two is changed from June 30, 2002 to October 14, 2002. Robert Gabriner

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS: ORIGINATOR
C 011115-B32	Dr. Brad Phillips	December 1, 2001 to October 31, 2002	\$45,000	Ending date to September 30, 2002	No change	End date for contract changed from October 31, 2002 to September 30, 2002 Originator: Robert Gabriner
D 000928-B13	National Science Foundation/Bio-Link	Sept. 1, 2000-Aug. 31, 2001	\$499,986	+\$12,400 for New Hampshire Community Technical College and +\$51,866 for Madison Area Technical College.	\$564,252	** Please see Footer for comments. Originator: Robert Gabriner
E 000831-B23 000928-B5	Fund for Student Success/Center for Student Success (Year One)	Sept. 15, 2000 to Sept. 15, 2001	\$281,840	Sept. 15, 2001 to July 31, 2002 Extend contract dates for all BioLink Centers to June 30, 2002.	\$281,840	Extension of duration of grant for additional research and evaluation activities to July 31, 2002. Late notification from State Chancellor's office. Originator: Robert Gabriner

01/24/02 – B9 page 2

Comments for Resolution No. 010224-B9D

** The contract date extensions result from a no –cost extension for Year 3 from the National Science Foundation and an amendment of Resolution No. 990930-B18 allowing budget carryovers for subcontracted regions until July 31, 2003.

The additional \$12,400 and \$51,866 for New Hampshire Community Technical College and Madison Area Tech College, respectively, are part of the Year 2 budget that were not re-encumbered to the two regions. These amounts are still available for their use and are required to accomplish on-going Bio-Link activities.

Originator: Robert Gabriner

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS :
F 010628-B15	California Community Colleges/ Carl D. Perkins VTEA Title I-C Grant	July 1, 2001 to June 30, 2002	\$1,239,245	+\$ 28,707	\$1,267,952	The add'l amount will be used for academic salaries & benefits, supplies/ Mat's and equipment. Originator: Phyllis Mcquire

RESOLVED: That the Board authorizes the specific amendment to the Resolution as indicated in the table without any impact on the unrestricted General Fund, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

01/24/02 – B9 page 3

Comments for Resolution No. 010224-B9D

** The contract date extensions result from a no –cost extension for Year 3 from the National Science Foundation and an amendment of Resolution No. 990930-B18 allowing budget carryovers for subcontracted regions until July 31, 2003.

The additional \$12,400 and \$51,866 for New Hampshire Community Technical College and Madison Area Tech College, respectively, are part of the Year 2 budget that were not re-encumbered to the two regions. These amounts are still available for their use and are required to accomplish on-going Bio-Link activities.

Originator: Robert Gabriner



CITY COLLEGE OF SAN FRANCISCO

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DATE: January 24, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B10

SUBJECT: GRANTS
Authorization to Contract for Special Services
(Resolution No. 010118-B10)

BACKGROUND INFORMATION:

The Bio-Link Biotechnology Education Center at City College of San Francisco wishes to enter into a special services agreement with Graham Charles to continue the development of the web-based entry and reporting framework for the Bio-Link community college biotechnology program survey. Project work includes:

1. Revision of the Phase I survey for Phase II
2. Development of an interactive capability within the existing Bio-Link web site
3. Production of data updates, graphs, and charts from the survey data
4. Design and documentation of the next steps required to migrate the web-based database to a permanent host
5. Design of an online national equipment clearing house.

The contract is for a total of \$ 19,963 for the period of February 1, 2002 to May 31, 2002. Funding will be provided by the Bio-Link NSF grant.

RECOMMENDATION:

RESOLVED: That authorization be hereby given for approval to contract with Graham Charles, to provide special services for the Bio-Link Center at City College of San Francisco for the time period of February 1, 2002 through May 31, 2002, in the amount not to exceed \$19,963, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

01/24/02 – B10 page 1

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Curriculum Vitae

- 1998-present **Ars Indicii Information Design, San Francisco** *Founder, Information Designer.*
Designs data models, relational database management systems, user interfaces, and other aspects of complete information systems for clients in the nonprofit and education sectors. Past and current clients include Foothill College (California), the Nevada Department of Education, BioLink (a project of City College of San Francisco), WestEd, the Long Beach (California) Unified School District, Contra Costa County Department of Health and Human Services, the San Francisco Unified School District, and The Marine Mammal Center.
- 1995-1998 **WestEd, San Francisco** *Senior Information Systems Analyst.*
Designed information models for complex relational databases, implemented student data collection systems in three state departments of education, created and maintained World Wide Web and other database interfaces
- 1992-1995 **Jewish Family and Children's Services, San Francisco** *Database Designer.*
Developed a bilingual (Russian-English) relational database management system for tracking newly-arrived émigrés, their social service benefits and case histories. Designed and implemented an electronic data interchange (EDI) system linking the agency with a vocational services firm. Trained staff and wrote technical documentation.
- 1988-1992 **KALX-FM, Berkeley.** *Public Affairs Director.* Produced informational programming for a community radio station.
- 1985-1988 **AG/Datafaction, Solana Beach, California** *Junior Programmer.* Designed databases and user interfaces for sales and contracts.

Other Activities, Presentations, and Publications

- 2001-present **Volunteer Classroom Aide** Hamilton Elementary School, Novato USD.
- 1999-present **Court Appointed Special Advocate (CASA)** Volunteer with at-risk youth in the San Francisco Dependency Court system.
- 2000 **Report Co-Author.** Hershbell, K., Charles, G., & Johnson, E.A. (2000). *National Trends in Biotechnology Education: Bio-Link Survey Analysis 2000.* San Francisco: Bio-Link.
- July, 1998 **Presentation: Designing a Statewide Client/Server Student Database** *National Center for Education Statistics Summer Data Conference, Washington, D.C.*
- September, 1997 **Presentation: Database Proliferation in School Districts** *California Educational Data Processors' Association annual meeting, Sacramento, Calif.*
- May, 1997 **Presentation: Migrant Student Data Collection and Processing** *California Migrant Student Information Network annual meeting.*
- 1993-Present **Volunteer Marine Science Educator, Animal Care Supervisor** *The Marine Mammal Center, Golden Gate National Recreation Area.*

Tools and Technologies

Platforms and languages: Microsoft SQL Server, Windows NT, Internet Information Server, Visual Studio, Visual InterDev, Visual Basic, Active Server Pages, Access. Design tools UML, Visio. Additionally, familiar with: FoxPro, PERL, Java, XML/XSLT.

Education

- 1992 **University of California, Berkeley**
B.A. (Russian and Dramatic Art) with Highest Honors; Phi Beta Kappa.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACT

**Establishment of a Contract for Conference Services, Tenth Annual Mentor Institute and Second Annual Advanced Director Mentor Institute, California Early Childhood Mentor Program
(Resolution No. 020124-B11)**

BACKGROUND INFORMATION:

In November 2000, the Board of Trustees adopted Resolution No. 00116-B01, authorizing City College of San Francisco to apply for the Early Childhood Mentor Program and appropriate all funds related to this grant from the California Department of Education. From February 1, 2001 through July 31, 2002, the California Early Childhood Mentor Program is budgeted at \$3,873,022.

The California Early Childhood Mentor Program grant includes funds to support two conferences which will run concurrently at Occidental College in Los Angeles on June 7 and 8th, 2002:

- **The Tenth Annual Mentor Institute** at which 140 Mentor Teachers representing each participating college will join together for two days for intensive training in the specifics of the Mentor/student relationship and advocacy.; and
- **The Second Annual Advanced Director Mentor Institute** which provides high-level follow-up training for 35 practicing Director Mentors in a retreat like setting with high-quality presentations by leaders in the field of director training and professional development.

The contract covers facility rental; AV equipment rental; and lodging, snacks and meals for one hundred seventy-five attendees and five staff. It also includes accommodations and meals for June 6th, for staff who need to arrive in advance for preparation and setup.

01/24/02 – B11 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Occidental College for conference costs for the California Early Childhood Mentor Program for the period June 6 through June 8, 2002, not to exceed \$16,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice-Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24 ,2002 **C1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 020124-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 274,619.77 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 27,770.16
Purchase Orders	225,314.77
Travel/Mileage	<u>21,534.84</u>
GRAND TOTAL:	\$ 274,619.77

James Kendrix, Originator

01/24/02 - C1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

2. The second part of the document outlines the various methods and techniques used to collect and analyze data. It includes a detailed description of the experimental procedures and the statistical analysis performed.

3. The third part of the document presents the results of the study. It includes a series of tables and graphs that illustrate the findings of the research. The data shows a clear trend of increasing activity over time, which is consistent with the hypothesis.

4. The fourth part of the document discusses the implications of the findings. It suggests that the results have significant implications for the field of research and may lead to further developments in the future.

5. The fifth part of the document concludes the study. It summarizes the main findings and provides a final statement on the importance of the research.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 24, 2002

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No. 020124-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$2,412,763.63

James Kendrix, Originator

01/24/02- C2 page 1

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
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DR. PHILIP R. DAY, JR., CHANCELLOR

Fund	Org	Acct	Prog	Aty	Department	Vendor	Doc. #	Amount	Description
U	0020	5190	6600	S	Chancellor's Office	Wolter R	PS90245	7,250.00	Consulting
U	0040	5190	6600	S	Public Information	Alonzo Printing Co Inc	PO96340	9,330.07	Consulting
U	0040	5801	6600	S	Public Information	KCBS-AM	PO96333	4,000.00	Advertising
U	0040	5801	6600	S	Public Information	KGO -AM	TP96350	5,000.00	Advertising
U	0040	5801	6600	S	Public Information	National Cinema Network	DP96335	7,180.00	Advertising
U	0040	5802	6600	S	Public Information	TDI-Transportation Displays, Inc.	DP96348	5,000.00	Advertising
U	0040	5802	6600	S	Public Information	Yamaguma & Associates, Inc.	DP96334	7,020.00	Advertising
U	0050	5190	6600	S	Research and Planning	Pompeo A	PS10171	3,700.00	Consulting
U	0070	5720	6600	S	General Counsel Office	Rosen P	PS93572	8,000.00	Legal
U	0070	5720	6600	S	General Counsel Office	Battiste L	PS93574	8,000.00	Legal
U	0130	5190	6600	S	Facilities Planning	Liskamm W	TP96986	4,500.00	Consulting
U	1105	6411	6720	S	Administrative Services - Regular	KI	DP96869	5,000.00	Equipment
U	1500	5120	6780	S	District Business Services - Office	Timbol S	PS10178	9,950.00	Consulting
U	1500	5640	6720	S	District Business Services - Office	1-800-GOT-JUNK?	DP81637	3,162.31	M & R
U	1500	6411	6720	S	District Business Services - Office	KI	DP96869	5,000.00	Equipment
U	2530	5656	6780	S	ITS-Systems and Operations	Internet Software Sciences	PO96718	9,577.50	Software License
U	3000	5190	6730	S	Employee Relations	Curiale Dellaverson Hirschfield Kelly	VP74731E	16,912.73	Consulting
U	3542	5640	6120	S	M&R - Buildings	SimplexGrinnell LP	TP88800	3,598.00	M & R
U	3542	6202	6550	S	M&R - Buildings	RGA Environmental, Inc.	TP91137	29,433.00	Capital Outlay
U	3562	4301	6770	S	College Services	Office Depot Inc.	ODDS1014	7,540.64	Supplies
U	3566	4303	6770	S	Public Safety	Irvine & Jachens Inc	PO98005	3,990.64	Supplies
U	4026	6414	6200	S	A & R Dean's Office - Credit	Computerland	PO97551	6,609.95	Equipment
U	4900	5410	6770	S	Central Services	Student Insurance	DP809642	4,000.00	Insurance
U	4900	5610	6770	S	Central Services	YMCA Bayview Hunters Point Branch	TP75241	5,500.00	Facility Leases
U	4900	6433	6720	S	Central Services	Dell Computer Corporation	PO74194	4,521.39	Equipment
U	7161	5610	2100	C	Administration Justice	S.F. Law Enforcement, Regional Trainin	DP94175	88,208.00	Facility Leases
U	7630	5802	4900	C	Foreign Students/Internatl Students	Dominion Press Ltd	DP96623	10,301.40	Advertising
UPFX	2010	5802	6730	S	Partnership for Excellence	Yosemite Community College District	DP70734	3,000.00	Advertising
UPFX	7161	5610	2100	C	Partnership for Excellence	S.F. Law Enforcement, Regional Trainin	DP94176	3,160.00	Facility Leases
UPFX	7161	5610	2100	C	Partnership for Excellence	S.F. Law Enforcement, Regional Trainin	DP94178	4,960.00	Facility Leases
UPYENC	4900	6411	6720	S	UGF - Prior Year Encumb	KI	DP96869	55,469.94	Equipment
					Subtotal Unrestricted			348,875.57	
121194	5153	5530	6010	S	NSF Biolink 01-02	Pacific Bell	TP90910	3,000.00	Utilities
121214	7421	5190	7099	S	CTCA/SB Dev CT-C00-0064	Purrell G	PS10181	3,272.50	Consulting
121214	7421	5190	7099	S	CTCA/SB Dev CT-C00-0064	Leslie W	PS10183	6,710.00	Consulting
121509	7173	5190	6470	S	Vatea IIC 2001-2002	Hill B	PS10166	4,350.00	Consulting
121509	7257	6414	0900	C	Vatea IIC 2001-2002	Sehi Computer Products	PO97109	7,190.84	Equipment
121509	7257	6414	0900	C	Vatea IIC 2001-2002	Tucker Electronics	PO97113	14,765.30	Equipment
121509	7257	6414	0900	C	Vatea IIC 2001-2002	Tektronix, Inc.	PO97112	15,620.42	Equipment
121509	7508	6413	0600	C	Vatea IIC 2001-2002	Cutting Edge Audio Group	PO88557	47,374.30	Equipment

121509	7756	6413	1200	C	Vatea IIC 2001-2002	Dell Computer Corporation	PO90445	5,438.48	Equipment
121534	7173	5190	6470	S	Vatea T1B/Foothill Bay Area Reg Occ	Hill B	PS10167	5,100.00	Consulting
121906	0050	5190	6600	C	SF Computers & Learning Expans Proj	Price A	PS10185	28,500.00	Consulting
123114	7905	7702	7320	N	Calworks 2000-2001	City & County of San Francisco	DP91250	83,860.00	Training
123207	7320	5190	4900	C	Disabled Student Excess Cost 01-02	Jennifer M. Rodrigues	DP94801	12,883.93	Consulting
123207	7320	6413	4900	N	Disabled Student Excess Cost 01-02	Dell Computer Corporation	PO68900	21,204.01	Equipment
123207	7320	6414	6420	C	Disabled Student Excess Cost 01-02	keyalt.com	PO94822	3,735.14	Equipment
123207	7320	6414	6420	C	Disabled Student Excess Cost 01-02	Phonic Ear Inc.	PO94823	4,711.07	Equipment
123329	9210	5190	7030	N	Eco-JDIFP 01-02 CT#01-366-01	Ng E	PS10163	5,000.00	Consulting
123366	9240	5190	7020	N	ECO-Workplace 01-02 CT#01-312-008	Griffin A	PS10144	5,750.00	Consulting
123406	7264	5190	0400	C	Eco-NCBC 01-02 CT# 01-304	Hom M	PS10158	10,400.00	Consulting
123524	7225	5190	0400	C	FSS-REBRAC Yr-2 Ct#00-140-006	Atanasio R	PS10186	6,654.00	Consulting
123525	0050	5190	6600	S	FSS-Center for Stud Success Yr-2	Phillips B	PS10179	30,000.00	Consulting
123853	7232	6414	1900	C	Inst Equip On Going Grnt 00-01	VWR Scientific Products Corp.	IP84358A	4,487.44	Equipment
123853	7508	6413	0600	C	Inst Equip On Going Grnt 00-01	Cutting Edge Audio Group	PO88557	3,239.27	Equipment
123853	8240	6413	6010	C	Inst Equip On Going Grnt 00-01	Dell Computer Corporation	PO88116	27,025.32	Equipment
123853	9320	6414	6120	C	Inst Equip On Going Grnt 00-01	Mayer Electric Co. Inc.	TP98987	6,000.00	Equipment
123854	4024	4303	6200	S	Inst Equip BlkGrnt-One Time	Scantron Corp	PO90755	12,610.98	Supplies
123854	6460	6413	6440	C	Inst Equip BlkGrnt-One Time	Arsys Innotech Corporation	PO72985	4,043.14	Equipment
123854	6460	6413	6440	C	Inst Equip BlkGrnt-One Time	Arsys Innotech Corporation	PO72986	7,891.44	Equipment
123854	7224	6413	0400	C	Inst Equip BlkGrnt-One Time	Dell Computer Corporation	PO96671	3,128.65	Equipment
123854	7421	5656	0800	C	Inst Equip BlkGrnt-One Time	Software One, Inc.	PO97461	5,066.40	Software License
123854	7736	5130	0800	C	Inst Equip BlkGrnt-One Time	S.A.C.O.	DP98101	3,195.00	Dues/Memberships
123854	9320	5650	6120	C	Inst Equip BlkGrnt-One Time	Forgent (VTEL)	TP88495	5,082.00	M & R
124513	0050	5190	6600	S	SCO/Foothill @One Project	Obler S	PS10176	10,000.00	Consulting
124513	0050	5190	6600	S	SCO/Foothill @One Project	Schlöring E	PS10174	10,000.00	Consulting
124513	0050	5190	6600	S	SCO/Foothill @One Project	Meehan K	PS10175	10,000.00	Consulting
124513	0050	5190	6600	S	SCO/Foothill @One Project	Phillips B	PS10177	15,000.00	Consulting
124513	0050	5190	6600	S	SCO/Foothill @One Project	Serban A	PS10180	16,000.00	Consulting
125112	1105	5190	6599	S	Chinatown Rental Properties	Lim M	VP93078F	3,000.00	Consulting
125112	1105	5640	6599	S	Chinatown Rental Properties	Lim M	VP93074F	13,827.99	M & R
125263	7114	5190	4900	N	SFTD/Muni Safety Training	Regional Environmental Business Resour	TP98517	25,000.00	Consulting
125501	9220	5802	6820	N	Continuing Education Fees	Folger Graphics	PO93943	5,293.44	Advertising
125501	9220	5911	6820	N	Continuing Education Fees	I/Tech Services, Inc	DP93934	3,730.50	Tuition Reimb.
128058	9210	5190	0500	N	SF Hotel Partnership Project-2	Fong K	PS10173	3,500.00	Consulting
129991	9210	5190	7010	S	Contract Education Operation 00-01	Healy Communications	TP10025	15,000.00	Consulting
211201	7371	5120	2100	S	CA EC Mentoring Prog 00-01	Bias B	PS10162	5,000.00	Consulting
221010	7138	4211	6940	C	Hotel/Restaurant	Golden Gate Meat Company	TP89697	6,500.00	Food
221010	7138	4211	6940	C	Hotel/Restaurant	Modesto Food Distributors	TP89696	6,500.00	Food
221010	7138	4211	6940	C	Hotel/Restaurant	All Seas Wholesale, Inc.	TP89690	7,000.00	Food
221010	7138	4211	6940	C	Hotel/Restaurant	Challenge Dairy Products	TP89694	12,000.00	Food
221010	7138	4212	6940	C	Hotel/Restaurant	Pepsi-Cola San Francisco	TP89693	9,000.00	Beverage
412022	0130	6202	7100	S	S. E. Equipment, Phase II	Harry Bharuchi Ltd.	PO88121	5,776.18	Capital Outlay

412022	0130	6413	7100	S	S. E. Equipment, Phase II	Judy Lau, Computer Specialist	PO88118	7,161.18	Equipment
412022	0130	6413	7100	S	S. E. Equipment, Phase II	Dell Computer Corporation	PO88116	15,736.27	Equipment
412051	0130	6203	7100	S	Central Shops and Warehouse	Global Project Management	CT41446B	10,723.11	Capital Outlay
42020C	8110	6202	7100	A	Alemany Building Elevator-Constr	RES Engineers, Inc.	CT89591	5,122.00	Capital Outlay
42045P	8055	6201	7100	H	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	5,641.31	Capital Outlay
42045P	8055	6201	7100	R	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	13,465.00	Capital Outlay
42045P	8055	6201	7100	E	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	20,392.60	Capital Outlay
42045P	8056	6201	7100	H	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	4,483.72	Capital Outlay
42045P	8056	6201	7100	E	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	11,442.73	Capital Outlay
42045P	8056	6201	7100	R	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	14,428.80	Capital Outlay
42045P	8057	6201	7100	R	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	11,482.90	Capital Outlay
42045P	8057	6201	7100	H	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	20,110.20	Capital Outlay
42045P	8058	6201	7100	E	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	3,767.00	Capital Outlay
42045P	8058	6201	7100	R	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	24,469.28	Capital Outlay
42045P	8070	6201	7100	H	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	5,902.86	Capital Outlay
42045P	8070	6201	7100	R	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	10,789.55	Capital Outlay
42045P	8070	6201	7100	E	Bond Proj A & E Services	Powell & Partners Architects	CT41012A	19,936.70	Capital Outlay
42057C	8811	6202	7100	R	HS-JA Campus-Repainting R101-Constr	Department of Public Works	TP89600	6,333.28	Capital Outlay
420660	8053	6202	7100	H	SM 99-00 CLOUD HALL REROOF	IMR Roofing Corporation	CT96962	316,700.00	Capital Outlay
420660	8053	6202	7100	H	SM 99-00 CLOUD HALL REROOF	IMR Roofing Corporation	CT96961	319,100.00	Capital Outlay
420660	8053	6203	7100	H	SM 99-00 CLOUD HALL REROOF	RGA Environmental, Inc.	TP89599	4,835.00	Capital Outlay
420678	8054	6202	7100	H	SM 00-01 Conlan Hall-Repl Elev Cont	SF Elevator	TP96995	72,000.00	Capital Outlay
42080C	8060	6202	7100	R	REN-Archery Range Grading-No-So Gym	Dept. of Public Works/Bu. of Architect	PO89813	5,640.50	Capital Outlay
42080C	8064	6202	7100	R	REN-Archery Range Grading-No-So Gym	Dept. of Public Works/Bu. of Architect	PO89813	5,640.50	Capital Outlay
42087C	0130	6202	7100	S	HS PC Rdwy Grading & Repaving Contrc	Transworld Construction, Inc.	CT41492D	128,350.00	Capital Outlay
42089C	8062	6202	7100	E	Elec-Sci HI Elect Upgrd Ph2-Constrc	Keenan & Associates	DP91120	27,155.83	Capital Outlay
430010	8710	6201	7100	H	Evans Campus RE Seismic Invest.	Inspection Services, Inc.	TP96953	6,140.00	Capital Outlay
430010	8710	6202	7100	S	Evans Campus RE Seismic Invest.	Lawson Roofing Company, Inc.	TP96993	4,500.00	Capital Outlay
611000	9900	5450	6720	S	Workers Compensation	The Workers' Compensation Div. of DHR	TP98518	370,000.00	Self-Insurance
724002	9230	5902	6820	S	Trust - GED Agency Trust Fees	California Department of Education	DP90188	3,020.00	Testing
					Subtotal Restricted			2,063,888.06	
					Total Unrestricted and Restricted			2,412,763.63	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G11

DATE: January 24, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 020124-G1-G11)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Beaver, William J	Computer & Information Science	Credit
Bell, Mae K	Licensed Vocational Nursing	Credit
Culbertson, Anthony Sc	Radiologic & Imaging Technology	Credit
Fong, Wendy M	Graphic Communication	Credit
Foo-Colon, Beverly A	Counseling	Credit
Giambattista, Louie M.	Computer & Information Science	Credit
+ Hale, Cecil	Broadcast Communications	Credit
Lee, Pamela Tau	Labor Studies	NonCredit
Migliore, Anthony	Journeyman-Training	NonCredit
Odell, John Mainard	Broadcast Communications	Credit
Reynolds, Stanislaus G	Engineering & Technology(Weld)	Credit
Sanchez, Ana Maria	Counseling	Credit
Winston, Terri L	Broadcast Electronic Media Art	Credit

G1 Fall 2001: 13

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Accornero, Marc	Foreign Languages	Credit
+ Aguiar, Glenn E	Mathematics	Credit
Aguilar, Fernando A.	English As a Second Language	NonCredit
+ Aguirre, Patricio J	Bus/Office Tech/Small Bus	Credit
Ahn, Soon Chris	Architecture	Credit
Alexander, Ralph E	Bus/Office Tech/Small Bus	Credit
Aliano, John C	Film Production	Credit
+ Alioto, Darlene F	Social Science	Credit
Allen, Mary Ann	Computer & Information Science	Credit
+ Allen, Mary J	Health Care Technology	Credit
Allen, Richard P	Health Care Technology	Credit
Allinger, Arlen W	Engineering & Technology(Weld)	Credit
Alvarado, Claudia Judi	Mathematics	Credit
Alvarado, Salvador	Transitional Studies	NonCredit
Ancona, Patricia J	Art	Credit

Anderson, Barbara F.	Older Adults	NonCredit
+ Angeloff, Thomas	Engineering & Technology(Weld)	Credit
Aninao, Juan C	English As a Second Language	Credit
Antonio, Gary A.	Engineering & Technology(Weld)	Credit
Aparicio, Hugo	Bus/Office Tech/Small Bus	Credit
Arack, Patricia G	English As a Second Language	Credit
Arquette, Edward J	Automotive/Trade Skills	Credit
Arrigotti, Paul H	Mathematics	Credit
Arroyo-Neves, Martha E	Library Services	Credit
Arsalane, Said Paul	Diagnostic Medical Imaging	Credit
Ashley, Charles W	Photography	Credit
Ashton, Mary E	Biological Sciences	Credit
Atkinson, Lynne A	Administration of Justice	Credit
Atkinson, Lynne A	Phys Education & Dance	Credit
Attiogbe, Kwablah J	Biological Sciences	Credit
Atwood, Susan A	Bus/Office Tech/Small Bu.	Credit
Auyeung, Mabel K	Child Dev. & Family Studies	Credit
Avery, Franklin L	Photography	Credit
Avila, Alma	Health Science	Credit
Axt, Anita A	Foreign Languages	Credit
Ayala, Rene	Transitional Studies	NonCredit
Azarmi, Gholam Reza	Child Dev. & Family Studies	Credit
Badler, Randolph D	Behavioral Sciences	Credit
Baird, Roger L	Art	Credit
Baldocchi, Marta	Foreign Languages	Credit
Baltrip, Julia A	Interdisciplinary Studies	Credit
Baraff, Barbara E	Foreign Languages	Credit
Barcojo, Gloria T	Bus/Office Tech/Small Bus	Credit
Bardin, Tsing T.	Physics	Credit
Barnhart, Jere L	Computer & Information Science	Credit
Barra-Salas, Adriana	English As a Second Language	NonCredit
Barresi, Patrick J	Health Science	Credit
+ Barretto, Joao Conde	Library Services	Credit
Bartholomew, Muriel I	Foreign Languages	Credit
Bartlett, Chad M	English	Credit
Bartoni, Steve J	Apprenticeship	NonCredit
Battel, William A	Evening Division	Credit
+ Batty-Sylvan, John	English	Credit
Baum, Richard Harris	Social Science	Credit
Beales, Marcia K.	Graphic Communication	Credit
+ Beasley, Willis M	Engineering & Technology(Weld)	Credit
Beavers, Anna R	Bus/Office Tech/Small Bus	NonCredit
+ Beavers, Mary K	Mathematics	Credit
+ Bedecarrax, Edmund	Biological Sciences	Credit
Begg, Connie M	Photography	Credit
Begonia, Danilo T	Behavioral Sciences	Credit
Beisbier, Beverly	English As a Second Language	Credit
Belbin, Charles Lynwoo	English As a Second Language	NonCredit
Bell, Elise J.	Computer & Information Science	Credit
Bell, Loren	English	Credit
+ Belle-Thomas, Carol	Learning Assistance	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Bello, Leonel	Bus/Office Tech/Small Bus	Credit
Bemis, Jeanette	Consumer Education	NonCredit
Benham, Ursula E	Foreign Languages	Credit
Benjamin, Joan C	Bus/Office Tech/Small Bus	NonCredit
Bennich, Agathe	Art	Credit
Benshoof-Holler, Marga	English As a Second Language	NonCredit
Benvenuto, Lilly	Consumer Arts & Sciences	NonCredit
Berger, Jacqueline Lis	English	Credit
+ Bergin, Rosemary	Nursing	Credit
+ Bergman, Julia E	Library Services	Credit
Berman, Marshall P	Photography	Credit
Bernard, Barbara C.	Art	Credit
Bernstein, Harry	Older Adults	NonCredit
Bernstein, Paul Martin	Bus/Office Tech/Small Bus	Credit
Berston, Hyman M	Bus/Office Tech/Small Bus	Credit
Berston, Susan	Bus/Office Tech/Small Bus	Credit
Beyer, Karyn J	Broadcast Electronic Media Art	Credit
+ Biehn, Jennifer	Bus/Office Tech/Small Bus	Credit
Birmingham, Nancy L	Nursing	Credit
Bivens, Gerald	Graphic Communication	Credit
+ Blair, Thomas E	Foreign Languages	Credit
Blau, Laurence A.	Bus/Office Tech/Small Bus	Credit
Block, Angela Mary	Behavioral Sciences	Credit
Bloom, Harriet	Older Adults	NonCredit
Body, Michele M	Radiologic & Imaging Technology	Credit
Boegel, Thomas Paul	Computer & Information Science	Credit
Bogomolny, Abby L	English	Credit
Boguski, Mark E	Art	Credit
Bohan, Janet Ruth	Computer & Information Science	Credit
Boicos, Christopher	Art	Credit
Bolden, Pinkie L	Older Adults	NonCredit
Bolden, Pinkie L	Health Science	Credit
Bolden, Pinkie L	Health Science	NonCredit
Book, Carl E	Architecture	Credit
Boreyko, Valeriy A	Phys Education & Dance	Credit
Bornstein, Sheldon	Bus/Office Tech/Small Bus	Credit
Bosson, Monica N.	English	Credit
Boufis, Christina M.	English	Credit
Bowne, Samuel F	Computer & Information Science	Credit
Boyd, Billy Ray	English As a Second Language	NonCredit
Boylan, Bridget M	Library Services	Credit
Boyle, Karen A	Nursing	Credit
Boyle, Robert Patrick	Hospitality Training	NonCredit
Bozina, Robert P	Music	Credit
Bradford, David	Computer & Information Science	Credit
Breda, Carmen	Consumer Education	NonCredit
Breschi, Karen L	Bus/Office Tech/Small Bus	NonCredit
+ Brickner, Margaret	Library Services	Credit
Briley, Kelly M	Interdisciplinary Studies	Credit
Britton, Ruth B	English As a Second Language	Credit
+ Brongel, Richard E	Engineering & Technology(Weld)	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Brothers, Jo E	Consumer Education	NonCredit
Broucuret, Robert Jame	Environmental Hort & Floristy	Credit
+ Brown III, Harold C	Phys Education & Dance	Credit
Brown, David Lawrence	Film Production	Credit
+ Brown, Jessica Janiece	English	Credit
Brown, Kathryn	Disabled Stud Prog & Services	NonCredit
Brown, Kenneth D	English As a Second Language	NonCredit
Brown, Lori L.	Library Information Technology	Credit
Brownsey, Maureen A	Gay/Lesbian & Bi-Sexual Stud.	Credit
Brownsey, Maureen A	Women's Studies	Credit
Brubaker, Deborah Ann	Film Production	Credit
Brunner, Edda S	Foreign Languages	Credit
Bruvry, Patricia	Consumer Arts & Sciences	NonCredit
Bunting, Fred B.	Graphic Communication	Credit
Burgess Ph.D., Alisa S	Student Health	Credit
Burick, Kathleen L	Phys Education & Dance	Credit
Burke, Timothy Brian	Behavioral Sciences	Credit
Burnick, Merle Toby	English As a Second Language	NonCredit
+ Butler, Rebecca Joyce	Bus/Office Tech/Small Bus	Credit
Butler, Terry A	English As a Second Language	NonCredit
Byers, Stephen F.	Apprenticeship	NonCredit
Bykle, Tron J	Art	Credit
Cabellon-Dever, Linda	Older Adults	NonCredit
+ Cabral, Barbara A	Interdisciplinary Studies	Credit
Cadoppi, Carole S	Foreign Languages	Credit
Caldas, Armando R	Automotive/Trade Skills	Credit
Caldas, Armando R	Apprenticeship	Credit
Calija, Augustine D	Trade Skills	NonCredit
Callahan, Tamera Ann	Learning Assistance	Credit
Calvello III, Michael	Computer & Information Science	Credit
+ Calvello, Michael	English	Credit
Calvo, Juan	Foreign Languages	Credit
Camargo, Yelena	Foreign Languages	Credit
Campbell, Donald S	Social Science	Credit
Campos, Marcia	Transitional Studies	NonCredit
+ Cantrell, Maryann G	English As a Second Language	Credit
+ Carfantan, Gerard T	Foreign Languages	Credit
Carlson, Lennis Jay	Music	Credit
Carlson, Lennis Jay	English As a Second Language	NonCredit
Carpenter, Janet Louis	Art	Credit
Carpenter, Janet Louis	Interdisciplinary Studies	Credit
Carpenter, Willard	Social Science	Credit
Carter, Kevan Leonard	Bus/Office Tech/Small Bus	NonCredit
Casper, Harris	English As a Second Language	NonCredit
+ Casserly, John J	Bus/Office Tech/Small Bus	Credit
+ Castro-Gonzalez, Gonza	Mathematics	Credit
Cataldo, Beth	Interdisciplinary Studies	Credit
+ Cate, Donald T	Theater Arts	Credit
Cepeda, Memphis Aureli	Engineering & Technology(Weld)	Credit
Cerwin, Stacey Ann	English	Credit
Chacon, Cinthia G	Foreign Languages	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Cham, James F	English As a Second Language	NonCredit
Chan, Andrew K	English As a Second Language	NonCredit
Chan, Frances C.	Consumer Education	NonCredit
Chan, Gilbert G	Trade Skills	NonCredit
Chang, Benjamin P	English As a Second Language	NonCredit
Chang, Dorothy	Bus/Office Tech/Small Bus	Credit
Chapuis, Dominique	English As a Second Language	NonCredit
+ Charles, Ouida L.	Library Services	Credit
Charlton, Kathleen N	Health Care Technology	Credit
Chavez, Judith	Nursing	Credit
Chen, Cora	English As a Second Language	NonCredit
Chen, Kwan S	Mathematics	Credit
Chen, Peijue Paige	Child Dev. & Family Studies	Credit
Cheng, Chih-Yih	Foreign Languages	Credit
+ Chien, Annie	Nursing	Credit
Chin, Eddie Y	English As a Second Language	NonCredit
Ching, Gary K	Architecture	Credit
Ching, Paul Wakee	Engineering & Technology(Weld)	Credit
Chinn, Garrett	Older Adults	NonCredit
Chow, James Chinghui	Aircraft Maintenance Tech.	Credit
Chung, J Chuong H	Asian-American Studies	Credit
Chypyha, Elinor	Bus/Office Tech/Small Bus	Credit
Chypyha, Elinor	Bus/Office Tech/Small Bus	NonCredit
Chytrowski, Patricia C	Graphic Communication	Credit
Cinnater, Kathleen	Art	Credit
Ciraulo, Donelle M	Film Production	Credit
Clark, Christopher A	Interdisciplinary Studies	Credit
Clark, Dani L	English As a Second Language	NonCredit
+ Clark, Ophelia	Bus/Office Tech/Small Bus	Credit
Clark, Patrick E.	Computer & Information Science	Credit
+ Clark, Robert M	Behavioral Sciences	Credit
+ Clark, Sunny L	Student Health	Credit
Cline, Elissa A.	Interdisciplinary Studies	Credit
+ Cochenec, Mathieu	Hotel & Restaurant Operation	Credit
Coles, Lynn M	Older Adults	NonCredit
Collins, Bruce K	Transitional Studies	NonCredit
Collins, Henry J	Administration of Justice	Credit
+ Collins, John R	Gay/Lesbian & Bi-Sexual Stud.	Credit
+ Collins, Susan J	Interdisciplinary Studies	Credit
Collins, Warren	English As a Second Language	NonCredit
Colonnese, Victor	Bus/Office Tech/Small Bus	Credit
Comacchio, Elizabetta	Graphic Communication	Credit
+ Common, Kurt	Engineering & Technology(Weld)	Credit
+ Concin, Claudio	Foreign Languages	Credit
Coniglio, Josephine	Art	Credit
Connell, Katherine M.	Library Services	Credit
+ Conner, Constance May	Computer & Information Science	Credit
Connors, James Michael	Fire Science	Credit
Constantinou, Sophia E	Film Production	Credit
Contreras, Anthony	Social Science	Credit
Cook, Kevin M.	English	Credit

+ Corbie, Terrence	Bus/Office Tech/Small Bus	Credit
Cordova, Carlos B	Behavioral Sciences	Credit
Cordova, Carlos B	Art	Credit
+ Costa, Gregory J	English As a Second Language	Credit
Costello, Patricia A	English As a Second Language	NonCredit
Cotter, Dorene	Disabled Stud Prog & Services	NonCredit
Cousineau, Kathryn	Architecture	Credit
Cowan, Sue	Dental Assisting	Credit
Cox, Carolyn L	English As a Second Language	NonCredit
+ Cribbs, Walter J	Mathematics	Credit
Crist, Lillian M	Engineering & Technology(Weld)	Credit
Culbertson, Anthony Sc	Radiologic & Imaging Technolgy	Credit
Culp, James Samuel	Film Production	Credit
Cummins, James E	English As a Second Language	NonCredit
Cunningham, James B	Phys Education & Dance	Credit
Curl, Diana E	Child Dev. & Family Studies	Credit
Curtis-Egan, Carla A	Disabled Stud Prog & Services	NonCredit
Cutten, Barbara M	Bus/Office Tech/Small Bus	Credit
Daddy, Kwaku	Music	Credit
Dangelo, Jack E	Bus/Office Tech/Small Bus	Credit
Darby, Sam A	Bus/Office Tech/Small Bus	Credit
Dasilva, Jack P	Art	Credit
Datz, Alison M	English As a Second Language	NonCredit
+ Davis, Richard H	Biological Sciences	Credit
Dawe, A. Timothy	Physics	Credit
+ Dawydiak, Cecile M	Nursing	Credit
de Haan, Pieter J	Biological Sciences	Credit
de Haan, Pieter J	Biological Sciences	Credit
+ De Primo, Guy M	Mathematics	Credit
Dea, Donland	Radiologic & Imaging Technolgy	Credit
Dea, Lu Marla	English As a Second Language	NonCredit
Dea, Lu Marla	English As a Second Language	Credit
Dechant, Dorothy Eliza	Biological Sciences	Credit
Degani, Nadereh	Photography	Credit
DeGirolamo, Gerald I	Administration of Justice	Credit
Delgado, John F	English	Credit
Del-Grande, David M	Automotive/Trade Skills	Credit
Dennis, John	Social Science	Credit
Dent, Carol J	English As a Second Language	NonCredit
DePierris, Marta S.	Foreign Languages	Credit
Derrick, Jo Ann	Bus/Office Tech/Small Bus	Credit
Devereaux, Mary P	English As a Second Language	NonCredit
Devito, Gennaro A	Bus/Office Tech/Small Bus	NonCredit
Devone, Bess A	Child Dev. & Family Studies	NonCredit
Di Coio, Alfred A.	Journeyman-Training	NonCredit
Diamond, Joseph N.	English As a Second Language	NonCredit
Diaz, Edward T	Phys Education & Dance	Credit
+ Diaz, Jorge E	Aircraft Maintenance Tech.	Credit
Digneo, Mario T	Social Science	Credit
Dill, Robert L	English As a Second Language	NonCredit
+ Dilworth, Helen	Music	Credit

Dinkins, Shari H	Graphic Communication	Credit
Dinkins, Shari H	English	Credit
Dolar, Marina A	Nursing	Credit
Dollar, Lisa M	English As a Second Language	NonCredit
Dove, Maggie Ecolia	Consumer Arts & Sciences	NonCredit
Drewes, Stephen R	Theater Arts	Credit
+ Drucker, Ronald	Chemistry	Credit
Du, Jeanette	Foreign Languages	Credit
DuBois, Marcia J	English As a Second Language	NonCredit
+ Duggan, Bradley J	Phys Education & Dance	Credit
Dulman, Marc	English	Credit
Dvorson, Betty J	English	Credit
Dyer, Frederick B	Interdisciplinary Studies	Credit
Edmondson, Wilbur O	English As a Second Language	NonCredit
Edwardson, Lawrence H	English As a Second Language	NonCredit
Eggers-Williams, Delor	Child Dev. & Family Studies	Credit
Elliott, Robert Keith	English As a Second Language	NonCredit
+ Emanuel, Charles Alber	Aircraft Maintenance Tech.	Credit
Enciso, Franz J	Music	Credit
Endres, Rose M	Computer & Information Science	Credit
Eng, Chelsea N	Phys Education & Dance	Credit
Erickson, Earl W	Bus/Office Tech/Small Bus	NonCredit
Escalante, Martin P	Trade Skills	NonCredit
Esherick, Lisa W	Older Adults	NonCredit
Eskandari, Fattah T	Engineering & Technology(Weld)	Credit
+ Estupinian, Joseph	Automotive/Trade Skills	Credit
+ Fa, Angelina M	Asian-American Studies	Credit
+ Fa, Angelina M	Asian-American Studies	Credit
Fahy, Ronald David	Apprenticeship	NonCredit
Fairweather, Abrol O.	Social Science	Credit
Fajilan, Ann	Theater Arts	Credit
Fajilan, Ann	Music	Credit
+ Fan, Mark M	Library Services	Credit
Fang, Lynn L	Consumer Education	NonCredit
Fang, Lynn L	English As a Second Language	NonCredit
Fang, Lynn L	Licensed Vocational Nursing	NonCredit
+ Farrar, Vincent	Social Science	Credit
Farrow, Robert T.	Apprenticeship	NonCredit
Faus, Lynn	Older Adults	NonCredit
Fazackerley, James M	Health Care Technology	Credit
Fein, Judith T	Phys Education & Dance	Credit
Fellini-Tishler, Debor	Foreign Languages	Credit
Femenia, Carol	Nursing	Credit
+ Fenner, Richard C	Music	Credit
Fernandez, Germania	Foreign Languages	Credit
Fernandez, Olallo L	Architecture	Credit
Figliulo, Mary Catheri	Computer & Information Science	Credit
Fine, Brandon L	English As a Second Language	NonCredit
Finkelstein, Joey A	English As a Second Language	NonCredit
Finlev, Leslie	English As a Second Language	NonCredit
Finney, Edris	Bus/Office Tech/Small Bus	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+ Fiore, Linda J	Health Care Technology	Credit
Firestone, Alan H.	Art	Credit
Fitch, Keri A	Theater Arts	Credit
Fitzgerald, Carole	Disabled Stud Prog & Services	NonCredit
Fleming, Tod N	Music	Credit
Floyd, Gary Arthur	Biological Sciences	Credit
Fong, Adrienne D	Child Dev. & Family Studies	NonCredit
Fong, Bryant	Health Science	Credit
Fong, Bryant	Health Science	NonCredit
Fong, Cynthia J	Child Dev. & Family Studies	NonCredit
Fong, Edmond	Undeclared Department	NonCredit
Fong, Wendy M	Interdisciplinary Studies	Credit
Forgays, Vickie L	Nursing	Credit
Forsberg, Alan Norman	Earth Sciences	Credit
Foston, Frances L	Bus/Office Tech/Small Bus	NonCredit
Fox, Rachelle	Disabled Stud Prog & Services	NonCredit
+ Fracchia, Charles	Library Services	Credit
Frahm, Janene	English	Credit
Francia, Rufino Carril	Health Care Technology	Credit
Franklin, Kim R.	English As a Second Language	NonCredit
Frates, James D	Trade Skills	NonCredit
Freedman, Beth Gail	Women's Studies	Credit
Freedman, Beth Gail	Health Science	Credit
+ Fregly, Carol A	English	Credit
Frick, Terrilyn A	Social Science	Credit
Fronek, Tim J	Apprenticeship	NonCredit
Fuapopo, Sekio	Trade Skills	NonCredit
Fung, Allen K	Bus/Office Tech/Small Bus	NonCredit
Fung, Lei Chun	Health Science	Credit
Fung, Tracey May	Biological Sciences	Credit
Gagliardi, Frank	Trade Skills	NonCredit
Galliano, Michael A	Journeyman-Training	NonCredit
Gambini, Laura	Foreign Languages	Credit
Garcia De Nixon, Pat	English As a Second Language	NonCredit
Garcia, Rita A	Computer & Information Science	Credit
Gardiner, Jeffrey	English	Credit
Gathegi, John N	Library Information Technology	Credit
Gavryshova, Nataliya K	Mathematics	Credit
Gee, Daven R	Film Production	Credit
Gee, Janet	Women's Studies	NonCredit
Gee, Janet	Health Science	NonCredit
Geis, Bayard	Instructional Computing Lab	Credit
Gentry, Erika	Interdisciplinary Studies	Credit
George, Kathleen M	Older Adults	NonCredit
Giambattista, Louie M.	Instructional Computing Lab	Credit
Gilewska, Bozena	English As a Second Language	NonCredit
Gill, Carl	Bus/Office Tech/Small Bus	Credit
Gill, Carl	Bus/Office Tech/Small Bus	NonCredit
+ Gillette, Linda J	English As a Second Language	Credit
Gimenez-Rosello, Carme	English	Credit
Ginsberg, Elaine B	Art	Credit

Ginther-Webster, Kimbe	Library Services	Credit
Giuliani, Charmain J	Environmental Hort & Floristy	Credit
Giusto, Thomas L	Phys Education & Dance	Credit
Givens-Tolson, Cathryn	Consumer Education	NonCredit
Glass, Fred	Labor Studies	Credit
Glass, Meryl	Child Dev. & Family Studies	Credit
Glessner, Janet M.	Older Adults	NonCredit
Glick, Paul	Foreign Languages	Credit
Glosser, Frederick C	Phys Education & Dance	Credit
Gold, Marc L	Counseling	NonCredit
Goldberg, Janet H	English	Credit
Goldstein, Augusta Alc	English As a Second Language	NonCredit
Gordon, James C	English As a Second Language	NonCredit
Gordon, Richard G.	Photography	Credit
Gordon, Susan E	English As a Second Language	NonCredit
Goseco, Marcia Priscil	Bus/Office Tech/Small Bus	NonCredit
Grab, Vera	Child Dev. & Family Studies	NonCredit
+ Graber, Mary R	Phys Education & Dance	Credit
+ Grady, Margaret	Phys Education & Dance	Credit
Graham, Thomas	Journalism	Credit
Grandits, Frank J	English As a Second Language	Credit
Granoff, Sheila M	English As a Second Language	NonCredit
+ Grant, Fumiko Y	Foreign Languages	Credit
+ Gratch-Lindauer, Bonni	Library Services	Credit
Grayson, Richard B	Bus/Office Tech/Small Bus	NonCredit
+ Green, Herbert K	English	Credit
+ Green, Jacquelyn W	Foreign Languages	Credit
Greger, Christopher K	English	Credit
Greggains, Raymond	Phys Education & Dance	Credit
Griffin, Robert L	Phys Education & Dance	Credit
Griffis, Stanley J	Transitional Studies	NonCredit
Griffis, Stanley J	Transitional Studies	NonCredit
Grimes, Paul G	English As a Second Language	Credit
Groshong, Paula F	Architecture	Credit
Grothkopp, William	Music	Credit
Gruenig, Thomas B.	Bus/Office Tech/Small Bus	Credit
+ Guichard, Margaret	Health Care Technology	Credit
Guion, Durand	Bus/Office Tech/Small Bus	Credit
Guiuan, Antonio S	Asian-American Studies	Credit
Guo, Sujuan	English As a Second Language	NonCredit
Gurney, Robert Peter	Behavioral Sciences	Credit
Guthrie, Terry W	English As a Second Language	Credit
Gutierrez, Eusebio R	Broadcast Electronic Media Art	Credit
Habegger, Valerie	Transitional Studies	NonCredit
Haeg, Frank C	Bus/Office Tech/Small Bus	NonCredit
Haeg, Frank C	Bus/Office Tech/Small Bus	Credit
Haena, Calvin M	English As a Second Language	NonCredit
Hagiwara, Tanako	Phys Education & Dance	Credit
Hagood, Jonathan David	Engineering & Technology(Weld)	Credit
Hahn, Juergen S	Foreign Languages	Credit
Hall, Thomas F	Diagnostic Medical Imaging	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Halpern, Irene	Older Adults	NonCredit
+	Hamilton, Edward F	Hotel & Restaurant Operation	Credit
+	Hamilton, Edward F	Hospitality Training	Credit
+	Hammerich, Keith C	Hotel & Restaurant Operation	Credit
	Hanak, David	Bus/Office Tech/Small Bus	Credit
	Hansen, Carol L	English	Credit
+	Hansen, Frederick	Automotive/Trade Skills	Credit
	Hanson, Krista	Foreign Languages	Credit
	Harb, Kamal M	Health Science	Credit
+	Hardiman, David	Music	Credit
	Harding, John F	Photography	Credit
	Harmon, Henry M	Undeclared Department	Credit
	Harmon, Susan	Nursing	Credit
	Hatcher, Henry C	Bus/Office Tech/Small Bus	Credit
	Hauge, Scott Gordon	Bus/Office Tech/Small Bus	NonCredit
	Hawthorne, Mark R	Administration of Justice	Credit
	Hayes, Beverly L.	Library Services	Credit
+	Hayes, Daniel	Phys Education & Dance	Credit
	Haynes-Creswell, Sharo	Bus/Office Tech/Small Bus	NonCredit
	Heilweil, Victoria M	Photography	Credit
	Hellerstein, Nathaniel	Mathematics	Credit
	Helmy, Anna-Lisa	English As a Second Language	NonCredit
	Hendricks, Helen J	Nursing	Credit
+	Henning, Nancy	Nursing	Credit
	Hernandez, Linda T	Foreign Languages	Credit
+	Hess, Darrel E	Earth Sciences	Credit
	Hill, Roger W	Biological Sciences	Credit
+	Hirose, Lynda M	Hotel & Restaurant Operation	Credit
+	Ho, Charles Y	Biological Sciences	Credit
	Ho, Margaret S	Foreign Languages	Credit
	Ho, Miao-Chuan	Computer & Information Science	Credit
+	Hock, Margaret	Bus/Office Tech/Small Bus	Credit
	Hoenisch, Charles E	Administration of Justice	Credit
	Hoffman Herzog, Cheryl	English As a Second Language	Credit
	Hoffman, Camille S	English As a Second Language	NonCredit
+	Holbert, Raymond	Interdisciplinary Studies	Credit
+	Holden, Myrna Q	Student Health	Credit
	Holder, Victoria L	English As a Second Language	NonCredit
	Holmes, Alton J	Apprenticeship	NonCredit
	Holsten, Matthew e	English As a Second Language	NonCredit
+	Hom, Calvin W	Biological Sciences	Credit
	Hom, Melvin L	Mathematics	Credit
	Hong, Patricia Y	English As a Second Language	NonCredit
	Hongo, Jo-Anne S.	Biological Sciences	Credit
	Hopkins, Aisjah B	Older Adults	NonCredit
	Hopkins, William R	Biological Sciences	Credit
+	Hornor, Ni Z	Mathematics	Credit
	Horowitz, Manly	Library Services	Credit
	Hough, Tonya C	Photography	Credit
	Hovanesian, Suzanne A.	English As a Second Language	NonCredit
+	Hsu, Hilary K	Bus/Office Tech/Small Bus	Credit

Hsu, Wei-Jane	English As a Second Language	Credit
Hu, Thomas	Mathematics	Credit
Huang, Su P	English As a Second Language	NonCredit
Hudson, Julia	Bus/Office Tech/Small Bus	NonCredit
Hudspeth, Charles M	Music	Credit
Hughes, Jeanne M	Phys Education & Dance	Credit
Hughes, Patricia B	English As a Second Language	NonCredit
+ Hulbert, Michael J	English	Credit
Hung, Chun-Hoi	Instructional Computing Lab	Credit
Huntzinger, Anne K	English As a Second Language	NonCredit
Huot, Bophany L	English As a Second Language	NonCredit
Hurley, Kathleen M	Diagnostic Medical Imaging	Credit
Huszagh-Lockwood, Debo	English As a Second Language	NonCredit
Hutton, Roscoe	Aircraft Maintenance Tech.	Credit
+ Huynh, Kim-Dung L	Institute for Int'l Students	Credit
Hwang, Edwin S	Bus/Office Tech/Small Bus	Credit
Ingersoll, Francis	Health Science	Credit
Ingersoll, Lynn R	Photography	Credit
Irvine, Jennifer Irene	English As a Second Language	NonCredit
Itelson, Steven T	Mathematics	Credit
Jackson, Ida	Bus/Office Tech/Small Bus	NonCredit
Jackson, Judith M	Consumer Arts & Sciences	Credit
Jackson, Lilia L.	Nursing	Credit
Jackson, Lilia L.	Licensed Vocational Nursing	NonCredit
Jacobsen, Rodger	Art	Credit
James, Arlene	Transitional Studies	NonCredit
Jeh, Wesley M.	Mathematics	Credit
Jia, Baocai	Foreign Languages	Credit
Johnson, Christopher P	Hospitality Training	NonCredit
Johnson, Daniel P	Bus/Office Tech/Small Bus	Credit
+ Johnson, Dennis	Social Science	Credit
Johnson, Linda M	Licensed Vocational Nursing	Credit
Johnson, Michael S	Foreign Languages	Credit
+ Johnson, Paul L	Disabled Stud Prog & Services	NonCredit
Johnson, Robert T	Physics	Credit
+ Johnson, Rosemary	Counseling	NonCredit
Johnson, Tracy L.	Child Dev. & Family Studies	Credit
Jones, John W	Computer & Information Science	Credit
Jones, Keith D.	Bus/Office Tech/Small Bus	NonCredit
Jones, Melissa A	Health Science	Credit
Jones, Rod L.	Trade Skills	NonCredit
Jordan, Alfredo Jr	Foreign Languages	Credit
Jordan, Natividad	Foreign Languages	Credit
Joseph, Geraldine A	Dental Assisting	Credit
Jue, Spencer	Architecture	Credit
Kadani, Terry T	Older Adults	NonCredit
Kailath, Priya Susan	English As a Second Language	NonCredit
+ Kan, Jimmy P	Mathematics	Credit
Kaneshiro, Dawn	Art	Credit
Kapust, Waltraud H.	English As a Second Language	NonCredit
Karapetyan, Lyudmila S	Mathematics	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Karay, Dean Nicholas	English As a Second Language	NonCredit
Kasten, Angelika A	English As a Second Language	NonCredit
Kearsley, Jeanne	English As a Second Language	NonCredit
Keeley, Gloria A	English As a Second Language	NonCredit
Keenan, Kimberly A	Social Science	Credit
Kelley, Kathleen P	Child Dev. & Family Studies	NonCredit
Kellond, Maureen E	Hospitality Training	NonCredit
Kelly-Brennan, Briahn	Health Care Technology	Credit
Kennedy, Matthew	Behavioral Sciences	Credit
Kerr, Kathleen A	English As a Second Language	Credit
Kessler, Steven H	Biological Sciences	Credit
Kilgariff, Martin	Administration of Justice	Credit
Killian, Dorothy Perez	English As a Second Language	NonCredit
+ Killikelly, Timothy Jo	Social Science	Credit
Kimball, Charles M	Engineering & Technology(Weld)	Credit
King, Dennis Martin	Apprenticeship	NonCredit
+ King, William C	Mathematics	Credit
Kipp, Ana R.	Transitional Studies	NonCredit
Kiser, Stephen Stephen	Photography	Credit
+ Kitchin, Deborah A	Bus/Office Tech/Small Bus	Credit
Klaassen, Jacqueline	Foreign Languages	Credit
Kline, Barbara LeBean	English As a Second Language	NonCredit
Kling, Fred	Art	Credit
Knapp, Glenn	Bus/Office Tech/Small Bus	Credit
Knoop, Michelle Deya	English As a Second Language	NonCredit
Kobayashi, Tracey	Phys Education & Dance	Credit
Koehler, Frank H	Physics	Credit
Kolsom, Sandra	Dental Assisting	Credit
Kornblau, Jack	Transitional Studies	NonCredit
Kox, Christopher J	Library Information Technology	Credit
Kox, Christopher J	Library Services	Credit
Kreplin, Karl W	Behavioral Sciences	Credit
Kung, Eric X	Bus/Office Tech/Small Bus	NonCredit
Kurpinsky, Annemarie D	Child Dev. & Family Studies	NonCredit
Kwan, Dan Bingman	Foreign Languages	Credit
+ Kwan, Marion	Counseling	Credit
Kwok, Hon-Chung	Computer & Information Science	Credit
La Rocca, Isabella	Photography	Credit
Labrecque, Dana J	Broadcast Electronic Media Art	Credit
Ladanowsky, Olaf J.	Aircraft Maintenance Tech.	Credit
+ Laddin, Laurence	Interdisciplinary Studies	Credit
Lai, Chu-Hui J	Asian Studies	Credit
+ Lai, Elaine K	Bus/Office Tech/Small Bus	NonCredit
+ Lai, Elaine K	Bus/Office Tech/Small Bus	Credit
+ Lallas, James M	Engineering & Technology(Weld)	Credit
+ Lamattery, Mary M	English	Credit
Lampe, Jane L	Disabled Stud Prog & Services	NonCredit
Landau, Gregory P	Social Science	Credit
Landau, Gregory P	Behavioral Sciences	Credit
Landini, Louis F	Administration of Justice	Credit
Landini, Louis F	Bus/Office Tech/Small Bus	Credit

Landmesser, Anton C	English As a Second Language	NonCredit
Landreneau, Lonny T.	Older Adults	NonCredit
Langdon, Michael R.	English	Credit
Langholtz, Daniel J	Disabled Stud Prog & Services	NonCredit
Lardie, Rayne N	English As a Second Language	NonCredit
Lasant, Nina H	Nursing	Credit
Latham, Raymond	Hotel & Restaurant Operation	Credit
Lau, David	Disabled Stud Prog & Services	NonCredit
Lau, Pennie S	English As a Second Language	NonCredit
Lau, Shuk-Han	Bus/Office Tech/Small Bus	NonCredit
Laughlin, Neil T	Phys Education & Dance	Credit
Laughlin, Neil T	Phys Education & Dance	Credit
+ Laughlin, Sean M	Phys Education & Dance	Credit
Laws, Alonzo C	Engineering & Technology(Weld)	Credit
Lawson, Alliene M	Career Dev & Placement Ctr	Credit
Lawson, Daniel L	Administration of Justice	Credit
Lawson, Lawrence R	Administration of Justice	Credit
Lawson, Lawrence R	Phys Education & Dance	Credit
Ledford, Frances Conno	Consumer Education	NonCredit
+ Lee, Dack K	Physics	Credit
Lee, Diana N	English As a Second Language	NonCredit
Lee, Josephine C.	Consumer Education	NonCredit
Lee, Kent Y	Engineering & Technology(Weld)	Credit
Lee, Marie M	Child Dev. & Family Studies	Credit
Lee, Mei Hsia W	English As a Second Language	NonCredit
Lee, Sau Fong	Consumer Education	NonCredit
Lee, Susie K	English As a Second Language	NonCredit
Lee, Terrence	Counseling	NonCredit
Lee, Wayne C	English As a Second Language	NonCredit
Lee, Yoon K	Disabled Stud Prog & Services	NonCredit
Leech, Marla	Broadcast Electronic Media Art	Credit
Legaspi, Erlinda Espir	English	Credit
Lehane, Thomas J	Apprenticeship	NonCredit
Leiva, Jose L	Theater Arts	Credit
Lemley, Jamiel H	Bus/Office Tech/Small Bus	Credit
Lenetaki, Sophia	Language Center	Credit
Leong, Agnes Y	Nursing	Credit
Leonhardt, Edith A	Biological Sciences	Credit
+ Leung, Lorelei	Extended Oppo Prog & Services	Credit
Levin, Stephanie I	English As a Second Language	NonCredit
Levy, Carol A	Art	Credit
Levy, Deborah Lynn	English As a Second Language	Credit
Levy, Jonathan M.	Mathematics	Credit
Lewis, Christa M	English As a Second Language	NonCredit
Li, Xin Hua	English As a Second Language	NonCredit
Lieberman, Caroline	Older Adults	NonCredit
Liehe, Clifford J	Bus/Office Tech/Small Bus	Credit
Lien, Steven	English As a Second Language	NonCredit
Light, Ken	Photography	Credit
Light, Laura Susan A	Foreign Languages	Credit
Lim, Benedict M	Music	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+ Lim, James Horn	Library Information Technology	Credit
+ Lim, James Horn	Library Services	Credit
Lim, Poh Kim	Library Services	Credit
Lindeboom, Robert T	English As a Second Language	NonCredit
Liou, Joyce L.	Foreign Languages	Credit
Liou, Joyce L.	Language Center	Credit
Lisker, David M	English As a Second Language	NonCredit
Liu, Debra R	English As a Second Language	NonCredit
Liu, Ida	Older Adults	NonCredit
Liu, Jean C	Bus/Office Tech/Small Bus	NonCredit
Llamelo, Lynbel M.	Nursing	Credit
Lo, Leland	Aircraft Maintenance Tech.	Credit
Lofkvist Moseley, Gren	Graphic Communication	Credit
Lofthouse, Erin J.	English As a Second Language	Credit
Lohr, Janet L	Art	Credit
Lombardi, Susanna	Art	Credit
Long, Diane Pauline	Bus/Office Tech/Small Bus	NonCredit
Long, Kirk C	Computer & Information Science	Credit
Long, Robert	Bus/Office Tech/Small Bus	Credit
Long, William Eugene	Fire Science	Credit
Long, William Eugene	Health Science	Credit
Louie, Margaret L	Behavioral Sciences	Credit
Louie, Van	English As a Second Language	NonCredit
Lozano, Albert H	Foreign Languages	Credit
Lu, Quan	English As a Second Language	NonCredit
+ Lucarelli, Adam J	Phys Education & Dance	Credit
Lucas-Clark, Joyce E.	Earth Sciences	Credit
Luckey, Bernadine Cori	Child Dev. & Family Studies	Credit
Luckey, Bernadine Cori	Child Dev. & Family Studies	NonCredit
+ Lum, Jerry W	Architecture	Credit
Lutz, Robert Walter	Learning Assistance	Credit
Lutz, Robert Walter	Behavioral Sciences	Credit
Lym, Brian K.	Library Services	Credit
+ Lynch, James B	Automotive/Trade Skills	Credit
Lyons, Stephanie Misch	Concert Lecture Series	Credit
MacAndrew, Ann-L	English As a Second Language	NonCredit
Mack, Beverly K	Consumer Education	NonCredit
+ Maestre, Jose M	Bus/Office Tech/Small Bus	NonCredit
+ Maestre, Jose M	Bus/Office Tech/Small Bus	Credit
Maestri, Robert L	Phys Education & Dance	Credit
Magid, Fay A	Older Adults	NonCredit
Mahaney, Ruth Ann	Social Science	Credit
Malachowski, Michael	Biological Sciences	Credit
Malek-Madani, Firouz	Engineering & Technology(Weld)	Credit
Mann, Wendy Alice	Photography	Credit
Mannu, Gianluigi Marce	Foreign Languages	Credit
Manukova, Sophia Arcad	English As a Second Language	NonCredit
Manzano, Joseph A	Phys Education & Dance	Credit
March, Thomas	Bus/Office Tech/Small Bus	NonCredit
Marcon, Betty Lynn	Hotel & Restaurant Operation	Credit
Marinas, Marina	Mathematics	Credit

Marinoff, Joani Ellen	Health Science	Credit
Markell, George A.	Bus/Office Tech/Small Bus	Credit
Markison, Kimberly Ann	Graphic Communication	Credit
Marks, Shirley M.	English As a Second Language	NonCredit
Marley, Elsa Patricia	Art	Credit
Marryatt, Arthur R	Apprenticeship	NonCredit
Marshall, Keith B	Fire Science	Credit
Marshall, Robert A	Bus/Office Tech/Small Bus	NonCredit
Marshall, Robert A	Bus/Office Tech/Small Bus	Credit
Martin, Hannah	Older Adults	NonCredit
Martin, Melody D	Transitional Studies	NonCredit
Martinez, Rose M	Bus/Office Tech/Small Bus	NonCredit
Mason, Larry Eugene	Apprenticeship	NonCredit
Masood-ul-Alam, Abul K	Mathematics	Credit
Massad, Lina	English As a Second Language	NonCredit
Massoumi, Ali	Chemistry	Credit
+ Mathes, Valerie L	Social Science	Credit
Mattea, Betty	Radiologic & Imaging Technolgy	Credit
Mayer, Ted L	Apprenticeship	NonCredit
Mc Guire, John F	Phys Education & Dance	Credit
+ McAllister, Keith	Mathematics	Credit
McCaffrey, James J	Health Care Technology	Credit
McCarthy, Charles J	Music	Credit
McCarthy, Cornelius	Apprenticeship	NonCredit
McCauley, Kerry L	Transitional Studies	NonCredit
McCormick, Daniel	Apprenticeship	NonCredit
McCormick, Daniel P	Apprenticeship	NonCredit
McDevitt, Charles D	Health Care Technology	Credit
McDonnell, Patrick K	English	Credit
McFadden, James L	Music	Credit
McFarland, Sheila A	Broadcast Electronic Media Art	Credit
McKinney, Cleveland	Bus/Office Tech/Small Bus	NonCredit
McKinney, Linda R.	Library Services	Credit
McMahan, Frank J	Health Care Technology	Credit
McMullen II, John A.	Theater Arts	Credit
McMurray, Adria-Ann L.	Bus/Office Tech/Small Bus	Credit
McNees, John A	Trade Skills	NonCredit
McNichol, Julita Barce	Transitional Studies	NonCredit
McNichol, Thomas p.	Phys Education & Dance	Credit
McRoskey, California	Environmental Hort & Floristy	Credit
McSweeney, Kathryn Mar	English As a Second Language	NonCredit
Melnick, Terri Renas	Health Care Technology	Credit
Mendonsa, George L	Bus/Office Tech/Small Bus	NonCredit
Menendez, Thomas	Castro/Valencia	Credit
Merling, Edward M	Hotel & Restaurant Operation	Credit
Merrill, Gregory S	Gay/Lesbian & Bi-Sexual Stud.	Credit
Merritt, Toney Wesley	Film Production	Credit
Messer, Alisa	English	Credit
Mester, Toni A	Older Adults	NonCredit
Metzgar, Joseph V	Older Adults	NonCredit
Mian, Badshah K	Instructional Computing Lab	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Mickelson, Linda Ann	Child Dev. & Family Studies	NonCredit
Middleton, Dennis D	Bus/Office Tech/Small Bus	NonCredit
Milhoan, Gloria G	English As a Second Language	NonCredit
+ Millar, W. Stuart	Aircraft Maintenance Tech.	Credit
+ Miller, David A	Automotive/Trade Skills	Credit
Miller, David J	Bus/Office Tech/Small Bus	NonCredit
Miller, H. Brown	English	Credit
Miller, Mark Hans	Consumer Arts & Sciences	NonCredit
Miller, Norma A	Disabled Stud Prog & Services	NonCredit
Miller, Robert	English As a Second Language	NonCredit
Mills, Robin M	Disabled Stud Prog & Services	NonCredit
Minkus, Paula K	Child Dev. & Family Studies	Credit
Mirabal, Nancy R	Social Science	Credit
+ Mireles, Enrique	Counseling	Credit
+ Mireles, Enrique	Learning Assistance	Credit
Misri, Madhu L	Southeast Campus	Credit
Misumi, Diane T	Health Science	NonCredit
Mitchell, Patricia	English As a Second Language	NonCredit
+ Mitchell, Tanya E	Aircraft Maintenance Tech.	Credit
+ Miyamoto, Edward	Aircraft Maintenance Tech.	Credit
Mo, Sigismund	English As a Second Language	NonCredit
Mo, Sigismund	Bus/Office Tech/Small Bus	NonCredit
Moberg, Eric M	Phys Education & Dance	Credit
Moghtanei, Abbas	Computer & Information Science	Credit
Mojica, Marco A	Social Science	Credit
Mollica, Robin	English As a Second Language	Credit
+ Monajami, Sirous	Library Services	Credit
Monchatre, Jacques	English As a Second Language	NonCredit
+ Money-Collins, Holly J	Environmental Hort & Floristry	Credit
Monroy, Maria M	Bus/Office Tech/Small Bus	NonCredit
Montesano, Philip	Social Science	Credit
+ Moody, Cindy L	Mathematics	Credit
Moore, Mik William	Behavioral Sciences	Credit
Morabito, Salvatore	Foreign Languages	Credit
Morel, Renee C	Behavioral Sciences	Credit
Morel, Renee C	Foreign Languages	Credit
+ Moreno, Edward	Social Science	Credit
Moreno, Justin Paul	Engineering & Technology(Weld)	Credit
Moreno, Renee M	Bus/Office Tech/Small Bus	NonCredit
Mori, Aki	Foreign Languages	Credit
Mori, Dennis J	Bus/Office Tech/Small Bus	Credit
Morse, James S.	Evening Division	Credit
Mueller, Gerald A	Music	Credit
Mueller, Keith J	Engineering & Technology(Weld)	Credit
+ Mueller, Madeline	Music	Credit
Mullen, Dennis F	Bus/Office Tech/Small Bus	Credit
Muller, Lauren Stuart	Interdisciplinary Studies	Credit
Muller-Moseley, Claire	Consumer Arts & Sciences	Credit
Munroe, Jeffrey Powers	Photography	Credit
Muradas-Casas, Maria F	Foreign Languages	Credit
Murphy, Chester F	Apprenticeship	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Murphy, Deborah S	English As a Second Language	NonCredit
Murphy, Laura M	English As a Second Language	NonCredit
Nakaji, Diane	Behavioral Sciences	Credit
+ Nance, Glenn R	Social Science	Credit
+ Nance, Glenn R	African-American Studies	Credit
Navarro, Francoise J	Foreign Languages	Credit
+ Nelson, Anna	Dental Assisting	Credit
Nelson, Claude Griffin	Bus/Office Tech/Small Bus	NonCredit
Nelson, Karin Christin	Career Dev & Placement Ctr	Credit
Nelson, Lee W	Graphic Communication	Credit
Nelson, Marilyn	English As a Second Language	NonCredit
Nelson, Robert Charles	English As a Second Language	Credit
Nelson, Timothy B	Apprenticeship	NonCredit
+ Nelson-Lundy, Jessica	English	Credit
Neranchi, George A	Bus/Office Tech/Small Bus	Credit
Neranchi, George A	Bus/Office Tech/Small Bus	NonCredit
Neuburger, Bruce A	English As a Second Language	NonCredit
Neumann, Robert J	English As a Second Language	NonCredit
Ng, Anthony	Health Care Technology	Credit
Ng, Joel K	Physics	Credit
Ng, May	Career Dev & Placement Ctr	Credit
+ Ng, Ronald	Hotel & Restaurant Operation	Credit
Nguyen, Chau B	English As a Second Language	NonCredit
Nguyen, Minh H	English As a Second Language	NonCredit
Nichols, James M	Aircraft Maintenance Tech.	Credit
Nichols, Russell	English As a Second Language	Credit
Nicholson, Joseph W	English As a Second Language	NonCredit
Nicholson, Sachiko Yam	Foreign Languages	Credit
+ Nickliss, Alexandra	Social Science	Credit
Nielsen, Leif	English As a Second Language	Credit
Niemi, Gunnar W	Computer & Information Science	Credit
Niosi, Andrea E.	Library Services	Credit
Nishikawa, Tomoji	Asian-American Studies	Credit
Nogara, Benito	Foreign Languages	Credit
Norback, Nora	Biological Sciences	Credit
Noto, Robert	Apprenticeship	NonCredit
Nowicki, Paul	Architecture	Credit
Nunez, Sal	Health Science	Credit
Nuttall, Allan P.	Bus/Office Tech/Small Bus	Credit
Nzewi, Esther N.	Behavioral Sciences	Credit
Oakley, John D	Hotel & Restaurant Operation	Credit
Ochoa, Michele M	Nursing	Credit
OConnell, Daniel J	English As a Second Language	NonCredit
O'Donnell, Sheila M.	English As a Second Language	NonCredit
Ogbu, Marcellina Ada	Health Science	Credit
+ Ogden, Aaron John	Hospitality Training	NonCredit
+ Ogden, Aaron John	Hotel & Restaurant Operation	Credit
Oh, Jorge	Bus/Office Tech/Small Bus	Credit
+ Oldham, Mary Thereza	Bus/Office Tech/Small Bus	Credit
O'Leary, H. B.	Fire Science	Credit
Olmsted, Daniel Barnet	Film Production	Credit

Omokaro, Valentine I	Trade Skills	NonCredit
Ordon, Trinity A	Gay/Lesbian & Bi-Sexual Stud.	Credit
Orille, Shirley B	Bus/Office Tech/Small Bus	NonCredit
O'Roke, Linda S.	English As a Second Language	NonCredit
Osada, Luba	English As a Second Language	Credit
Osterkamp, Margaret	Consumer Arts & Sciences	Credit
Ousdahl, Tracy A	English As a Second Language	NonCredit
+ Owens, Juanita L	Counseling	Credit
+ Owens, Rhonella C	Learning Assistance	Credit
+ Owyang, Douglas	Phys Education & Dance	Credit
Owyang, Gregory K	Fire Science	Credit
+ Oxsen, Richard G	Social Science	Credit
Padilla, Jose O	Apprenticeship	NonCredit
+ Padua, Joseph H	Undeclared Department	Credit
Paez, Ricardo	Trade Skills	NonCredit
Pahl, Leslie A	Foreign Languages	Credit
+ Palacio, Mitchell T	Phys Education & Dance	Credit
+ Palma, Freddy	Aircraft Maintenance Tech.	Credit
Pang, Francis W	Automotive/Trade Skills	NonCredit
Pang, Siu-Mi	Licensed Vocational Nursing	NonCredit
Pang, Wilma C	Music	Credit
Parker, James	English As a Second Language	NonCredit
Parodi, Michael E	Phys Education & Dance	Credit
Parr, David J	Theater Arts	Credit
Parsley, Clifford M.	Trade Skills	NonCredit
Payton, Jeannette H	English As a Second Language	NonCredit
+ Paz, Leo S	Phillipine Studies	Credit
Pearson, Sharon S	Art	Credit
Pegues, Michael Linwoo	Engineering & Technology(Weld)	Credit
Peirce, Katrina	English As a Second Language	Credit
Perry, Kathleen C	Photography	Credit
Perryman, John	Interdisciplinary Studies	Credit
Peterson, Andrew J	Computer & Information Science	Credit
Pham, Phong D	Phys Education & Dance	Credit
Philhour, Byron J	Astronomy	Credit
Phillips, Peggie	Biological Sciences	Credit
Picheny, Jacob Joel	English As a Second Language	NonCredit
Pierce, Alicia	Phys Education & Dance	Credit
Pilgrim, Charlotte C	Foreign Languages	Credit
Pinna, Kathryn	Biological Sciences	Credit
+ Piontkowski, Dennis	Mathematics	Credit
+ Pirolt, Erwin	Hotel & Restaurant Operation	Credit
Platford, Olivia	English As a Second Language	NonCredit
+ Podenski, Francine	Broadcast Electronic Media Art	Credit
Poley, James A	Bus/Office Tech/Small Bus	Credit
Polos, Pamela C	English As a Second Language	Credit
Pon, Anderson W	Radiologic & Imaging Technology	Credit
Pon, Clarina S	Bus/Office Tech/Small Bus	Credit
+ Pon, Teresa	English As a Second Language	Credit
Pong, Lawrence W	Biological Sciences	Credit
Potter, Elizabeth A	Transitional Studies	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted.

Powers, Richard L	Photography	Credit
Poynter, Patrick J	Graphic Communication	Credit
Prado, Mathilde A	Health Care Technology	Credit
Preza, Balmore A	English As a Second Language	NonCredit
Pricco, James S	Architecture	Credit
Punsalan, Douglas	Film Production	NonCredit
Putnam, Douglas V	Computer & Information Science	Credit
+ Quadra, Indiana G	Latin-American Studies	Credit
+ Quadra, Indiana G	Career Dev & Placement Ctr	Credit
Queen, Miriam H.	English As a Second Language	NonCredit
Queen, Miriam H.	English As a Second Language	Credit
Quevedo, Olivia	English As a Second Language	NonCredit
Quigley, Robert E	Bus/Office Tech/Small Bus	Credit
Quintana, Alejandro F	English As a Second Language	NonCredit
Raber, Melissa Ana	English As a Second Language	NonCredit
Rahman, David	Computer & Information Science	Credit
Rains, Neil G	Architecture	Credit
Raju, Paul Ananda	Biological Sciences	Credit
Rappaport, Stanford A.	Language Center	Credit
+ Rappleyea, Annette	Physics	Credit
Rauchwerger, Deborah B	Bus/Office Tech/Small Bus	Credit
Raznick, Leonard	Social Science	Credit
Rea, Raymond	Gay/Lesbian & Bi-Sexual Stud.	Credit
Reed, Robert W	Transitional Studies	NonCredit
Reichman, Linda K	English As a Second Language	NonCredit
Reinhard, Geoffrey G	English As a Second Language	Credit
Reitan, Carol H	Foreign Languages	Credit
Ren, Ming	Art	Credit
Reppun, Diane J	Phys Education & Dance	Credit
Reppun, Susan M	Phys Education & Dance	Credit
Restivo, Douglas	Art	Credit
Resus, Araceli	Phillipine Studies	Credit
Reuben, Robert J	Graphic Communication	Credit
Revlock, Theodore F.J.	Architecture	Credit
Reynolds, Linda	Art	Credit
Reynolds, Linda	English	Credit
Richards, Johnetta G	African-American Studies	Credit
Richardson, Philip C	Computer & Information Science	Credit
Richmond, Kimberly Mic	English	Credit
+ Rico, Stephen M	Child Dev. & Family Studies	Credit
Riggs, Charles J	English	Credit
Riordan, Richard F	Health Care Technology	Credit
Rittenhouse, Amanda A	Health Science	Credit
+ Rivera, Eloise W	Behavioral Sciences	Credit
Rizzo, Severin V	Trade Skills	NonCredit
Roake, Anne Marie	Phys Education & Dance	Credit
Robbins, Jan S.	Older Adults	NonCredit
Roberts, David M	Phys Education & Dance	Credit
Roberts, Judith Ann	Behavioral Sciences	Credit
+ Roberts, Laurie	English As a Second Language	Credit
Roberts, Patti R	Labor Studies	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Robertson, Stephen W	Apprenticeship	NonCredit
Rochmis, Jon	Journalism	Credit
Rockwell, John Steven	Phys Education & Dance	Credit
Rodriguez, Pablo E	Transitional Studies	NonCredit
Rogers, Robert L	Apprenticeship	NonCredit
Rohsik, Cheryl	Phys Education & Dance	Credit
Rollins, Cyane B	Interdisciplinary Studies	Credit
Romaine, Dianne L	Older Adults	NonCredit
+ Rose, Arthur W	Bus/Office Tech/Small Bus	Credit
Rosen, Gertrude	Child Dev. & Family Studies	Credit
Rosenbaum, Leanna L	Instructional Computing Lab	Credit
Rosenberg, Jerrold	Social Science	Credit
Rosenberg, Stephanie C	Bus/Office Tech/Small Bus	NonCredit
Rosenthal, Alice R	English As a Second Language	NonCredit
+ Rosenthal, Nadine	Learning Assistance	Credit
Roth, Elliot	English As a Second Language	NonCredit
Rothe, Marianne	English As a Second Language	NonCredit
Rowe, Peter C	Physics	Credit
Rowley, Shaun E.	Career Dev & Placement Ctr	Credit
Ruane, Susan H	Child Dev. & Family Studies	Credit
Rubenstein, Deborah A	Health Care Technology	Credit
Rubin, Stephen R	Computer & Information Science	Credit
Rudolph, Linda J	English As a Second Language	NonCredit
Ruiz, Michael L	Interdisciplinary Studies	Credit
+ Rush, George M	Phys Education & Dance	Credit
Rush, Helen	Bus/Office Tech/Small Bus	NonCredit
Russakovskii, Yevgeniy	Mathematics	Credit
Russo, Cathy E	Health Science	Credit
Russo, Gloria	Foreign Languages	Credit
Rustigan, Hiromi	Foreign Languages	Credit
Ryan, Lawrence M	Administration of Justice	Credit
+ Safier, Fred J	Mathematics	Credit
Sagastume, Juan E	Transitional Studies	NonCredit
Sam, Sterling Jing	Trade Skills	NonCredit
Sandeford-Lyons, Stacy	Learning Assistance	Credit
+ Sanelli, Andrea M	English	Credit
Sanford, Curt Neal	English As a Second Language	NonCredit
+ Saniee, Fariborz F	Engineering & Technology(Weld)	Credit
+ Sapienza, John P	English	Credit
Sardalla, Gaspar L	Interdisciplinary Studies	Credit
Sardalla, Gaspar L	Social Science	Credit
Sato, Keiko	Foreign Languages	Credit
+ Sauve, James D	English	Credit
Savory, Joan H	Bus/Office Tech/Small Bus	NonCredit
Savory, Joan H	Transitional Studies	NonCredit
Sayed, Javaid A	Interdisciplinary Studies	Credit
Scanlan, Sonia S	Consumer Education	NonCredit
Schaub, Kevin R	Castro/Valencia	Credit
Schott, Stuart S	Transitional Studies	NonCredit
Schulz, Henry William	Behavioral Sciences	Credit
Schuricht, Robert N	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Schwartz, Marvin L	English As a Second Language	NonCredit
Scott, Rodger K	Transitional Studies	NonCredit
+ Seckman, John David	Graphic Communication	Credit
See, Diane T	Older Adults	NonCredit
Selleck, Denise F	English As a Second Language	NonCredit
Sellin, Sandra C	Nursing	Credit
Senzaki, Randall K.	Asian-American Studies	Credit
Settles, Michal F	Bus/Office Tech/Small Bus	NonCredit
+ Seymour, Sharon S	English As a Second Language	Credit
+ Shanahan, Maureen	Health Care Technology	Credit
Shannon, Michael J	Computer & Information Science	Credit
Shannon, Michael J	Film Production	Credit
+ Shardlow, George	Behavioral Sciences	Credit
Shasky, Joseph Philip	Apprenticeship	NonCredit
Shaw, Deborah A	Theater Arts	Credit
Shea III, Daniel T.	Apprenticeship	NonCredit
Shea, Kevin M	Phys Education & Dance	Credit
Sheetz, Nuala N	English As a Second Language	NonCredit
Sheffield, Eugene	Journeyman-Training	NonCredit
Sherry, Michelle E	Child Dev. & Family Studies	Credit
+ Shields, William F	Labor Studies	Credit
Shore, Elisa	English As a Second Language	NonCredit
Sieglitz, Michele R	Broadcast Electronic Media Art	Credit
Silver, Dale L.	English As a Second Language	NonCredit
Silver, Elizabeth	English As a Second Language	NonCredit
Silverman, Herb M	Transitional Studies	NonCredit
Silverman, Rachel M	Broadcast Electronic Media Art	Credit
+ Simon, Leslie B	Interdisciplinary Studies	Credit
Simpson-Baczek, Wanda	Earth Sciences	Credit
Siva, Irving	Trade Skills	NonCredit
Skinner, James	Fire Science	Credit
Smernes, Anastasia	Health Care Technology	Credit
Smith, Arthur J	Journeyman-Training	NonCredit
Smith, Steven L.	Art	Credit
Smith, Terrill C	Biological Sciences	Credit
Snyder, Francine E.	Photography	Credit
Soller, Robert S	English	Credit
Sowerby, David F	Behavioral Sciences	Credit
Spano, Giorgio	Foreign Languages	Credit
+ Sparks, Jack D.	Learning Assistance	Credit
Spears, David H	English	Credit
+ Spears, Deanne K	English	Credit
Spingola, David C	Automotive/Trade Skills	NonCredit
+ Spingola-Connolly, Jea	Counseling	NonCredit
Spragens, Gillian A	Photography	Credit
+ Srouji, Ghassan	Mathematics	Credit
+ Staff, Coni D	Phys Education & Dance	Credit
Stanley, Helen	Art	Credit
Starelli, John D	Apprenticeship	NonCredit
Stefanova, Irena S	Foreign Languages	Credit
Stefanova, Irena S	Foreign Languages	Credit

Steffen, Paul K	Interdisciplinary Studies	Credit
Stein, Ron R.	English As a Second Language	Credit
Stellman, Christopher	Hotel & Restaurant Operation	Credit
Stepanek, Gail A	Phys Education & Dance	Credit
Stering, Edward L	Foreign Languages	Credit
Stevens, Holly E	English As a Second Language	NonCredit
Stevenson, David R	Graphic Communication	Credit
+ Stewart, Debra M	Counseling	Credit
Stewart, Elizabeth W	Learning Assistance	Credit
+ Stiles, Peter	Bus/Office Tech/Small Bus	Credit
Stoner, Marlene L	Bus/Office Tech/Small Bus	Credit
Stoops, Barbara J.	English As a Second Language	NonCredit
Stout, Adelia D	Health Science	Credit
Straus, Amber C	Transitional Studies	NonCredit
Strausberg, Betsy Ruth	Health Science	Credit
Streckfuss, Jeanne W	Phys Education & Dance	Credit
Strid, Jerri L	English As a Second Language	NonCredit
Stuart, John	Computer & Information Science	Credit
Suda, Kyoko	Foreign Languages	Credit
Sullivan, Janice Marie	Consumer Arts & Sciences	NonCredit
Sullivan, Janice Marie	Consumer Arts & Sciences	Credit
Sullivan, Janice Marie	Consumer Arts & Sciences	NonCredit
Sullivan, Janice Marie	Consumer Arts & Sciences	Credit
Sung, Shirley	English As a Second Language	NonCredit
Suttle, Peter F	English As a Second Language	Credit
Swann, Eugene	Social Science	Credit
Swartz, Thomas J	Mathematics	Credit
Szajko, Lidia	Film Production	Credit
Szombathy, Agnes L	Library Services	Credit
Tabarracci, Jenny	Environmental Hort & Floristry	Credit
Tabarsi, Sebastian M	Bus/Office Tech/Small Bus	Credit
Tai, Julia M	English As a Second Language	NonCredit
Takamatsu, Nobuko	Foreign Languages	Credit
+ Tan, Bie H	Mathematics	Credit
Tang, Gayle Kit-Lim	Health Science	Credit
Tang, John	Computer & Information Science	Credit
+ Tang, Paul S	Mathematics	Credit
+ Tang-Quan, Ethel I	English	Credit
Tartak, Marvin H	Music	Credit
Taveevirat, Ajchariya	Broadcast Electronic Media Art	Credit
+ Taylor, Joyce T	English	Credit
Tchikovani, Georges	Foreign Languages	Credit
Teague, Alexandra R	English	Credit
Tenge, Marijke	English As a Second Language	Credit
+ Teti, Frederick Anthon	Mathematics	Credit
Texson-Foli, Henry T	Social Science	Credit
Thaggert, Henry Laymel	Mathematics	Credit
+ Thomas, Barbara E	Career Dev & Placement Ctr	Credit
Thomas, William Albert	African-American Studies	Credit
Thompson, Gene	English As a Second Language	NonCredit
Thormann, David G	English As a Second Language	NonCredit

Thorn, Joe W	Interdisciplinary Studies	Credit
Tocchini, Ronald J	Foreign Languages	Credit
+ Toebe, Carole Sutherland	Biological Sciences	Credit
Tom, Janet	Library Services	Credit
Tom, Perry B	Counseling	NonCredit
Toney, Anita K	Art	Credit
Tong, Benjamin Robert	Asian-American Studies	Credit
Toribio, Helen C	Asian-American Studies	Credit
Torres, Edgar L	Art	Credit
Torres, Edgar L	Social Science	Credit
Toth, Andrea	English As a Second Language	Credit
Townsell, Frank V	Music	Credit
+ Tragardh, Thomas	English As a Second Language	Credit
Trammell, Floyd W	Bus/Office Tech/Small Bus	NonCredit
Tran, Marlene	English As a Second Language	NonCredit
Trasvina, Nicky R	Learning Assistance	Credit
Trasvina, Nicky R	Interdisciplinary Studies	Credit
Trinh Jr., Dinh X	Computer & Information Science	Credit
Trinh, Dinh X	Computer & Information Science	Credit
Truong, Nina M	Counseling	NonCredit
Tsui, Philip S	Behavioral Sciences	Credit
Tsui, Stephen	Bus/Office Tech/Small Bus	Credit
Turner, Holman	Photography	Credit
Tyau, Gaylore C	Bus/Office Tech/Small Bus	Credit
Uchida, Hideki R	Bus/Office Tech/Small Bus	Credit
Uchima-Decena, Akemi	Foreign Languages	Credit
Udell, Simon M	Architecture	Credit
Udell, Simon M	Architecture	Credit
Ullrich, Laurel A	Health Care Technology	Credit
Ullrich, Laurel A	Health Care Technology	Credit
Ulrey, Stefanie Anne	English As a Second Language	NonCredit
Ulrey, Stefanie Anne	English As a Second Language	NonCredit
Unterseher, Chris	Art	Credit
+ Valentine, Alexander M	Library Services	Credit
Valentine, Kenneth R	Film Production	Credit
Valesco, Frances K.	Art	Credit
Valesco, Frances K.	Bus/Office Tech/Small Bus	NonCredit
Valesco, Frances K.	Older Adults	NonCredit
Valesco, Frances K.	Art	Credit
Valesco, Frances K.	Older Adults	NonCredit
Valiente, Herving	Counseling	NonCredit
Van Ecke, Yolanda H.	Behavioral Sciences	Credit
Van Ecke, Yolanda H.	Behavioral Sciences	Credit
Van Hasselt, Jade G	Child Dev. & Family Studies	Credit
Van Stavern, Paul D	English As a Second Language	NonCredit
Van, Charles C	Bus/Office Tech/Small Bus	Credit
Vanoncini, John C.	Phys Education & Dance	Credit
Varner, Douglas Lee	Library Information Technology	Credit
Vasquez, Eugenia	Biological Sciences	Credit
+ Vasquez, Miguel A	Foreign Languages	Credit
Vaughn, Leslie A	English As a Second Language	NonCredit

+ Vayngortin, Lev D	Mathematics	Credit
Veltri, Daniel B	Broadcast Electronic Media Art	Credit
Ventura, John L	English As a Second Language	Credit
Villela, Valorie L	Consumer Education	NonCredit
Vinton, Layne T	Photography	Credit
Viramontes, Xavier	Art	Credit
Viray, Edmund G	Computer & Information Science	Credit
Vo, Danny	Mathematics	Credit
Voelkel, Lisa Jane	Social Science	Credit
Wagner, Lisa A	English As a Second Language	NonCredit
Wagner, Lisa A	English As a Second Language	NonCredit
Wallace, Joan L	Counseling	Credit
Wallace, Susan Ann	English As a Second Language	NonCredit
Wallis, Diane K	English As a Second Language	NonCredit
Walsh, Edward T	Mathematics	Credit
+ Walsh, Laura	English As a Second Language	Credit
Wang, Jean F	Foreign Languages	Credit
+ Wang, Tien R	Foreign Languages	Credit
Waterhouse, Dennis D	Disabled Stud Prog & Services	NonCredit
Waterhouse, Dennis D	Disabled Stud Prog & Services	NonCredit
Watson, John E	Counseling	NonCredit
Watson, Valerie M	Phys Education & Dance	Credit
Waugh, Sandra	English	Credit
Webb, Yvonne Junaita	Bus/Office Tech/Small Bus	NonCredit
Weide, Darlene K	Women's Studies	Credit
Weide, Darlene K	Women's Studies	Credit
Weinberg, Gary L	English As a Second Language	Credit
Weinstein, Robert J	Apprenticeship	NonCredit
Weldon, Aubrey W	Bus/Office Tech/Small Bus	Credit
Wells, Beverly Gertrud	Health Science	NonCredit
Wells, Wallace E	Bus/Office Tech/Small Bus	Credit
Wen, Jing	English As a Second Language	NonCredit
Wesley, Jacqueline	Phys Education & Dance	Credit
Wesley, James A	Apprenticeship	NonCredit
+ West, Ann	English	Credit
+ West, Ann	English	Credit
Westerfield, Elizabeth	English As a Second Language	Credit
Weston, Gary Steven	Physics	Credit
Weston, Jeffrey J	Photography	Credit
+ Wetzel, Cherie L	Biological Sciences	Credit
+ White, Kathleen C	Child Dev. & Family Studies	Credit
White, Raymond R	Biological Sciences	Credit
+ Whitehead, John	Social Science	Credit
+ Whitehead, John	Social Science	Credit
Whittom, Susan R	Child Dev. & Family Studies	NonCredit
Whittom, Susan R	Child Dev. & Family Studies	NonCredit
Wick, Corinne S	English	Credit
Wick, Corinne S	English	Credit
Wilches, Jairo A	Photography	Credit
Wilches, Jairo A	Photography	Credit
Wiley, Helen L	Library Services	Credit

Wiley, Helen L	Library Services	Credit
Wilk, John R	Theater Arts	Credit
+ Wille, Patrick	Hotel & Restaurant Operation	Credit
+ Wille, Patrick	Bus/Office Tech/Small Bus	Credit
Willett, John Hunter	English As a Second Language	Credit
Williams, Kevin J	Interdisciplinary Studies	Credit
Williams, Kirstin E	Phys Education & Dance	Credit
Williams, Lillian	Bus/Office Tech/Small Bus	Credit
Williams, Maria M	Bus/Office Tech/Small Bus	NonCredit
Williams, Rufus L	Bus/Office Tech/Small Bus	NonCredit
Williamson, Kovak C	Bus/Office Tech/Small Bus	NonCredit
Williamson, Kovak C	Bus/Office Tech/Small Bus	Credit
Williamson, Stephanie	Photography	Credit
Wilner, Lorraine	Consumer Arts & Sciences	Credit
Wilner, Lorraine	Bus/Office Tech/Small Bus	Credit
Wilner, Lorraine	Bus/Office Tech/Small Bus	Credit
Wilson, Emily Hope	Transitional Studies	NonCredit
Wilson, Margaret M	Bus/Office Tech/Small Bus	NonCredit
Winter, Virginia S	Consumer Arts & Sciences	NonCredit
Wisnieski, Carol J	English As a Second Language	NonCredit
Wobogo, Vulindela I	Transitional Studies	NonCredit
Wommack, Aline G	Health Science	Credit
Wong, Annie M	English As a Second Language	NonCredit
Wong, Doc-Fai	Health Science	NonCredit
Wong, Doc-Fai	Health Science	NonCredit
Wong, Edmund Y.	Computer & Information Science	Credit
Wong, Jones D	English As a Second Language	NonCredit
Wong, Khen S	Foreign Languages	Credit
Wong, Lance Y.	Phys Education & Dance	Credit
Wong, Manuel K	Child Dev. & Family Studies	Credit
Wong, Oscar	Computer & Information Science	Credit
Wong, Sebastian E	Health Care Technology	Credit
Wong, Wen Yee C	Foreign Languages	Credit
Woo, Lily L	English As a Second Language	NonCredit
Wood, Janice R.	English As a Second Language	NonCredit
Wooding, Robert H	Computer & Information Science	Credit
+ Woods, Anthony D	Bus/Office Tech/Small Bus	NonCredit
+ Woods, Anthony D	English	Credit
+ Wooten, Warren	Automotive/Trade Skills	Credit
+ Wostner, Ulf T	Computer & Information Science	Credit
Wright, Etsuko T	Foreign Languages	Credit
Wright, Etsuko T	Foreign Languages	Credit
Wu, Jing	Foreign Languages	Credit
Wynne, Patricia	Labor Studies	Credit
Wynne, Patricia	Music	Credit
Yamashiro, Lisa	Consumer Education	NonCredit
Yan, Aimee Y	Consumer Education	NonCredit
Yan, Jimmy L	Health Science	Credit
Yan, Pin	Computer & Information Science	Credit
Ye, Gordon H.	Earth Sciences	Credit
Ye, Gordon H.	Engineering & Technology(Weld)	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Ye, Irene Z	English As a Second Language	NonCredit
+	Yee, David	Physics	Credit
	Yeung, Ellen L	English As a Second Language	NonCredit
+	Yim, Leslie K	Radiologic & Imaging Technolgy	Credit
	Yin, Dominic David	Administration of Justice	Credit
	Yip, Hans C	Computer & Information Science	Credit
+	Yngojo, Marcus R	Counseling	NonCredit
	Yokoyama, Elaine H	Nursing	Credit
	Young, Annie M	Library Services	Credit
+	Young, Paul G	Biological Sciences	Credit
	Yrun, Mario R	Bus/Office Tech/Small Bus	Credit
	Yu, Grace	Foreign Languages	Credit
+	Yu, Raymond K	Counseling	NonCredit
	Yuan, Steven	Trade Skills	NonCredit
	Zahedi, Shaye Z	Biological Sciences	Credit
+	Zanetto, Janet S	English As a Second Language	Credit
	Zanze, Joyce M	English As a Second Language	NonCredit
	Zelaya, Manuel	Bus/Office Tech/Small Bus	Credit
	Zendejas, Salvador	Social Science	Credit
	Zhang, Roger	English As a Second Language	NonCredit
	Zimmerman, Susan Louis	English	Credit
	Zindel, Laura Jean	Art	Credit
+	Zlotnick, Jan F	Health Science	Credit
+	Zlotnick, Jan F	Nursing	Credit
	Zone, Stephanie Ann	Behavioral Sciences	Credit

G1 Spring 2002: 1264

Total for G1: 1277

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Brown, Brenda M	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Brown, Eleanor R	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Brown, Jessica Janiece	Matriculation	Matriculation- Credit 2001-2002	Credit
De Cordova, Andre M	Counseling	Matriculation- Credit 2001-2002	Credit
Delgado, John F	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Fregly, Carol A	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Heredia, Maria L	Counseling	Matriculation- Credit 2001-2002	Credit
Rose, Meredith	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Tragardh, Thomas	Matriculation	Matriculation- Credit 2001-2002	Credit
Webster, Carlos	Counseling	Matriculation- Credit 2001-2002	Credit

G2 Fall 2001: 1

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Aninao, Juan C	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Bozin, Patricia R	Counseling	Matriculation Non Credit 01-02	NonCredit
+ Brown, Brenda M	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Brown, Brenda M	Counseling	Matriculation- Credit 2001-2002	Credit
Brown, Geoffrey Paul	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
+ Chen, Pearl B.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Chen, Pearl B.	Counseling	Matriculation-Credit 2000-2001	Credit
Chuck, Terence Albert	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	Credit
Conaway, Ellen Suhr	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
+ Fong, Raymond	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
Foreman, Joyce E	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
Franco, Maria Dolores	Counseling	Matriculation- Credit 2001-2002	Credit
Good, Maral	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
Griffin, Bernice Y	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
Guiuan, Antonio S	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
+ Heredia, Maria L	Counseling	Matriculation- Credit 2001-2002	Credit
+ Ho, Karen	Counseling	Matriculation- Credit 2001-2002	Credit
+ Kwan, Marion	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

+ Larin, Renato A	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
+ Leung, Lorelei	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
Levy, Deborah Lynn	Learning Assistance	Matriculation- Credit 2001-2002	Credit
Marinelli, Elizabeth Anne	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
Michelucci, Mabel L	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
+ O'Hare, Melanie B	Matriculation	Matriculation- Credit 2001-2002	Credit
Orzech, David	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	NonCredit
Parenteau, Muriel L	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	Credit
+ Phillips, Catherine	English As a Second Language	Matriculation- Credit 2001-2002	Credit
Rachels, Karen R	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	Credit
+ Rendon, Peggy T	Counseling	Matriculation- Credit 2001-2002	NonCredit
+ Roberts, Laurie	English As a Second Language	Matriculation- Credit 2001-2002	Credit
+ Roberts, Laurie	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Shoaf, William A	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Spingola-Connolly, Jeanni	Counseling	Matriculation Non Credit 01-02	NonCredit
Stanfield, Paula Kathleen	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
+ Stoffers, Peter L	Counseling	Matriculation- Credit 2001-2002	Credit
+ Tam, Mo-Shuet	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Tam, Mo-Shuet	English As a Second Language	Matriculation- Credit 2001-2002	Credit
+ Tragardh, Thomas	English As a Second Language	Matriculation- Credit 2001-2002	Credit
+ Tragardh, Thomas	Matriculation	Matriculation- Credit 2001-2002	Credit
Webster, Carlos	Counseling	Matriculation- Credit 2001-2002	Credit
+ Yngojo, Marcus R	Counseling	Matriculation- Credit 2001-2002	NonCredit
Yu, Howard K	Matriculation	Matriculation-Credit 2000-2001	Credit
+ Zanetto, Janet S	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Zanetto, Janet S	English As a Second Language	Matriculation- Credit 2001-2002	Credit

G2 Spring 2002: 44

Total for G2: 54

Total Records: 1331

020124 – G3

Full-Time

First Year

Contract

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
Reyes, Joseph	Biological Sciences / Phelan	First Year Contract	Robert Meckler U-7224-1120-0400-C FF9906	01/14/02
Wong, Jamie	Physical Education & Dance / Phelan	First Year Contract	Joanne Hahn U-7736-1120-0800-C FF9314	01/14/02

020124 – G4

**Full-Time
Temporary**

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
BROWN, Lori	Library & Learning Resources / Various	Full-Time Temporary (Long-Term Substitute)	Karen Saginor U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02
GARCIA, Rita	Computer and Information Science / Phelan	Full-Time Temporary (Long-Term Substitute)	Barry Pollack U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02
SCHATZ, Jason	Computer and Information Science / Phelan	Full-Time Temporary (Long-Term Substitute)	Charles Metzler U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02
SHIMM, Amy	Graphic Communications / Phelan	Full-Time Temporary (Long-Term Substitute)	Lorraine Leber U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02

020124 - G5

Academic Employees
Temporary Appointments
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 20, 2001 through December 21, 2001, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	FROM: (August)	TO: (December)	ADD	DEPT	PROGRAM
Gentile, Pamela	18	18		ENGL	7512

020124 - G6

Amendment
To Resolution

RESOLVED: That resolution 010830 - G10 Leave of Absence, be amended in part to show the following:

CHANGE FROM:	NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
	Stanley, Tae-Wol	Student Health/Phelan	17.B 100%	08/24/01 - 05/24/02
TO:	Stanley, Tae-Wol	Student Health/Phelan	17.B 100%	08/25/01 - 11/01/01
	Stanley, Tae-Wol	Student Health/Phelan	17.B 0%	11/02/01
				CANCEL 100% LEAVE OF ABSENCE DUE TO RESIGNATION

020124 – G7
Amendment
To Resolution

RESOLVED: That resolution 011115 – G9 Leave of Absence, be amended in part to show the following:

CHANGE FROM:	NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
	Stein, Aliyah	Behavioral Sciences/Phelan	17.P	01/14/02 - 05/24/02
TO:	Stein, Aliyah	Behavioral Sciences/Phelan	<u>17.B</u>	<u>01/14/02 - 05/24/02</u>

020124 – G8
Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Greene, Philip D.	Film/Phelan	17.B	01/14/02 - 05/24/02

020124 – G9
Amendment
to Resolution

RESOLVED: That Resolution 010222-G3, Reduced Workload Pre-Retirement Reduction, be amended in part to show the following:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
<u>CHANGE</u> <u>FROM:</u>			
Angeloff, Thomas	Engin&Tech / Phelan	Work 75% every Fall and Spring	Fall 2001 - Spring 2011
<u>CHANGE</u> <u>TO:</u>			
Angeloff, Thomas	Engin&Tech / Phelan	Work 75% every Fall and Spring Work <u>70%</u> every Fall and Spring	<u>Fall 2000 through Spring 2001</u> <u>Fall 2002 through Spring 2011</u>

020124 – G10
Amendment
to Resolution

RESOLVED: That Resolution 010531 – G9, Department Chairperson Stipends 2001-2002 be amended in part to show the following:

CHANGE
FROM:

NAME	DEPARTMENT	STEP	STIPEND
Common, Kurt	Engineering and Technology (Welding)	1	3,484.00

CHANGE
TO:

Common, Kurt (<i>Fall only</i>)	Engineering and Technology (Welding)	1	3,484.00
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020124 – G11
Department
Chairperson
Stipends
2001-2002

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic year 2001-2002; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

NAME	DEPARTMENT	STEP	STIPEND
Berthold, Tim (Spring only)	Health Science	1	3,484.00
Saniee, Fariborz (Spring only)	Engineering and Technology (Welding)	7	5,574.00





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: January 24, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 020124-H1-H2)

BACKGROUND INFORMATION:

Resolutions 020124-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

H1-H2

Page 1 of 6

01/24/02

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Boyle, Robert Patr	Contract Education	Foothill College	NonCredit
Cabahug, Elma P	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
+ Cabral, Barbara A	Student Health	Student Health/SFDPH/HIV Safe	Credit
Chin, Eddie Y	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Chin, Tina W	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Chung, Catherine C	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Chytrowski, Patricia C.	Mentoring & Service Learning	FSS/MCHS Year 3- 01-02	Credit
Cross, Kevin P	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Dea, Lu Marl	Mentoring & Service Learning	Partnership for Excellence	Credit
Dea, Lu Marl	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Drucker, Ronald	Mentoring & Service Learning	Partnership for Excellence	Credit
Dye, Dora J. L	Mentoring & Service Learning	Partnership for Excellence	Credit
Elliott, Barbara B	Mentoring & Service Learning	Partnership for Excellence	Credit
Freedman, Beth Gail	Health Science	Ca Endowment HCI Training	Credit
Freitas, Jacqlyn M	Contract Education	Foothill College	NonCredit
Gati, Frank	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Ho, Miao-Chuan	Computer & Information Science	Vatea IIC 2001-2002	Credit
Huang, Su P	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Hulbert, Michael J	English	Vatea T1B-Statewide Sp Proj Collabr	Credit
Johnson, Christopher P.	Contract Education	Foothill College	NonCredit
Johnson, Christopher P.	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
+ Korey, Suzanne	Vocational Education	Vatea T1B-Statewide Sp Proj Collabr	NonCredit
+ Kramer, Leslie H	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Lamha, Carmen	Computer & Information Science	Vatea IIC 2001-2002	Credit
+ Lee, Maggie M	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Lee, Thomas	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Lewis, David W	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Martin, Tina	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
+ McDaniel, Lillian J	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Murray, Edward J	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Nishihira, Robert M.	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Oliver, John H	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Parcell, Celeste J	Assessment	WIA/Pic SF Assessment Center	NonCredit
+ Safwat, Yvonne F	Mentoring & Service Learning	Partnership for Excellence	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+ Simpson, Glen D	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
Smith, Lia J	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Sneed, Jane W	Contract Education	Foothill College	NonCredit
Straus, Amber C	Transitional Studies	ABE 321-Workforce Investment 01-02	NonCredit
+ Tsang, Simon	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Ubungen, Josephine M	Financial Aid	FII/TRDP Y2 CT#00-0137-004	Credit
+ Wang, Elaine M	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Webster, Carlos	Cal Works	Calworks Program 01-02	Credit
+ Wong, Anna Q	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Yang, Mary W	Mentoring & Service Learning	Partnership for Excellence	NonCredit

H1 Fall 2001: 44

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Abma, Deanna P	Vocational Education	Vatea IIIE Tech Prep 01-02	NonCredit
Anderson, Byron E	Vocational Education	Eco-ATTC 01-02 CT#01-301	NonCredit
Argabright, Andre Mari	Disabled Stud Prog & Services	Partnership for Excellence	NonCredit
Auyeung, Mabel K	Child Dev. & Family Studies	Child Care Law Center-Prf Dev Proj	Credit
+ Batty-Sylvan, John	Learning Assistance	Partnership for Excellence	Credit
Belbin, Charles Lynw	English As a Second Language	English Literacy & Civics ED Grant	NonCredit
Bell, Rosalyn Elai	Child Dev. & Family Studies	State Preschool Full Day 01-02	NonCredit
Bell, Rosalyn Elai	Child Dev. & Family Studies	State Preschool Full Day 01-02	Credit
+ Buford, Sylvia Y	Child Dev. & Family Studies	Foster Parent Education Prgm 01-02	Credit
Burgess Ph.D., Alisa S	Student Health	Student Health Fees	Credit
Cabahug, Elma P	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
Calvello III, Michael A.	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
Carpenter, Janet Loui	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
Carrese, John Matt	Contract Education	SF Hotel Partnership Project-2	NonCredit
+ Cheng, Eva Yuen	Americorps	Americorp-ECEL 01-02	Credit
+ Cheng, Eva Yuen	Americorps	Americorp-Teach & Read Dev Prog 02	Credit
+ Clark, Sunny L	Student Health	Student Health Fees	Credit
Cline, Elissa A.	Interdisciplinary Studies	Vatea IIC 2001-2002	Credit
Conahan, Barbara J	Student Health	Student Health Fees	Credit
Dawe, A. Timo	Physics	Partnership for Excellence	Credit
+ Devine, Joanne D	Child Dev. & Family Studies	Foster Parent Education Prgm 01-02	Credit
Donovan, Sharon Mari	Child Dev. & Family Studies	Haas Fund - Prog Dev Initiative	Credit
Edwards, Sam J	Student Health	Student Health Fees	Credit
+ Elzie, Andrea B	Child Dev. & Family Studies	State Preschool Full Day 01-02	Credit
Evans, Brenda T	Student Health	Student Health Fees	Credit
Gagliardo Jr, Vincent	Engineering & Technology(Weld)	Vatea T1B-Statewide Sp Proj Collabr	Credit
+ Garfinkle, Joan M	Cal Works	Calworks Program 01-02	Credit
+ Gilbert, Quince	Bus/Office Tech/Small Bus	Partnership for Excellence	Credit
Grohe, William E.	Contract Education	ECO-Workplace 01-02 CT#01-312-008	NonCredit
+ Haynes, Lynetta D	Bus/Office Tech/Small Bus	Temp Assist for Needy Family 01-02	NonCredit
Husari, Nancy A	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
Isensee, Rik	Student Health	Student Health Fees	Credit
James, Arlene	Transitional Studies	ABE 321-Workforce Investment 01-02	NonCredit
+ Johnson, Elaine A	Biological Sciences	NSF Biolink 01-02	Credit

+ Johnson, Gregory A	Career Link	WIA/Pic SF Assessment Center	NonCredit
Kawamoto, Judy Y	Student Health	Temp Assist for Needy Family 01-02	Credit
+ Korey, Suzanne	Vocational Education	Vatea T1B-Statewide Sp Proj Collabr	NonCredit
Lau, Pennie S	Contract Education	SF Hotel Partnership Project-2	NonCredit
Lewis, James Benn	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
Luey, Leon J	Learning Assistance	Partnership for Excellence	Credit
Lyau, Pamela W	Contract Education	ECO-CFE 01-02 CT#01-305-002	NonCredit
+ Malone, Suzanne B	Bus/Office Tech/Small Bus	Eco-SBDC 2001-2002	NonCredit
Marinelli, Elizabeth Anne	Cal Works	Calworks Program 01-02	Credit
Martini, Diane Chri	Child Dev. & Family Studies	State Preschool Full Day 01-02	NonCredit
McCuskey, Sarah C	Student Health	Student Health Fees	Credit
McMahon, Sean P	Information Technology Srvc	Tel & Tech Infra/HR Program 00-01	Credit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	Partnership for Excellence	Credit
Mijatovic, Katarina	Information Technology Srvc	Tel & Tech Infra/HR Program 00-01	Credit
Okamoto, Nancy	Student Health	Student Health Fees	Credit
Parcell, Celeste J	Vocational Education	Vatea T1B-Statewide Sp Proj Collabr	Credit
Polk, Andrea	Student Health	Student Health Fees	Credit
+ Quadra, Indiana G	Learning Assistance	Temp Assist for Needy Family 01-02	Credit
Redfern, Mary A	Student Health	Student Health Fees	Credit
- Rendon, Peggy T	Cal Works	Calworks Program 01-02	Credit
+ Romero, Manuel G	Vocational Education	SFDHS/Const Training Center	NonCredit
+ Rosenthal, Nadine	Learning Assistance	Partnership for Excellence	Credit
Ryan, Thomas	Vocational Education	Vatea IIC 2001-2002	Credit
Ryan-Garrison, Kate	Vocational Education	Eco-JDIFP 01-02 CT#01-366-01	Credit
Ryan-Garrison, Kate	Vocational Education	FSS-Learn to Earn More- Year 2	Credit
Silverman, Herb M	Transitional Studies	ABE 321-Workforce Investment 01-02	NonCredit
Speraw, Andrea Ruth	Vocational Education	Vatea T1B/Foothill Bay Area Reg Occ	NonCredit
Stark, L. Susa	Vocational Education	Eco-JDIFP 01-02 CT#01-366-01	NonCredit
Stark, L. Susa	Vocational Education	Eco-CACT 01-02 CT#01-302-009	NonCredit
Stewart, Elizabeth W	Learning Assistance	Partnership for Excellence	Credit
Taylor, Terri	Vocational Education	Eco-JDIFP 01-02 CT#01-366-01	Credit
- Thiry, Pierre S	Information Technology Srvc	Tel & Tech Infra/HR Program 00-01	Credit
Turner, Judith A.	Child Dev. & Family Studies	State Preschool Half Day 01-02	Credit
Villazana-Ruiz, Maria del	Child Dev. & Family Studies	State Preschool Half Day 01-02	NonCredit
Webster, Carlos	Cal Works	Calworks Program 01-02	Credit
White, Eva G	Child Dev. & Family Studies	State Preschool Full Day 01-02	NonCredit
White, Mira M.	Community Services	Pregnancy Prevention Program	NonCredit
Wolf-Prusan, Rebecca J	Vocational Education	FSS-Learn to Earn More- Year 2	Credit
Wolf-Prusan, Rebecca J	Vocational Education	Eco-JDIFP 01-02 CT#01-366-01	Credit
Wong, Lorena E	Student Health	Student Health Fees	Credit
Wong, Manuel K	Child Dev. & Family Studies	Family Child Care Training Institut	Credit
Wong, Manuel K	Child Dev. & Family Studies	Child Care Law Center-Prf Dev Proj	Credit
Yagle-Snead, Lynn	Child Dev. & Family Studies	State Preschool Half Day 01-02	NonCredit

H1 Spring 2002: 77

Total for H1: 121

Total Records: 121

020124 – H2
Categorically
Funded
Full-Time
Temporary
Assignment
SPRING 2002

RESOLVED: That the following named academic employee be appointed to Categorically Funded Temporary Full-Time assignment pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
LOO, Josephine	Learning Assistance	Counselor	Writing Success Project 121427-6430-1400-6110-C FN9650	01/14/02 – 05/24/02
WONG, Manuel	Child Development & Family Studies / Phelan	Instructor/Coordinator	Child Development & Family Studies 213902-7334-1120-2100-C FN9647	01/14/02 – 05/24/02

020124 - H3
Amendment
to Resolution

RESOLVED: That resolution 011220-H2, Categorically Funded, Full-Time Temporary Assignment be amended in part to show the following:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
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CHANGE
FROM:

MALONE, Suzanne	Business / SBDC	Acting Program Director	Small Business Development Center 123315-1220-7099-S 34% 121215-1220-7099-S 66%	01/14/02 – 05/24/02
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CHANGE
TO:

MALONE, Suzanne	Business / SBDC	Acting Program Director	Small Business Development Center 123315-7421-1220-7099-S 34% 121215-7421-1220-7099-S 66%	01/14/02 – 05/24/02
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AND

That the following named academic employee appointed to Categorically Funded Temporary, Full-Time assignment be CANCELED:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
MARCUS, Naomi	Welcome Back – School Of Health And Physical Education	Educational Case Manager	125016-7720-1220-1200-C	01/14/02 – 05/24/02



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002

L1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Human Resources
Authorization to amend employment Contract (s)
(Resolution No. 020124 - L1)**

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403 (b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustee of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403 (b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

01/24/02 - L1 page 1

a) INSURANCE COMPANIES

	<u>Bi-Weekly AMOUNT</u>
American Life & Casualty	275.00
Great American Life	25.00
Invesco	462.00
Lincoln National	50.00
Met Life	550.00
Met Life	100.00
Northwest Life	423.00
Safeco	1,000.00
Security Benefit	809.93
Security First	200.00
Security First	403.00
Security First	576.00
Security First	423.00
Security First	50.00
Security First	576.00
State Street Bank	460.00
State Street Bank	460.00
TIAA-CREF	300.00
TIAA-CREF	462.00
TIAA-CREF	500.00
Transamerica Life	576.92
VALIC	1,700.00
VALIC	25.00
VALIC	175.00
VALIC	576.00
VALIC	423.00
VALIC	461.00
VALIC	576.00
VALIC	403.84
VALIC	576.00
VALIC	423.00
VALIC	450.00
VALIC	461.00
VALIC	461.38
VALIC	500.00

b) CUSTODIAL ACCOUNTS

BI-WEEKLY
AMOUNT

Capital Guardian	275.00
Capital Guardian	80.00
Capital Guardian	517.00
Capital Guardian	250.00
Fidelity	150.00
Fidelity	404.00
Fidelity	462.00
Janus	406.00
Janus	461.54
Janus	1,400.00
Janus	150.00
Janus	577.00
Janus	577.00
Vanguard	400.00
Vanguard	462.00
Vanguard	150.00
Vanguard	125.00
Vanguard	250.00
Vanguard	423.00
Vanguard	400.00
Vanguard	150.00

c) TERMINATION/CANCELLATIONS

BI-WEEKLY
AMOUNT

Amderican Fund	125.00
GALIC	115.00
Janus	50.00
Janus	203.84
Met Life	403.00
Scudder	350.00
Security First	100.00
VALIC	519.23
VALIC	50.00

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: January 24, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 020124-N1)

BACKGROUND INFORMATION:

Resolutions 020124-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Armstrong, Karen D	Community Services	NonCredit
Attisha, Majid Boles	Community Services	NonCredit
Ayazi, Shahin D	Community Services	NonCredit
Bang, Ban T	Community Services	NonCredit
Baranowski, Joyce	Community Services	NonCredit
Barrett, Benjamin Alan	Institute for Int'l Students	NonCredit
Begg, Connie M	Community Services	NonCredit
Berston, Hyman M	Community Services	NonCredit
Bruvry, Patricia	Community Services	NonCredit
Chan, Norma A	Community Services	NonCredit
Cheung, Casey D	Community Services	NonCredit
Chin, Lawrence	Community Services	NonCredit
Colvin, Vincent W	Community Services	NonCredit
Culp, James Samuel	Community Services	NonCredit
Curry, Harold M.	Community Services	NonCredit
Dagen, Louis I.	Community Services	NonCredit
Dennehy, Ann M.	Institute for Int'l Students	NonCredit
Dill, Robert L	Institute for Int'l Students	NonCredit
Djordjevich, Nada	Community Services	NonCredit
Fiorentino, Daniel Ant	Institute for Int'l Students	NonCredit
Fontanella, Ann M.	Institute for Int'l Students	NonCredit
Gabbert, Margaret E	Community Services	NonCredit
Garcia, Ana R	Community Services	NonCredit
George, Kathleen M	Community Services	NonCredit
Goldberg, Alan H	Institute for Int'l Students	NonCredit
Goldwach, Richard	Community Services	NonCredit
Good, Zehra Tulin	Institute for Int'l Students	NonCredit
Goodheart, Marianna R.	Community Services	NonCredit
Graeter, Rudolf A	Community Services	NonCredit
Grannis, Anne C	Community Services	NonCredit
Grauberger, Mary E	Community Services	NonCredit
Gray, Marion R.	Community Services	NonCredit
+ Hamilton, Edward F	Community Services	NonCredit
Harlow, Nicole Anne	Institute for Int'l Students	NonCredit
Hartman, Catherine Eli	Institute for Int'l Students	NonCredit

ACADEMIC EMPLOYEES: Community Services Programs

Hildebrand, Cathy	Community Services	NonCredit
Holt, Liam J	Institute for Int'l Students	NonCredit
Hope, Linda M.	Community Services	NonCredit
Hsieh, Francisco H.	Community Services	NonCredit
Kim, Young-Suk	Community Services	NonCredit
Klaassen, Jacqueline	Community Services	NonCredit
Koffman, Linda Sue	Institute for Int'l Students	NonCredit
Korody, Marc E.	Community Services	NonCredit
Krebs, Kathleen E	Community Services	NonCredit
+ Larson, Penelope A	Institute for Int'l Students	NonCredit
Laterman, Melany	Community Services	NonCredit
Lenetaki, Sophia	Community Services	NonCredit
Lieb, Reddy C	Community Services	NonCredit
Long, Electra L	Community Services	NonCredit
Ma, Thi Thi	Institute for Int'l Students	NonCredit
Maia, Luciano Sonntag	Community Services	NonCredit
Moore, Rosalin	Community Services	NonCredit
Morlan, Joseph	Community Services	NonCredit
Moshhammer, Paul A.	Community Services	NonCredit
Oxendale, Julie A.	Community Services	NonCredit
Pastine, Francesca	Community Services	NonCredit
Reguzzoni, Franco	Community Services	NonCredit
Reisberg, Mira	Community Services	NonCredit
Reynolds, Stanislaus G	Transitional Studies	NonCredit
Ruben, Jacqueline J	Community Services	NonCredit
Ruiz de la Pena, Marth	Community Services	NonCredit
Russo, Cathy E	Community Services	NonCredit
Sage, Jessica B	Community Services	NonCredit
Sakai, Yayoi A	Community Services	NonCredit
Saltsman, Nancy E	Community Services	NonCredit
Sandkuhler, Iris Evelyn	Community Services	NonCredit
Shain, Allen I.	Community Services	NonCredit
Shin, Susan L	Institute for Int'l Students	NonCredit
Simons, Mark S.	Community Services	NonCredit
Tabarracci, Jenny	Community Services	NonCredit
Valesco, Frances K.	Community Services	NonCredit
Van der Valk, Anna-Lis	Community Services	NonCredit
Vranova, Miriam	Community Services	NonCredit
White, Mira M.	Community Services	NonCredit
Whitman, Patricia T.	Community Services	NonCredit
Whitmore, Tina	Community Services	NonCredit
Willard, Deborah A	Community Services	NonCredit
Willett, John Hunter	Institute for Int'l Students	NonCredit
Wisniewski, Nina L.	Community Services	NonCredit
You, Kai Wen	Community Services	NonCredit
Ziemann, Mark J.	Community Services	NonCredit
Zuniga, Julieta	Community Services	NonCredit

N1 Spring 2002: 82

Total for N1: 82

Total Records: 82





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002 S1

TO: Board of Trustees

FROM: Dr. Philip Day, Jr., Chancellor

SUBJECT: SPECIAL

**Approval of new courses recommended by the
College Curriculum Committee (09/12/01 –
12/05/01).
(Resolution No. 020124-S1)**

BACKGROUND INFORMATION:

Board Policy 6.03 provides that "all associate degree credit courses, nondegree credit courses and noncredit courses are to be recommended by the College Curriculum Committee which is established in accordance with state law. Any courses which are properly recommended may be implemented only after the recommendation is adopted by the Board of Trustees."

Since September 12, 2001, the College Curriculum Committee has approved 48 new courses. A list of these courses is attached to this resolution. Board of Trustees approval is sought so that the college may offer these courses.

RECOMMENDATION:

RESOLVED: That the attached list of new courses approved by the College Curriculum Committee between September 12, 2001 and December 5, 2001 is hereby approved by the Board of Trustees of the San Francisco Community College District.

Brian E. Ellison, Originator

ACTIONS OF THE COLLEGE CURRICULUM COMMITTEE

FALL 2001

NEW PERMANENT COURSES

#01-09-12-06	Mathematics Department, MATH E3 "Basic Mathematics (Lecture/Group)" (3 units)
#01-09-12-07	Photography Department, PHOT 501A "Photography for the Enthusiast" (2 units)
#01-09-26-01	Automotive Department, TITA 52 "Railroad Technical Careers" (3 units)
#01-09-26-02	Automotive Department, TITA 54 "Railroad Safety, Quality, and Environment" (3 units)
#01-09-26-03	Automotive Department, TITA 56 "Railroad Operations" (3 units)
#01-09-26-15	Social Sciences Department, HIST 50 "United States Railroad History" (3 units)
#01-10-10-02	Physical Education and Dance Department, PE 579 "Boxercise" (1 unit)
#01-10-10-04	Computer Information and Science Department, CIS 152A "Windows 2000 Network Overview II" (2 units)
#01-10-10-08	Social Sciences Department, HIST 9 "Immigrants in American History" (3 units)
#01-10-10-09	African American Studies, AFAM 31 "The African American Athlete" (3 units)
#01-10-10-22	Health Science Department, HLTH 5410 "Organization of Health Services" (Noncredit)
#01-10-10-23	Health Science Department, HLTH 5420 "Public Health & Society" (Noncredit)
#01-10-10-24	Health Science Department, HLTH 5430 "Health Professions & Practice" (Noncredit)
#01-10-10-25	Health Science Department, HLTH 5440 "Contemporary Health Issues" (Noncredit)
#01-10-10-26	English as a Second Language Department, ESL 110 "Introductory Academic ESL" (6 units)
#01-10-10-27	English as a Second Language Department, ESL 120 "Low-Intermediate Academic ESL" (6 units)

#01-10-10-28	English as a Second Language Department, ESL 130 “Intermediate Academic ESL” (6 units)
#01-10-10-29	English as a Second Language Department, ESL 140 “High-Intermediate Academic ESL (6 units)
#01-10-10-30	English as a Second Language Department, ESL 150 “Advanced Academic ESL” (5 units)
#01-10-10-31	English as Second Language Department, ESL 160 “High-Advanced Academic ESL” (4 units)
#01-10-10-32	Apprenticeship Department, JRNY 9740 “AutoCAD 2000” (Noncredit)
#01-10-10-33	Apprenticeship Department, JRNY 9741 “QuickPen PipeDesigner 3D” (Noncredit)
#01-10-24-01	Automotive & Trade Skills Department, TIXX 9710 “Contractor Licensing” (Noncredit)
#01-10-24-02	Automotive & Trade Skills Department, AUTO 70A “Motorcycle Engine Repair-A” (3 units)
#01-10-24-03	Automotive & Trade Skills Department, AUTO 70B “ Motorcycle Engine Repair-B” (3 units)
#01-10-24-04	English as a Second Language Department, ESLV 3837 “VESL for New Transit Operators” (Noncredit)
#01-10-24-05	English as a Second Language Department, ESLV 3838 “VESL for Transit Operators” (Noncredit)
#01-10-24-06	English as a Second Language Department, ESLV 4837 “VESL for New Transit Operators” (Noncredit)
#01-10-24-07	English as a Second Language Department, ESLV 4838 “VESL for Transit Operators” (Noncredit)
#01-10-24-08	English as a Second Language Department, ESLV 3839 “VESL for Printing” (Noncredit)
#01-11-14-01	Administration of Justice Department, ADMJ 150 “Public Safety Dispatch Course I” (3 units)
#01-11-14-02	Administration of Justice Department, ADMJ 151 “Public Safety Dispatch Course II” (3 units)
#01-11-14-03	Administration of Justice Department, ADMJ 152 “Public Safety Dispatch Course III (3 units)
#01-11-14-05	Graphic Communications Department, GRPH 67 “Digital Print Production Lab” (3 units)
#01-12-05-03	African American Studies Department, AFAM 55 “From Funk to Hip Hop” (3 units)

- | | |
|--------------|------------------------------------------------------------------------------------------------------------|
| #01-12-05-06 | Chemistry Department, CHEM 33 “Advanced Medical Chemistry and Biotechnology” (4 units) |
| #01-12-05-11 | Automotive & Trade Skills Department, AUTO 82A “Engine Performance-Ignition” (3 units) |
| #01-12-05-12 | Automotive & Trade Skills Department, AUTO 82B “Engine Performance-Fuel/Smog” (3 units) |
| #01-12-05-23 | Child Development Department, CDEV 44 “Environ Rating Scale Family CC” (1 unit) |
| #01-12-05-24 | Child Development Department, CDEV 45 “ITERS & ECERS Rating Scales” (1 unit) |
| #01-12-05-25 | Child Development Department, CDEV 82 “Heads Up Reading A” (1 unit) |
| #01-12-05-26 | Child Development Department, CDEV 83 “Heads Up Reading B” (1 unit) |
| #01-12-05-27 | Child Development Department, CDEV 84 “Heads Up Reading C” (1 unit) |
| #01-12-05-32 | English as a Second Language Department, ESL 112 “Introductory Listening/Speaking” (2 units) |
| #01-12-05-33 | English as a Second Language Department, ESL 122 “Low-Intermed. Listening/Speaking” (2 units) |
| #01-12-05-34 | English as a Second Language Department, ESL 132 “Intermediate Listening/Speaking” (2 units) |
| #01-12-05-35 | English as a Second Language Department, ESL 142 “High-Intermed. Listening/Speaking” (2 units) |
| #01-12-05-41 | Engineering & Technology Department, ET 187 “HVAC/Pipe CAD Drafting” (2 units) |
| #01-12-05-42 | Engineering & Technology Department, ENGN 10A “Introduction to Engineering: The Profession” (1 unit) |
| #01-12-05-43 | Engineering & Technology Department, ENGN 10B “Intro. to Engineering: Software Tools and Design” (2 units) |

NEW PERMANENT ONLINE COURSE

- | | |
|--------------|-----------------------------------------------------------------------------------|
| #01-10-10-21 | Foreign Language Department, CHIN 22 “Basic Chinese Composition Online” (3 units) |
|--------------|-----------------------------------------------------------------------------------|



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: SPECIAL
Annual Plan
(Resolution No. 020124-S2)

S2

BACKGROUND INFORMATION:

Consistent with the calendar for the college planning and budgeting system, I am recommending for your consideration the college's proposed Annual Plan for 2002-2003. The plan identifies key priority objectives based upon the college strategic plan and other college planning documents for the coming fiscal year. Progress on attaining the Annual Plan objectives are assessed both with written reports at the mid-year and end-year marks. Some objectives may be carried over into the following year and others will be recommended to be added to ensure that we continue to achieve progress.

The Planning and Budgeting Council developed and is recommending this draft of the Annual Plan for 2002-2003. Once the Board approves the plan, it will become the principal source document to guide all college cost center managers as they develop their 2002-2003 budget requests.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby approves the recommended Annual Plan, a copy of which is on file in the Chancellor's office, and by this reference is incorporated into this resolution, and

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby directs the Chancellor to develop College Budget 2002-2003 Requests in a manner consistent with the Plan's objectives.

Dr. Philip R. Day, Jr., Originator

**ANNUAL INSTITUTIONAL PLAN
CITY COLLEGE OF SAN FRANCISCO
2002/3**

The Annual Plan is based primarily upon the College's Strategic Plan plus other recent College plans, program reviews, studies and, most recently, college-sponsored listening sessions. The Annual Plan serves as an operational version of the College's plans for a one-year period; it consists of a set of institutional objectives that are to be achieved by the College through the efforts of its various college units and their regular budgets. Thus, the unit plans are linked to the annual plan, just as the annual plan is linked to the College's overall Strategic Plan. Implementation will follow established college processes and procedures.

The annual institutional objectives are developed in two categories: Basic Operational Objectives (maintenance of effort objectives) and Developmental Objectives (growth objectives as well as new initiatives). The developmental objectives are mostly drawn from the strategic priorities that are to be addressed in 2002/3 as stated in the College plans cited in the parentheses.

Progress in achieving these objectives will be evaluated during the mid-year and end-of-year reviews. The College recognizes that periodic changes in objectives also will be necessary to adapt to new unanticipated situations. All major cost centers at the college will discuss their progress and achievements and their assessment will be incorporated into the mid-year and final end-of-year reports.

Operational Objectives

These objectives represent the basic maintenance-of-effort activities of the institution and account for a sizable level of the institutional resources and efforts.

1. To provide high quality educational programs and courses for associate degrees, transfer to baccalaureate institutions, career education and workforce training, English as a Second Language, adult high school diploma, non-credit, cultural enrichment, and lifelong learning.
2. To provide high quality student development and educational services in areas of financial aid, student information, admissions and records, matriculation, advisement, counseling, career and job placement, childcare, academic support, and library and learning resources.
3. To provide high quality extra-classroom opportunities in areas of cultural, recreational and educational activities.
4. To provide high quality services in the areas of fiscal and administrative services, facilities management, data processing, enrollment management, public information, comprehensive planning, research, institutional effectiveness and assessment, fund raising and grants, personnel management, academic management, faculty/staff development, and executive leadership.
5. To continue to maintain a high level commitment to college participatory governance for faculty, classified staff, students and administrators.

Developmental Objectives

These objectives represent the improvement and expansion activities of the institution and account for varying levels of institutional resources and effort. The developmental objectives are organized under the six institutional goals established in the college Strategic Plan. They are as follows:

- I. Enhance Access to City College of San Francisco
- II. Promote Student Success in Achievement of Educational Goals
- III. Improve Satisfaction with College Services
- IV. Promote a Supportive and Positive Workplace
- V. Manage Resources Effectively
- VI. Pursue Highest Standards of Educational Excellence

**DEVELOPMENTAL OBJECTIVES
ANNUAL PLAN
2002/03**

Enhance Access to City College of San Francisco

1. Establish a systematic enrollment development and management planning effort
 - 1.1 Continue to develop an enrollment development plan including marketing, recruitment and outreach. (*Source: Listening Sessions; Status: On-Going*)
 - 1.2 Continue to develop an enrollment management plan based upon the review of registration priorities, Title V regulation parameters, class scheduling, class cancellation and the needs of both new and continuing students. (*Source: Listening Sessions; Status: On-Going*)
 - 1.3 Identify and strive to achieve specific enrollment targets for the 2002/03 fiscal year (see attached enrollment projections)
2. Expand and improve recruitment efforts and linkages with schools, colleges, universities, and community-based organizations. (*Source: Listening Sessions; Status: On-Going*)
 - 2.1. Develop and implement as appropriate a plan to increase visibility and the image of college programs and services within City and County of San Francisco (*Source: Listening Sessions; Status: On-Going*).
 - 2.2. Expand our current outreach efforts to the schools and community-based organizations for purposes of expanding enrollment and access. (*Source: Listening Sessions; Status: On-Going*)
 - 2.3. Expand number of articulation agreements with SFUSD (*Source: SPS-2.F.1; Status: On-Going*)
 - 2.4. Continue to develop School to Career pathway agreements with SFUSD and employers (*Source: SPS-2.F.1; Status: On-Going*)
 - 2.5. Expand number of educational and student support programs with high schools (*Source: SPS-2.F.1; Status: On-Going*)
 - 2.6. Continue to hold joint Board and staff meetings at least once a year with SFUSD (*Source: Board of Trustees/Chancellor; Status: On-Going*)
 - 2.7. Continue to explore specific partnerships with various community-based organizations and public agencies for purposes of promoting access to education and training opportunities (e.g. Department of Human Services; Jewish Vocational Services; Swords to Plowshares; On-Lok, etc.)

Promote Student Success in Achievement of Educational Goals

3. Continue to implement and evaluate student success initiatives within the college
(*Source: Board of Trustees/Chancellor; Status: On-Going*)
4. Improve delivery of educational services

- 4.1. Investigate feasibility of flexible scheduling and programming such as a weekend college, modularized programs, etc. (*Source: SPS-2.F.1/Listening Sessions; Status: Partially Completed*)
- 4.2. Establish additional linkages between non-credit ESL and Transitional Studies programs and vocational/technical and transfer programs (*Source: ESL/Ts Plan; Status: Partially Completed*)
- 4.3. Continue to promote multi-cultural diversity through college programs and services (*Source: Board of Trustees; Status Partially Completed*)
- 4.4. Continue to expand transfer support programs for students seeking to transfer to baccalaureate institutions (*Source: Transfer Plan; Status: On-Going*)
 - 4.4.1. Expand collaborative educational programming with CSU and UC campuses
- 4.5. Hire replacement faculty for college educational programs and service areas
 - 4.5.1. Recruit qualified diverse applicants to college hiring pools (*Source: SPS-5.C.2; Status: On-Going*)
 - 4.5.2. Pursue diversity hiring (*Source: SPS-5.C.3; Status On-Going*)
 - 4.5.3. Expand faculty internship programs (*Source: Board of Trustees; Status: On-Going*)
 - 4.5.4. Establish administration internship program where feasible (*Source: PBC; Status: On-Going*)
5. Plan and implement a new Title III grant application to address and support student needs that are identified through the Enhanced Self-Study for each of the five study areas: Pre-Registration and Matriculation; Pre-College Learning; College-Level Learning; Student Outcomes; and Enrollment Management Tools.
6. Continue to develop the college initiative in workforce education and economic development
 - 6.1. Increase institutional responsiveness to economic development trends and workforce demands (*Source: CityWorks/Listening Sessions; Status: On-Going*)
 - 6.1.1. Expand construction trades center at Evans Campus (*Status: New*)
 - 6.1.2. Establish transportation academy for training and education in transportation cluster occupations (*Status: New*)
 - 6.1.3. Plan collaborative programs with SFSU in critically needed areas of Teacher Preparation; Early Childhood Education training; and Health Sciences/Health Education (*Status: On-Going*)
 - 6.1.4. Explore training opportunities for airline security personnel
 - 6.2. Review vocational/technical programs to align with requirements of Workforce Investment Act (*Source: Listening Sessions; Status: Partially Completed*)
 - 6.3. Expand or create educational delivery systems to address the changing needs for workforce training and education (*Source: CityWorks/Listening Sessions; Status: On-Going*)

- 6.4. Provide leadership in regional economic development and workforce training efforts (*Source: CityWorks/Listening Sessions; Status: On-Going*)

Improve Satisfaction with College Services

- 7. Plan/develop a comprehensive improved delivery system of student support services
 - 7.1. Continue to improve delivery of matriculation services (admissions, assessment, counseling, advising, transfer and placement) (*Source: SPS-1.A.1.2. Status: On-Going*)
 - 7.2. Continue to develop and revise matriculation services to non-credit programs (*Source: SPS-2.D.2; Status: On-Going*)
 - 7.3. Expand childcare programs (*Source: SPS-1.A.3; Status: On-Going*)
 - 7.4. Continue to improve and expand financial aid services emphasizing expanded outreach and information dissemination (*Source: SPS-1.A.1; Status: On-Going*)
 - 7.5. Develop Internet-based Student Services Delivery system and where feasible implement (*Source: SPS. QS-B.3; Status: On-Going*)
 - 7.5.1.1. Outreach to potential new CCSF students
 - 7.5.1.2. Admission of new CCSF students
 - 7.5.1.3. Assessment of new CCSF students
 - 7.5.1.4. Registration of new CCSF students
 - 7.5.1.5. Financial aid information and applications
 - 7.5.1.6. Advising for CCSF students
 - 7.5.1.7. Tutoring and supplemental instruction for students
- 8. Continue the development of college-wide information technology services (*Status: On-Going*)
 - 8.1. Complete the college-wide technology infrastructure implementation, including desktop applications, network management, and user access and support improvements
 - 8.2. Expand educational technology services in the areas of faculty support and development, on-line course development, classroom and laboratory improvements, and distributed education
 - 8.3. Expand utilization of Banner functionality and web access for students, faculty, and administrators
 - 8.4. Prepare and begin implementation of a new Technology Plan for the college
 - 8.5. Continue to address the special access needs of students with disabilities (*Source: SPS-1; Status: On-Going*)
 - 8.6. Explore innovative approaches to expand student access to the Internet through network-based and wireless computers to the maximum extent feasible (*Source: Board of Trustees*)
 - 8.7. Explore the feasibility of creating a computer loan program for students (*Source: Board of Trustees*).

Promote a Supportive and Positive Workplace

9. Continue to promote multi-cultural diversity through college programs and services
(*Source: Board of Trustees; Status: Partially Completed*)
10. Initiate construction of new facilities and remodeling of current facilities using Proposition A funds.
 - 10.1. Establish a district-wide facilities master planning project (*Source: SPS-4 Facilities; Status: New*)
 - 10.2. Continue to implement bond-financed architecture projects for health and safety and remodeling work for district-owned campuses and begin construction (*Source: Five Year Facilities Plan; Status: Partially Completed*)
 - 10.3. Continue to implement initiatives related to improving facilities directly related to the college's student success objectives (*Source: Bond Funded Facilities List*)
 - 10.4. Develop and implement signage and landscaping plan for the campuses (*Source: Listening Sessions*)
11. Continue to develop a supportive working environment for all CCSF employees
 - 11.1. Continue to conduct multi-cultural diversity programs (*Source: SPS-5.C; Status: On-Going*)
 - 11.2. Review and upgrade health/safety programs at the College including office computer ergonomic issues and disaster preparedness procedures (*Source: SPS-5.A; Status: On-Going*)
 - 11.2.1. Use staff development activities and the college Health and Safety Committee to promote understanding of the issues and appropriate procedures among faculty, staff, administrators and students. (*Source: SPS-5.A; Status: On-Going*)
 - 11.3. Establish team-building workshops for faculty, staff and administrators through staff development. (*Source: SPS-1.C; Status: New*)
 - 11.4. Conduct college wide climate surveys on the working environment for all college employees. (*Source: SPS-5.B; Status: New*)
12. Continue to pursue state funding for college projects
 - 12.1. Continue the development of the Chinatown/North Beach campus site (*Source: Five Year Facilities Plan; Status: On-Going*)
 - 12.2. Continue the development of the Mission campus site (*Source: Five Year Facilities Plan; Status: On-Going*)
 - 12.3. Continue the development of other CCSF facility projects including the Community Health and Wellness Center, a community cultural theatre and performing and media arts center, and other renovation projects. (*Source: Five Year Facilities Plan; Status: On-Going*)
13. Continue to develop a plan to build a joint use facility with San Francisco State University on the Phelan Campus that will help eliminate college bungalows and provide access to Two Plus Two (AA/Baccalaureate) programs in the areas of Teacher Preparation; Early Childhood Education; and Health Education/Health Science. (See 6.1.3 and 7.3 in this plan). (*Status: New*)

14. Develop a college-wide visual arts exhibition program to show student, faculty, staff and traveling art exhibits. (*Status: New*)

Manage Resources Effectively

15. Continue to improve the college planning and budgeting system
 - 15.1. Include Five Year Capital Outlay Plan in Budget/Planning system (*Source: SPS-7A; Status: On-Going*)
 - 15.2. Continue to increase the college's productivity levels while maintaining customer satisfaction levels. (*Status: On-Going*)
 - 15.3. Fully implement the evaluation/assessment component of the planning and budgeting system including mid and end-of-year assessment and continuous monitoring of key performance indicators. (*Source: SPS-7; Status: On-Going*)
16. Complete the process for developing a new Strategic Plan for the college (*Source: Board of Trustees; Status: New*)
 - 16.1. Engage the shared governance system of the college in the review and approval of the Strategic Plan (*Source: Board. Status: On-Going*)
17. Expand alternative revenue sources and advancement opportunities for the college (*Source: SPS; Status: On-Going*)
 - 17.1. Use Office of College Development and Office of Research, Planning and Grants to implement college development plan (*Source: SPS-6.B; Status: On-Going*)
 - 17.2. Increase revenues from Office of Contract and Continuing Education (*Source: SPS-6.B; Status: On-Going*)
 - 17.3. Expand international student enrollments where appropriate (*Source: SPS-6.B; Status: On-Going*)
 - 17.4. Explore federal funding opportunities for CCSF capital projects and programs (*Source: Board of Trustees*).
18. Increase the level of resources secured through fund-raising and philanthropic activities. (*Source: SPS-6; Status: On-Going*)
 - 18.1. Develop an institutional advancement plan
 - 18.2. Explore an alumni-giving initiative
 - 18.3. Explore the feasibility of establishing an endowment fund for the Mission Campus and Chinatown/North Beach campuses through the CCSF Foundation. (*Source: SPS-6; Status: New*)

Pursue Highest Standards of Educational Excellence

19. Implement appropriate recommendations from Enhanced Self Study process. (*Source: Board of Trustees/Chancellor; Status: On-Going*)
20. Complete mid-term accreditation status report (*Status: On-Going*)
 - 20.1. Establish processes for addressing the new WASC accreditation standards to be implemented in 2004. (*Source: Accreditation; Status: New*)
21. Expand college institutional effectiveness reporting
 - 21.1. Refine and expand the college core performance indicators.

(*Status: On-Going*)

- 21.1.1. Establish a baseline data system of student performance in non-credit programs. (*Status: New*)
- 21.2. Develop an electronic data system within Banner to support student tracking, advising, early alerts and goal completion (*Status: On-Going*)
- 21.3. Continue to produce college-wide surveys of students based upon their varied experience with the college from point of entry to exit (*Source: SPS-1; Status: On-Going*)
- 21.4. Expand college-wide surveys of all administrative services and operations. (*Source: SPS-1; Status: On-Going*)
- 21.5. Conduct a college-wide climate survey to assess both the educational and working climate within the college (*Source: SPS-1; Status: New; see also AP--11.4*).

Legend

Title III:	Title III Strengthening Institutions
ESL/TS:	ESL/Transitional Studies Plan
EdTech	Educational Technology Plan
CityWorks	CityWorks Workforce Planning Model

Strategic Plan Strategies (SP-S):

SPS-1.	Quality Service
SPS-2	Continuous Program Improvement
SPS-3	Technology
SPS-4	Facilities
SPS-5	Supportive Working Environment
SPS-6	Resource Development
SPS-7	Integrated Planning and Budgeting System

(Example: SPS-1.A.1 stands for: Strategic Plan/Quality Service Strategy/Objective A/Action Plan 1)



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 24, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

S3

SUBJECT: SPECIAL

A Resolution of the Board of Trustees of the San Francisco Community College District (SFCCD) Certifying to the Board of Supervisors of the City and County of San Francisco All Proceedings In the November 6, 2001 District Bond Election; Declaring Passage of Proposition A in such Election For the Issuance of SFCCD General Obligation Bonds; Directing that an Entry of the Fact of Such Passage be Made in the Minutes of the Board Meeting; Directing the Chancellor as Secretary of the Board to Deliver Appropriate Notices to the Board of Supervisors of the City and County of San Francisco and to the SFUSD Superintendent of Schools; Declaring Its Intention to Reimburse Itself from the Proceeds of the Bonds for Certain Expenditures to be Made in Connection with the Bonds; and Authorizing the Chancellor to Take Steps to Recommend Members to an Independent Citizens' Oversight Committee.
(Resolution 020124-S3)

BACKGROUND INFORMATION:

The Consolidated Municipal Election held in the City and County of San Francisco on November 6, 2001 included Proposition A, authorizing the San Francisco Community College District to borrow \$195,000,000 by issuing general obligation bonds. At the November 15, 2001 Board meeting, the District was aware that the bond measure had passed, but it had not yet received official notification and therefore could not undertake official notice. The District did receive a "Statement of the Vote" from Tammy Haygood, the Director of Elections for the City and County of San Francisco, in December of 2001. The attachment to this Statement showed that Proposition A passed with a 72% "yes" vote. Only 55% "yes" was required for passage.

Education Code Section 15274 provides that if the certificate of election shows passage of the measure to issue bonds, the Board of Trustees, shall "cause an entry" to be made in its minutes. The Board must also communicate with the

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

Board of Supervisors, and the San Francisco County Superintendent of Schools must also send a copy of the election results to the Board of Supervisors. This action by the Board also triggers the start of the 60 day period for the Board to establish and appoint members to an independent citizens' oversight committee as provided for in Education Code Sections 15278, 15280, and 15282.

RECOMMENDATION:

WHEREAS, the San Francisco Community College District (SFCCD) is situated within the City and County of San Francisco;

WHEREAS, the Board of Trustees of the SFCCD did, on April 26, 2001, adopt its Resolution No. 010426-B1, ordering the Director of Elections of the City and County of San Francisco to call and hold an election in the City and County of San Francisco, to be held on November 6, 2001, on the proposition of issuing bonds (the "Bond Election"), and a copy of the resolution was delivered to the Director of Elections of the City and County of San Francisco;

WHEREAS, notice of the Bond Election was given in the City and County of San Francisco;

WHEREAS, on November 6, 2001, the Bond Election was held and conducted for the purpose of voting on the proposition to issue bonds of the District in the amount of \$195,000,000 (the "Bond Measure");

WHEREAS, this Board has received from the Director of Elections a Statement of the Vote with respect to the Bond Election;

WHEREAS, it appears from the Statement of the Vote received from the Director of Elections, a copy of each of which is on file with the Secretary of this Board, that more than 55% of the votes cast on the measure were in favor of issuing the bonds; and

WHEREAS, jurisdiction over the District by the San Francisco County Superintendent of Schools is through the San Francisco Unified School District Superintendent of Schools;

WHEREAS, the District will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the projects authorized by the

Bond Measure (the "Project") to be paid from the building or project fund of the District established with respect to the Bonds (defined below); and

WHEREAS, this Board has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of one or more issues of tax-exempt bonds authorized by the Bond Measure (the "Bonds");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT, AS FOLLOWS:

Section 1. The Secretary of this Board shall enter upon the minutes of this meeting the fact that the Bond Measure authorizing the sale of General Obligation Bonds by the District in the amount of \$195,000,000 has been approved by more than 55% of the votes cast at the Bond Election.

Section 2. This Board hereby certifies that all proceedings of this District in connection with the November 6, 2001 Bond Election have been accomplished according to law.

Section 3. The Secretary of this Board is directed to deliver a copy of this Resolution to the Board of Supervisors of the City and County of San Francisco.

Section 4. The Board hereby declares the District's intent to reimburse itself with the proceeds of the Bonds for the Expenditures with respect to the Project made on and after the date hereof. The District reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds.

Section 5. Each Expenditure will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the District so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the District.

Section 6. The District will make a reimbursement allocation, which is a written allocation by the District that evidences the District's use of proceeds of

the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The District recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain *de minimis* amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 7. The Secretary of this Board is further directed to deliver a copy of this Resolution to the San Francisco Unified School District Superintendent of Schools with a request that, in the event such officer has not already done so, such officer send to the Board of Supervisors of the City and County of San Francisco, pursuant to Education Code Section 15274, a certificate of election results.

AND FURTHER BE IT RESOLVED: That the Board authorizes the Chancellor and/or his designee to begin the process for the creation of an independent citizens' oversight committee, as provided for in Education Code Sections 15278, 15280, and 15282, with such recommendations for its members to be made to the Board for its approval by the 60 day period as provided for by statute.

ADOPTED, SIGNED AND APPROVED this 24th day of January, 2002.

ROLL CALL:

Ayes:

Noes:

Abstain:

Absent:

BOARD OF TRUSTEES OF THE SAN
FRANCISCO COMMUNITY COLLEGE
DISTRICT

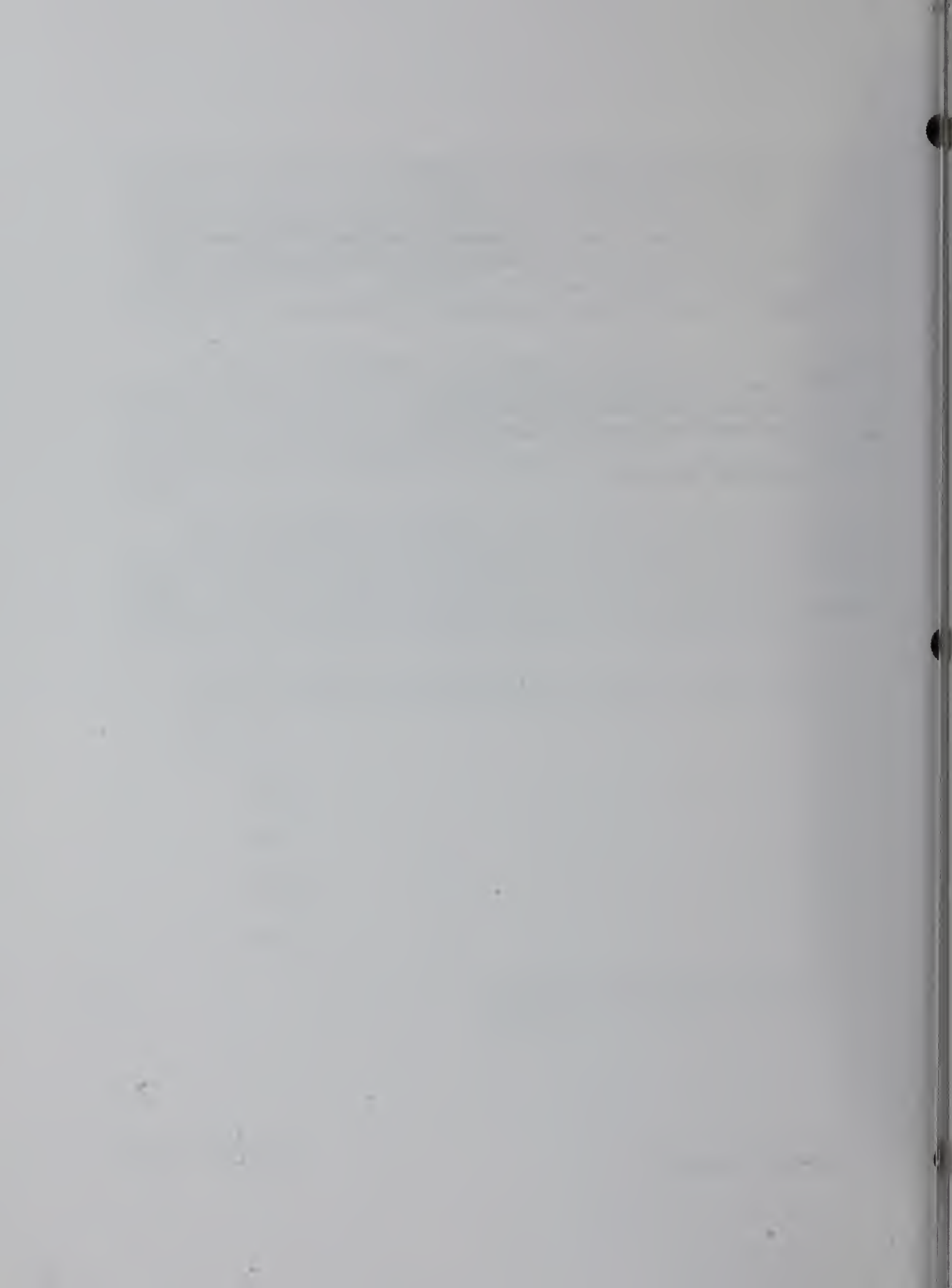
By:

President of the Board of Trustees of the
San Francisco Community College District

ATTEST:

By: _____
Secretary of the Board of Trustees of the
San Francisco Community College District

Originator: Ronald Lee



CHANCELLOR'S REPORT

DOCUMENTS DEPT.

January 2002

JAN 22 2002

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PUBLIC LIBRARY

Attachments include:

- **Copy of Governor's Proposed Budget for Higher Education, including Community Colleges**
- **Governor's Recommendations on Improving California's Workforce Development System**
- **Description of Joint-Use Facility Initiative**
- **Copy of Chancellor's Spring Semester Flex Day Speech**
- **Copy of the document entitled "Strategic Planning 2002," which includes:**
 - ◆ **Description of Strategic Planning Process**
 - ◆ **Timetable**
 - ◆ **Statement/Description of Role of Board of Trustees in Strategic Planning**
- **Copy of "Draft Vision Statement" for City College of San Francisco**

CHANCELLOR'S

REPORT

Presented to the

Senate

at the annual meeting

of the

University of California

for the year ending June 30, 1961

by the

Chancellor

of the University of California

for the year ending June 30, 1961

and for the year ending June 30, 1962

by the

Chancellor

of the University of California



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: January 24, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: Chancellor's Monthly Report – January 2002

Happy New Year! We are at the halfway point in both our academic and fiscal year and to date, it would appear to be a good year on all fronts. There are several issues that I would like to highlight for you that relate to the on-going efforts of the Chancellor and other activities.

1) State Budget

Early this week, the Governor proposed his 2002-03 Budget Request for the State. Frankly, we were expecting the worse, given the status of the state's economy, revenue receipts, and the "sky is falling report" out of the Legislative Analyst's Office and others. The budget that the Governor has recommended for community colleges represents a **1.7% increase** over the current budget. It includes a \$118.7 million to provide for a 3% increase in enrollments and \$88.8 million to provide for a **2.15% cost of living adjustment**. The budget plan also restores the \$98M we lost last year out of the base to support **Institutional Equipment/Library Materials Replacement and Scheduled Maintenance**.

Areas that were targeted for reduction in the budget plan are reflected below:

- A \$58 million reduction in "CalWORKs," a program aimed at enabling welfare recipients to secure training and education necessary to enter and move up in the workforce
- A \$26.8 million reduction in "Matriculation," a program designed to provide orientation, counseling, assessment, and other services to students to enable them to succeed in reaching their educational goals
- A \$19.6 million reduction in Telecommunications and Technology Infrastructure funding
- Other reductions would eliminate a Faculty and Staff Development Program, reduce the colleges' Economic Development Program, and reduce a fund that provides competitive grants for improvements in student success.

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DR. PHILIP R. DAY, JR., CHANCELLOR

There is no doubt in my mind that the proposed reductions, particularly those that impact on student access and support services (Matriculation and CalWorks) will be very carefully scrutinized by the legislature. The advocacy effort of all constituencies will be directed towards getting these funds restored. It's ludicrous to, on one hand provide funding to support a 3% growth of enrollment of new students, and then reduce the funds (Matriculation) that provide the "up-front" services – advising, assessment, education planning, etc. – for both credit and non-credit students.

Additionally, and as part of the Governor's overall State Budget Plan, a recommendation was made to consolidate a variety of programs and services related to the areas of job training, adult education, vocational education, and workforce development. Currently, as is the case at the Federal level, these efforts are distributed throughout state government and to a certain extent are duplicative and don't necessary reflect the realities of the marketplace. A key component of the Governor's recommendations on consolidation is to move **all** non-credit and vocational programs under the umbrella of the California Community Colleges which if implemented, would end the bifurcated system of delivery that currently exists. A copy of the Governor's recommendations on these issues is attached. Needless to say, this plan if implemented will have a major impact on the Community Colleges Statewide and City College of San Francisco in particular. I personally believe this is a very positive change and would help make the case for more equity funding for Community Colleges and non-credit programs.

On the **Capital Outlay** side of the budget, the Governor's Budget proposes 339.8 million of proposed general obligation bonds and lease-revenue bonds to support the capital outlay requests of the State Community Colleges.

Out of these funds, City College is on the State Board of Governor's Approved Priorities List for the following:

- Construction funds for New Mission Campus @ \$26,429,000
- Working Drawings for Chinatown/North Beach @ \$1,185,000
- Construction Funds for Chinatown/North Beach @ \$30,047,000

The general obligation bonds and lease revenue bonds will be issued (if approved by the Legislature) over a two-year period as part of the overall plan of the Governor to issue \$30 Billion in bonds over the period of 2002, 2004, and 2006. The \$339.8 million is the first installment/allocation for community colleges and will require the approval of the Legislature. Please note that the Construction funds for Chinatown/NB would not be available until after the Legislative Session scheduled for January – July 2003 or a year after the awarding of the funds for Working Drawings.

Another bit of good news is that the Governor's plan for Capital Outlay, for the first time, acknowledges the concept and idea of supporting Joint-Use Facilities. Given that our District has been working on a plan with San Francisco State University (see attached one-page description) and that Prop A (Phase I) provides a local match of \$10 million now with the hopes that Prop A (Phase II) will add an additional \$10 million, we feel that we are in a

strategic position to take full advantage of this initiative and emerge as a statewide model. Preliminary signs of encouragement have already been given by the Chancellor's Office and in the very near future, Dr. Corrigan and I will be meeting with the Chancellors of both the CSU and CCC system to solidify our approach on these project plans. Clearly, there is a real possibility that another \$20 - \$25 million in state matching funds could be made available to support this exciting project. I'll keep you posted and most likely will be able to provide more specifics on the proposed budget once we have had the time to go over it in more detail.

2) Spring Semester Flex Day

The semester got off to a wonderful start with a great Flex Day. Clara Staff and her staff (specifically, Mia Nguyen) really did a terrific job of planning and organizing the activities and programs. I started the proceedings with my "kick-off" speech/message, which was well received. Dr. Grier was in attendance. A copy of my speech is included in the Chancellor's Report.

3) Strategic Planning

As a part of our Annual Planning Objectives for this year, and the first half of next, we have committed ourselves to the completion of a strategic planning process. The process that we are following was approved by the Board of Trustees during the fall of 2000 at two successive Board planning retreats that were conducted. A copy of that "framework" entitled **Strategic Planning 2002** was approved by the Planning and Budgeting Council and the Board during this same timeframe. At the December 2000 Board planning retreat, the Board accepted the recommendation to "postpone the in-depth planning phase" of the timetable and framework until after the outcome of the November 2001 Prop A ballot initiative was determined. This was NOT an arbitrary decision on the Chancellor's part but a shared decision of the Board and the Chancellor, in recognition of the potential impact of Prop A on our future planning efforts.

The Preliminary Phase and Research Phase of the process has been underway since the Fall Semester of 2000 and is now complete. The Planning Phase, during which a core group representing the Planning and Budgeting Council, the Trustees, and other key individuals representing key constituencies internal to the college (Department Chair Council, Classified Senate) and others from outside the college representing key organizations (School Board, CBO's, Chamber of Commerce) will participate in a 2-day "planning retreat" to review the results of the Preliminary/Research phases of the process and (collectively) "brainstorm" and identify key strategies and objectives for the District which can be incorporated into a new strategic plan. That planning retreat has been scheduled for March 7 and 8 and will be conducted at the Golden Gate Club in the Presidio. I would encourage as many of the Board members as possible to clear their calendars and participate directly in this planning exercise. Even though the Board will be asked (eventually) to adopt and approve the new Strategic Plan, this represents an opportunity to participate in its formation.

I am attaching another copy of the framework that was approved by the PBC and the Board. I realize this framework was approved by the "old Board" with former Trustee Varni taking the lead in working with me directly on its structure. The "new" Board members were provided copies of the design description and briefed on the effort during their orientation. The

documents, which include a description of the process and a timetable, are again provided as a reminder of the direction we are taking in this effort.

Please note that one of the key components of the strategic planning framework and a specific objective of the Chancellor's Objectives for the current year was the development of a "Draft Vision Statement," which the Board felt was a necessary element in order to provide a coherent focus for the college's strategic plan. A copy of that "**Draft Vision Statement**" has been developed by the Chancellor and reviewed, evaluated, edited, and approved by the Planning and Budgeting Council. It is provided to you for your review. Frankly, I'm not sure that it requires formal approval (this is a first for me and for the Board) but it should be reviewed, acknowledged, and accepted at the very least. If you have any comments or observation about the statement, please get back to me directly and I will share them with the PBC. I am very pleased with the statement and believe it reflects our collective values and vision for the future. Again, please note the dates of **March 7-8** as the key dates for our strategic planning retreat workshop.

Thank you and the following represent other activities I have been engaged in during the month of January:

- 1) Met with the former Chancellor of UCSF, Dr. Kregen, to discuss current plans of City College and past/future areas of collaboration between our respective institutions.
- 2) Attended Swearing-In ceremonies for the City Treasurer and City Attorney.
- 3) Attended the Executive Committee meeting of the Workforce Investment Board of San Francisco.
- 4) Met with Mr. Mike Lombardo and members of the San Francisco Organizing Project (SFOP) to discuss future plans related to the Balboa Reservoir and Phelan Loop.
- 5) Met with key staff to discuss future plans and activities related to the proposed Joint Use Facility with SFSU.
- 6) Attended luncheon meeting with Trustees Berg and Rodis and Dr. David Viar, Executive Director of the Community College League of California, to plan for the upcoming Board Planning Retreat.
- 7) Provided "opening day speech" at College Flex Day, entitled "**A Declaration of Interdependence**" (see attached).
- 8) Attended Board meeting of the Local Workforce Investment Board.
- 9) Addressed the Mission Merchants Association meeting and discussed current status of New Mission Campus.
- 10) Conducted interviews for selected candidates for Department Chairperson positions.

- 11) Met with Ted Alfaro, the new Director of Latino Services Network.
- 12) Participated in Board Planning Retreat.
- 13) Attended the San Francisco Annual Labor/Community Breakfast honoring Martin Luther King, Jr.
- 14) Met with Frances Lee, Peter Goldstein, Sandra Handler, Sharon Seymour, and Gabriella Shultz regarding plans to expand CCSF's Jail Program.
- 15) Met with Elaine Johnson, Bob Gabriner, and Frances Lee regarding the future of Bio-Link.
- 16) Attended January meeting of the college's Labor Management Council to discuss relevant issues related to personnel.
- 17) Hosted meeting and orientation for Mr. Robert Oaks, aide to Governor Davis, who is interested in finding out more about City College.
- 18) Met with Dr. Addams (Headmaster of Lick Wilmerding) and the school's student leaders, toured their facilities, and discussed future plans for collaboration.
- 19) Met with Leadership Council of Local 790 to discuss current issues and plans.
- 20) Together with Bruce Smith, met with Mimi Silbert, Director of Delancey Foundation to discuss plans to offer classes directly at Delancey Street.
- 21) Attended brown bag lunch meeting at the Mission Campus to discuss plans for the new building.

If there are any questions on the above schedule or activities, please don't hesitate to contact me directly. Thanks for your continuing support.

Attachments

PRDJ:jcd

Higher Education

Higher education plays a key role in the economic health and well-being of California. California's economy is increasingly dependent upon highly-trained scientists, well-educated professionals, and expert service providers. Using the Master Plan for Higher Education as a blueprint, the State's institutions of higher education—the University of California (UC), California State University (CSU), and the California Community Colleges (CCC)—offer educational opportunities to all who seek to prepare themselves for productive lives in California's workforce.

Partnership Agreement

The Administration entered into a Partnership Agreement with UC and CSU that underscores the Administration's commitment to financial support and the segments' commitments to accountability. The Partnership supports the segments' efforts to maintain quality while planning for growth. Annual funding is contingent on progress by the segments in achieving their accountability goals and the availability of State revenues.

The Partnership's funding components consist of the following:

- ❖ An average annual increase of four percent to the prior year's state-funded base.
- ❖ Enrollment funding based on marginal cost formulas developed with the State.
- ❖ An additional one percent for core areas of the budget that have previously experienced shortfalls (building maintenance, instructional technology, instructional equipment replacement, and libraries).

- ❖ Funding for capital outlay debt service and annuitant health and dental benefits.
- ❖ Support for general obligation or lease-revenue bonds to fund capital outlay.
- ❖ One-time funding and funding for new or expanded initiatives that are important to the State as a whole, which may be provided above the funding in the Partnership, contingent on the State's fiscal situation.

Unavoidably, as a result of the slowing in the State's economy, both UC and CSU have had to share in the budget reductions necessitated by declining State revenues. Thus, the Budget does not propose to fully fund the Partnership for UC and CSU in 2002-03.

However, the Administration expects to resume its commitment to the funding elements of the Partnership once the State's fiscal situation improves.

Nevertheless, the segments' commitment to the accountability measures under the Partnership continues. Both UC and CSU have met, and exceeded, their commitments under the Partnership Agreement.

Higher Education



Student Fees

For the eighth consecutive year, there will be no increases to systemwide mandatory student fees. Current fee levels at UC and CSU continue to be moderate in comparison to similar institutions nationwide, and students will pay only a fraction of the total cost of their education. The majority of this cost is provided by the State. For UC, the 2002-03 average annual cost of education for an undergraduate, general campus student (using the methodology developed by the California Postsecondary Education Commission [CPEC]) is \$16,314; students pay \$3,429 (which excludes campus based fees), or approximately 21 percent, and the General Fund supports approximately 69 percent. For CSU, the average cost of education is \$10,550; students pay \$1,428 (which excludes campus-based fees), or approximately 13.3 percent of this total annually, and the General Fund supports approximately 80 percent. A variety of other funding sources make up the difference between student fees and General Fund support.

For the CCC, the General Fund and local property tax share is 94 percent of the \$4,678 cost of education. Community College students pay only 3.3 percent of the total cost. Regular enrollment fees remain at \$11 per credit unit—less than half that of the next lowest state in the nation and less than 20 percent of the national average.

New funding and program adjustments for each higher education segment are discussed below. Enrollments for 2002-03 are indicated in Figure HIED-1. Total funding levels (excluding capital outlay) are shown in Figure HIED-2.

University of California

General Fund Increases—The Budget provides a total State General Fund increase of \$40.3 million—the net change after accounting for an increase of \$142.8 million toward the Partnership Agreement; a reduction of \$72.5 million associated with one-time funding provided in the 2001 Budget Act; and a reduction of \$30 million to address the current economic situation.

Figure HIED-1

	Higher Education Full-Time Equivalent Students									2002-03 vs. 2001-02
	1994-95	1996-98	1998-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2001-02
University of California	152,050	164,141	155,307	167,811	181,400	155,000	171,370	181,081 u	166,038	7,867
Undergraduates	(113,668)	(118,178)	(117,485)	(119,652)	(123,227)	(127,308)	(132,028)	(140,826)	(147,878)	(8,047)
Graduate	(25,648)	(23,340)	(23,310)	(25,682)	(23,629)	(28,114)	(28,886)	(27,840)	(28,080)	(1,180)
Health Sciences	(12,835)	(12,818)	(12,804)	(12,377)	(12,344)	(12,578)	(12,578)	(12,286)	(12,286)	0
California State University	247,115	263,378	262,420	267,884	273,828	281,782	300,554	308,884 u	318,124	12,270
Undergraduates	(213,390)	(218,525)	(223,824)	(228,000)	(233,185)	(238,823)	(248,511)	(258,407)	(268,736)	(10,330)
Graduate/Post-baccalaureate	(33,723)	(34,847)	(38,004)	(38,075)	(40,773)	(42,859)	(44,043)	(44,447)	(48,388)	(1,942)
Community Colleges	854,434	870,720	902,838	825,328	891,008	908,287	1,031,200	1,082,142	1,004,008	31,804
Residings	1,257	1,216	1,284	1,158	1,140	1,118	1,190	1,200	1,200	0
Total Students	1,288,281	1,278,463	1,321,828	1,302,278	1,388,077	1,447,095	1,404,228	1,580,227	1,602,888	62,171

^u Budgeted. Estimated enrollment is 184,436 for UC.
^v Budgeted. Estimated enrollment is 314,278 for CSU.



HIGHER EDUCATION

Partnership Agreement—The budget includes the following increases for the Partnership Agreement:

- ❖ \$47.5 million for a 1.5 percent increase to the University's State General Fund base.
- ❖ \$63.8 million for enrollment growth of 3.9 percent.
- ❖ \$8.4 million to fully fund state support for summer instruction at the Davis campus.
- ❖ \$14 million for annuitant health and dental benefits, consistent with the benefit costs for civil service annuitants.
- ❖ \$5.1 million for the increased cost of payments for lease-revenue bonds.
- ❖ \$4 million in one-time funds for UC Merced expenses associated with recruiting faculty in time for the fall 2004 opening date.

UC plans to use the additional General Fund, supplemented with additional UC income, to support costs associated with enrollment growth, employee merit increases, cost increases associated with non-salary budgets, fee waivers for teaching assistants consistent with collective bargaining agreements, and building maintenance for new space coming on line, as described in the following sections.

Student Fees—For the eighth year in a row, there is no increase in systemwide mandatory fee rates. UC's undergraduate fee level at \$3,859 compares favorably with the 2001-02 average of \$5,585 at four public institutions used for salary comparisons (see Figure HIED-3).

Student Enrollment—The Budget includes \$63.8 million to increase enrollments by 7,100 full-time equivalent students (FTES) in 2002-03, for a total budgeted General Campus and Health Sciences enrollment of 189,028, including state-funded summer enrollment at four campuses. UC plans to target growth of about 1,000 budgeted FTES in the fields of engineering and

Figure HIED-2

Higher Education Expenditures
General Fund, Lottery Funds, State School Fund,
Local Revenues and Student Fees
(Dollars in Millions)

	1994-95	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	One-Year Change	
										Amount	Percent
University of California ¹	\$2,669.9	\$2,789.2	\$2,983.9	\$3,098.9	\$3,480.8	\$3,694.8	\$4,228.0	\$4,440.3	\$4,484.2	\$48.0	1.0%
California State University ²	2,141.0	2,229.2	2,417.8	2,613.6	2,741.1	2,813.1	3,104.5	3,423.4	3,450.0	\$26.6	0.8%
Community Colleges	3,638.1	3,884.2	4,206.4	4,630.4	5,025.0	5,329.8	5,780.0	6,183.7	6,297.9	\$104.2	1.7%
Student Aid Commission	228.1	238.8	264.7	265.2	343.4	385.4	487.4	571.4	733.7	\$162.3	28.4%
Other Higher Education ³	136.6	136.3	180.3	181.1	180.4	205.4	223.0	240.7	274.5	\$33.8	14.0%
Total Funds	\$8,832.5	\$9,288.7	\$10,048.0	\$10,717.1	\$11,770.6	\$12,428.1	\$13,033.8	\$14,886.4	\$15,242.1	\$357.7	2.4%

¹ For purposes of this table, expenditures for the UC and CSU have been adjusted to include the operating general purpose income. This provides consistency in comparing magnitudes and growth among the various segments of education.

² The Other Higher Education amount includes Hastings College of the Law (HCL), the California Postsecondary Education Commission, and General Obligation Bond Interest and Redemptions for UC, CSU, and HCL.



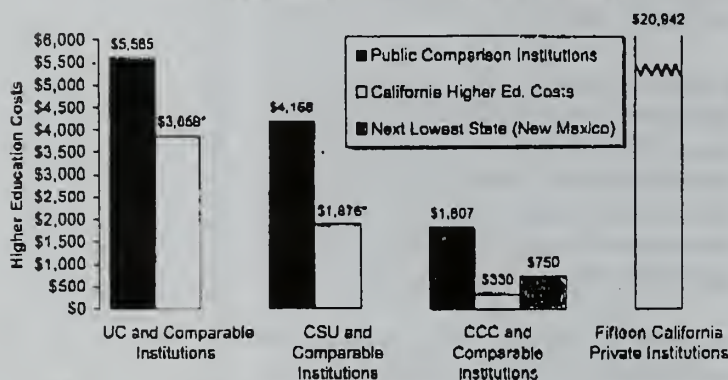
HIGHER EDUCATION

computer sciences. In 1997-98, the University embarked on an eight-year plan to increase enrollment in these fields to about 24,000 FTES by 2005-06. The University met this goal

enrollment (897 FTES) at the Davis campus (support for Berkeley, Los Angeles, and Santa Barbara campuses was provided in the 2001 Budget Act). Funding provided in the 2002-03 Budget is the next step in a multi-year plan to phase in state-supported summer instruction at all UC general campuses, with priority given to severely impacted campuses.

HIED-3

Fee Levels Remain Low at California's Public Higher Education Institutions Compared to Tuition Levels in Other States and California's Private Institutions



Employee Compensation—Using available partnership funding, UC will engage in collective bargaining negotiations to determine appropriate adjustments to faculty and/or staff salaries.

Price Increase—UC plans to allocate \$16.8 million to offset the impact of inflation on its non-salary budget. This will assist the University in maintaining the purchasing power needed to buy commodities necessary for the operation of the campuses.

General Fund Reductions—In addition to continuation of several mid-year reductions in 2001-02, including \$25 million related to lower energy costs and a \$6 million reduction to the California Professional Development Institutes, UC's budget includes the following base reductions:

- ❖ \$17 million in excess financial aid funds provided in prior years when fees were at a higher level.
- ❖ \$4 million for the Subject Matter Projects.
- ❖ \$4.2 million for the outreach programs.

in 2001-02, four years ahead of schedule. However, given continuing demand from private industry for graduates in these disciplines, UC is continuing its strategy of targeting large enrollment increases in these areas. The Budget also assumes enrollment growth of 500 FTES associated with UC's plan to more than double the number of students who graduate with education credentials over the next several years. With this increase, education credential enrollment will grow to 2,396 FTES in 2002-03 from 1,000 FTES in 1998-99.

Year-Round Operations—The Budget includes \$8.4 million to fund, at the agreed-upon marginal cost of instruction, the full cost of existing summer



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- ❖ \$4.8 million reduction for the K-12 Internet2 program.

UC MERCED

The University is planning to open the Merced campus by fall 2004. This campus is needed to provide greater access to UC for students in the Central Valley and for the economic growth potential of the Central Valley. Previous planning had aimed at opening doors in Merced to the first on-campus students by 2005-06. The Governor has requested that State agencies and local governments work with UC officials to accelerate that opening by one year. In the meantime, UC is developing plans to begin offering for-credit courses to enrolled students before 2004-05.

The 2002-03 operating budget for Merced includes \$4 million in one-time funds for expenses associated with recruiting faculty in time for the accelerated opening date. The 2002-03 Budget also includes \$566,000 for working drawings for phase 3 of the campus infrastructure. In addition to funding proposed for the budget year, a total of \$43.2 million in lease-revenue bond funding is proposed for 2001-02 to accelerate projects that had been previously scheduled for 2002-03 and beyond. Funds for Merced accelerated into 2001-02 will be used for design and construction of the second phase of infrastructure and for construction of the Classroom and Office Building.

CAPITAL OUTLAY

In addition to funding for the California Institutes for Science and Innovation and the Merced campus described above, the Governor's Budget includes \$85.3 million for 14 new and 5 continuing projects at the 9 existing campuses. The total includes \$8 million Higher Education Capital Outlay Bond Fund of 1998 (Proposition 1A), and \$74 million in proposed GO bonds to be placed on the November 2002 ballot. The remaining funding consists of \$356,000 General Fund for a seismic project and \$3 million Water Bond for a research and teaching facility to study North Delta watersheds.

The Budget proposes projects to address three primary areas: replacement of aging facilities, renovations to address fire, life and safety, and seismic concerns, and new facilities to accommodate enrollment growth.

In addition, the Administration is proposing legislation to appropriate \$335.2 million Public Buildings Construction Fund through lease-revenue bonds to offset General Fund costs in the current year, including \$308 million for the California Institutes of Science and Innovation as discussed below.

The Administration is proposing an additional \$279 million Public Building Construction Fund as part of its Economic Stimulus Package to accelerate seven projects to provide additional jobs and service opportunities in California. The package includes funding for



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Veterinary Medicine 3A at the Davis campus, Natural Sciences Unit 2 at the Irvine campus, Engineering Building Unit 3B at the San Diego campus, Life Sciences Building at the Santa Barbara campus, and Engineering Building at the Santa Cruz campus. Acceleration of these projects will help boost the State's economic recovery by creating jobs in the construction sector.

RESEARCH

The California Master Plan for Higher Education designates UC as the primary State-supported academic agency for research. Industry depends heavily on university-based research. This research provides the foundation of knowledge and scientific advancement through which new industries are born and expanded, sparking economic growth that benefits the entire State. Investment in research and development and the creation of a highly educated workforce have become statewide imperatives, as a result of the emergence of knowledge-based industries and the globalization of California's economy. Recognizing the importance of research, the current level of funding for this function remains intact in the Budget.

California Institutes for Science and Innovation—The 2000-01 Budget included the initial installment of a commitment to provide UC with \$75 million a year for four years to develop three world-class centers for cutting-edge research in science and technology. Funding to begin a fourth

institute was provided in 2001-02. State funds are to be matched on a two-to-one basis from non-state funds. Including 2002-03 funding, a total of \$256 million has been budgeted for the Science Institutes, of which \$84.8 million is from the General Fund and \$180.2 million is from lease-revenue bonds.

The Administration proposes to shift the fund source for the Science Institutes from General Fund to State lease-revenue bonds. The Budget proposes to shift \$90 million of the 2001-02 appropriation and \$218.5 million of the next two years' appropriations to State lease-revenue bonds, for a total of \$308.5 million.

The Science Institutes position California both to maintain its premier standing in science and technology, and build the technological foundation for future competitiveness and economic growth, by drawing the best UC scientists, engineers, and students together in defining the critical frontiers of communications, information technology, health sciences, and the emerging field of nanosciences. They are designed to foster discovery in areas where the complexity of problems requires the scope, scale, duration, equipment, and facilities that only a comprehensive center can provide. The Science Institutes will operate in a public-private partnership that promotes innovative research and fosters a remarkable new education environment for students who will become our next generation of scientists and technological leaders.



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The following four institutes are already underway:

- ❖ The California NanoSystems Institute, at UCLA in collaboration with UC Santa Barbara, will enable design and construction of functional devices and materials with components that measure no more than a billionth of a meter.
- ❖ The California Institute for Telecommunications and Information Technology, at UC San Diego in collaboration with UC Irvine, will develop innovative new materials and devices and radically expand the capacities of communications and information infrastructures. Sweeping changes in the structure and scale of Internet telecommunications are expected to occur over the next decade.
- ❖ The California Institute for Bioengineering, Biotechnology and Quantitative Biomedicine, at UC San Francisco in collaboration with UC Berkeley and UC Santa Cruz, is bringing together scientists in biomedical research, engineering, and physical sciences to seek breakthroughs in diagnosis, treatment, and prevention of disease.
- ❖ The Center for Information Technology Research in the Interest of Society at UC Berkeley, in collaboration with UC Davis, UC Merced, and UC Santa Cruz, is designing large-scale information technology solutions to social and commercial problems, including design and

implementation of "Smart Classrooms" for enhanced education and training; "Smart Buildings" that adapt to their inhabitants; information sensors that will be installed throughout the civil infrastructure to provide data for transportation management, disaster response, seismic planning, and environmental monitoring; and a medical alert network to monitor and treat individuals.

California State University

General Fund Increases—The Budget provides a total State General Fund increase of \$28.1 million, the net change after accounting for an increase toward the Partnership Agreement of \$117.9 million; a reduction of \$18.9 million associated with one-time funds provided in the 2001 Budget Act; \$35.8 million in 2000-01 carryover funds; a \$9.1 million reduction in the costs of lease purchase bonds; and a \$26 million reduction to address the current economic situation.

Partnership Agreement—Increases for the Partnership Agreement include the following:

- ❖ \$37.7 million for a 1.5 percent increase to the University's State General Fund base.
- ❖ \$78.1 million for enrollment growth of 4 percent.
- ❖ \$1.1 million to fully fund year-round instruction at the Chico campus.



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- ❖ \$1 million for annuitant dental benefits, consistent with the benefit costs for civil service annuitants.

CSU plans to use the additional General Fund resources and \$20.9 million in increased fee revenue from enrollment growth to fund costs associated with enrollment, employee compensation, operating costs, technology infrastructure equipment, new space and property insurance, health premium increases, and strategic academic programs.

Student Fees—For the eighth year in a row, there is no increase in systemwide mandatory fees. CSU's undergraduate fee level of \$1,834 compares favorably with the 2001-02 average of \$4,168 at 15 public institutions used for salary comparisons (see Figure HIED-3).

Student Enrollment—The Budget provides CSU with \$78.1 million to increase enrollments by 4 percent (12,270 full-time equivalent students [FTES]) in 2002-03, for a total of 318,124 FTES (including 240 summer FTES; see Year Round Instruction below).

Year-Round Instruction—The Budget includes \$1.1 million to convert the Chico campus (a total of 240 FTES) to year-round instruction. Ten campuses have already been converted through funding provided in the 2001 Budget Act. As additional campuses approach capacity, funding will be provided to allow them to provide year-round instruction.

Employee Compensation—Using available partnership funding, CSU will engage in collective bargaining negotiations to determine appropriate adjustments to faculty and/or staff salaries.

General Fund Reductions—In addition to the continuation of a \$20 million mid-year reduction in 2001-02, related to lower energy costs, CSU's budget includes the following base reductions:

- ❖ \$6.5 million for the Education Technology Professional Development Program.
- ❖ \$14.5 million in excess financial aid funds provided in prior years when fees were at a higher level.
- ❖ \$5 million reduction for the Cal-Teach Teacher Recruitment Program.

California Community Colleges

The Budget proposes nearly \$6.3 billion in total funding for the California Community Colleges (CCC), reflecting a \$104.2 million or 1.7 percent increase over the \$6.2 billion provided in 2001-02. This funding increase provides the resources for districts to address the following priorities:

- ❖ Expansion of access to meet the expected college population demand.
- ❖ Promotion of efficient transfer between all campuses and four-year segments.



HIGHER EDUCATION

Figure HIED-4

Significant Revenue Sources for Community Colleges

(Dollars in Millions)

Source of Funds	1993-94	1994-95	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	Change From 2001-02	
											Dollars	Percent
State General Fund	\$1,279.2	\$1,342.7	\$1,800.3	\$1,872.5	\$2,108.3	\$2,259.7	\$2,551.5	\$2,803.4	\$2,978.7	\$2,918.8	-\$59.9	-2.0%
Lottery Fund	94.2	100.7	107.4	85.4	105.7	117.8	126.2	121.0	138.1	138.1	\$0.0	0.0%
Local Property Taxes	1,278.5	1,332.0	1,348.1	1,335.7	1,422.7	1,487.7	1,585.3	1,711.5	1,855.3	2,001.8	\$146.8	7.9%
Student Fees	186.9	174.9	166.9	183.5	188.5	180.2	155.2	154.7	182.4	187.3	\$4.8	3.0%
Other State Funds	5.5	7.3	7.3	8.5	7.4	7.3	10.0	12.4	11.8	9.1	-\$2.8	-23.6%
Federal Funds	138.3	148.1	143.7	142.1	150.0	160.8	185.5	201.7	218.2	219.4	\$3.2	1.5%
Local Miscellaneous	554.4	533.8	516.8	580.7	662.6	827.2	708.2	770.2	825.8	837.8	\$12.2	1.5%
Local Debt Service	2.8	1.7	3.8	3.1	4.2	4.4	4.8	5.0	5.4	5.5	\$0.1	1.5%
TOTAL REVENUE	\$3,537.9	\$3,838.1	\$3,894.2	\$4,208.4	\$4,830.4	\$5,025.0	\$5,326.6	\$5,780.0	\$6,193.7	\$6,287.9	\$104.2	1.7%

- ❖ Maintenance and upgrading of the colleges' physical plant and instructional equipment.

To accomplish these objectives, the Budget also ensures the CCCs continue to be the most affordable higher education system in the nation, regardless of income level. Student fees will remain at \$11 per credit unit, the lowest in the nation. Figure HIED-3 compares California's annual enrollment fees to fees nationwide for 2001-02. The chart shows that the national average for student fees at community colleges is over five times the fees paid in California. Additionally, the Budget includes funds to offset the associated fees waived for all low-income students.

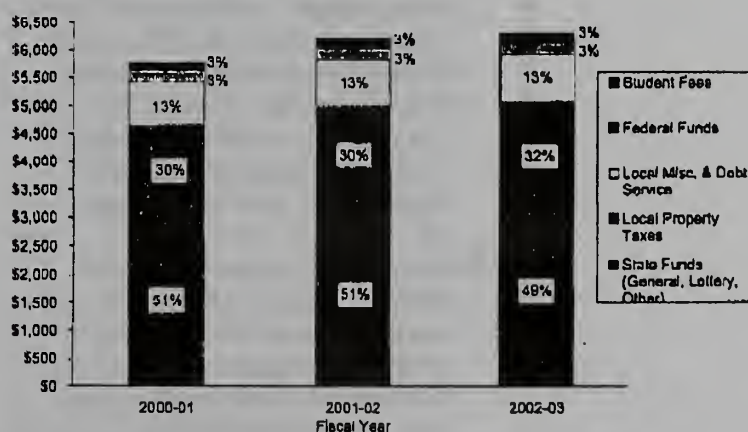
Figure HIED-4 shows total funding for the CCC in 2002-03.

Figure HIED-5 shows the funding sources and their proportions from 2000-01 through 2002-03.

HIED-5

Revenue Source for Community Colleges

(Dollars in Millions)



Major Local Assistance Augmentations—The Budget proposes the following increases for the general apportionment and other CCC programs for 2002-03:

- ❖ **Growth**—\$118.7 million for a 3 percent growth in enrollment for apportionments and categorical



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EDUCATION**

programs. This level exceeds the 1.94 percent change in adult population, the current statutory index for system growth. This growth funding will support an additional 31,864 FTES, bringing the estimated FTES level to 1,094,006.

- ❖ **COLA**—\$88.8 million for a 2.15 percent COLA to fully fund cost-of-living increases for both general purpose funds and categorical programs.
- ❖ **Instructional Equipment and Library Materials Replacement**—\$34 million for a total of \$49 million to assist CCCs with replacing worn out, obsolete, or inadequate equipment and instructional materials. These funds would be matched at the current rate of one local dollar for every three state dollars provided. This augmentation fully restores the prior funding level.
- ❖ **Scheduled Maintenance and Special Repairs**—\$32 million for a total of \$49 million to augment resources available for scheduled maintenance and special repairs, hazardous substances removal, and Americans with Disabilities Act compliance projects. These funds would be matched at the current rate of one local dollar for every state dollar provided. This augmentation fully restores the prior funding level.



Local Assistance Reductions—In addition to the continuation of a \$5 million mid-year reduction in 2001-02 related to the Teacher and Reading Development Program, the Budget proposes the following reductions to other categorical programs for 2002-03:

- ❖ **Special Services for CalWORKs Recipients**—\$58 million as part of the statewide CalWORKs funding reduction as the State has sufficient funds to meet the federal maintenance-of-effort requirement for federal Temporary Aid for Needy Families funds. Many of these services can still be provided through the CCC general apportionment or through direct contracts between counties and CCC using county CalWORKs funding.
- ❖ **Matriculation**—\$26.8 million due to State fiscal constraints. Activities funded through matriculation (e.g. student orientation, assessment, and course counseling) are also provided through the colleges' general apportionment. This reduction should not lead to the elimination of existing services, as Partnership for Excellence funding should be used as necessary to maintain essential services.
- ❖ **Fund for Student Success**—\$10 million, recognizing that the objective of short-term grants provided by this program duplicates the goals of the Partnership for Excellence program, but does not contain the same level of accountability.

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❖ **Telecommunication and Technology Infrastructure Program**—\$19.8 million related to training and local improvements that can be provided through other fund sources. Base funding for statewide technology improvements, linkages, and partnerships remains unchanged.

❖ **Economic Development Program**—\$9.9 million, with \$1 million to discontinue funding for nursing curriculum development, a one-time activity funded in the current year. The remaining reductions, primarily to areas that provide limited direct services to students, are proposed due to the State's fiscal constraints.

❖ **Faculty and Staff Development**—\$5.2 million to eliminate the Faculty and Staff Development program. The existing program augments training activities provided through the general apportionment and Partnership for Excellence funding. However, there is no meaningful accountability for results from the program.

State Operations Adjustments—The Budget proposes a net reduction of \$842,000 General Fund to the California Community Colleges Chancellor's Office for 2002-03 reflecting the following:

❖ **Augmentations**—\$140,000 General Fund to extend two limited-term positions for the Partnership for Excellence program through the 2004-05 fiscal year to ensure the

evaluation and production of reports related to the effectiveness of this program; and \$218,000 General Fund to cover full-year costs related to expansion of the headquarters of the Chancellor's Office.

❖ **Reductions**—\$1.2 million to eliminate 15.5 positions in the following areas: (1) state operations reductions correlated with local assistance reductions (\$420,000 and 6.5 positions), (2) temporary help and other positions not linked to any categorical program (\$483,000 and 9.0 positions), and (3) contracts, travel, and other operating expenses (\$297,000).

Capital Outlay—The Budget proposes \$339.8 million from a combination of proposed general obligation bonds and lease-revenue bonds to fund 67 projects at 56 campuses. Funding includes \$166.4 million for the continuing phases of 64 projects at 53 campuses, and \$3 million to begin 3 new fire, life safety projects at 3 campuses. Included in this amount is funding for the initial project planning phases and continuation of the subsequent project phases for 31 additional projects authorized by Chapter 891, Statutes of 2001 (SB 735). In addition, \$170.4 million of Public Buildings Construction Fund lease-revenue bonds will be proposed as part of the Administration's Economic Stimulus Package to accelerate projects to provide additional jobs and service opportunities in California.



HIGHER EDUCATION

Financial Aid and Outreach Programs

The Budget ensures access to higher education for all meritorious students regardless of family resources, and continues the Administration's commitment to providing special programs geared toward students who choose teaching as a career. Financial aid grants from the General Fund and new fee revenue will increase by \$136.7 million over 2001-02 (see Figure HIED-6). In addition to these funds, students may access a variety of grants, loans, and work-study programs through federal, private, and other sources. Over 70 percent of UC students and over 58 percent of CSU students currently receive financial aid.

Cal Grant Expansion—Chapter 403, Statutes of 2000, enacted the single largest expansion of financial aid in California history, underscoring the

Administration's commitment to ensuring access to higher education. Students who apply within one year of high school graduation, are financially needy, and have a grade point average of 3.0 or above are entitled to a Cal Grant A tuition award for an amount equal to the mandatory systemwide fees at UC or CSU or up to \$9,708 at a private institution. Students who apply within one year of high school graduation, are financially needy, and have a grade point average of 2.0 or above are entitled to a Cal Grant B subsistence award of up to \$1,551 annually for up to four years, along with a tuition award in years two through four. Cal Grant C awards of up to \$2,592 for tuition and fees plus up to \$576 for training-related costs will continue to provide educational opportunities to students who choose short-term occupational or training programs. Cal Grant T awards in an amount equal to the mandatory systemwide fees at UC or CSU, or up to

HIED-6

Financial Aid Grants General Fund and Fee Revenue Funded (Dollars in Thousands)

Institution/Fund Source	1994-95	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03
University of California ^u	\$176,531	\$180,700	\$185,481	\$188,427	\$212,299	\$228,864	\$234,054	\$240,488	\$223,488
General Fund	53,743	62,044	62,260	60,251	88,228	85,563	85,363	88,563	88,563
Fee Revenue	122,788	118,656	123,221	128,176	124,071	143,301	148,691	151,925	134,925
California State University ^{u, v}	109,042	110,047	114,388	116,874	120,527	127,368	131,618	136,353	121,063
General Fund	47,880	47,855	47,684	48,417	54,180	66,647	65,647	65,647	51,147
Fee Revenue	61,162	62,192	66,704	68,457	66,347	60,721	65,971	70,706	69,916
Community Colleges ^u									
General Fund	89,851	94,050	100,486	101,638	95,276	88,328	86,708	91,041	93,772
Student Aid Commission ^u									
General Fund	222,878	230,623	257,670	282,228	334,795	378,850	473,646	556,980	721,488
Total	\$598,002	\$615,320	\$658,225	\$688,169	\$762,899	\$837,028	\$925,926	\$1,023,862	\$1,180,821
General Fund	413,652	434,876	468,100	482,632	553,478	613,988	711,482	788,231	834,970
Fee Revenues	184,150	180,444	200,125	205,733	209,418	203,040	214,442	234,851	224,851

^u Reflects budgeted amounts for 2001-02 and 2002-03.

^v Includes \$14 million GF for EOP grants through 1999-00 and \$17 million beginning 1999-00.



HIGHER EDUCATION

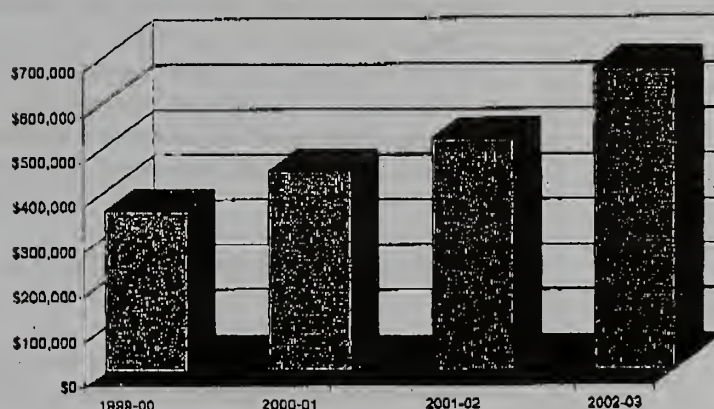
\$9,708 at a private institution, will continue to provide support for students who are working toward a teaching credential. The Budget maintains funding for Cal Grant T awards at \$10 million.

The Budget provides a total of \$694.3 million for all types of Cal Grants, an increase of \$155 million, or 28 percent, over the \$539.3 million budgeted in 2001-02.

Figure HIED-7 shows growth in Cal Grant A and B Awards in recent years.

HIED-7

Cal Grant Funding
(Dollars in thousands)



Assumption Program of Loans for Education (APLE)—The APLE program assumes up to \$19,000 in student loans for up to 6,500 students each year who agree to teach in underserved schools. The Budget includes a \$10.6 million General Fund increase to provide loan repayments to students who have already entered the teaching profession.

Eligibility for Higher Education Study—The Budget includes \$14,000 for the California Postsecondary Education Commission (CPEC) to continue the third year of a four-year study examining the eligibility of California's high school graduates for admission to

the State's public universities. The study will reveal the extent to which the class of 2001 is eligible for admission to the UC and to CSU, and whether actual eligibility is consistent with the guidelines set forth in California's Master Plan for Education.

Outreach Programs—The Budget continues \$150,000 in one-time funding for CPEC to complete preparation of a survey of state outreach programs intended to increase college attendance rates, to examine how state resources are currently allocated and the extent to which overlap exists among the outreach programs.



The Administration proposes the following actions to facilitate access to services and achieve a common purpose among the existing job training programs:

- ❖ Consolidation of all existing job training programs that provide core employment services, economic development, and job training services to special populations under the auspices of a proposed new Labor Agency. The Labor Agency would consist of the Employment Development Department (EDD) and the Department of Industrial Relations (DIR) and their associated boards and commissions, the Workforce Investment Board (WIB), and the Agricultural Labor Relations Board.

The benefits to workforce development of establishing a new Labor Agency include the following:

- ◆ Stronger ties between the EDD's job training programs, DIR's apprenticeship programs, and the WIB's workforce development efforts will maximize billions of dollars in existing job training funds and coordinate resources to better meet the growing need for workforce education, development, and retraining.
- ◆ Coordination between the existing labor research units in the EDD and DIR will result in more comprehensive information and data on California's workforce and economy to guide workforce development program planning.

Coordination of activities among these existing State entities under a single Labor Agency is consistent with the Administration's objective of having a workforce development system of component programs that share in a common purpose.

- ❖ Consolidation of all existing apprenticeship programs under the DIR. Currently, the DIR, Department of Education (SDE), and the California Community Colleges (CCC) administer separate apprenticeship training programs to promote, expand, and develop on-the-job training and apprenticeship programs with both public and private employers. Consolidation of these programs could result in administrative efficiencies, better coordination of apprenticeship training needs in the state, and easier access to these programs by employers and workers.
- ❖ Consolidation of all vocational and adult education programs under the CCC. Currently, CCC, SDE, and the Secretary for Education, administer 11 separate vocational and adult education programs. These programs provide the academic knowledge and skills needed to prepare for further



education and careers in current or emerging employment sectors, and serve adults by providing citizenship training and education to improve, among other things, literacy skills and employability. Consolidation of these programs could result in administrative efficiencies, better coordination of vocational and adult educational needs in the state, and easier access to these programs by workers. Additionally, with this consolidation, the CCC may establish appropriate regional partnerships with various business and industry sectors to address workforce development needs.

- ❖ **Block grant all existing job training funds, to the extent permitted by federal law, to consolidate the focus of resources to the various workforce development needs—**For example:
 - ❖ To facilitate the services that would be provided by the State entities under the proposed Labor Agency discussed above, existing funds for core employment services, economic development, and job training services for special populations should be consolidated into a block grant to address workforce development needs and the manner in which services are provided more comprehensively. Currently, funding for these programs totals \$2.9 billion (\$458.7 million General Fund): \$213.1 million (\$29.8 million General Fund) for core employment services and economic development, including \$31.7 million (\$28.6 million General Fund) for apprenticeship programs and \$2.7 billion (\$428.9 million General Fund) for job training services for special populations.
 - ❖ To more effectively respond to the vocational and adult education needs of workers and employers pursuant to the proposed consolidation of these programs discussed above, existing vocational and adult education funds should be consolidated into a block grant. Currently, funding for these programs totals \$1.7 billion (\$1.6 billion General Fund): \$458.9 million General Fund for CCC programs, \$1.3 billion (\$1.1 billion General Fund) for SDE's programs; and \$2 million General Fund for the Secretary for Education's programs.
- ❖ **Apply rigorous standards of accountability to State and local job training programs.** The Administration believes that state and local job training programs should be held to the same rigorous standards of accountability that were enacted pursuant to K-12 education reform in 1999-00.

California established a performance-based accountability system for job training in 1996, the Job Training Report Card. The objective of the Report Card is to provide a common measure of performance of State and federally-funded workforce development programs for several reasons:



- ❖ To inform policymakers on the facilitation of system, program, and instructional improvement needed as they make State policy and fiscal decisions.
- ❖ To advise service providers seeking continuous program improvement.
- ❖ To assist consumers in making informed decisions on accessing services and programs.

Specific outcome measures include, but are not limited to, the following:

- ❖ Program completion.
- ❖ Job placement and duration of job retention after placement.
- ❖ Wage gain.
- ❖ Academic achievement.
- ❖ Return on public investment in job training programs.

Successful implementation of the Report Card accountability system has been hampered by lack of funding; inadequate participation due to confidentiality concerns; and overly complex presentation of program information.

The ability to measure job training program performance is essential to improving the overall performance of California's workforce development system at the state and local levels. The Administration intends to redirect existing workforce development funds to bolster the accountability system begun in 1996 so policymakers and consumers can identify successful programs and allocate resources appropriately to programs with successful outcomes.

- ❖ **Shift the focus of California's existing workforce development system from short-term job training to economic development**—As discussed earlier, the State's existing workforce development system is comprised of a patchwork of programs that each provides services to a single constituency of displaced, unemployed, or unskilled workers. This has resulted in the inefficient expenditure of job training resources and an inappropriate focus of many of these programs to effectively respond to the long-term workforce development needs of workers and employers throughout the State.



The Administration believes a workforce development system that focuses on long-term economic development should incorporate the following key elements:

- ❖ The system should be comprised of programs that provide opportunities to acquire basic skills and enter and move up the workforce.
- ❖ Career opportunities should reflect the needs of larger regional markets rather than the needs of a single small community.
- ❖ Job training programs should be responsive to labor market and industry demands and growth opportunities, rather than provided in isolation of these considerations.
- ❖ Primary consideration for the expenditure of job training funds should be based on the coordinated use of resources and given to working partnerships among employers, CCC or other training organizations, local workforce investment boards, social services agencies and other community organizations, and government.



Responding to the Community

A Joint-Use Facility for the students of City College of San Francisco and San Francisco State University.

An Initiative to Support Expanded Opportunities for Community Health; Child Development and Early Childhood Education; and Teacher Preparation:

The joint-use facility will:

- **Maximize the use of limited public revenues;**
- **Increase access and accommodate demand;**
- **Enable efficient and effective response to programmatic needs of the community, region and state;**
- **Improve collaboration, coordination, and pedagogical dialogue among faculties;**
- **Reduce redundancies and inefficiencies in educational programs and services; and,**
- **Provide the best educational experiences and learning opportunities for students.**

The joint-use facility will also provide California adults a unique learning environment to become teachers, childcare workers, and specialized health care professionals, fields where job demand exceeds the available pool of trained workers. The joint-use facility will be located on the Ocean Avenue Campus of City College of San Francisco. It will be shared by both City College and State students and facilities. The physical and academic boundaries between both institutions will be erased. The facility will assist CCSF and SFSU to create dynamic, educationally sound, and technologically innovative programs.

The specific goals are to:

- **Develop collaborative programs** in the areas of community health care (e.g. Nursing, Community Health Worker Training), child development and early childhood education, and several areas related to teacher preparation, while making these programs more successful and more attractive to students. "Working laboratories" and services for childcare, family studies, and student health services will be included.
- **Co-locate faculties** from the same discipline to improve and increase communication and coordination in all areas of pedagogy and practice. This will lead to better programs and services for students, opening access to these specific fields of study, and increasing student transfers from City College of San Francisco to State.
- **Afford students the opportunity to participate in internships, service learning, and other experiential activities**, and thus enriching their learning experience and better preparing them to successfully enter the workforce.
- **Shorten student's time to degree** by encouraging students to enroll concurrently in lower division courses offered through City College and upper division courses through State.
- **Expand impacted programs** in childcare, teacher preparation and health care to meet the regional and statewide demand.
- **Provide with San Francisco Unified, a full-inclusion lab environment** for children, including children with learning distinctions, from birth through 12 years.

Currently CCSF and SFSU are working on several different fronts to secure funding for the project. The cost of the multifunctional facility and programs is \$ 100M. We expect private donations, funds from special federal legislation, monies (\$10M) from the CCSF sponsored local bond, and some state support to finance the project. The private sector has demonstrated their support of the Child Development component of this facility. The Paul Orfalea Family Foundation has pledged \$8.5 million to City College for purposes of assisting with the costs for operating a full-service child development center and a long-term endowment.

MID-YEAR ADDRESS
“A DECLARATION OF INTERDEPENDENCE”
DR. PHILIP R. DAY, JR., CHANCELLOR
JANUARY 14, 2002

Introduction

In the brief period in which our college was closed, the year 2001 came to an end and 2002 assumed its place. Many articles and newspaper columns appeared during that time, so many I lost count, in which the mention of September 11 was the defining point not only for the passing of the old year but, for numerous commentators, the passing of an era. We were told that on September 11 we lost our innocence, that it was a new world order, and that we would never be the same again.

September 11, 2001. It isn't the only date in history that has precipitated what psychologists call "flashbulb memory" – a cataclysmic event of photographic vividness and permanence. It isn't the only occasion that has spawned a legacy of uncertainty, fear, anger and suffering. Sixty-two Septembers ago, the world was similarly shaken by Germany's invasion of Poland and the sparking of World War II. Sitting in one of Manhattan's bars on Fifty-second Street, the poet W.H. Auden wrote words that are as true today as when he wrote them under the title *September 1, 1939*:

Defenseless under the night
Our world in stupor lies;
Yet, dotted everywhere,
Ironic points of light
Flash out wherever the just
Exchange their messages;
May I, composed like them
Of Eros and of dust,
Beleaguered by the same
Negation and despair,
Show an affirming flame.

Like the chorus of writers, poets, and others – many others – who have been deeply affected by the tragedy, I feel compelled even today to begin with the reference point of September 11 and in the midst of all that has happened seek to ferret out an affirmative flame and hold it high for all to see. I want to show a light that must never go out. Or to express it in the words of W.H. Auden, "we must love one another or die."

Discovering Our Interdependence

At City College, on the morning of September 11, we experienced terrifying emotions throughout our campuses wherever people were gathered. We felt overwhelming shock and grief. We reached out for answers to questions we barely could formulate or understand. We

looked at one another in a new way, especially those whom we knew best, as if to seek consolation and communal support. But as the days went by, we looked at some persons whom we did not know in a new way, especially those of foreign descent, as if to assure ourselves of whom we could trust. Over several weeks during the fall, it seemed as if our carefully tended heterogeneous garden of institution-sanctioned culture-specific groupings might not be growing in common ground. Suddenly, we noticed the fences and walls and the possibility that boundaries might rise up between "us" and "them." This was the atmosphere during those early days when we called an emergency meeting of the College Council. And it was to transcend such boundaries that the College Council determined to host a gathering around the flagpole on the Ocean/Phelan Avenue Campus, to bring us together in word and song as a united community. I think all of us who were present that Thursday noon hour were moved by our common bond, raised though we were in vastly different cultural traditions.

But that was not all. The college's Diversity Council also met to consider how to maintain and encourage a campus climate that values diversity and respects cultural differences. It was an extraordinary session, with rich contributions from faculty, staff, students, and administrators. Out of their deep wells of conviction and after much dialog, there came the recommendations and actions which in early October I transmitted to the entire college community: the declaration and signage throughout the district campuses and buildings that "our college community is a hate-free zone;" the arrangements for a volunteer crisis support teams and resource persons to serve as a help force; the encouragement of faculty to address the values of tolerance and respect in regular classes and to sponsor teach-ins; the planning of lectures and concerts on themes of diversity and tolerance; and the development and circulation of a code of conduct to guide people in reflecting on their expectations of behavior. The Diversity Council also called for today's Flex Day program to underscore the theme of diversity and multiculturalism. And that is why we are looking forward to the message of our keynote speaker on creating an interdependent campus community, and to the workshops that follow. I want to urge you to participate fully in these opportunities for dialog and community building.

As I look back on the aftermath of September 11, I feel very proud of City College and how this most diverse of institutions worked at and succeeded in sustaining a climate of tolerance and respect during a time when those qualities were sorely tested. It was not an easy accomplishment. We were not free of incidents. One of our professors, a gentle, lovely and able man of Middle Eastern origin, experienced an unfortunate misunderstanding on the part of a student, which led sadly to an accusation from an irate parent and an investigation by the police, causing the unjustified suspicion that this City College professor of over 30 years might harbor support for terrorism. The incident was eventually resolved as totally erroneous and inappropriate and the record was cleared. But it did reveal the heightened tensions and suspicions that were rampant at the time. Other fears were becoming manifest and in evidence when leaders of the Muslim student association came to me in the company of the president of the Associated Students to present a letter urging the Chancellor to speak out for tolerance and understanding and against all forms of racial, cultural, and religious stereotyping in the midst of a climate of wariness, which of course we did.

I mention these incidents to remind you that we have been through a period of challenge to the multicultural ideals that we hold dear. By addressing this subject on Flex Day and by holding high the affirming light of tolerance and respect, we proclaim our common ground of belief. We

hereby issue a Declaration of Interdependence. And although we do this in the aftermath of September 11, we must understand that this is not something to be done when there is a crisis. It must be our continuing proclamation and we must value, strengthen, and sustain cultural diversity as a permanent quality of our community life. And it is why I want to applaud everyone of you for the thoughts and deeds that you have devoted to this ideal. Your dedication to accepting, valuing, and respecting the diversity of all people is what makes our community strong. It is the affirming light that must never go out.

Preserving Our Distinctiveness

In this address, I would like to express a caution. As one of the most diverse colleges in the nation, we are traveling a path that poses tremendous challenges, including genuine dilemmas of choice and potential pitfalls as well as rich rewards. But first, I want to take a moment to look back at the uncertain course that has brought us to this point. If we go all the way back to the beginning of this country, we will not find, to the best of my knowledge, what we strategic planners and thinkers might call a “mission statement” for diversity. Our founding documents were cast in general terms appealing to universal principles. While, the new 17th and 18th century settlers were primarily from England and northwestern Europe, along with a small population of black slaves, there was no formal recognition of ethnic origins and multicultural respect. When Thomas Jefferson wrote “all men are created equal,” there was legal discrimination and persecution against Jews and Catholics, African Americans, and American Indians. Clearly, diversity was not the mission and inclusion was not the goal. At the same time, American presidents consistently envisioned the eligibility of the world to become American citizens, especially with the rising tide of immigration. And while there is much divergence in the interpretation of American history on this point, it would seem that the pattern of our development has moved ever more expansively toward a broadening of who is an American.

When I was a child in school in New England, we were made very aware of who were the original Americans – they were the colonialists of New England, of course (and we grudgingly had to admit the Virginians to this company). But growing up, I came to understand a broader definition of American. Not the pilgrims who landed here, not the patriots who fought for liberty, not the founding fathers who organized the federacy. What I eventually learned, and what astounds me still, was the impact on this country of the successive waves of immigrants who came to these shores. They came by the thousands – frightened, confident, hopeful, seasick, clutching their many children and their few belongings, and with countless memories of who and what they left behind. Go to Ellis Island. Tour the Tenement Museum. Visit Alcatraz Island. Consider also that our great cities are portals of immigration and migration: New York, Chicago, San Francisco, Los Angeles, and Miami. This is the compelling story of who built America. The real Americans are surely the “teeming masses yearning to be free.”

I don’t know what is the origin of the term “melting pot,” but I think it expresses most precisely the dilemma of diversity in our country, as well as in our schools, colleges, and universities. Specifically, the term melting pot – which may be an idea as old as the country – suggests that regardless of our family origin, we could be fused together, one homogenous people, assimilated and smelted. It is the view that must have prevailed at the turn of the century when Israel Zangwill’s play, *The Melting Pot*, was performed in 1908. In this wildly popular Broadway play, a Russian Jewish immigrant says it all:

“... America is God’s Crucible, the great Melting Pot where all the races of Europe are melting and reforming! Here you stand, good folk, think I, when I see them at Ellis Island, here you stand in your fifty groups with your fifty languages and histories, and your fifty blood hatreds and rivalries, but you won’t be long like that brothers, for these are the fires of god you’ve come to – these are the fires of god. A fig for your feuds and vendettas! German and Frenchman, Irishman and Englishman, Jews and Russians – into the Crucible with you all! God is making the American.”

Well, the melting pot never happened! Ethnic patterns are still strong. Distinctions continue to be important. In 1963, one of the most important books on immigration and ethnicity was written by Nathan Glazer and Patrick Moynihan, entitled *Beyond the Melting Pot*. This book was about ethnic groups in New York City, and it genuinely and substantively discussed the diverse heritages, values, and achievements of each group, including the distinct though changing identities from generation to generation. But in the last chapter on the future of the melting pot, Glazer and Moynihan suggest that “the specifically national aspect of most ethnic groups rarely survives the third generation in any significant terms ... so that even the strongest national traditions are steadily diluted.” And they go on to predict that religious identities and race will eventually define the major groups of American society “as the specifically national aspect of ethnicity declines.”

But there is more to that story, too. In 1997, over thirty years later, Nathan Glazer published a new book, *We Are All Multiculturalists Now*. He described the change in thinking among “those of us who were students of ethnicity and race in the 1960’s and held the perspective that assimilation – or, if one prefers the milder term, integration – was what happened to ethnic and racial groups in America.” In this book, Glazer elaborated on the explosion of multiculturalism, including its powerful position in higher education, though a relatively new term in the lexicon of academia. He suggested that multiculturalism now describes a variety of groups in broad categories – African Americans, Hispanics, Asian Americans, Native Americans, women, gays and lesbians, and sometimes (but not always) ethnic groups of European origin – and noted that multiculturalism rejects assimilation and the melting pot image in favor of such metaphors as the “salad bowl,” the “rainbow coalition,” or the “glorious mosaic.” In his final chapter, “We Are All Multiculturalists Now,” Glazer concluded: “it seems we must pass through a period in which we recognize difference, we celebrate difference, we turn the spotlight on the inadequacies in the integration of our minorities in our past and present, and we raise up for special consideration the achievements of our minorities and their putative ancestors.”

Reaching for Interdependence

So, here we are in 2002, many of us – though not all of us, to be sure – multiculturalists. Perhaps the word may not be the term you prefer to use, especially if you are concerned about epithets. But in some sense, you and I are caught up in the great challenge of preserving cultural distinctiveness while affirming our common ground. It is the balancing act that is stamped on every coin, *e pluribus unum*, one out of many. And it is this same balancing act that we today have to work out within the walls of academia. Can we be both multicultural and one culture?

Will we be fragmented or united? This is our great dilemma, our enormous challenge, the one with the rewards but also the potential pitfalls.

When I consider the experiences of other institutions, from Berkeley to Harvard, addressing the precarious balance of preserving diversity, I am grateful that our college has avoided the problems they face. Many of you have followed the recent story of Harvard's new president in this regard. In less than six months on the job, former Secretary of Treasury and now college president Lawrence Summers, encountered the complexity of the issue. Was he soft on affirmative action? – they asked. Did he denigrate professors in the Afro-American Studies Department as producing unworthy scholarship? – they wanted to know. Why did he say no to the proposed Center for Latino Studies? It became a bitter dispute over commitment to diversity – not about hiring practices, not about affirmative action in admissions, but rather about respect for diverse personalities associated with the teaching of ethnic studies and underlying unease about organizing knowledge along strict ethnic lines. Everyone hopes this matter will be resolved, but it certainly points up the fragile nature of the balancing act of multiculturalism.

Perhaps you have also followed the story of the California State University at Sacramento, where in December a distinguished commencement speaker was booed and jeered until she could no longer continue her remarks. Her topic was about American freedom and civil liberties and the relationship of these to the events of September 11. Her questioning of the potential for racial profiling and the abridging of freedoms led to charges impugning her patriotism and the abortion of her speech. This caused the president of the university to issue the call for social responsibility and respect. And it prompted the president of the faculty association to decry the growing culture of intolerance. To be sure, this was not a case of cultural intolerance. But it was a clash of cultures, nevertheless.

Unfortunately, there are still many places, including institutions of higher education, where the failure to address this question promotes incivilities and hostilities, sometimes breeds violence, and often leaves tragic scars. On the other hand, there are institutions devoted to cultural understanding and practice which have created centers of support, ethnic areas of study, and group-specific living arrangements, with splendid success in overcoming status and power inequalities, fostering school achievement, positive career choices, life style choices, attitudes toward others, and on and on.

As I was preparing this speech and deliberating over whether to treat the subject as a challenge to be addressed or to attempt in some way to offer practical and helpful suggestions – a danger zone for Chancellors if there ever was one – an amazing thing happened. I was opening the mail in my office and discovered the January-February issue of *Change*, the magazine of the American Association of Higher Education, the lead article entitled "Taking the Common Ground – Beyond Cultural Identity." There, Kenneth Bruffee was eloquently urging us to venture beyond our cultural barriers into the domain of cultural interdependence. He was saying that we could and should, without sacrificing what genuinely distinguishes us from one another, help students learn to take the common ground. Yes, he was saying that the core of this enterprise lies in teaching – in the classroom – mutual dependence and civil compatibility among diverse cultural communities.

I know that many of you believe and practice this idea. Yet, here is someone saying it for all to hear. Students are sitting side by side with classmates whose cultures are radically different from their own, but know little, if anything, about one another. They mask their differences and may fear to reveal their identities. And all the while, they are not as aware as they should be that many of the cultural assumptions and practices of their peers are deeply similar to their own.

Kenneth Bruffee is calling for common-ground programs throughout higher education, and I commend his article to you as inspirational and enlightening. And you will find practical suggestions as well, including creating ways for students to explore differences face-to-face, and arranging opportunities for culturally diverse teams to work on specifically organized community development projects. I have asked that the article be posted on the college's web site for reading at your convenience. I've asked that an accompanying article from the same issue of *Change* also be posted on the web site. It is entitled "Discussing the Unfathomable – Classroom-Based Responses to Tragedy," and it contains practical curriculum ideas developed at the University of Michigan at the request of its president, Lee Bollinger, following the tragedy of September 11.

Why have I chosen this subject and suggested these readings? Because I feel that while we are achieving much in celebrating diversity at City College and confidently preserving what might be called community-specific ground, we are less sure of how to foster and celebrate the ground that is common to everyone. That is the lesson that I take from September 11 and from events on this campus in the days that followed. That is the challenge that I believe we face collectively as a community. And I believe that this college is well positioned to achieve this ideal and through its efforts to help build in a balanced way a larger multicultural civil society.

Conclusion

Thus far, we have been speaking of common ground somewhat in the abstract. We have been speaking of beliefs and values as common ground. We could also speak of the physical ground that is common to everyone. We share the same land and the same country. We also share the same genes. Genomists tell us, in classifying the great human genome, that we share 99.9% of exactly the same genes; we differ by no more than one-tenth of one percent. So, our common ground is both tangible and intangible.

Underneath it all, the common ground that we all share most profoundly is life itself. It is the sanctity of another person's life that is our common bond. That is why we stand up for one another. That is why some people even give their lives for one another. No words can express this adequately, but I think Martin Niemöller came close. He was the Lutheran pastor who delivered anti-Semitic sermons early in the Nazi regime but later opposed Hitler and was sent to a concentration camp. His words are the legendary expression of the lesson the Holocaust:

They came first for the Communists,
and I didn't speak up because I wasn't a Communist.
Then they came for the Jews,
and I didn't speak up because I wasn't a Jew.
Then they came for the Trade Unionists,
and I didn't speak up because I wasn't a Trade Unionist.

Then they came for the Catholics,
and I didn't speak up because I was a Protestant.
They came for me,
and by that time no one was left to speak up.

As we begin a New Year and a new academic term at City College, may we speak up for one another. May we preserve and celebrate our differences. And may we find the common ground – that whatever sad divisions we continue to manifest might cease, our rich cultural diversity prevail, and our essential unity triumph over all.

Four years ago, in 1998, at the Winter Olympics in Japan, the opening ceremony included the great finale of Beethoven's Symphony No. 9, a choral ending that is one of the grandest climaxes in classical music. The conductor, in Japan, led this piece on international, satellite television with orchestras and choruses singing simultaneously in five capitals throughout the world – what a way to celebrate the unity of humanity, which is why the *Ode to Joy* belongs to great ceremonies and embraces millions. It has been said that half of humanity has probably heard the tune, and it is with two of its stanzas on universal joy and brotherhood that I close:

Joy, beauteous, godly spark,
Daughter of Elysium,
Drunk with fire, O Heavenly One,
We come unto your sacred shrine.
Be embraced, ye millions!
This kiss to the whole world!
Joy, Daughter of Elysium!
Your magic once again unites
That which Fashion sternly parted.
All men (and women) are made brothers (and sisters)
Where your gentle wings abide.

References:

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1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

2. The second part of the document outlines the various methods and techniques used to collect and analyze data. It includes a detailed description of the experimental procedures and the statistical analysis performed.

3. The third part of the document presents the results of the study. It includes a series of tables and graphs that illustrate the findings of the research. The data shows a clear trend in the relationship between the variables studied.

4. The fourth part of the document discusses the implications of the findings. It highlights the potential applications of the research in various fields and the need for further investigation.

5. The fifth part of the document provides a conclusion and a summary of the key points. It reiterates the importance of the study and the need for continued research in this area.

6. The sixth part of the document includes a list of references and a bibliography. It cites the works of other researchers in the field and provides a comprehensive overview of the current state of knowledge.

7. The seventh part of the document contains a list of appendices and supplementary materials. These include additional data, charts, and documents that support the main text of the report.

8. The eighth part of the document is a list of figures and tables. It provides a detailed description of each figure and table and explains how they relate to the overall findings of the study.

9. The ninth part of the document is a list of footnotes and endnotes. It provides additional information and clarifications for the main text of the report.

10. The tenth part of the document is a list of acknowledgments. It thanks the individuals and organizations that provided support and assistance during the course of the research.

STRATEGIC PLANNING 2002

CITY COLLEGE OF SAN FRANCISCO

January 2002

Dr. Philip R. Day, Jr., Chancellor

At the initiative of the Chancellor and the Board of Trustees, City College expects to undertake a renewed strategic planning process beginning in the academic year, 2000-2001 and culminating with a completed and adopted plan by June, 2002. The new Strategic Plan will supersede the most recent institutional plan completed in December, 1997. The new strategic plan will serve as a map to guide the year-to-year setting of institutional priorities and allocation of resources over a five-year period.

Why Strategic Planning 2002?

While the current strategic plan has served its purpose in providing an agenda for the college's growth and development during the last quarter-decade, several compelling reasons have led the Trustees and the Chancellor to recognize the need for a new strategic plan. In two years of leadership under a new chancellor, it has become increasingly clear that the college can and should undertake a far more robust agenda than was considered possible when the planning process was underway between 1995 and 1997. Here are the reasons.

- 1) **The issue of currency.** The current strategic plan, first initiated in February, 1996, grew out of the college's needs of that time – a college with a strong desire for stability and self-reliance. As the college achieved a measure of confidence and accomplishment, the goals of the previous plan were to be updated, perhaps in two or three years. Today, not only has the college changed dramatically but the environment of higher education has changed even more dynamically, especially with the emergence of what is called the “new economy” and fast-paced changes unlike anything before. The former strategic plan did not anticipate and is not current with these changes.
- 2) **The issue of accountability.** In the past few years, the emphasis on institutional accountability for measurable outcomes has transcended the parameters of anticipation: performance indicators are now state-mandated and budget-driven. Strategic plans can no longer contain ambiguous, idealistic goals; plans must contain strategies in the form of performance objectives, establish priorities among competing possibilities, and correlate with specific and usually quantitative outcomes. A new strategic plan must be undertaken to conform to the expectations associated with this new climate.
- 3) **The issue of focus.** For very good reasons and with the endorsement of multiple constituencies under the shared-governance system, the previous strategic plan became an aggregation of the diverse needs of the institution. The plan provided an umbrella for many initiatives organized in a framework of key goals, enabling the college to proceed on many fronts simultaneously. Yet, notwithstanding the size and

complexity of the college, a greater degree of coherence is not only a possible but an essential result of the new strategic planning process. This can be accomplished through establishing priorities and connecting the top-level objectives to a few goals that are understood to be mission-driven and mission-critical.

- 4) **The issue of aspiration.** The former strategic plan addressed an accumulation of acute problems that were endemic during the mid-nineties and resulted from an extensive period of physical constraints, declining resources, and in some instances basic neglect. The emphasis was almost exclusively on matters related to the internal operations of the college rather than the community. More often than not, objectives were intended to repair and restore rather than to build, expand, and respond. Today, the college's expectations and potential for development are comparatively enlarged. There is a renewed desire for improvement, enhancement, and superior attainments. These aspirations can best be considered for possible adoption if there is a renewed strategic planning process.

Defining the Characteristics of a New Strategic Planning Process

It is important in undertaking strategic planning to define the expectations of the process itself. One can't predict the priorities to emerge from the process, but one can make the process predictably successful by establishing clear standards for progress. The following guidelines are offered as basic criteria for the planning process and the resulting strategic plan:

- Results in a visionary direction and concomitant change for the institution;
- Provides a cohesive focus with dynamic outcomes specified as performance indicators;
- Anticipates a transformational process associated with its implementation and translates into actual practice;
- Preserves and builds upon current plans and studies;
- Continues the benefits of shared participation and college-wide ownership; and
- Offers a practical and helpful product that is easily understood, fits with the comprehensive planning and budgeting system, and suggests the approaches to operationalization.

Towards a Visionary Framework

Given the determination that strategic planning will lead to measurable and successful outcomes resulting from transformations in actual practice, the Chancellor and Trustees have added an enhancement to the process. *A strong, visionary framework is to be established as a pre-condition to the strategic planning process.* Traditional strategic plans almost always are coupled with vision statements. However, the strategic plan at City College is not expected to be traditional. The bar for achievement has been rising at the college. There is a growing sense of anticipation that the historic drought is over and that access to resources may at long last enable the college to reclaim its vision as a

world-class institution in a world-class city. It is timely, therefore, that this ambition should be expressed in the form of a visionary paradigm that will set the standard for what strategic planning must accomplish.

Prior to commencing the process of strategic planning, the Chancellor will lead an effort to formulate and articulate a strategic vision for the institution. The resulting document will serve as a shared vision for the future and a framework for strategic planning. It is expected that the strategic vision will contain a compelling picture of the college in the future, define the dimensions of excellence for the college, and become an integral part of the culture of the college. Sufficient time will be allowed to produce this strong, visionary framework for strategic planning.

Conceptual Approach to Strategic Planning 2002

The new strategic planning process should be conducted in phases that will begin this year and continue into next year when most of the planning will take place. During the **Preliminary Phase**, stretching over the academic year, 2000-2001, the process for strategic planning will be refined, reviewed, and adopted. Also, the visionary framework for the process will be established. With the support of the Office of Planning and Research and under the leadership of the Chancellor, this phase will principally involve the Board of Trustees and the Planning and Budgeting Council. Other constituents throughout the institution should have the opportunity to review and comment upon the “plan to plan” through open meetings with representatives of the Planning and Budgeting Council. The development of the visionary framework will be led directly by the Chancellor through a series of open meetings and consultations with constituency groups. The vision statement will be widely reviewed and discussed before being presented to the PBC and the Board of Trustees for adoption.

During the **Planning Phase**, three important tasks must take place. First, research needs to be completed and essential study materials must be compiled. Environmental data and institutional data will be supplemented with other reports readily available. Second, there will be planning sessions involving the Planning and Budgeting Council, whose membership may be augmented by the addition of several trustees, community members, and perhaps alumni. These planning sessions, probably two or three in number, will be facilitated and will follow a structured strategic planning process based upon “best practices,” including the approach developed by the Chancellor of City College over a period of twenty-years. A summary of the strategic planning process steps is described and diagrammed in Attachment A. The product of this phase will be a Draft Strategic Plan.

An important aspect of the planning phase will be the integration or coupling of the **Educational Plan** into the overall Strategic Plan. The educational planning process is currently underway among the campuses and schools and it is expected that the results will become available during the 2000-01 academic year, i.e. Preliminary Research Phases of the strategic planning process. It is further expected that the Educational Plan will contain an expansive array of plans that focus on the academic, student, and technological development of the District, campuses, and schools. In sum, it will reflect a broad-based educational master plan for the future growth and development of City

College. The new Strategic Plan will prioritize and guide the strategic choices for implementation among the elements of the Educational Master Plan.

Another project being launched is the **Enhanced Self-Study Project**, a study of critical elements leading to student success at CCSF. This effort will generate a more in-depth assessment of selected areas of the college and the extent to which services and programs that directly impact on student success can be improved or enhanced. The analysis will produce specific recommendations and strategies that, if supported, would generate important student outcomes (graduation rates, transfer rates, completers, retention, etc).

The findings accruing from both of these projects will strongly influence the priorities of the strategic plan as they emerge from their respective processes. Diagrams of these relationships are included as Attachments B and C.

Finally, there will be a **Dissemination and Adoption Phase**. The drafts of the strategic plan must be reviewed not only by the Planning and Budgeting Council but also by the principal shared governance groups, especially the Academic Senate, Associated Students, Classified Senate, and the College Council. In addition, hearings will be conducted at the various campuses in order to secure the comments and support of all constituencies. Finally, the resulting Strategic Plan will require approval by the Chancellor and the Board of Trustees.

As a **Post Script** to the final phase of the planning process, a comprehensive guide to planning will be created under the leadership of the Planning and Budgeting Council. This guide will serve as a template for future strategic planning and planning updates, as well as the annual and unit planning and budgeting process at the City College of San Francisco.

Timetable

The following timetable is proposed for the new strategic planning process to be carried out over the academic years, 2000-2002.

Preliminary Phase	September 2000-December 2001
Research Phase	June-October 2001
Planning Phase	November 2001-October 2002
Dissemination/Approval Phase	April 2001-December 2002*

With the approval of the Board of Trustees in December 2000, the timeline for completing the strategic plan process was extended to January 2003. The rationale for extending the timetable was based upon the expressed need to factor the outcome of the November 2001 election into the strategic planning discussions. A detailed timetable reflecting the revised schedule included in Attachment D.

Roles and Responsibilities

The primary body for coordinating and implementing the strategic planning process will be the college's Planning and Budgeting Council, led by the Chancellor. The PBC will meet regularly to ensure the momentum of the planning process, participate in

several extended sessions to do the actual planning, and provide direction for the dissemination and review process for the draft and final plans. From time to time, ad hoc work groups of the PBC will be appointed to carry out specific research and study components of the process. The Board of Trustees, having authorized commencement of the planning process, will participate with the PBC during key planning sessions through representation by selected board members. The Chancellor will provide overall and direct leadership for the process, calling upon the Director of Planning and Research and the Planning Facilitator for operational roles. A list of roles and responsibilities for these parties is provided as Attachment E.

Conclusion

While the culmination of the strategic planning process will be the production of a new and dynamic Strategic Plan for City College, the real value of the planning will be the process itself. Writing in *Creating the Corporate Future*, Russell Ackoff says "In planning, process is the most important product. The principal benefit of it derives from engaging in it." It is the overriding purpose of this endeavor to engage our community. In this way, the City College of San Francisco will create its future.

ATTACHMENT A:

STRATEGIC PLANNING PROCESS STEPS

The actual strategic planning process steps are accomplished in a series of full day meetings involving the planning committee supplemented by support staff and other individuals. The research collected during the data gathering phase is brought forward to the strategic planning sessions for review. A seven-step process guide is used as the agenda for the sessions, consisting of the following:

Step 1: Establish Strategic Profile. This step involves defining the nature of the institution as a background for the strategic planning process. The nature of the institution is represented by its mission statement, its goals, its indicators of performance, program and services structure, and unique features.

Step 2: Develop Alternative Futures. This step involves developing a strategic vision of the future for the institution. First, the time frame for the strategic plan is established. Then, three types of alternative futures are identified and examined: the *probable* future, the *possible* future, and the *preferred* future.

Step 3: Determine Environmental Forecast. This step involves listing the general categories of issues and identifying within the categories the specific trends and events that are likely to occur in the future and affect the institution positively or negatively. Forecasting techniques are used to state the trends and events in futuristic terms. Impact analyses are conducted to assess the affects of the events and trends. The trends are then prioritized in first-order and second-order groupings.

Step 4: Assess Organizational Resources. This step is an identification and evaluation of the institution's resource capabilities in relation to carrying out its stated mission and goals. The relative strengths and weaknesses are assessed -- what the institution is good at and what it is not good at.

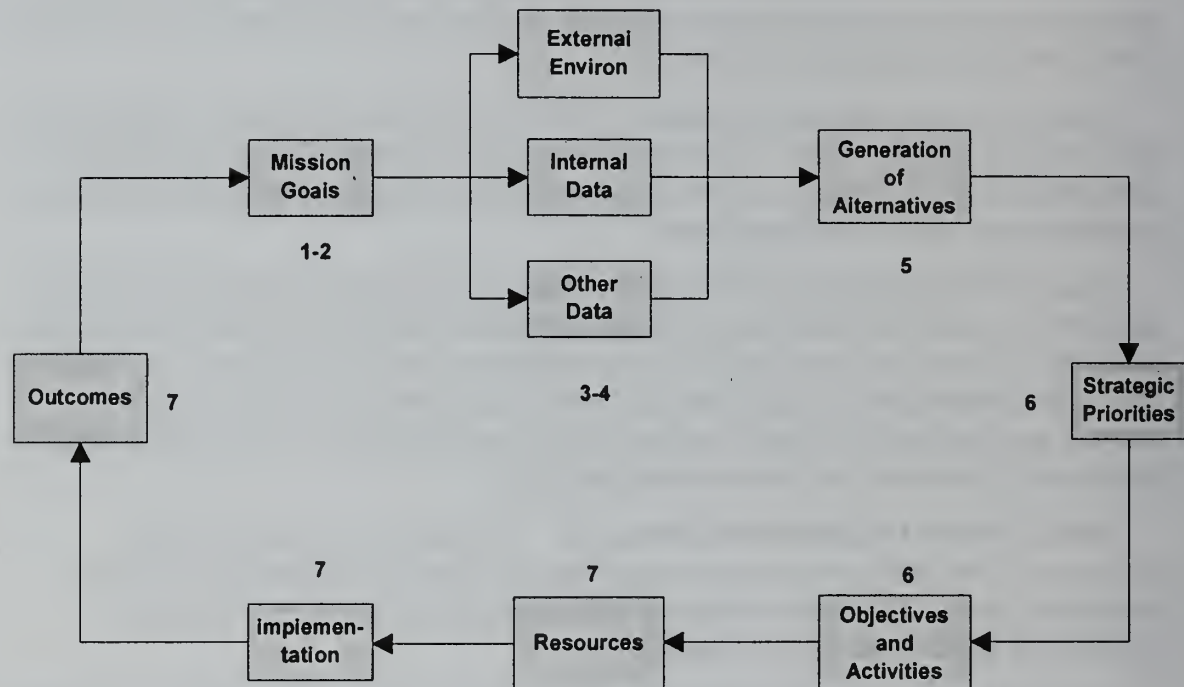
Step 5: Identify Strategic Alternatives. In this step, the strategic options or strategies are identified through exploring the alternative solutions for each of the critical trends and events. Potential outcomes and target dates for the strategies are identified. The strategic alternatives are grouped and synthesized under long-range strategic objective statements.

Step 6: Make Strategic Choices. This step involves conducting a strategic analysis of the alternatives identified previously. First, criteria are specified for weighing the strategic alternatives. The various alternatives are then examined for congruency on the basis of matching the institution's strengths and weaknesses, its mission and goals, and the projected risks and opportunities in the environment. The best alternatives are selected; the unproductive alternatives are eliminated.

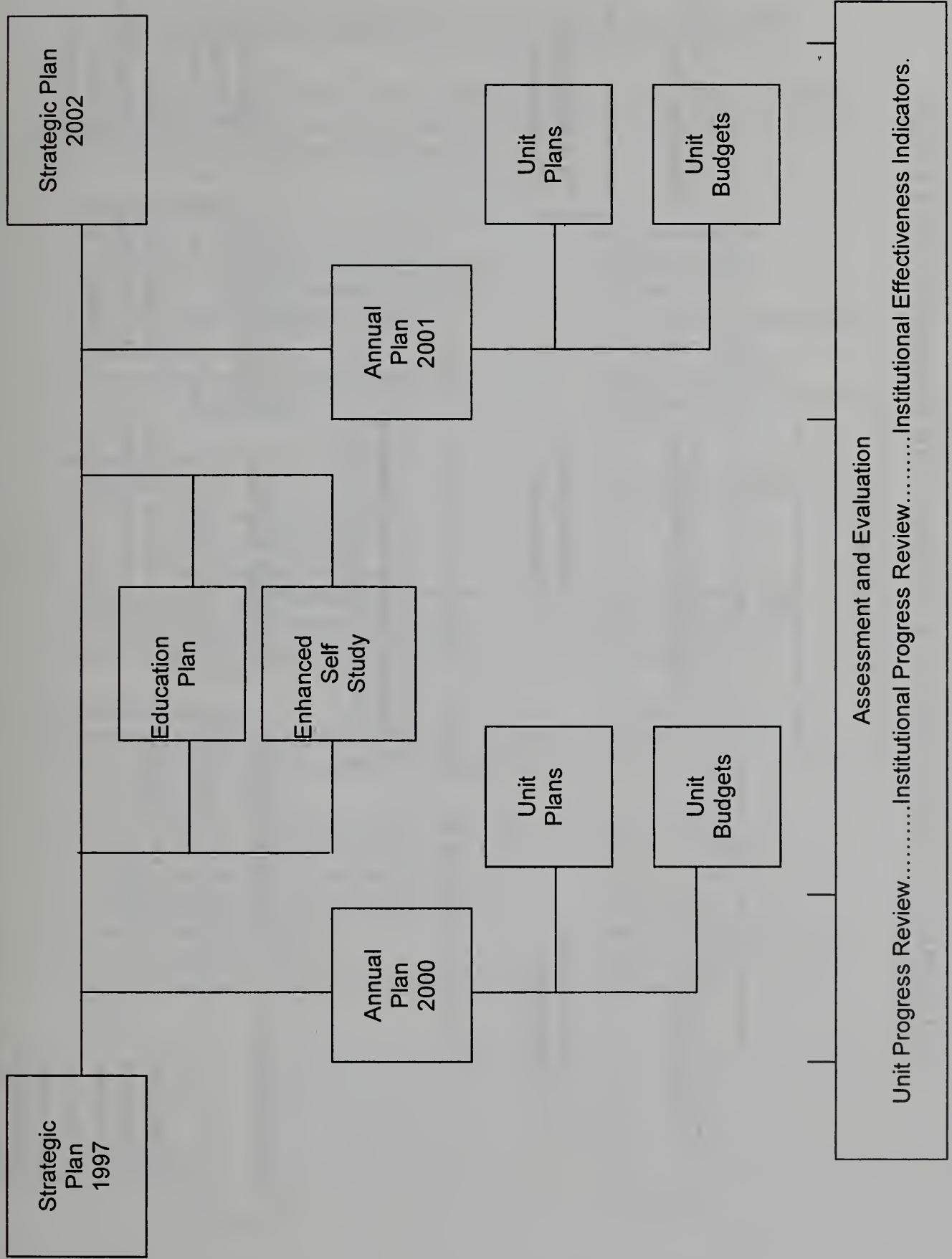
Step 7: Determine Organizational Implications. The final step of the strategic planning process is to incorporate the strategic options into the strategic management process. The strategic profile is re-examined and organizational implications of the options are assessed. A schedule of activities and responsibilities for implementation is determined. Resource requirements are determined. Performance indicators are established for assessing outcomes, and a monitoring and evaluation plan is adopted.

The product of the strategic planning sessions is a document containing the plans of the institution for its future, including goals and objectives, actions for implementation, and resource requirements.

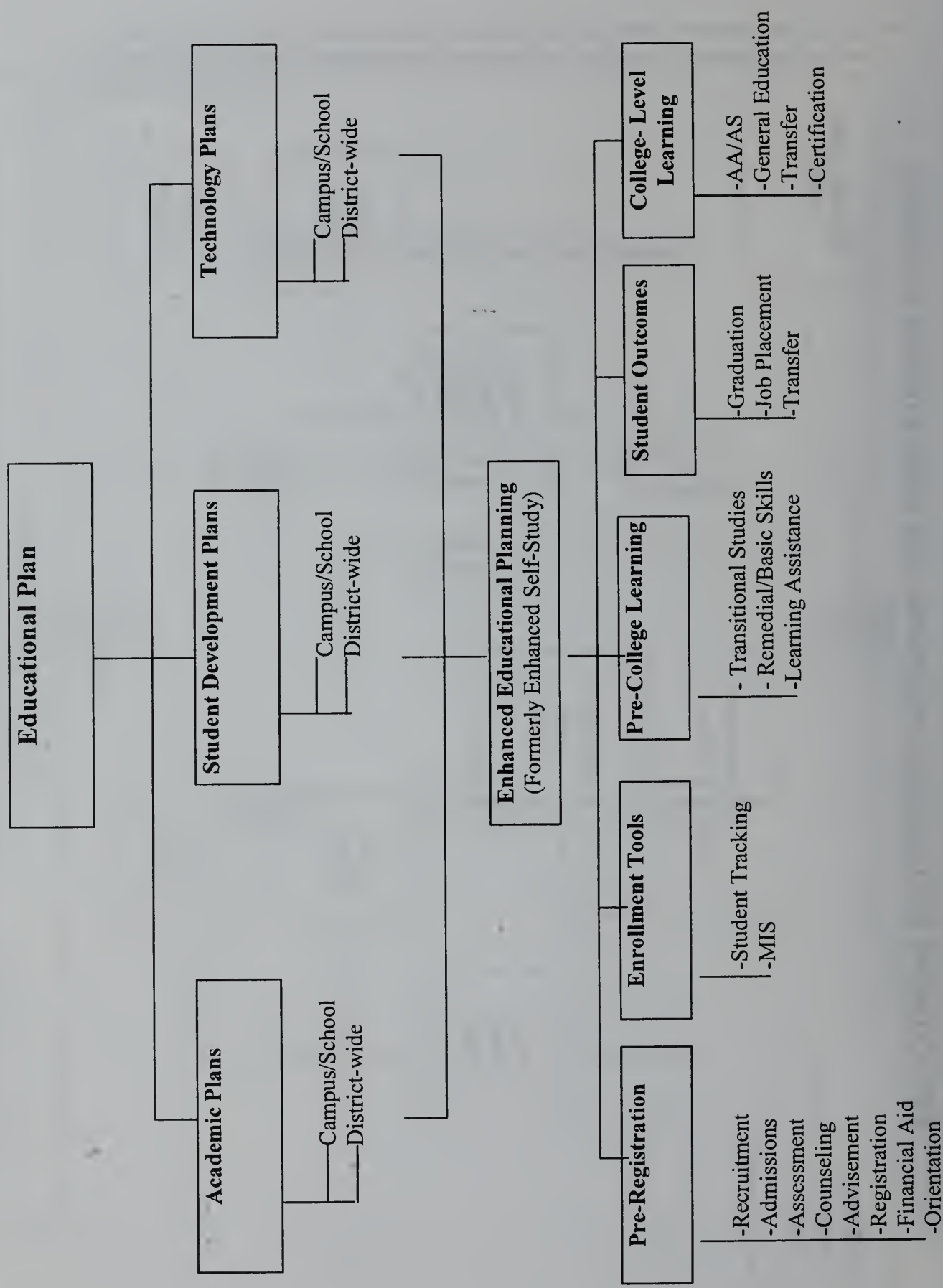
Strategic Planning Process Steps Diagram



ATTACHMENT B: STRATEGIC PLANNING AND EDUCATIONAL PLANNING



ATTACHMENT C: EDUCATIONAL PLANNING AND ENHANCED SELF STUDY



ATTACHMENT D:

DETAILED TIMETABLE FOR STRATEGIC PLANNING

The following timetable provides for completion of the Strategic Plan by December 2002. It contains the major tasks to be carried out in conjunction with the implementation of the strategic planning process.

1 Preliminary Phase

- | | |
|---------------------------------------------|------------------------|
| a) Review of planning process with board | September 2000 |
| b) Review with Planning & Budgeting Council | September 2000 |
| c) Review with Cabinet, Governance Groups | October 2000 |
| d) Secure additional board perspectives | November/December 2000 |
| e) Initiate vision process | November 2000 |
| f) Develop and review visionary framework | January-April 2001 |
| g) Adopt vision statement | December 2001 |

2 Research Phase

- | | |
|----------------------------------------------|--------------------|
| a) Gather research | June-December 2001 |
| ▪ Internal and external data | |
| ▪ Listening sessions data | |
| ▪ Special studies and reports | |
| b) Prepare trend/impact statements | June-December 2001 |
| c) Prepare evaluation of Strategic Plan 1997 | June-November 2001 |
| c) Review Strategic Plan evaluation with PBC | October 2001 |

3 Planning Phase

- | | |
|-----------------------------------------------------------------------|------------------|
| a) Determine additional participants for PBC planning | November '01 |
| b) Review Education Master Plan; Technology Plan; Enhanced Self Study | January 2002 |
| c) Assess impact of bond projects on Strategic Plan | January 2002 |
| d) Conduct extended planning session (steps 1-5) | March 7/8, 2002 |
| e) Conduct second planning session (steps 6 & 7) | April 12, 2002 |
| f) Conduct follow-up planning session (step 7) | May 8, 2002 |
| g) Prepare draft Strategic Plan | June-August 2002 |
| h) Review draft plan by PBC | September 2002 |
| i) Assess coherence between SP and other plans by PBC | October 2002 |

- | | |
|-----------------------------------------------------|---------------------------|
| 4 Dissemination, Review, and Approval Phase | |
| a) Maintain communications throughout college | April 2001-December 2002* |
| b) Publish and disseminate draft Strategic Plan | October 2002 |
| c) Confer with principal shared governance groups | October/November 2002 |
| d) Hold open hearings (listening/feedback sessions) | October/November 2002 |
| e) Conduct special workshop for Trustees | November 2002 |
| f) Final review by PBC of Strategic Plan | December 2002 |
| g) Final review and approval by Chancellor | December 2002 |
| h) Adoption by Board of Trustees | January 2003 |

* ongoing process throughout all phases of strategic planning

ATTACHMENT E:

STRATEGIC PLANNING ROLES AND RESPONSIBILITIES

The following key roles have been identified for the groups and individuals directly involved in the strategic planning process. Many shared-governance groups, administrative groups such as the cabinet, and members of the college community will participate at various stages of the process.

Chancellor/CEO

- Leads the planning process, providing overall coordination and direction for process
- Leads the planning committee
- Approves planning procedures and products

Board of Trustees *

- Collaboration in the design of the planning process
- Participation in the planning process at key intervals
- Adoption of the final strategic plan
- Participation in the assessment process

Planning and Budgeting Council

- Oversees and participates directly in the planning process
- Involves the institutional community in the planning and review process
- Recommends plans and products to the Chancellor
- Evaluates the planning process and results

Ad Hoc Work Groups (to be appointed as needed by the College Shared Governance Organizations in consultation with the PBC)

- Assisting in collection of data for planning and assessment
- Assisting in development of implementation plans for strategic objectives

College Shared Governance Organizations

- Provides direction through participation in the Planning and Budgeting Council
- Participates in extended planning sessions
- Confers with Chancellor at the Dissemination, Review, and Approval Phase
- Academic Senate jointly participates with Planning and Budgeting Council and Chancellor in the Enhanced Self-Study

Director of Planning and Research

- Coordinates the planning process and provides operational support
- Prepares planning products for review and dissemination
- Provides research and data collection support
- Provides liaison to Chancellor and Cabinet
- Provides liaison to educational planning process

Facilitator/Consultant

- Provides leadership and assistance in design of planning process
- Serves as counterpart for planning coordinator (technical assistance)
- Serves as facilitator for key planning events

* See Attachment F for article on Role of Trustees by Dr. Philip R. Day, Jr. developed earlier.

ATTACHMENT F: STRATEGIC PLANNING AND THE ROLE OF TRUSTEES

Dr. Philip R. Day, Jr.

Trustees have a preeminent role in strategic planning. While the chancellor is the primary leader of the process, the role of trustees is **to ensure that strategic planning takes place and produces results**, arguably one of their most important roles. When trustees make strategic planning as high a priority for review and approval as, for example, fiscal and personnel matters, strategic planning thrives and becomes the powerful tool for strengthening the institution and helping it efficiently address its mission and goals.

The ideal role of trustees is encased in a real one. Most board meeting agendas are crowded with administrative matters including approvals of contracts and appointments, policy changes and additions, public relations issues and topical briefings. Effective boards exercise their monitoring and decision making role, differentiating between policy level decisions (board responsibilities) and administrative decisions (chancellor responsibilities). These boards usually hire strong CEOs and expect them to have goals. However, it is the truly enlightened board that establishes clear and unabridged expectations for goal setting or planning.

Given the importance for trustees to discharge their responsibility in planning, the practical question is how this responsibility should be performed. In *The Effective Board of Trustees* (1993), published by the American Council on Education, the primary role of the board is delineated, "to preserve the college's clarity of purpose" (page 97). The means for exercising this role are also specified: by establishing the college's mission and by being active in its planning process. The authors further describe the functions of the chancellor and trustees in the planning process: "The chief executive should be the college's principal strategist, especially on matters of long-term consequence to the organization. The board should be among the CEO's key allies and supportive critics" (page 130).

Trustees can be constructive in exercising their planning responsibility initially by insisting on planning as an expectation of the trustees. Beyond this, there are four aspects of planning in which trustees can extend their involvement.

- (1) Collaboration in the design of the planning process. The board can propose key criteria for the planning process, although the chancellor will develop the details of the process. The board can also participate in the review and refinement of the process. Criteria which the board may consider important include a process that is focused and comprehensive, participation that is inclusive, and integration that bridges planning, budgeting, and implementation processes.

- (2) Participation in the planning process at key intervals. Trustees can participate in special planning sessions in which mission and direction for the college will be discussed. Individual members or representatives of the trustees can also serve on the Institutional Planning Committee.
- (3) Adoption of the final plan. Formal acceptance of the plan begins with the recommendation of the College's Planning Committee (in our case the Planning and Budgeting Council), encompasses open review sessions for consensus building, entails CEO approval, and culminates with board adoption. The Board should receive regular reports during this process and provide feedback to the chancellor. Upon presentation of the final plan to the board, the document is assumed to reflect board involvement and subject to their adoption.
- (4) Participation in the assessment process. Comprehensive planning systems contain assessment procedures and timetables for evaluating progress and outcomes. There is currently a growing interest in determining performance indicators to measure successful results. Such indicators are established during the planning process. During implementation of the plan, provision is made for trustee review of the assessment results and evaluation of documented outcomes.

In summary, trustees are pivotal agents of effective planning. They set expectations and voice standards for the process. In addition, they participate in the process, keep informed of progress, and decide upon adoption of the final plan. By making planning a priority among their responsibilities and a recurring topic at board meetings, trustees safeguard institutional mission, direction, and cohesion.

**Draft Vision Statement
Strategic Planning Process
City College of San Francisco**

A Brief Definition of a Vision Statement

A vision statement seeks to represent the future ideal state of the college, providing an image that can collectively inspire the various constituents and stakeholders of the college. Of the many possible futures for the college, the vision statement articulates the preferred but practical future for the college within the context of its approved mission statement. It provides a coherent focus for the college's strategic plan and for communicating to others a picture of what the college would like to be as it grows, develops, and responds to its constantly changing environment.

Our Vision

As the City College of San Francisco moves into the twenty-first century, our foremost vision is that we will continue to value and foster superior levels of educational participation and academic success among our students. Through the outreach to and inclusion of all populations, the provision of an unparalleled learning experience for students, and the enhancement of a supporting and caring environment that sustains and leads them to the successful completion of their educational goals, we are motivated by a compelling and authentic vision.

A Teaching and Learning Community

Above all else, we aspire to be a teaching and learning community whose principal distinction is the quality of instruction delivered by academic departments with strong reputations in their fields. The quality of success in learning will permeate all levels of the educational experience, from basic skills to advanced honors courses, from vocational/technical to the academic courses, from citizenship preparation and adult retraining to university transfer courses. The breadth of superior learning opportunities extends to an extensive array of courses and programs sufficient to offer any student a pathway to educational and career success.

A Service Community

We will continue to reach out to all neighborhoods, ethnic populations, and economic segments of our service area; develop campuses and sites to better serve geographic areas of the city; diversify and improve programs and services for the benefit of the community; build partnerships with public, private, and community-based agencies to better respond to educational, economic and societal needs; and foster informed participation of our students and employees in community life.

A Diverse and Caring Community

We seek to build an inclusive community, where respect and trust are common virtues, and where all people are enriched by diversity and multi-cultural understanding; a responsive environment in which student needs are met in a friendly, caring, and timely manner; and a working environment for all faculty, staff, and administrators in which everyone is valued and the climate is supportive, positive, and productive.

A Contributing Community

In the larger realms of the state, the nation, and the world, we hope to share our educational resources and contribute knowledge, expertise, and innovation as a post secondary institution of higher education, as members of the community colleges of the state of California and throughout the country, as colleagues in our various fields, trades, and professions, and as educators committed to lifelong educational opportunities for all.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: CLASSROOM- B1
CHINATOWN/NORTHBEACH CAMPUS
940 FILBERT STREET, SAN FRANCISCO

DATE: **THURSDAY, February 28, 2002**

TIME: **5:00 PM**

This meeting is normally devoted to Closed Session Topics.

DOCUMENTS DEPT.

FEB. 25 2002

SAN FRANCISCO
PUBLIC LIBRARY

LOCATION: AUDITORIUM
CHINATOWN/NORTHBEACH CAMPUS
940 FILBERT STREET, SAN FRANCISCO

DATE: **THURSDAY, FEBRUARY 28, 2002**

TIME: **6:00 PM**

This meeting is normally devoted to Open Session Topics.

02-25-02A10:37 RCVD

SPECIFIC TIMES SUBJECT TO CHANGE.

Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

THE HISTORY OF THE



OF THE
CITY OF
NEW YORK

FROM THE
FUNDATION OF THE
CITY

TO THE
PRESENT
TIME

BY
JAMES OGDEN

IN TWO VOLUMES.

VOLUME I.

NEW YORK: PUBLISHED BY J. OGDEN, 1808.

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on Non-agenda items or unless otherwise required by law.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES

- - OF

THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CHINATOWN/NORTH BEACH CAMPUS

CLASSROOM- B1

940 Filbert Street

San Francisco

THURSDAY, February 28, 2002

5:00 P.M.

DOCUMENTS DEPT.

FEB. 25 2002

SAN FRANCISCO
PUBLIC LIBRARY

I. OPEN SESSION

Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property: 324 Havelock Street
San Francisco, Ca.
Agency Negotiator: Peter Goldstein
Negotiating parties: Eugene Moggia
Under Negotiation: Price and terms of payment

Property: 106 Bartlett Street
San Francisco, Ca.
Agency Negotiator: Peter Goldstein
Negotiating parties: Philip Smith of San Francisco Unified School District
Under Negotiation: Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (G.C. 54956.9(a))

Name of case: Lynn Martin, Guardian ad Litem for Corey J.A. Turner V. SFCCD,
City & County of San Francisco et al.
San Francisco Superior Court Case #321970

Name of case: SFCCD V. Acres Consulting Engineers, Inc. and
Daniel Valiao
San Francisco Superior Court Case # 321287

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – 3 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – 1 case

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
CHINATOWN/NORTHBEACH CAMPUS
AUDITORIUM
940 FILBERT STREET
San Francisco**

Thursday, February 28, 2002

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. ^{See} Approval of Minutes
Regular Meeting Minutes – January 24, 2002
- V. Adoption of Resolutions Agenda
- VI. Approval of Consent Agenda Items as Listed
- VII. Special Presentations
 - Welcome & Update on the Chinatown/North Beach Campus – Joanne Low, Dean of Chinatown/North Beach campus
 - Working with China – John Wilde, Professor
 - Special Donor recognition for Bio-Link Program – Elaine Johnson
 - Report on the SLBE program – Dr. Eleanor Ramsey, Mason Tillman & Associates
- VIII. Monthly Financial Report – James Kendrix & Peter Goldstein
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate
 - Ophelia Clark, President

i

*c - It is recommended that all resolution agenda items identified with letter *
c in the right hand column are eligible for consideration as Consent agenda
items.

- Associated Students - Rick Cantora, President
- Classified Senate - Alice Munoz-Shvarts, President

- XI. Board of Trustees' Report
- XII. Chancellor and Staff Reports
- XIII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak
- XV. Adjournment

FINANCE

GENERAL FUND

- B1 - A Resolution Of The Board Of Trustees Of The San Francisco Community College District Authorizing The Issuance And Sale Of 2002 General Obligation Bonds (Election Of 2001, Series A), In A Principal Amount Not To Exceed \$40,000,000.
- B2 - Reviewing SFCCD Quarterly Financial Status Report for the quarter ended December 31, 2001
- B3 - Authorization be hereby given to award a one and one half year contract beginning July 1, 2002 and ending December 31, 2003 with three (3) single year extensions upon mutual agreement to SuperCrown Catering for food vending service in the area behind the Visual Arts Building at Ocean Campus

***C**

CAPITAL OUTLAY

- B4 - Authorization be hereby given to contract with the lowest responsible bidder KTY Enterprise, Inc., for the project: John Adams Campus Entrance Canopies, to be completed on or before May 6, 2002, at a cost of not to exceed \$78,750
- B5 - Authorization for SIX (6) Contract Modification(s) totaling \$100,006.49 for Special Services Contract(s) and Construction Contract(s)
- B6 - Authorization be hereby given to contract with San Francisco Elevator Co., a San Francisco Local Business Enterprise, for the project: Emergency Conlan Hall Elevator

***C**

***C**

Controller System Replacement, the final completion to be completed on or before March 31, 2002, at a cost of not to exceed \$75,099

- B7 - Authorization be hereby given to contract with: RGA Environmental, Inc.; IHI Environmental; SCA Environmental, Inc.; and Hazard Management Services for Environmental Consultant/Industrial Hygienist Services to the District for the 1997 Proposition A Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program, and as well as special Grant programs funded projects, as they become available for each individual/firm at not to exceed \$150,000, for up to three years
- B8 - Authorization be hereby given to contract with NBH Solution, LLC for special services and advice to provide the District with Technology Planning Management Services for technology portion of the 2001 Proposition "A" Bond Capital Improvement Program for a four (4) month period from March 1, 2002 through June 30, 2002 for total fee not to exceed \$68,000, with an option for an additional six months at the same cost

GRANTS/ CONTRACTS

- B9 - Authorization be given to submit an application and appropriate all funds receivable upon approval from Wells Fargo Bank for the period of March 7, 2002 to March 6, 2004, in the amount not to exceed \$100,000 *c
- B10 - Authorization to amend (7) seven resolutions as indicated in the table. *c
- B11 - Authorization be hereby given to accept funds in the amount of \$3,889 for instructional materials and supplies for the fiscal period, July 1, 2001 through June 30, 2002, but expenditures will not occur until after March 1, 2002 *c
- B12 - Authorization be hereby given to submit renewal applications for funds and upon approval, to appropriate all funds receivable from the California State Department of Education/Child Development Division for: 1) the Center Based Program for the fiscal year 2002-03, not to exceed \$435,354; 2) the State Preschool Part-Day Education Program for the fiscal year 2002-03, not to exceed \$309,590; 3) the State Preschool Full-Day Education Program for the fiscal year 2002-03, not to exceed \$1,101,333, 4) the Federal Child Care and Development Block Grant for the fiscal year 2002-03, not to exceed \$26,266 *c

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PART 4
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VOLUME 100
PART 5
1970

- | | | | |
|-----|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| B13 | - | Authorization be hereby given to conduct a Winter Break 2002/2003 Study Abroad Program in Cuba, provided that the programs be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals | |
| B14 | - | Authorization be hereby given for approval to contract with the Railway Educational Bureau, to provide special services for the Office of Workforce and Economic Development at City College of San Francisco for the time period of March 1, 2002 through June 30, 2002, in the amount not to exceed \$48,000 | *c |
| B15 | - | Authorization to contract with the Friends of the Urban Forest for twenty (20) hour training and five (5) hour curriculum development from March 1 through June 30, 2002, for an amount not to exceed \$ 1,167 | |
| B16 | - | Authorization be given to submit an application and appropriate all funds receivable upon approval from the Charles E. Culpeper Biomedical Pilot Initiative for the period of June 1, 2002 to May 31, 2003, in the amount not to exceed \$25,000 | *c |
| B17 | - | Authorization be given to submit an application and appropriate all funds receivable upon approval from the Mayor's Office of Community Development (MOCD) for the period of July 1, 2002 to June 30, 2003, in the amount not to exceed \$75,000 | *c |

EQUIPMENT, SUPPLIES & SERVICES

- | | | | |
|----|---|----------------------------------------------------------------------|----|
| C1 | - | Procurement of equipment, supplies, services etc., less than \$3,000 | *c |
| C2 | - | Procurement of equipment, supplies, services, etc., \$3,000 or more | *c |
| C3 | - | Acceptance of Gifts | *c |
| C4 | - | Disposal of Personal Property with Insufficient Sales Value | *c |

HUMAN RESOURCES

- | | | | |
|-------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| F1 | - | Resignation and Reassignment of Educational Administrator | *C |
| F2 | - | Appointment of an Educational Administrator | |
| G1-10 | - | Academic Employees, Credit Program,
District Funded | |
| H1-12 | - | Academic Employees, Credit Program,
Categorically Funded | *C |
| L1 | - | Amending employment contract for the purpose
of (a) purchasing tax sheltered annuities, (b) contributing to tax
sheltered custodial accounts, for those employees requesting such
purchases or contributions, and (c) termination of the amendment
to employment contract | *C |
| N1 | - | Academic Employees Community Services Classes | *C |

SPECIAL

- | | | | |
|----|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| S1 | - | Amending Resolution No. 910228-S7 Authorizing the Chancellor to
Accept Employee Resignations | |
| S2 | - | Nomination of Dr. Anita Grier for membership on the California
Community College Trustees (CCCT) Board of Directors | |
| S3 | - | Authorization is given to explore the feasibility of modifying the
existing SLBE program to include SLBE goals for construction
contracts over \$15,000, including analysis of the fiscal impact,
reporting back to the Board in a subsequent report | |
| S4 | - | Honoring Dr. Henry L. Augustine, Jr. for his dedicated commitment
and service to students of color at CCSF and in the Greater San
Francisco Bay Area. | |
| S5 | - | Authorizes the Chancellor to approve all grant applications to
funding agencies whenever necessary to meet funding agencies'
deadlines. The Chancellor would also have the authority to
approve budgets and appropriate all funding related to grant
awards where the funding agency requires an institutional match of
\$50,000 or less | |

REAL ESTATE

- W1 - Authorization be hereby given for a new contract with Bay Area Motorcycle Training, August 1, 2002 through July 31, 2003, with the possibility of two single year extensions upon mutual agreement between the District and BAMT for the use of the reservoirs at Phelan Campus on Sundays for Motorcycle training

*C

Information only

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **March 21, 2002**
GOUGH STREET AUDITORIUM
33 Gough Street
San Francisco



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002
TO: Board of Trustees
FROM: Dr Philip R. Day, Jr., Chancellor

B1

SUBJECT: GENERAL FUND

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN FRANCISCO COMMUNITY
COLLEGE DISTRICT AUTHORIZING THE
ISSUANCE AND SALE OF 2002 GENERAL
OBLIGATION BONDS (ELECTION OF 2001,
SERIES A), IN A PRINCIPAL AMOUNT NOT TO
EXCEED \$40,000,000
(Resolution No.020228-B1)**

WHEREAS, an election was held in the San Francisco Community College District (the "District"), on November 6, 2001, pursuant to Proposition 39 enacted by the voters of the State of California on November 7, 2000, and thereafter canvassed pursuant to law;

WHEREAS, at the election there was submitted to and approved by the requisite 55% vote of the qualified electors of the District the proposition of issuing bonds of the District in the amount of \$195,000,000 payable from the levy of an *ad valorem* tax against the taxable property in the District ("Proposition A"); and

WHEREAS, pursuant to Education Code Section 15140(b), the Board of Supervisors of the City and County of San Francisco (the "Board of Supervisors") has, by Resolution, adopted on February 25, 2002, (the "City and County Resolution") authorized the District to issue and sell bonds, to be known as the "San Francisco Community College District General Obligation Bonds (Election of 2001)," in one or more series, on its own behalf and without further action by the Board of Supervisors or any official;

WHEREAS, this Board desires to issue the first series of such bonds, being the San Francisco Community College District 2002 General Obligation Bonds (Election of 2001, Series A) (the "Bonds"), in the aggregate principal amount not to exceed \$40,000,000; and

WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of bonds of the District, and the indebtedness of the District, including the Bonds, is within all limits prescribed by law;

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BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT, AS FOLLOWS:

SECTION 1. Certain Definitions. As used in this Resolution, the terms set forth below have the following meanings:

(a) "Bond Insurer" means any insurance company that issues a municipal bond insurance policy insuring the payment of principal of and interest on the Bonds.

(b) "Bond Payment Date" means June 15 and December 15 of each year, commencing December 15, 2002 (unless otherwise provided in the Purchase Contract, as defined below).

(c) "Bond Register" shall mean the registration books for the Bonds maintained by the Bond Registrar.

(d) "Bond Registrar" initially means the Treasurer of the City and County of San Francisco.

(e) "Depository" means the securities depository acting as Depository pursuant to Section 3(c) hereof.

(f) "DTC" means The Depository Trust Company, New York, New York, a limited purpose trust company organized under the laws of the State of New York, in its capacity as securities depository for the Bonds.

(g) "Informational Services" means Bloomberg Municipal Repositories; DPC Data Inc.; Muller Data; and Standard & Poor's J.J. Kenny Repository.

(h) "Nominee" means the nominee of the Depository, which may be the Depository, as determined from time to time pursuant to Section 3(c) hereof.

(i) "Participants" means those broker-dealers, banks and other financial institutions from time to time for which the Depository holds book-entry certificates as securities depository.

(j) "Outstanding" when used as of any particular time with reference to the Bonds, means all Bonds theretofore, or thereupon being, authenticated and delivered by the Paying Agent except (a) Bonds theretofore cancelled by the Paying Agent or surrendered to the Paying Agent for cancellation; (b) Bonds with respect to which all liability of the District shall have been discharged; (c) Bonds for the transfer or exchange of or in lieu of or in substitution for which other Bonds shall have been authenticated and delivered by the Paying

Agent; and (d) Bonds that have become due (at maturity, on redemption or otherwise) and for the payment of which sufficient moneys, including interest accrued to the due date, are held by the Paying Agent.

(k) "Owner" or "Bond Owner" or "Holder," whenever used herein with respect to a Bond, means the person in whose name the ownership of such Bond is registered on the Bond Register.

(l) "Paying Agent" initially means the Treasurer of the City and County of San Francisco.

(m) "Record Date" means the close of business on the 1st day of the calendar month of each Bond Payment Date.

(n) "Securities Depositories" means The Depository Trust Company, 711 Stewart Avenue, Garden City, New York 11530, Facsimile transmission: (516) 227-4039, (516) 227-4190 with Cede & Co. as its nominee;

SECTION 2. Purpose of the Bonds. Certain proceeds of the Bonds will be applied to prepay, on a current basis, certain outstanding obligations of the District and to pay for some or all of the seismic retrofitting of the campus facility at 1400 Evans, construction of new classroom/laboratory facilities to replace outdated, unhealthy, and unsafe bungalows at the Phelan Campus, completion of the district-wide computer technology network, construction of a new academic facility to provide for expanded childcare services and training opportunities in the areas of Child Development, Community Health Care, and Teacher Training at the Phelan Campus, renovation and remodeling of all district-owned facilities including safety issues, building systems, building surfaces, and configurations, and improved access for the disabled at all District-owned facilities, acquisition of a parcel for inclusion within the Phelan Campus, construction of new campus facilities for the Mission and Chinatown/North Beach neighborhoods to replace outdated and leased facilities, construction of a Community Health and Wellness Center and Community Cultural Performing and Media Arts facility at the Phelan Campus, and improvements in the infrastructure of the Balboa Reservoir to prepare it for College use and thereby relieve crowded and outdated facilities at the Phelan campus as further described in the General Obligation Bond Project Report available from the District, and to pay all necessary legal, financial, engineering and contingent costs in connection therewith, this Board hereby authorizes the issuance and sale of the Bonds. The Bonds shall be issued, pursuant to Title 1, Division 1, Part 10, Chapter 1, Article 3 (commencing at Section 15140) of the Education Code, in an aggregate principal amount not to exceed \$40,000,000.

SECTION 3. Terms of the Bonds.

(a) Denomination, Dated Dates, Interest. The Bonds shall be issued as Bonds registered as to both principal and interest, in denominations of \$5,000 each or any integral multiple thereof.

Each Bond shall be dated March 15, 2002 (unless otherwise provided in the Purchase Contract) and shall bear interest from the Bond Payment Date next preceding the date of authentication thereof unless it is authenticated as of a day during the period from the Record Date next preceding a Bond Payment Date to such Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before December 1, 2002 in which event it shall bear interest from March 15, 2002 (unless otherwise provided in the Purchase Contract).

The Bonds shall mature not more than 25 years from their date, and shall bear interest at a rate or rates not to exceed 12% per annum, but, in any event, not to exceed an overall maximum true interest cost of 6%. Interest shall be payable on the respective Bond Payment Dates.

(b) Redemption.

(i) *Optional Redemption.* The Bonds shall be subject to redemption prior to their respective stated maturity dates at the option of the District as set forth in the Purchase Contract and in the Bonds. The Purchase Contract may provide that the Bonds or any portions thereof are not subject to optional redemption.

(ii) *Mandatory Sinking Fund Redemption.* The Bonds may be subject to mandatory sinking fund redemption prior to their stated maturity dates from monies in the Series A Debt Service Fund established in Section 9 hereof, as set forth in the Purchase Contract.

(iii) *Notice of Redemption.* When redemption is authorized or required pursuant to Section 3(b) (i) or (ii) hereof, the Paying Agent, upon written instruction from the District, shall give notice (a "Redemption Notice") of the redemption of the Bonds. Such Redemption Notice shall specify: (a) the Bonds or designated portions thereof (in the case of redemption of the Bonds in part but not in whole) that are to be redeemed, (b) the date of redemption, (c) the place or places where the redemption will be made, including the name and address of the Paying Agent, (d) the redemption price, (e) the CUSIP numbers (if any) assigned to the Bonds to be redeemed, (f) the Bond numbers of the Bonds to be redeemed in whole or in part and, in the case of any Bond to be redeemed in part only, the principal amount of such Bond to be redeemed, and (g) the original issue date, interest rate and stated maturity date of each Bond to be redeemed in whole or in part. Such Redemption Notice shall further state that on the specified date there shall become due and payable upon each Bond, or portion thereof being redeemed, the Redemption Price thereof, together with the interest accrued to the redemption date, and that from and after such date, interest with respect thereto shall cease to accrue.

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The Paying Agent shall take the following actions with respect to the Redemption Notice:

(A) At least 30 but not more than 60 days prior to the redemption date, the Redemption Notice shall be given to the respective Owners of Bonds designated for redemption by first class mail, postage prepaid, at their addresses appearing on the Bond Register.

(B) At least 30 but not more than 60 days prior to the redemption date, the Redemption Notice shall be given by first class mail, postage prepaid, to each of the Securities Depositories.

(C) At least 30 but not more than 60 days prior to the redemption date, the Redemption Notice shall be given by first class mail, postage prepaid, to at least two of the Informational Services.

(D) As may further be required in accordance with the Continuing Disclosure Certificate of the District described in Section 18 hereof.

Failure to receive or failure to publish any Redemption Notice, or any defect in any such Redemption Notice so given, shall not affect the sufficiency of the proceedings for the redemption of the Bonds.

(iv) *Partial Redemption of Bonds.* Upon the surrender of any Bond redeemed in part only, the Paying Agent shall execute and deliver to the Owner thereof a new Bond or Bonds of like tenor and maturity and of authorized denominations equal to the unredeemed portion of the Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner, and the District shall be released and discharged thereupon from all liability to the extent of such payment.

(v) *Effect of Notice of Redemption.* Notice having been given as aforesaid, and the monies for the redemption (including the interest to the applicable date of redemption) having been set aside in the Series A Debt Service Fund (defined below), the Bonds to be redeemed shall become due and payable on such redemption date.

If on such redemption date, money for the redemption of all the Bonds to be redeemed as provided in Section 3(b)(i) hereof, together with interest to such redemption date, shall be held by the Paying Agent so as to be available therefor on such redemption date, and if notice of redemption thereof shall have been given as aforesaid, then from and after such redemption date, interest with respect to the Bonds to be redeemed shall cease to accrue and become payable. All money held by or on behalf of the Paying Agent for the redemption of Bonds shall be held in trust for the account of the Owners of the Bonds to be so redeemed.

All Bonds paid at maturity or redeemed prior to maturity pursuant to the provisions of this Section 3 shall be cancelled upon surrender thereof and be delivered to or upon the order of the District. All or any portion of a Bond purchased by the District shall be cancelled by the Bond Registrar.

(vi) *Bonds No Longer Outstanding.* When any Bonds (or portions thereof), that have been duly called for redemption prior to maturity under the provisions of this Resolution, or with respect to which irrevocable instructions to call for redemption prior to maturity at the earliest redemption date have been given to the Paying Agent, in form satisfactory to it, and sufficient monies shall be held by the Paying Agent irrevocably in trust for the payment of the redemption price of such Bonds or portions thereof, and accrued interest with respect thereto to the date fixed for redemption, all as provided in this Resolution, then such Bonds shall no longer be deemed Outstanding and shall be surrendered to the Paying Agent for cancellation.

(c) Book-Entry System.

(i) The Bonds shall be initially registered in the name of "Cede & Co.," as nominee of DTC, and shall be initially issued as one Bond for each of the maturities of the Bonds in the principal amounts set forth in Section 3(a) (as the case may be), and DTC is hereby appointed depository for the Bonds, and registered ownership of the Bonds may not thereafter be transferred except as provided in this Section 3(c).

(ii) Registered ownership of the Bonds, or any portion thereof, may not thereafter be transferred except:

(A) To any successor of Cede & Co., as nominee of DTC, or its nominee, or to any substitute depository designated pursuant to clause (B) of this section (a "substitute depository"); provided, that any successor of Cede & Co., as nominee of DTC or substitute depository, shall be qualified under any applicable laws to provide the services proposed to be provided by it;

(B) To any substitute depository not objected to by the District, upon (1) the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository, or (2) a determination by the District to substitute another depository for DTC (or its successor) because DTC or its successor (or any substitute depository or its successor) is no longer able to carry out its functions as depository; provided, that any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(C) To any person as provided below, upon (1) the resignation of DTC or its successor (or substitute depository or its successor) from its functions as depository, or (2) a

determination by the District to remove DTC or its successor (or any substitute depository or its successor) from its functions as depository.

(iii) In the case of any transfer pursuant to clause (A) or clause (B) of subsection (ii) hereof, upon receipt of the Bonds by the Paying Agent, together with a Written Request of the District to the Paying Agent (hereinafter "Written Request of the District"), a new Bond for each maturity shall be executed and delivered in the aggregate principal amount then Outstanding (as the case may be) registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such Written Request of the District. In the case of any transfer pursuant to clause (C) of subsection (ii) hereof, upon receipt of the Outstanding Bonds by the Paying Agent together with a Written Request of the District, new Bonds shall be executed and delivered in such principal amounts, numbered in the manner determined by the Paying Agent and registered in the names of such persons as are requested in such Written Request of the District, subject to the limitations of this Section 3(c) and date of receipt of such a Written Request of the District, and thereafter, Bonds shall be transferred pursuant to Section 5 hereof; provided, that the Paying Agent shall not be required to deliver such new Bonds within a period less than sixty (60) days.

(iv) The Paying Agent and Bond Registrar shall be entitled to treat the person in whose name any Bond is registered as the Owner thereof for all purposes of the Resolution and applicable laws, notwithstanding any notice to the contrary received by the District; and the District and the Paying Agent shall have no responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any beneficial owners of the Bonds. The District and the Paying Agent shall have no responsibility or obligation, legal or otherwise, to the beneficial owners or to any other party including DTC or its successor (or substitute depository or its successor), except for the Owner of any Bonds.

(v) So long as the Outstanding Bonds are registered in the name of Cede & Co. or its registered assigns, the District and the Bond Registrar shall cooperate with Cede & Co., as sole Owner, or its registered assigns in effecting payment of the principal of and interest on the Bonds by arranging for payment in such manner that funds for such payments are properly identified and are made immediately available on the date they are due.

SECTION 4. Sale of Bonds; Bond Purchase Contract. Bank of America Securities LLC and the Chapman Company, an MBE are hereby designated to serve as underwriters for the Bonds (the "Underwriters"). The Bonds shall be sold at a negotiated sale pursuant to a Bond Purchase Contract (the "Purchase Contract") by and between the District and the Underwriters. The District will retain the services of Kitahata & Company as a pricing advisor with respect to the sale of the Bonds to the Underwriters.

The form of the Purchase Contract, substantially in the form heretofore considered by this Board and on file with the Secretary of this Board, is hereby approved and the Chancellor or Vice Chancellor for Finance and Administration, is authorized to execute and deliver the Purchase Contract on behalf of this District, but with such changes therein, deletions therefrom and modifications thereto as the Chancellor or Vice Chancellor for Finance and Administration may approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that the average interest rate on the Bonds shall not exceed twelve percent (12%) per annum (but, in any event, not to exceed a maximum true interest cost of 6%). The Chancellor or Vice Chancellor for Finance and Administration, is further authorized to determine the principal amount of the Bonds to be sold pursuant to the Purchase Contract, up to the aggregate principal amount of \$40,000,000.

SECTION 5. Bond Registrar and Paying Agent; Authentication, Transfer and Exchange.

This Board does hereby authorize the Chancellor or Vice Chancellor for Finance and Administration to appoint a Bond Registrar and Paying Agent for the Bonds provided that the initial Bond Registrar and Paying Agent shall be the Treasurer of the City and County of San Francisco (the "City and County").

So long as any of the Bonds remain Outstanding, the District will cause the Bond Registrar to maintain and keep at its principal office all books and records necessary for the registration, exchange and transfer of the Bonds as provided in this Section. The person in whose name a Bond is registered on the Bond Register shall be regarded as the Owner of that Bond for all purposes of this Resolution. Payment of or on account of the principal and interest on any Bond shall be made only to or upon the order of the Owner; neither the District nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the District's liability upon the Bonds, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of like tenor and maturity upon presentation and surrender at the principal office of the Bond Registrar, together with a request for exchange signed by the Owner or by a person legally empowered to do so in a form satisfactory to the Bond Registrar. A Bond may be transferred on the Bond Register only upon presentation and surrender of the Bond at the principal office of the Bond Registrar together with an assignment executed by the Owner or by a person legally empowered to do so in a form satisfactory to the Bond Registrar. Upon exchange or transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of like tenor and maturity and of any authorized denomination or denominations requested by the Owner equal to the principal amount of the Bond surrendered and bearing or accruing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the District are required for an exchange or transfer, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are

signed by the authorized officers of the District. In all cases of exchanged or transferred Bonds, the authorized officers of the District shall sign and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. All fees and costs of transfer shall be paid by the requesting party. Those charges may be required to be paid before the procedure is begun for the exchange or transfer. All Bonds issued upon any exchange or transfer shall be valid obligations of the District, evidencing the same debt, and entitled to the same security and benefit under this Resolution as the Bonds surrendered upon that exchange or transfer.

Any Bond surrendered to the Paying Agent for payment, retirement, exchange, replacement or transfer shall be cancelled by the Bond Registrar. The District may at any time deliver to the Paying Agent for cancellation any previously authenticated and delivered Bonds that the District may have acquired in any manner whatsoever, and those Bonds shall be promptly cancelled by the Bond Registrar. Written reports of any surrender and cancellation of Bonds shall be made to the District by the Bond Registrar at least twice each calendar year. The cancelled Bonds shall be retained for a period of time and then returned to the District or destroyed by the Bond Registrar as directed by the District.

Neither the District nor the Bond Registrar will be required to transfer or exchange any Bonds (a) during the period from the Record Date next preceding any Bond Payment Date to such Bond Payment Date, (b) during the period beginning with the opening of business on the 15th business day next preceding any date of selection of Bonds to be redeemed and ending with the close of business on the day on which the applicable notice of redemption is given, or (c) that have been selected or called for redemption in whole or in part.

SECTION 6. Payment. Payment of interest on any Bond on any Bond Payment Date shall be made to the person appearing on the Bond Register as the Owner thereof as of the Record Date immediately preceding such Bond Payment Date, such interest to be paid by check mailed to such Owner on the Bond Payment Date at his or her address as it appears on such Bond Register or at such other address as he or she may have filed with the Bond Registrar for that purpose on or before the Record Date. The Owner of Bonds in an aggregate principal amount of \$1,000,000 or more may request in writing to the Paying Agent that such Owner be paid interest on such Bonds by wire transfer to the bank in the continental United States and account number on file with the Bond Registrar as of the Record Date. The principal, and redemption premiums, if any, payable on the Bonds shall be payable upon maturity or redemption upon surrender at the principal office of the Paying Agent. The interest, principal and redemption premiums, if any, on the Bonds shall be payable in lawful money of the United States of America. The Paying Agent is hereby authorized to pay the Bonds when duly presented for payment at maturity, and to cancel all Bonds upon payment thereof.

SECTION 7. Form of Bonds. The City and County, pursuant to the City and County Resolution, has directed the District to specify the form of the Bonds. The Bonds shall be in

substantially the form set forth as Exhibit A hereto, allowing the District and those officials executing the Bonds to make the insertions and deletions necessary to conform the Bonds to this Resolution and to the Purchase Contract.

SECTION 8. Delivery of Bonds. The proper officials of the District shall cause the Bonds to be prepared and, following their sale, shall have the Bonds signed by the authorized officers of the District and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Underwriters upon payment of the purchase price therefor.

SECTION 9. Deposit of Proceeds of Bonds. The proceeds from the sale of the Bonds, to the extent of the principal amount thereof, shall be paid to the Paying Agent to the credit of the fund hereby created and established to be known as the "San Francisco Community College District General Obligation Bonds (Election of 2000) Series A Building Fund" (the "Series A Building Fund"), and shall be kept separate and distinct from all other funds of the City and County. The proceeds shall be used solely for the purpose for which the Bonds are being issued and such proceeds shall be applied solely for such authorized purposes. The accrued interest and any purchase premium received by the District from the sale of the Bonds shall be kept separate and apart in a fund hereby created and established and to be designated as the "San Francisco Community College District General Obligation Bonds (Election of 2000) Series A Debt Service Fund" (the "Series A Debt Service Fund") and used only for payments of principal of and interest on the Bonds. Any excess proceeds of the Bonds deposited in the Series A Building Fund and not needed for the authorized purposes set forth herein for which the Bonds are being issued, shall, upon written instructions from the District, be transferred to the Series A Debt Service Fund and applied to the payment of principal and interest on the Bonds. If, after payment in full of the Bonds, there remain excess monies in the Series A Debt Service Fund, such amounts shall be transferred to the general fund of the District in accordance with Section 10 hereof.

Except to the extent the District determines to satisfy the requirements of Section 148(f) of the Internal Revenue Code of 1986, as amended (the "Code"), from the Series A Debt Service Fund or the Series A Building Fund, interest earned on the investment of monies held in the Series A Debt Service Fund shall be retained in the Series A Debt Service Fund and used to pay principal of and interest on the Bonds when due, and interest earned on the investment of monies held in the Series A Building Fund shall be retained in the Series A Building Fund.

SECTION 10. Security for the Bonds. There shall be levied on all the taxable property in the District, in addition to all other taxes, a continuing direct *ad valorem* tax annually during the period the Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Bonds when due, which monies when collected will be placed in the Series A Debt Service Fund, which fund is irrevocably pledged for the payment of the principal of and interest on the Bonds when and as the same fall due; provided, however, that when all of the principal of and interest on all of the

Bonds have been paid, any balance then remaining in the Series A Debt Service Fund shall be transferred to the general fund of the District as allowed by law.

SECTION 11. Tax Covenants.

(a) General. The District hereby covenants with the holders of the Bonds that, notwithstanding any other provisions of this Resolution, it shall not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the exclusion from gross income of interest on the Bonds under Section 103 of the Code. The District shall not, directly or indirectly, use or permit the use of proceeds of the Bonds or any of the property financed or refinanced with proceeds of the Bonds, or any portion thereof, by any person other than a governmental unit (as such term is used in Section 141 of the Code), in such manner or to such extent as would result in the loss of exclusion from gross income for federal income tax purposes of interest on the Bonds.

(b) Use of Proceeds. The District shall not take any action, or fail to take any action, if any such action or failure to take action would cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code, and in furtherance thereof, shall not make any use of the proceeds of the Bonds or any of the property financed or refinanced with proceeds of the Bonds, or any portion thereof, or any other funds of the District, that would cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. To that end, so long as any Bonds are Outstanding, the District, with respect to such proceeds and property and such other funds, will comply with applicable requirements of the Code and all Treasury Regulations promulgated thereunder and under Section 103 of the Internal Revenue Code of 1954, as amended (the "1954 Code"), to the extent such requirements are, at the time, applicable and in effect. The District shall establish reasonable procedures necessary to ensure continued compliance with Section 141 of the Code (or, if applicable, the 1954 Code) and the continued qualification of the Bonds as "governmental bonds."

(c) Arbitrage. The District shall not, directly or indirectly, use or permit the use of any proceeds of any Bonds, or of any property financed or refinanced thereby, or other funds of the District, or take or omit to take any action, that would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code. To that end, the District shall comply with all requirements of Section 148 of the Code and all Treasury Regulations promulgated thereunder to the extent such requirements are, at the time, in effect and applicable to the Bonds.

(d) Federal Guarantee. The District shall not make any use of the proceeds of the Bonds or any other funds of the District, or take or omit to take any other action, that would

cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(e) Compliance with Tax Certificate. In furtherance of the foregoing tax covenants of this Section 11, the District will comply with the provisions of the tax certificate of the District with respect to the Bonds (the "Tax Certificate"), which is incorporated herein as if fully set forth herein. These covenants shall survive payment in full or defeasance of the Bonds.

SECTION 12. Insurance. In the event that bond insurance is purchased for the Bonds, and to the extent that the Bond Insurer makes payment of the principal of or interest on the Bonds, it shall become the Owner of such Bonds with the right to payment of principal of or interest on the Bonds, and shall be fully subrogated to all of the Owners' rights, including the Owners' rights to payment thereof. To evidence such subrogation (i) in the case of subrogation as to claims that were past due interest payments, the District directs the Bond Registrar to note the Bond Insurer's rights as subrogee on the Bond Register upon receipt of a copy of the cancelled check issued by the Bond Insurer for the payment of such interest to the Owners of the Bonds, and (ii) in the case of subrogation as to claims for past due principal, the District directs the Bond Registrar to note the Bond Insurer as subrogee on the Bond Register upon surrender of the Bonds by the Owners thereof to the Bond Insurer or the insurance trustee for the Bond Insurer, all as provided in the Insurance Policy.

SECTION 13. Rebate Fund.

(a) There shall be created and established with the Paying Agent a special fund designated the "Series A San Francisco Community College District Rebate Fund" (the "Rebate Fund"). All amounts at any time on deposit in the Rebate Fund shall be held in trust, to the extent required to satisfy the requirement to make rebate payments to the United States (the "Rebate Requirement") pursuant to Section 148 of the Code and the Treasury Regulations promulgated thereunder (the "Rebate Regulations"). Such amounts shall be free and clear of any lien hereunder and shall be governed by this Section and Section 11 hereof.

(b) Within 45 days before the end of every fifth Bond Year (as such term is defined in the Tax Certificate), (i) the District shall calculate or cause to be calculated with respect to the Bonds the "rebate amount" within the meaning of Section 1.148-3 of the Rebate Regulations, using as the "computation date" for this purpose the end of such five-year period, and (ii) the District shall direct the Paying Agent to deposit to the Rebate Fund from deposits from the District or from amounts on deposit in the other funds established hereunder, if and to the extent required, amounts sufficient to cause the balance in the Rebate Fund to be equal to the "rebate amount" so calculated. The District shall not be required to deposit any amount to the Rebate Fund in accordance with the preceding sentence, if the

amount on deposit in the Rebate Fund prior to the deposit required to be made under this subsection (b) exceeds the "rebate amount" calculated in accordance with the preceding sentence. Such excess may be withdrawn from the Rebate Fund to the extent permitted under subsection (g) of this Section. The District shall not be required to calculate the "rebate amount" within the meaning of this subsection (b), with respect to all or a portion of the proceeds of the Bonds (i) to the extent such proceeds satisfy the expenditure requirements of Section 148(f)(4)(B) or Section 148(f)(4)(C) of the Code or Section 1.148-7(d) of the Treasury Regulations, whichever is applicable, and otherwise qualify for the exception of the Rebate Requirement pursuant to whichever of said sections is applicable, (ii) to the extent such proceeds are subject to an election by the District under Section 148(f)(4)(C)(vii) of the Code to pay a 1½% penalty in lieu of arbitrage rebate in the event any of the percentage expenditure requirements of Section 148(f)(4)(C) are not satisfied, or (iii) to the extent such proceeds qualify for the exception to arbitrage rebate under Section 148(f)(4)(A)(ii) of the Code for amounts in a "bona fide debt service fund."

(c) If there are any funds remaining in the Rebate Fund after redemption of all the Bonds and any amounts described in paragraph (ii) of subsection (d) of this Section, or provision made therefor satisfactory to the Paying Agent, including accrued interest and payment of any applicable fees to the Paying Agent, the District shall direct the Paying Agent to withdraw such amounts and remit such amounts to the District.

(d) Subject to the exceptions contained in subsection (b) of this Section to the requirement to calculate the "rebate amount" and make deposits to the Rebate Fund, the District shall direct the Paying Agent to pay to the United States, from amounts on deposit in the Rebate Fund,

(i) Not later than 60 days after the end of (A) the fifth Bond Year, and (B) each fifth Bond Year thereafter, an amount that, together with all previous rebate payments, is equal to at least 90% of the "rebate amount" calculated as of the end of such Bond Year in accordance with Section 1.148-3 of the Rebate Regulations; and

(ii) Not later than 60 days after the retirement of all Bonds, an amount equal to 100% of the "rebate amount" calculated as such retirement date (and any income attributable to rebatable arbitrage determined to be due and payable) in accordance with Section 1.148-3 of the Rebate Regulations.

(e) In the event that, prior to the time of any payment required to be made from the Rebate Fund, the amount in the Rebate Fund is not sufficient to make such payment when such payment is due, the District shall calculate the amount of such deficiency and direct the Paying Agent in a Written Request of the District to deposit an amount received from the District equal to such deficiency into the Rebate Fund prior to the time such payment is due.

(f) Each payment required to be made pursuant to subsection (d) of this Section shall be made to the Internal Revenue Service Center, Ogden, Utah 84201, on or before the date on which such payment is due, and shall be accompanied by Internal Revenue Service Form 8038-T.

(g) In the event that immediately following the calculation required by subsection (b) of this Section, but prior to any deposit made under said subsection, the amount on deposit in the Rebate Fund exceeds the "rebate amount" calculated in accordance with said subsection, the District shall direct the Paying Agent to withdraw the excess from the Rebate Fund and credit such excess to the Series A Debt Service Fund.

(h) The District shall retain records of all determinations made hereunder until six years after the retirement of the final Bond outstanding.

(i) Notwithstanding anything in this Resolution to the contrary, the Rebate Requirement shall survive the payment in full or defeasance of the Bonds.

SECTION 14. Defeasance. All or any portion of the Outstanding maturities of the Bonds may be defeased prior to maturity in the following ways:

(a) Cash: by irrevocably depositing with the Paying Agent or an escrow holder acceptable to the District and the Paying Agent an amount of cash that together with amounts then on deposit in the Series A Debt Service Fund is sufficient to pay all of the Bonds Outstanding and designated for defeasance, including all principal, interest and redemption premium, if any; or

(b) United States Obligations: by irrevocably depositing with the Paying Agent or an escrow holder acceptable to the District and the Paying Agent noncallable United States Obligations together with cash, if required, in such amount as will, in the opinion of an independent certified public accountant, together with interest to accrue thereon and monies then on deposit in the Series A Debt Service Fund together with the interest to accrue thereon, be fully sufficient to pay and discharge all of the Bonds Outstanding and designated for defeasance (including all principal thereof and interest and redemption premiums, if any, thereon) at or before their maturity date;

then, notwithstanding that any such designated Bonds shall not have been surrendered for payment, all obligations of the District and the City and County with respect to all of such designated Outstanding Bonds shall cease and terminate, except only the obligation of the Paying Agent, the District to pay or cause to be paid from funds deposited pursuant to paragraphs (a) or (b) of this Section, to the Owners of such designated Bonds not so surrendered and paid all sums due with respect thereto.

For purposes of this Section, "United States Obligations" means:

Direct and general obligations of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America, including (in the case of direct and general obligations of the United States of America) evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations. Investments in such proportionate interests must be limited to circumstances wherein (a) a bank or trust company acts as custodian and holds the underlying United States obligations; (b) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (c) the underlying United States obligations are held in a special account, segregated from the custodian's general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; provided that such obligations are rated or assessed at the highest possible rating category by either Moody's Investors Service or Fitch.

SECTION 15. Legislative Determinations. This Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith, credit and revenues of the District are hereby pledged for the timely payment of the principal of and interest on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.

SECTION 16. Official Statement. The form of official statement in preliminary form (the "Preliminary Official Statement") relating to the Bonds, presented to this meeting and on file with the Secretary of this Board, is hereby approved. The Preliminary Official Statement in substantially such form, with such changes as the Chancellor or the Vice Chancellor for Finance and Administration may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof, shall hereinafter be referred to as the "Official Statement." The Chancellor or the Vice Chancellor for Finance and Administration are hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver to the Underwriters the Official Statement, and to certify that the Preliminary Official Statement, is as of its date, "deemed final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission. The Underwriters are hereby authorized to distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Bonds, and is further directed to deliver copies of the Official Statement to all actual purchasers of the Bonds.

SECTION 17. Authorized Actions. Officers of the Board and District officials and staff are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents that they may deem necessary or advisable in order to proceed with the issuance of the Bonds and otherwise carry out, give effect to, and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

SECTION 18. Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of that certain Continuing Disclosure Certificate to be executed by the District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Any Owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section.

SECTION 19. Proceeds of Bonds. Proceeds of the Bonds held by the Treasurer-Tax Collector of City and County shall be initially invested at her discretion pursuant to law and the City and County's investment policy in its Investment Pool.

After issuance of the Bonds and subject to federal tax restrictions, monies in the funds created hereunder may, and upon written directions from the District shall be invested in any lawful investment permitted by Sections 16429.1 and 53601 of the Government Code of the State of California (the "Government Code"), or in shares in a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code that invests exclusively in investments permitted by Section 53635 of the Government Code.

SECTION 20. All Actions. All actions heretofore taken by the officers and agents of the District with respect to the sale and issuance of the Bonds are hereby approved, confirmed and ratified, and the officers of the District are hereby authorized and directed, for and in the name and on behalf of this District, to do any and all things and take any and all actions and execute and deliver any and all certificates, agreements and other documents, including but not limited to those described herein, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Bonds in accordance with, and to carry out the intent of, this Resolution.

SECTION 21. Resolution and Series A Debt Service Fund Schedule be Delivered to Treasurer-Tax Collector. The Secretary of this Board is directed to provide a certified copy of this Resolution, and a copy of the debt service schedule, to the Controller and Treasurer-Tax Collector of the City and County, with a request that the tax be levied and collected pursuant to Section 15250 of the Education Code.

The Secretary of this Board is also directed to provide a certified copy of this Resolution, and a copy of the debt service schedule, to the San Francisco Unified School District Superintendent of Schools acting as the City and County Superintendent of Schools.

SECTION 22. Citizen's Oversight Committee. This Board certifies that it shall establish and appoint an independent citizens' oversight committee pursuant to Section 15274 of the Education Code, to inform the public concerning the expenditure of proceeds of the Bonds by the dated specified in such Section 15274.

SECTION 23. Bond Accountability Reports. This Board certifies that it will conduct an annual, independent performance audit to ensure that the funds approved by the voters have been expended only for the purposes authorized by Proposition A. This Board further certifies it will conduct an annual, independent financial audit of the proceeds from the sale of the Bonds (for which a separate account or accounts shall be created) until all of the proceeds of the Bonds have been expended for such authorized school facilities projects in accordance with Section 1(b) of Article XIII A of the California Constitution, Section 15264 *et seq.* of the Education Code and Section 53410 of the Government Code.

ORIGINATOR: Peter Goldstein, Vice Chancellor for Finance and Administration.

PASSED AND ADOPTED, this 28th day of February, 2002, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

President
Board of Trustees
San Francisco Community College District

EXHIBIT A

(Form of Bond)

**REGISTERED
NO.**

**REGISTERED
\$**

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
2002 GENERAL OBLIGATION BONDS
(ELECTION OF 2001, SERIES A)**

INTEREST RATE: MATURITY DATE: DATED AS OF: CUSIP NO:

___ % per annum

March 15, 2002

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The San Francisco Community College District (the "District"), in the City and County of San Francisco, for value received, promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon until the Principal Amount is paid or provided for at the Interest Rate stated above, on June 15 and December 15 of each year (the "Bond Payment Dates"), commencing December 15, 2002. This bond will bear interest from the Bond Payment Date next preceding the date of authentication hereof unless it is authenticated as of a day during the period from the close of business on the 1st day of the calendar month of any Bond Payment Date (the "Record Date") to such Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before December 1, in which event it shall bear interest from March 15. Principal and interest are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more predecessor bonds) is registered (the "Registered Owner") on the Bond Register maintained by the Bond Registrar, initially the Treasurer-Tax Collector of the City and County of San Francisco. Principal is payable upon presentation and surrender of this bond at the principal office of the Bond Registrar. Interest is payable by check mailed by the Bond Registrar on each Bond Payment Date to the Registered Owner of this bond (or one or more predecessor bonds) as shown and at the address appearing on the Bond Register at the Record Date. The Registered Owner of Bonds in the aggregate principal amount of \$1,000,000 or more may request in writing to the Paying Agent that the Registered Owner be paid interest by wire transfer to the bank in the continental United States and account number on file with the Bond Registrar as of the Record Date.

This bond is one of an authorization of \$195,000,000 of bonds designated as the "San Francisco Community College District General Obligation Bonds (Election of 2001)" approved by the requisite 55% of the electors of the District cast at an election held on November 6, 2001, for the purpose of raising money to pay for the seismic retrofitting of the campus facility at 1400 Evans, construction of new classroom/laboratory facilities to replace outdated, unhealthy, and unsafe bungalows at the Phelan Campus, completion of the district-wide computer technology network,

construction of a new academic facility to provide for expanded childcare services and training opportunities in the areas of Child Development, Community Health Care, and Teacher Training at the Phelan Campus, renovation and remodeling of all district-owned facilities including safety issues, building systems, building surfaces, and configurations, and improved access for the disabled at all District-owned facilities, acquisition of a parcel for inclusion within the Phelan Campus, construction of new campus facilities for the Mission and Chinatown/North Beach neighborhoods to replace outdated and leased facilities, construction of a Community Health and Wellness Center and Community Cultural Performing and Media Arts facility at the Phelan Campus, and improvements in the infrastructure of the Balboa Reservoir to prepare it for College use and thereby relieve crowded and outdated facilities at the Phelan campus as further described in the General Obligation Bond Report available from the District, and to pay all necessary legal, financial, engineering and contingent costs in connection therewith.

This bond is one of the first series of the bonds, designated "San Francisco Community College District 2002 General Obligation Bonds (Election of 2001, Series A)", in the aggregate principal amount of \$_____, issued pursuant to Title 1, Division 1, Part 10, Chapter 1, Article 3 (commencing at Section 15140) of the Education Code and Resolution No. ____ of the Board of Trustees of the District adopted on February 28, 2002 (the "Bond Resolution"). This bond and the issue of which this bond is one are payable as to both principal and interest from the proceeds of the levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.

This bond is exchangeable and transferable for bonds of like tenor and maturity and in authorized denominations at the principal office of the Bond Registrar, by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Bond Registrar, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Bond Registrar may deem and treat the Registered Owner as the absolute owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

Neither the District nor the Bond Registrar will be required to transfer or exchange any bonds (a) during the period from the Record Date next preceding any Bond Payment Date to such Bond Payment Date, (b) during the period beginning with the opening of business on the 15th business day next preceding any date of selection of Bonds to be redeemed and ending with the close of business on the day on which the applicable notice of redemption is given, or (c) which have been selected or called for redemption in whole or in part.

The Bonds maturing on or before _____ are not subject to redemption prior to maturity. The Bonds maturing on or after _____, are subject to optional redemption the option of the District, as a whole or in part by inverse order of maturity and by lot within each maturity, from any source of available funds, on any Bond Payment Date on or after _____, at the following prices, expressed as a percentage of the principal amount to be redeemed, plus accrued interest represented thereby to a redemption date:

Redemption Dates (Both Dates Inclusive)	Redemption Prices
_____ through _____	102%
_____ through _____	101
_____ and thereafter	100

[The Bonds maturing on _____ are subject to mandatory sinking fund redemption as set forth below:]

Reference is made to the Bond Resolution for a more complete description of the provisions, among others, with respect to the nature and extent of the security for the bonds of this series, the rights, duties and obligations of the District, the Bond Registrar, the Paying Agent and the Registered Owners, and the terms and conditions upon which the bonds are issued and secured. The Registered Owner of this Bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the bonds; and that due provision has been made for levying and collecting *ad valorem* taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due, and for levying and collecting such taxes the full faith and credit of the District are hereby pledged.

This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

IN WITNESS WHEREOF, the San Francisco Community College District has caused this bond to be executed on its behalf by the President of the Board of Trustees of the District and to be countersigned by the manual or facsimile signature of the Secretary of the Board of Trustees of the District, all in their official capacities, as of the date stated above.

**SAN FRANCISCO COMMUNITY COLLEGE
DISTRICT**

By: _____
President, Board of Trustees

COUNTERSIGNED:

By: _____

Chancellor and
Secretary, Board of Trustees

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the Bond Resolution referred to herein which has been authenticated and registered on _____.

_____, as Paying Agent

Authorized Signatory

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers to (print or typewrite name, address and zip code of Transferee): _____ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated:

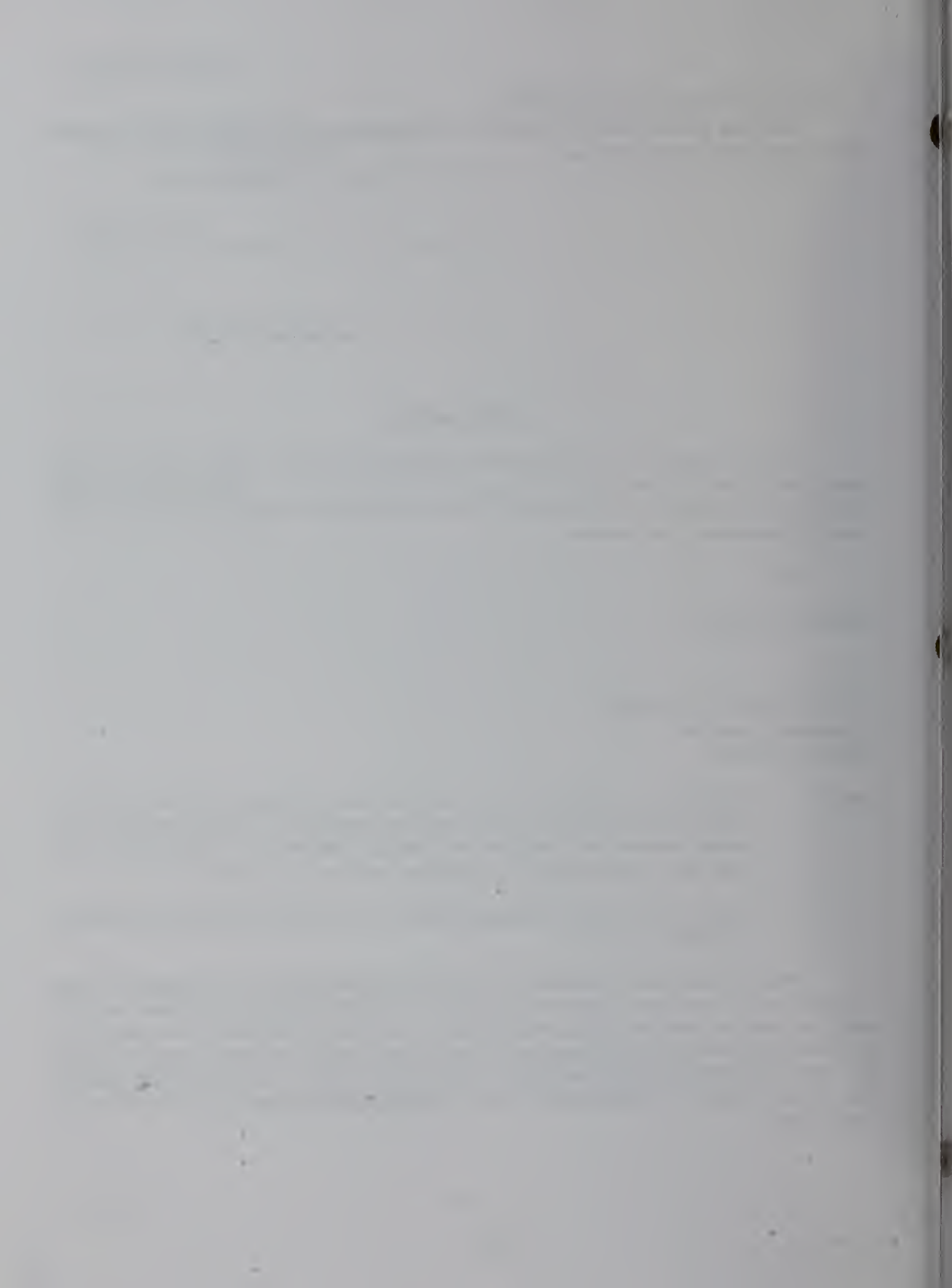
Signature Guaranteed:

Commercial bank, trust company
or member of a national
securities exchange.

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: _____.

Unless this certificate is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the Registered Owner hereof, Cede & Co., has an interest herein.





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE:

February 28, 2002

B2

TO:

Board of Trustees

FROM:

Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

**Reviewing SFCCD Quarterly Financial Status Report
for the quarter ended December 31, 2001
(Resolution No. 020228-B2)**

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California's Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts are required to provide to the State Chancellor's office the completed form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RECOMMENDATION:

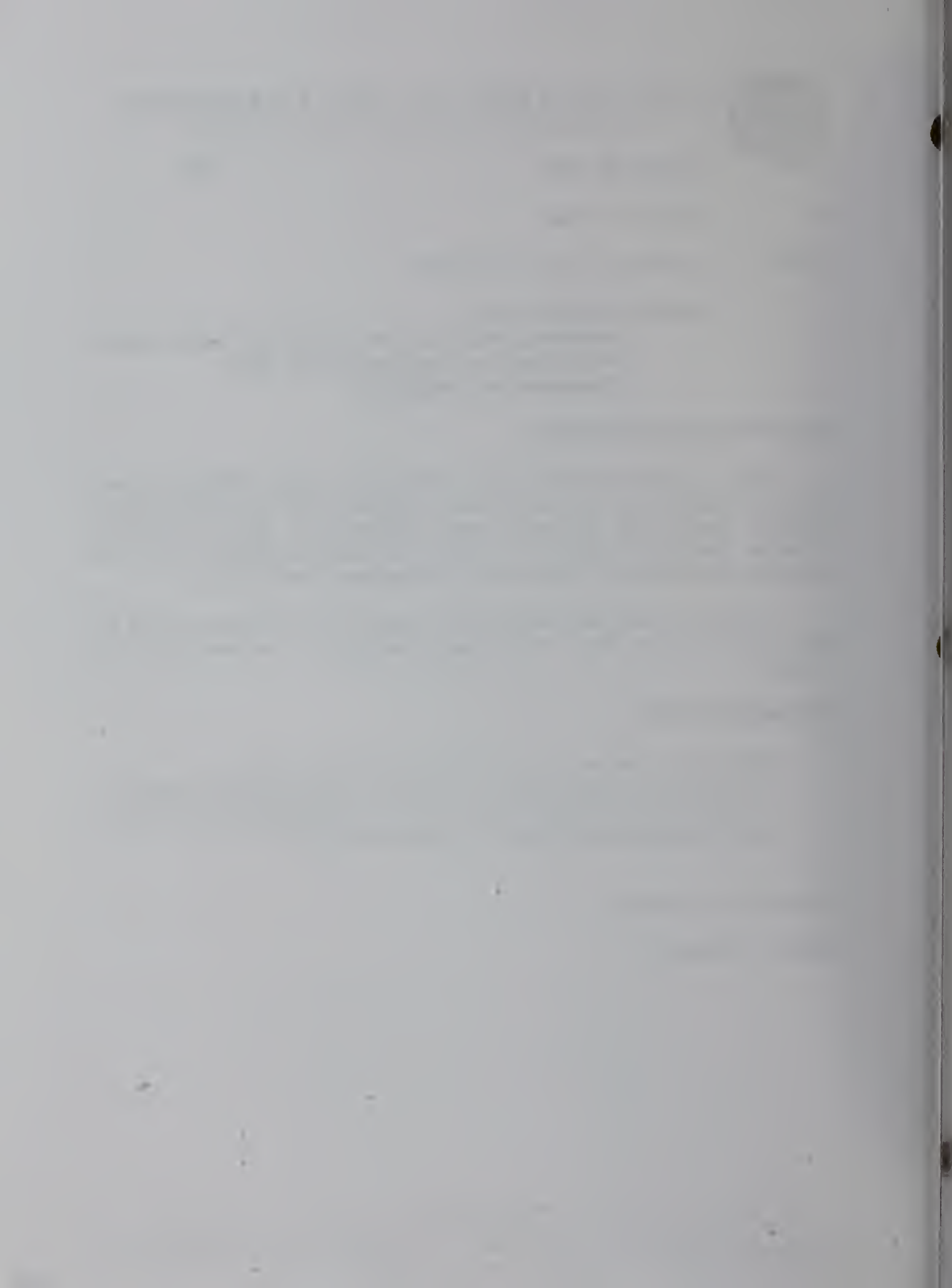
RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended December 31, 2001 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD

James Kendrix, Originator

02/28/02 – B2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 28, 2002

B3

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

**Subject: GENERAL FUND
Authorization to Contract—SuperCrown Catering
(Resolution No.: 020228-B3)**

BACKGROUND INFORMATION:

Contracts for food vending at three locations at the main Ocean Campus ended at the end of last semester. In the spring of 2001, a representative task force consisting of two administrators, two faculty members, two classified members and three students worked collegially with a consultant to draft a new Request for Proposal (RFP) related to the three vending locations: 1) the lower level of the Student Union; 2) the area behind the press box on Cloud Circle and 3) the courtyard behind the Visual Arts Building.

A former, now retired, Director of Business Services worked with the task force as a consultant and drafted the RFP as well as identified 30 businesses that would be likely to bid on such food concessions. When the fall semester began, the committee reconvened, reviewed and finalized the RFP. It was sent to 30 businesses and ads were placed in many of the local ethnic newspapers, as well as The Independent for a period of two weeks.

An open house for bidders was conducted on September 5 and the bids were received on September 28.

By Board Resolution #011220-B15, the Board of Trustees approved a contract with JavaJazz, Inc. for two of the locations, the Student Union and the area behind the press box on Cloud Circle. The task force that review the proposals did not make a recommendation for the Visual Arts Building locations at that time. The task force was initially interested in a concept submitted by a vendor who proposed to build a permanent kiosk at the location, but after more serious review of the proposal, the task force felt the business plan behind the proposal was thin and questioned whether the business would survive. The business plan was reviewed pro bono by a consultant at the Small Business Development Center and the concerns of the review led the task force to revisit the proposals.

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The task force now unanimously believes that the best overall, viable bid was submitted by SuperCrown Catering. SuperCrown Catering proposes to offer 9% of daily Gross or \$245 Day Monday through Thursday, whichever is greater, during the academic year with \$150 on Fridays and during finals period. During the summer, SuperCrown is offering \$125 per day and \$75 on Fridays.

RECOMMENDATION

RESOLVED: That authorization be hereby given to award a one and one half year contract beginning July 1, 2002 and ending December 31, 2003 with three (3) single year extensions upon mutual agreement to SuperCrown Catering for food vending service in the area behind the Visual Arts Building at Ocean Campus, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

B4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
KTY Enterprises, Inc.,
(Resolution No. 020228-B4)

BACKGROUND INFORMATION:

Project: John Adams Campus Entrance Canopies

The District solicited for qualified bid proposals from Contractors, including Small/Local Business Enterprise firms. The District wishes to contract with the lowest responsible bidder KTY Enterprises, inc., for the project; John Adams Campus Entrance Canopies. This project is to construct two temporary protective canopies from the Hayes Street sidewalk to the southeast and southwest entrances to John Adams. These canopies are to protect students and staff from falling hazard due to the poor condition of the building façade. The center Hayes Street entrance will be closed and fenced off in this project due to the prohibitive cost of constructing a canopy at that location. The center exit is not a required emergency exit. The deteriorating façade will be repaired during the seismic upgrade and renovation of the building, at which time the canopies will be removed.

The project is funded by State Scheduled Maintenance program with a 50% match from the General Obligation bond, to be charged to Appropriation 420636-8811-6202-7100-HS (Health and Safety).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder KTY Enterprise, Inc., for the project: John Adams Campus Entrance Canopies, to be completed on or before May 6, 2002, at a cost of not to exceed \$78,750, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein
W/ David Liggett

02/28/2002 – B4 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

DATE: February 28, 2002

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY

Authorization for SIX (6) Contract Modification(s) totaling \$100,006.49 for Special Services Contract(s) and Construction Contract(s)
(Resolution No. 020228-B5)

BACKGROUND INFORMATION:

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A 990930-B8 Downtown Campus Fire & Life Safety System Upgrade and Replacement	Noll & Tam Architects (Project Architect)	\$40,850	\$13,515	CM #04 - \$9,695	\$64,060	Project Budget: \$656,260 Project Encumb & Pay't To Date (Include This Contract Modification): \$527,012 Increase in basic services fee and extend contract time.
B 010628-B4 Science Hall Electrical Upgrade, Phase II	Edward W. Scott Electric Co., Inc., (Electrical Contractor)	\$1,017,000	\$125,761.28	CM 04 - \$32,239.65	\$1,175,000.93	Project Allotment: \$1,629,956 Project Encumbered & Paid To Date (Include This Contract Modification): \$1,231,287 Change Order 10 - Void Change Order 11 - \$23,262 Change Order 12 - \$54,384 Change Order 13 - \$37,430 Change Order 14 - \$2,800 Change Order 15 - \$31,743 Change Order 16 - (\$117,379.35) Credit Add'l conduit & wiring requested by Bldg. Users
C 010329-B6 Downtown Campus Building Entry Air Doors	NEMA Construction (General Contractor)	\$29,840	\$954.50	CM #02 - \$552	\$31,346.50	Project Budget: \$38,600 Project Encumb & Pay't To Date (Include This Contract Modification): \$31,620 Change Order work \$552 for raising the air door units to align with mullion joint

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
D 010920-B5 Science Hall Reroof	IMR Roofing Corp., (Roofing Contractor)	\$316,770	\$0	CM 01 - \$24,200	\$340,970	Project Allotment: \$399,750 Project Encumbered & Paid To Date (Include This Contract Modification): \$342,710 Change Order 01 - \$24,200 Remove and dispose the asphalt pavers over built up roof concrete deck.
E 010920-B3 Cloud Hall Reroof	IMR Roofing Corp., (Roofing Contractor)	\$319,110	\$0	CM 01 - \$30,319.84	\$349,419.84	Project Allotment: \$376,400 Project Encumbered & Paid To Date (Include This Contract Modification): \$356,705 Change Order 01 - \$30,319.84 Remove and dispose all lightweight concrete cricket and make new cricket using taper insulation.
F 010426-FIO2 New Extended Opportunities and Program Services (EOPS) Facility	PSC Associates Inc., (Geotechnical Consultant)	\$9,500	\$2,700	CM 02 - \$3,000	\$15,200	Project Allotment: \$1,100,000 Project Encumbered & Paid To Date (Include This Contract Modification): \$919,202 Provide additional testing and inspection services to retaining walls
			Total	\$100,006.49		

RECOMMENDATION:

RESOLVED:

That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein
W/ David Liggett





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
San Francisco Elevator Co.,
(Resolution No. 020228-B6)

BACKGROUND INFORMATION:

Project: *Emergency Conlan Hall Elevator Controller System Replacement*

The District wishes to contract with San Francisco Elevator Co., a San Francisco Local Business Enterprise, for the project: Emergency Conlan Hall Elevator Controller System Replacement. Per the Public Contract Code, Section 20654, emergency repair contracts require a unanimous vote of the governing board. The existing elevator controller is malfunctioning, which does not accurately level the elevator cab floor with the building floor levels. This poses a serious public safety hazard. A member of the public tripped over the 4" floor level difference on Tuesday, February 5, 2002, and the elevator has been shut down until repairs can be made. This project is for the contractor to remove the existing elevator control system and replace it with a new microprocessor controller system, ADA complied car-operating panel, and refurbishes the passenger cab interior, flooring, and lighting to conform to the current building code requirement.

With the long lead-time of material ordering and shortening of elevator down time for this emergency repair work, the elevator microprocessor controller equipment has been ordered and scheduled for installation starting from Thursday, February 22, which will last at estimated 20 working days.

This emergency project is funded by the State Scheduled Maintenance Program fund with 50% match from the 1997 General Obligation Bond fund, and is to be charged to 420678-8054-6202-7100-HS (Health & Safety).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with San Francisco Elevator Co., a San Francisco Local Business Enterprise, for the project: Emergency Conlan Hall Elevator Controller System Replacement, the final completion to be completed on or before March 31, 2002, at a cost of not to exceed \$75,099, and

02/28/2002 – B6 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award contracts for -
Environmental Consultant/Industrial Hygienist Services:
RGA Environmental, Inc.; IHI Environmental; SCA
Environmental, Inc.; and Hazard Management Services
(Resolution No. 020228-B7)

BACKGROUND INFORMATION:

This capital outlay consists of Environmental Consultant/Industrial Hygienist services to provide Hazardous Material survey, testing, report, construction specification writing and monitoring, as required by the District to comply with State, Federal, and Local law and hazardous material requirement for abatement, handling, and disposal activities. It is anticipated that firms selected for this work will provide such services for existing facility renovations, new buildings and scheduled maintenance. Staff intends to establish a pool of four (4) firms that will be assigned work as construction and maintenance projects become available. Firms will be assigned work based upon their selection ranking and individual project needs. Each of the four contracts is expected not to exceed \$150,000 over a three-year period.

These contracts will be funded by the 1997 Proposition A – Local General Obligation Bond, the State's Scheduled Maintenance Program, the State's Hazardous Substance Abatement Program as well as special grant programs.

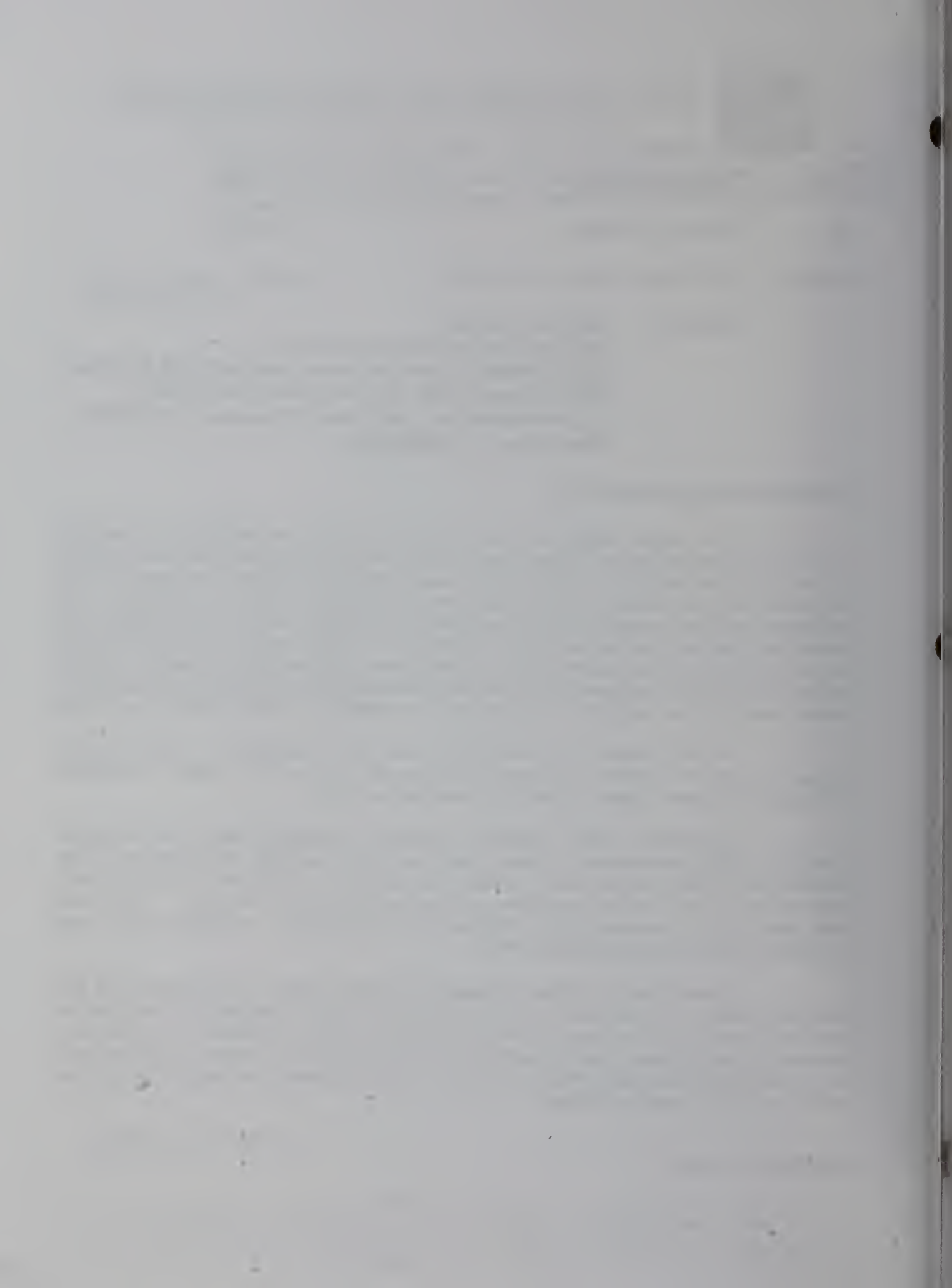
The award of these contracts is subject to the District's Small Local Business Enterprise (SLBE) requirements. Based upon the firms available who meet the trade, profession and license requirements to perform the scope of work as well as sub-consulting opportunities, a 10% SLBE subconsultant goal was established for this project. SLBE firms were encouraged to respond to the RFQ as prime consultants. Non-SLBE firms were encouraged to joint venture with SLBE firms.

Twenty-five (25) firms requested the RFQ package and attended the pre proposal orientation, and fourteen (14) firms responded to the RFQ solicitation. Five (5) of the firms were certified by the Human Rights Commission as SLBE. All firms who submitted a response to the RFQ were invited to participate in the oral interview process. The firms were then ranked based upon their cumulative scores. Firms recommended for contract award, their ranking and SLBE status is as follows:

02/28/02 – B7 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Contract for Special Services –
NBH Solutions, LLC
(Resolution No. 020228 – B8)

BACKGROUND INFORMATION:

Project: *Technology Planning and Management Services for The 2001 Prop
"A" Bond Capital Improvement Program*

The District needs technical planning and management services to ensure that the second phase of the technology projects funded by the 2001 bond issue get off to an efficient and effective start. In particular, the District needs assistance in pursuing appropriate solutions in upgrading its telephone/telecommunication systems and a campus-to-campus connectivity configuration that best supports classroom educational technology and two-way interactive voice/video distribution. Therefore, the District wishes to contract with NBH Solutions, LLC for Special Services and Advice to provide the District with project planning management services for the 2001 Proposition "A" Bond Capital improvement program for a four (4) month period from March 1, 2002 thru June 30, 2002, with an option for an additional six months upon mutual agreement by both parties. NBH Solutions replaces Angus-Hammer, Inc., which had the responsibility of providing technical engineering and design services over a three-year period for the college-wide network infrastructure or the "wiring backbone." NBH will be responsible for providing technical assistance on the network design and its applications for purposes of achieving the District's objectives with phase 2 of its technology conversion/update project.

The District's Information Technology Services will administer the special services and advice provided under this contract. Expenditures incurred under this contract will be paid for with the proceeds generated by the issuance of bonds under the 2001 general obligation bond issue. The special services and advice services provided by NBH Solutions, LLC would include:

02/28/02 – B8 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

Provide technical leadership, project planning and project management in support of college-wide computer network, telephone/telecommunication upgrades, and other technology initiatives funded by the bond.

Provide technical leadership, guidance and consultation to assigned staff and/or contractors and consultants in the areas of:

1. Classroom education technology
2. Network design
3. Network security
4. Network access
5. Next generation networks (integrating voice, video, data)
6. Network management and upgrade
7. Network staffing
8. Voice system upgrade
9. Technology planning

Provide project planning and management to establish controls, budgets, specific project schedules, project milestones, quality assurance, and project deliverables related to:

1. Inter-campus connectivity
2. Network services deployment
3. Desktop support services design and deployment
4. PBX/Voice system upgrade
5. Technology integration

Work with, assist and guide the assigned staff to prepare an overall project plan and budget for network and technology upgrades.

Work with, assist and guide the assigned staff in the selection of outside consultants, contractors and vendors for networking and technology upgrades.

Work with, assist and guide the assigned staff and/or outside consultant team to establish control budgets, project schedules, and implementation methods.

Work with, assist and guide the assigned staff and/or outside vendor teams to ensure that project budgets and schedule requirements are fulfilled as called for by the college.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with NBH Solution, LLC for special services and advice to provide the District with Technology Planning Management Services for technology portion of the 2001 Proposition "A" Bond Capital Improvement Program for a four (4) month period from March 1, 2002 through June 30, 2002 for total fee not to exceed \$68,000, with an option for an additional six months at the same cost, and

FURTHER BE IT RESOLVED: That the cost of this contract will be funded with the proceeds generated by the issuance of bonds under the 2001 general obligation bond issue, with such cost initially advanced by the district and subsequently reimbursed by bond funds when they become available, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
Douglas Re, Originator

Richard W. Middaugh

Richard Middaugh is President of NBH Solutions, a firm that specializes in the provision of technology solutions and project management within higher education. Mr. Middaugh provides leadership, project management, and strategic and operational technology consulting to colleges and universities. His goal is to help clients understand, acquire, manage, implement, and leverage technology to achieve institutional goals.

Before becoming the President of NBH Solutions, Mr. Middaugh was Vice President of Major Accounts for Jenzabar, Inc. He led a team providing enterprise administrative, academic and e-learning software applications and implementation services to approximately 250 accounts in the North America.

Previously, as General Manager for COLLEGIS, Inc., Mr. Middaugh concurrently managed multiple data centers at colleges and universities. He also served as a senior technical consultant. His experience includes managing numerous network and telecommunication projects as well as systems and application software implementation projects. Additionally, Mr. Middaugh held the position of Executive Director of Information Technology at North Shore Community College. He directed a major computer and network upgrade project that resulted in the integration of voice, video and data into a seamless wide area communications network serving the college district and seven high schools.

Previously, Mr. Middaugh was the Chief Information Officer for Daytona Beach Community College, directing Telecommunications, Information Systems, Academic Computing, Distance Education, Library, and Computing Support Services.

Mr. Middaugh managed the migration of administrative and academic computing applications to client-server systems, implemented a computing and network infrastructure, performed a college-wide rollout of network and desktop applications and services, and conducted an engineering feasibility study on the integration of video, voice and data.

Richard Middaugh has more than twenty-five years experience in higher education and information technology. His knowledge of information technology is augmented by a keen appreciation of the unique mission of community colleges gleaned from experience as a student, faculty member, analyst and senior technology administrator at community colleges.

Mr. Middaugh has helped over thirty higher education institutions find and implement technology solutions. He received the Master of Arts and the Bachelor of Arts from the University of South Florida. He also holds an Associate in Arts from Hillsborough Community College.

A partial list of institutions served by Richard Middaugh includes:

- City College of San Francisco
- Hillsborough Community College
- Rhode Island Community College
- Niagara Community College
- Massasoit Community College
- Cape Cod Community College
- Trinity Valley Community College
- Edison Community College
- St. John Fisher College
- The Atlanta University Consortium
- Clarkson University
- Wentworth Institute of Technology
- Stephen F. Austin State University
- Roger Williams University
- Sam Houston State University
- Brooklyn Law School
- Virginia State University



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

B9

SUBJECT: GRANTS
**Approval to submit an application and accept
funds received – Wells Fargo Bank
(Resolution No. 020228-B9)**

BACKGROUND INFORMATION

This resolution requests authorization to submit an application and appropriate all funds related to a grant from Wells Fargo Bank for CCSF's Small Business Development Center (SBDC). Funding from Wells Fargo will allow the SBDC to expand its efforts to improve the success of small and emerging businesses in targeted revitalization neighborhoods (please see Resolution No. 020228-Bxx which describes the services of the SBDC). Specifically, these funds will support the launch of services for disabled small business owners in these neighborhoods. The total request is \$100,000 for the period March 7, 2002 to March 6, 2004.

The SBDC is a co-sponsored project of CCSF, the U.S. Small Business Administration, the State of California (with grants from the Chancellor's Office of Economic Development and the California Trade and Commerce Agency), local government, and the private sector (including Chevron, Cisco Systems, and the Bay Area Association of Guaranteed Government Lenders). No additional District funds or space are required.

<u>Income</u>	<u>Year 1</u> (3/7/02-3/6/03)	<u>Year 2</u> (3/7/03-3/6/04)
Wells Fargo Bank	\$50,000	\$50,000
<u>Expenditures</u>		
Supplies/Materials	4,807	4,807
Other Operating Expenses (Consultants, Advertising)	43,270	43,270
Other Outgo (Indirect Cost)	<u>\$1,923</u>	<u>\$1,923</u>
Total	\$50,000	\$50,000

02/28/02 B9 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from Wells Fargo Bank for the period of March 7, 2002 to March 6, 2004, in the amount not to exceed \$100,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Kristin Hershbell, Originator

Date: February 28, 2002

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Authorization to amend (7) seven resolutions as indicated in the table.
(Resolution No. 020228 – B10)

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A 010628-B24	California Community Colleges Chancellor's Office/Regional Health Occupations Resource Center	July 1, 2001 to June 30, 2002	\$178,874	+ \$100,000 and extend through January 31, 2003	\$278,874	Augmentation will support a Specialty Nurse Training Program Originator: Kristin Hershbell
B 011220-B11	GO SERV/Cesar E. Chavez Day of Service and Learning Grant	January 14, 2002 to April 5, 2002	\$14,875	+ \$1,224	\$16,099	Total amount increased by funder Originator: Kristin Hershbell
C 010531-B18	California Dept. of Education	Feb. 1, 2001- Jan. 31, 2002	\$178,730	Extend ending date to June 30, 2002	No Change	Grant extended from original end date of Jan 31, 2002 to June 30, 2002. Originator: Joanne Low
D 010329-B9	San Francisco Public Transportation Department, Safety/Training and Security Division (MUNI)	April 1, 2001 to June 30, 2002	\$174,035	+48,000	\$222,035	Additional amount for the development and delivery of curriculum in the area of Transit Track Maintenance. Originator: Phyllis G. McGuire
E 001214-B12	California Dept. of Education/ Child Development Division/Federal Child Care Center Program	2001-2002	\$25,263	+\$1,003	\$26,266	The add'l \$1,003 will be used for classified salaries and supplies/ mat'ls. Originator: Sandra Handler

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
F 000525-C3 010319-C3	Miriam & Peter Haas Fund (supplies and equipment for Preschool Program)	Open	\$29,650	+\$24,000	\$53,650	The additional \$24,000 will be used for purchasing supplies/ equipment. Originator: Sandra Handler
G 001214-B12	California Dept. of Education/ Child Development Division/ Child Development Full Day Program	2001-2002	\$1,062,464	+\$38,869	\$1,101,333	The additional \$38,869 will be used for classified salaries and supplies and materials. Originator: Sandra Handler

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B11

SUBJECT: GRANT

**Authorization to accept a one-time only grant for purchase of instructional materials and supplies for the Child Development and Family Studies Department, State Preschool and Center Base Programs
(Resolution No. 020228B11)**

BACKGROUND INFORMATION:

The California Department of Education, Child Development Division has notified the Child Development and Family Studies Department, State Preschool and Center Base Programs that it is eligible to receive a one-time only grant of \$3,889 for the purchase of instructional materials and supplies. This grant is in effect for the fiscal period, July 1, 2001 through June 30, 2002.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to accept funds in the amount of \$3,889 for instructional materials and supplies for the fiscal period, July 1, 2001 through June 30, 2002, but expenditures will not occur until after March 1, 2002, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

02/28/02 – B11 page 1

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3. Title of the report

4. Summary of the report

5. Introduction

6. Objectives of the report

7. Methodology

8. Results

9. Discussion

10. Conclusion

11. References

12. Appendix

13. Acknowledgements

14. Signatures



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

B12

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

**Authorization to submit renewal applications and
to appropriate all funds receivable from the
California State Department of Education/Child
Development Division
(Resolution No. 020228-B12)**

BACKGROUND INFORMATION:

The California Department of Education/Child Development Division has again requested that City College of San Francisco apply for funds to continue existing child development programs as follows:

1) Center Based Child Development Program through 2002-03. Funding for 2001-02 totaled \$435,354 and the request for 2002-03 totals \$435,354. The purpose of the center based program is to provide center based child development services (preschool-3rd grade) for low-income families in San Francisco county. Families must meet the state guidelines for certification;

2) State Preschool Part-Day Program through 2002-03. Funding for 2001-02 totaled \$309,590 and the request for 2002-03 totals \$309,590. The purpose of the State Preschool Part-Day Program is to provide educational opportunities for 175 low-income families with children 3-5 years of age. Families must meet the state guidelines for certification;

3) State Preschool Full-Day Program through 2002-03. Funding for 2001-02 totaled \$1,101,333 and the request for 2002-03 totals \$1,101,333. The purpose of the State Preschool Full-Day Program is to provide full-day educational opportunities for low-income families with children 3-5 years of age. Families must meet the state guidelines for certification, and finally;

4) The Federal Child Care & Development Block Grant services at Grace Child Development Center through 2002-03. Funding for 2001-02 totaled \$26,266 and the request for 2002-03 totals \$26,266. The purpose of the Grace Child Development Center Program is to provide full day educational

02/28/02 – B12 page 1

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opportunities for low-income families with children 3-8 years of age. Families must meet the state guidelines for certification.

It should be noted that because of the changing nature of these programs and CCSF's policies, it may become necessary for City College to make a general fund contribution, which shall not exceed \$150,000.

Estimated 2002-2003

	Certificated	Classified	Fringes	Supplies	Other	Equip	Total
Center Based Child Dev.	70,140	284,812	74,000	2602	3,800		435,354
State Preschool Part-Day	84,457	178,782	36,591	1,060	8,700		309,590
State Preschool Full-Day	177,095	753,004	145,398	6,236	19,600		1,101,333
Federal Child Care & Dev. Block Grant		21,500	2,903	863	1,000		26,266
Total	331,692	1,238,098	258,892	10,761	33,100		1,872,543

RECOMMENDATION:

RESOLVED: That authorization be hereby given to submit renewal applications for funds and upon approval, to appropriate all funds receivable from the California State Department of Education/Child Development Division for: 1) the Center Based Program for the fiscal year 2002-03, not to exceed \$435,354; 2) the State Preschool Part-Day Education Program for the fiscal year 2002-03, not to exceed \$309,590; 3) the State Preschool Full-Day Education Program for the fiscal year 2002-03, not to exceed \$1,101,333, 4) the Federal Child Care and Development Block Grant for the fiscal year 2002-03, not to exceed \$26,266, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

02/28/02 - B12 page 2



CITY COLLEGE OF SAN FRANCISCO

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DATE: February 28, 2002

B13

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS

**Authorization to Determine the Feasibility of Conducting A
Study Abroad Program to Cuba
(Resolution No. 020228-B13)**

BACKGROUND INFORMATION:

City College of San Francisco proposes to offer a Study Abroad Program, Winter Break 2002/2003 in Cuba. The program will be offered for transferable credit. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

At this time, we would like to request proposals from qualified contractors to provide the necessary transportation and on-site logistical services associated with a Study Abroad Program in Cuba.

Contractors should also be willing to work with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct a Winter Break 2002/2003 Study Abroad Program in Cuba, provided that the programs be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals, and

FURTHER BE IT RESOLVED: That the District obtain proposals from qualified contractors to provide necessary transportation and other services in connection with the Winter Break 2002/2003 program, and

FURTHER BE IT RESOLVED: That said contractor be willing to work with the District to provide necessary transportation and other services for future programs in Cuba, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee(s) are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Joanne Low, Originator



CITY COLLEGE OF SAN FRANCISCO

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DATE: February 28, 2002

B14

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to Contract for Special Services
(Resolution No. 020228 – B14)

BACKGROUND INFORMATION:

The Office of Workforce and Economic Development at City College of San Francisco wishes to enter into a special services agreement with the Railway Educational Bureau of Omaha, Nebraska (please see attached) to develop and deliver curriculum in Transit and Track Maintenance: Project work includes:

1. Instruction in light rail track maintenance
2. Instruction in cable car track maintenance
3. Light rail electronic systems training
4. Cable car electronic systems training
5. Development and delivery of related independent study training

The contract is for a total of \$48,000 for the period of March 1, 2002 to June 30, 2002.

CCSF and the San Francisco Public Transportation Department, Safety/Training & Security Division (MUNI) have jointly identified these needed services and the training vendor for Transit and Track Maintenance. Funding will be provided by the MUNI grant, previously approved by the Board via Resolution No. 010329 – B9.

RECOMMENDATION:

RESOLVED: That authorization be hereby given for approval to contract with the Railway Educational Bureau, to provide special services for the Office of Workforce and Economic Development at City College of San Francisco for the time period of March 1, 2002 through June 30, 2002, in the amount not to exceed \$48,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized

02/28/02 – B 14 Page 1

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to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

The Railway Educational Bureau

1809 Capitol Avenue
Omaha, Nebraska 68102
(800) 228-9670

Pat Kentner, Director

The Railway Educational Bureau provides training and courses, including Basic Principles of Track Maintenance, a course in the fundamentals of track components, track tools, track maintenance procedures, and track and roadway construction for newly hired or placed track maintenance personnel.

Federal Railroad Administration Track Safety Standards are presented and discussed.



CITY COLLEGE OF SAN FRANCISCO

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DATE: February 28, 2002

B15

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACT

**Authorization to contract with the Friends of the
Urban Forest
(Resolution No. 020228-B15)**

BACKGROUND INFORMATION:

Board Resolution 980528-B14 authorized the Chancellor and or Vice Chancellor of Finance and Administration to execute agreements, on behalf of the Board of Trustees, with a public or private entity for the purposes of providing instruction or educational services not to exceed \$50,000 for new contracts and all contract modifications. Board Resolution 020228-B15 falls within Resolution No. 980528-B14 guideline. However, the Executive Director of the Friends of the Urban Forest is a member of the San Francisco Community College District Board of Trustees. Government Code Section 1091 states, in part, as follows:

"(a) An Officer shall not be deemed to be interested in a contract entered into by a body or board of which the officer is a member within the meaning of the article if the officer has only a remote interest in the contract and if the fact of that interest is disclosed to the body or board of which the officer is a member and noted in its official records, and thereafter the body or board authorizes, approves, or ratifies the contract in good faith by a vote of its membership sufficient for the purpose without counting the vote or votes of the officer or member with the remote interest.

(b) As used in this article, "remote interest means any of the following

(1) That of an officer or employee of a nonprofit corporation, except as provided in paragraph (8) of subdivision (1) Section 1091.5"

To satisfy the Government Code Section 1091(a) provision cited above, the Office of Contract Education wishes to bring Resolution 020228B15 to the Board of Trustees for review, disclosure and approval.

02/28/02 – B15 page 1

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The Office of Contract Education, working with the Labor Studies Department at City College of San Francisco, wishes to enter into a training contract with the Friends of the Urban Forest to customize and deliver a twenty (20) hour - training for its staff and volunteers in the following five topics:

1. Building the membership base
2. Effective mobilization of the base
3. Coalition building, including community-labor coalition building
4. Basics of community organizing
5. Training volunteer organizers

The class will serve primarily the Friends of the Urban Forest staff and volunteers. Invitations may be extended to other community-based-organizations (CBO) as an outreach tool to expand the education services to CBO staff and volunteers.

The training is completely self-supporting. A designated restricted general fund account number tracks the fiscal accountability of the contract. The total contract amount of \$1,167 will cover all instructional costs and curriculum development costs. There are no administrative indirect costs charged to the project. Training will begin March 1, 2002 and go through June 30, 2002. No district matching fund or unrestricted general funds will be used to execute any part of the training.

RECOMMENDATION:

RESOLVED: That authorization to contract with the Friends of the Urban Forest for twenty (20) hour training and five (5) hour curriculum development from March 1 through June 30, 2002, for an amount not to exceed \$ 1,167, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and /or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

Originator: Judy Teng



CITY COLLEGE OF SAN FRANCISCO

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DATE: February 28, 2002

B16

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Approval to submit an application and accept
funds received – Charles E. Culpeper Biomedical
Pilot Initiative
(Resolution No. 020228-B16)**

BACKGROUND INFORMATION

This resolution requests authorization to submit an application and appropriate all funds related to a grant from the Charles E. Culpeper Biomedical Pilot Initiative (within the Rockefeller Foundation) for the Fix-a-Gene project. This request is a companion to a previous request to the National Science Foundation (Resolution No. 011115-B27). The Fix-a-Gene project will develop a curriculum and instructional materials that provide CCSF students with actual research experience as a core part of their instruction. The research will focus on developing a treatment for a genetic disorder called *xeroderma pigmentosum* (XP). XP is a serious disorder that causes patients to suffer severe skin damage—including serious burns and DNA damage—when exposed to minimal sunlight. Funding from the Culpeper Foundation will support the preliminary research necessary to develop the Fix-a-Gene curriculum and plan for student research at CCSF. The total request is \$25,000 for the period June 1, 2002 to May 31, 2003.

The consultants who will conduct this research are Dr. Valerie Natale (independent contractor who is the Principal Investigator for the NSF request) and Dr. James Cleaver (UCSF). No additional District funds or space are required.

Income

Charles E. Culpeper Biomedical Pilot Initiative	\$ 25,000
-------------------------------------------------	-----------

Expenditures

Supplies and Materials (reagents)	\$ 10,000
Other Operating Expenses (consultant fees)	10,000
Student Interns	\$ 5,000
Total	<u>\$ 25,000</u>

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the Charles E. Culpeper Biomedical Pilot Initiative for the period of June 1, 2002 to May 31, 2003, in the amount not to exceed \$25,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Kristin Hershbell, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B17

SUBJECT: GRANTS

**Approval to submit an application and accept
funds received - Mayor's Office of Community
Development
(Resolution No. 020228-B17)**

BACKGROUND INFORMATION

This resolution requests authorization to submit on behalf of CCSF's Small Business Development Center (SBDC) an application and appropriate all funds related to a grant from the Mayor's Office of Community Development (MOCD). Funding from the MOCD will allow the SBDC to continue and expand its efforts to improve the success of small and emerging businesses in targeted revitalization neighborhoods by providing one-on-one consulting (management, distribution, finance, marketing, sales, and technology); hands-on workshops; access to capital (includes post-loan technical assistance and loan packaging); and, in particular, outreach to restaurants and other tourist-driven small business clients in San Francisco that have suffered as a result of the current economic downturn. The total request is \$75,000 for the period July 1, 2002 to June 30, 2003.

The SBDC is a co-sponsored project of CCSF, the U.S. Small Business Administration, the State of California (with grants from the Chancellor's Office of Economic Development and the California Trade and Commerce Agency), local government, and the private sector (including Chevron, Cisco Systems, and the Bay Area Association of Guaranteed Government Lenders). No additional District funds or space are required.

Income

Mayors Office of Community Development	\$ 75,000
----------------------------------------	-----------

Expenditures

Salaries and Benefits	\$ 17,250
Supplies and Materials	1,000
Other Operating Expenses (consultants)	56,750
Total	<u>\$ 75,000</u>

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RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the Mayor's Office of Community Development (MOCD) for the period of July 1, 2002 to June 30, 2003, in the amount not to exceed \$75,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Kristin Hershbell, Originator

Valerie Natale

24 Barneson Avenue, San Mateo, CA 94402 ■ 650-218-0945 ■ vnatale@pacbell.net

Professional Preparation

Undergraduate Institution(s)	Major	Degree & Year
Mount Holyoke College	History	A.B., 1987
Graduate Institution(s)	Major	Degree & Year
University of Bern, Switzerland	Virology & Cell Biology	Ph.D., 1996
Trinity College, Dublin, Ireland	Virology	M.Sc. 1992

Appointments

1999–present: Consultant, Obura Company

Founded company and incorporated it in the State of California. Perform consulting work in the biotechnology industry and in academia. Customers include Agilent Technologies, Cygnus, Inc., Departments at Stanford and UCSF, and Business Communications Company (Norwalk, CT). Have devoted considerable time during this period to planning the Fix-a-Gene project.

1999–present: Member, National Visiting Committee, Bio-Link

1998–1999: Project Manager, CLONTECH Laboratories, Inc.

Supervised five employees and participated in areas of company management. Also wrote and edited scientific papers and user manuals related to retroviral gene transfer, cell culture, and apoptosis.

January 1997–1998: Staff Aide, Congressman Tom Lantos

Researched and analyzed science and technology issues in the district office of Congressman Tom Lantos. Also developed educational and other projects, including commemorations of historical and humanitarian events. Responsible for Medicare, Social Security, and FDA casework. Spoke at press conferences and legislative meetings in the United States and abroad, and directed three individuals who volunteered in the office.

Publications Most Closely Related to the Project

Natale, V. (2001) Proteomics: An Assessment of Technologies and Commercial Potential. Business Communications Company, Norwalk, CT., 150 pages (est.).

Natale, V. (2001) Drug Discovery Technologies. Business Communications Company, Norwalk, CT., 195 pages.

Shinbrot, E., Spencer, C., Natale, V., and Kain, S. (2000) Use of green fluorescent protein-fusions in the detection of apoptosis. *Meth. Enzymol*, 327: 513 – 522.

Natale, V.A.I. and McCullough, K.C. (1998), Macrophage culture: influence of species-specific incubation temperature. *J. Imm. Meth.*, 214: 165 – 174. See:

<http://www.elsevier.com/homepage/sah/jim/menu.htm>

BIOGRAPHICAL SKETCH

NAME		POSITION TITLE		
Cleaver, James E.		Professor of Dermatology		
EDUCATION/TRAINING (Begin with baccalaureate or other initial professional education, such as nursing, and include postdoctoral training.)				
INSTITUTION AND LOCATION		DEGREE (if applicable)	YEAR(s)	FIELD OF STUDY
St. Catharine's College, Cambridge, England		BA (part I)	1960	Natural Sciences
St. Catharine's College, Cambridge, England		BA (part II)	1961	Natural Sciences
Dept. of Radiotherapeutics, Cambridge, England		PhD	1964	Medicine

Professional Experience

Research Fellow in Neurosurgery, Massachusetts General Hospital, Research Fellow in Surgery at Harvard Medical School, Boston, MA, 1964-1966.
 Assistant Research Biophysicist (Radiobiology), Laboratory of Radiobiology, University of California, San Francisco, CA, August 1966 - June 1968.
 Assistant Professor of Radiology (Radiobiology) In Residence, Laboratory of Radiobiology, University of California, San Francisco, CA, 1968-1970.
 Associate Professor of Radiology, Laboratory of Radiobiology, University of California, San Francisco, CA, 1970-1974.
 Associate Professor of Radiology, Imperial Cancer Research Fund, Lincoln's Inn Field, London, England (sabbatical leave), June 1, 1973 - July 1, 1974.
 Professor of Radiology, Lab. of Radiobiology, UCSF, 1974 - 1995.
 Professor of Dermatology, University of California, San Francisco, CA, 1995 - present.
 Program Director, Cutaneous Oncology, UCSF Comprehensive Cancer Ctr, 1998-present.

Honors and Awards

National Academy of Sciences USA. Elected 1999.
 Roll of Honor, International Union for Research on Cancer, Geneva, Switzerland, 1997.
 Senior Investigator award, American Society for Photobiology, 1995.
 Research award for poster on *Trichothiodystrophy: Biochemical and molecular characterization and central nervous system imaging of two siblings*. Society for Pediatric Dermatology, Snowmass, Colorado, July 1993.
 Luigi Provasoli Award from American Society of Phycology, 1991.
 Alexander Hollaender Distinguished Postdoctoral Fellowship (D.L. Mitchell) 1989-1990.
 Citation Classic Status of Paper: *Repair replication of mammalian DNA: Effects of compounds that inhibit DNA synthesis or dark repair* (1969). Cleaver, J.E. Radiat. Res. 37: 334-348. Listed in Current Contents, 24: 22, 1981.
 Citation Classic Status of Paper *Defective repair replication of DNA in xeroderma pigmentosum* (1968) Cleaver, J.E. Nature, 218: 652-656. Curr. Cont., 24: 22, 1981.
 Lila Gruber Cancer Award from American Academy of Dermatology, 1976.
 Annual Award for Outstanding Research from the Radiation Research Society, 1973.
 Gold Merit Award, Annual Meeting of the American Academy of Dermatology, Dec, 1968



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002 **C1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 020228-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$338,015.53 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 46,960.38
Purchase Orders	244,847.34
Travel/Mileage	<u>46,207.81</u>
GRAND TOTAL:	\$ 338,015.53

James Kendrix, Originator

02/28/02 - C1 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 28, 2002
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

C2

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No. 020228-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$1,274,844.32

James Kendrix, Originator

02/28/02- C2 page 1

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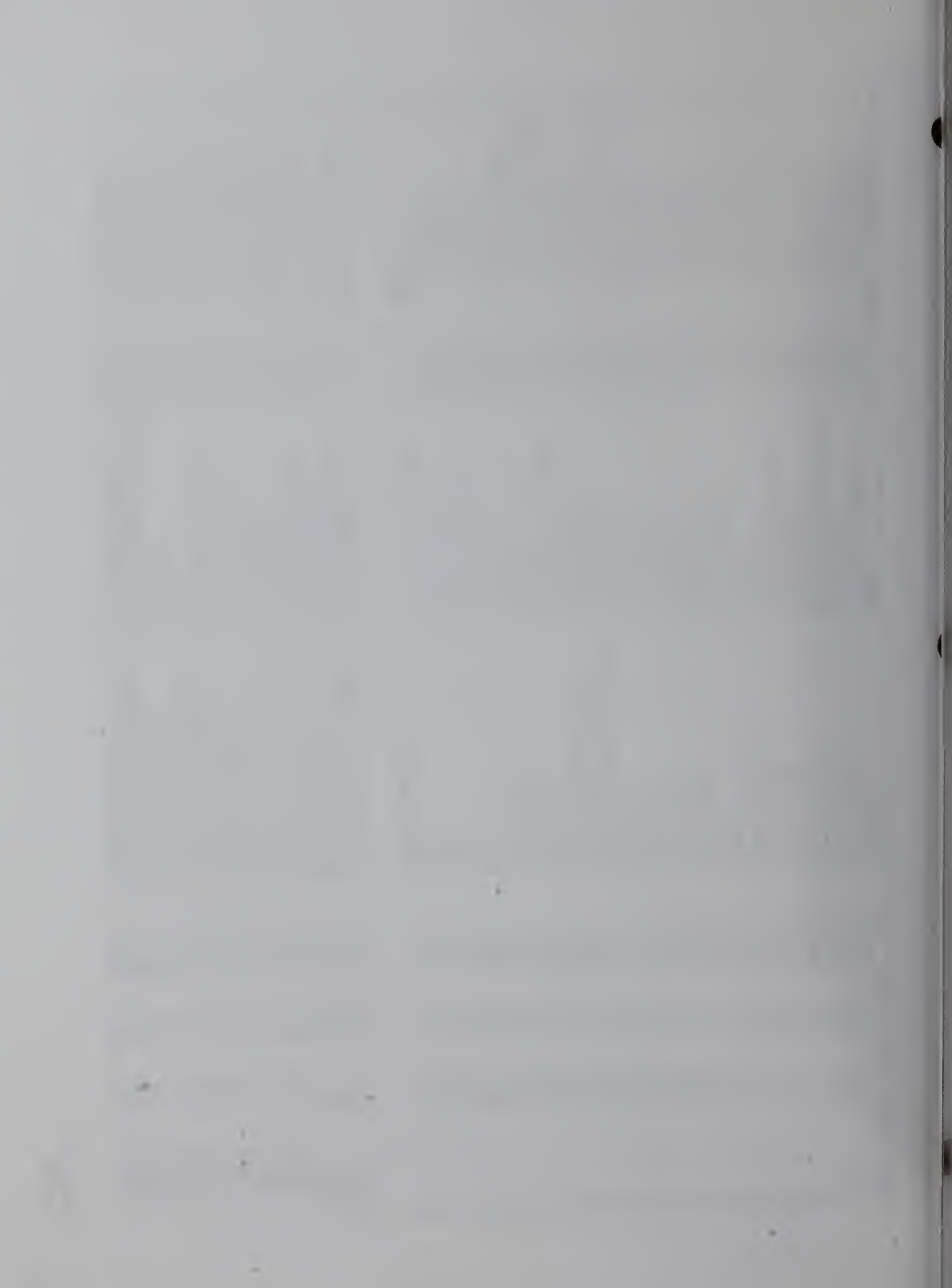
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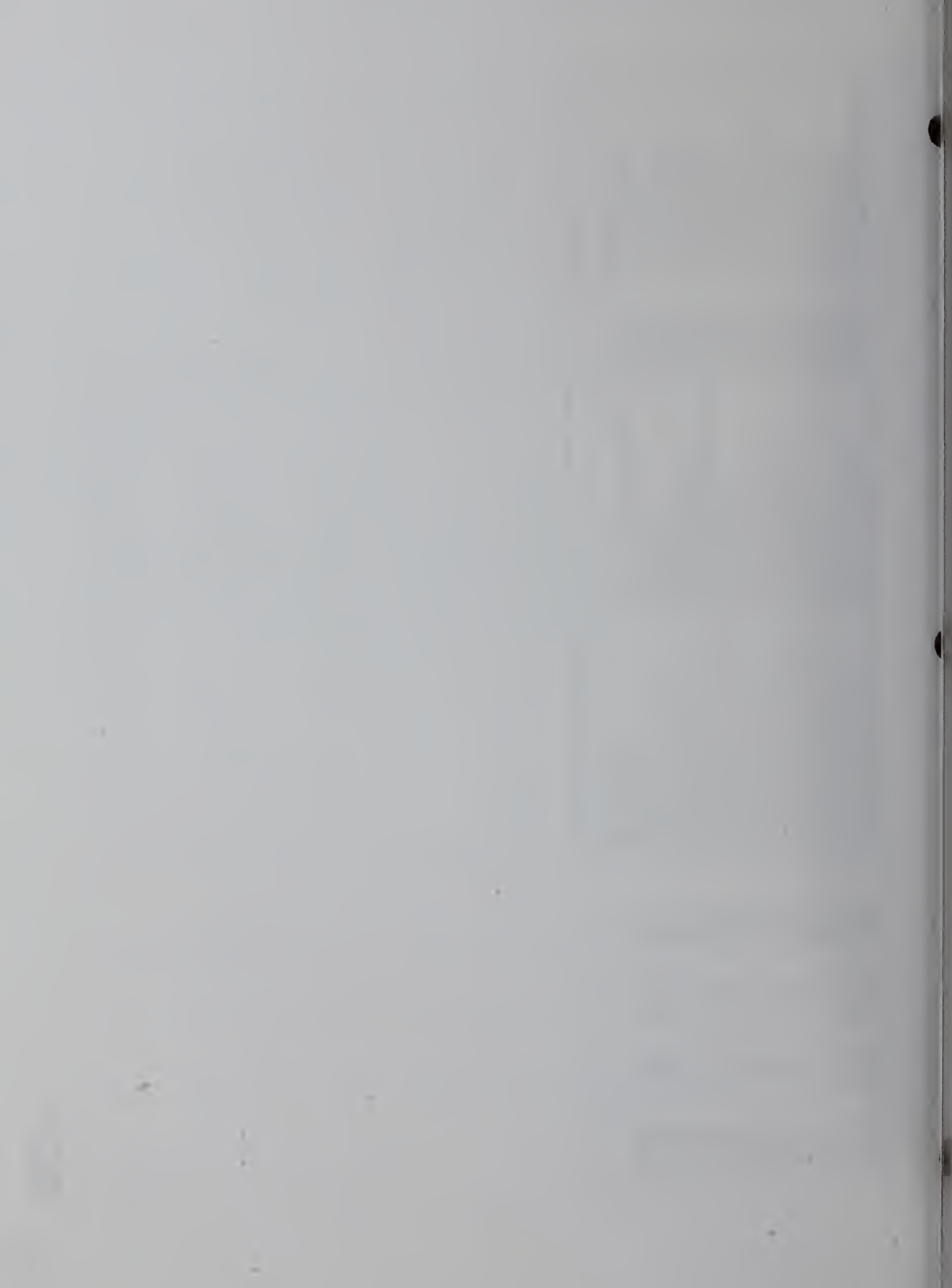
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Fund	Org	Acct	Prog	Aty	Department	Vendor	Doc. #	Amount	Description
UPFX	2010	5802	6730 S		Human Services	San Francisco Examiner	DP84838	3,880.56	Advertising
UPFX	6500	4102	6450 C		Student Activities	CCSF Bookstore	DP97501	20,641.10	Books
UPFX	7736	5650	800 C		Physical Education	Riddell/All American Sports Corp.	PO90900	4,340.00	Maintenance
U	40	5801	6600 S		Public Information	Bay Relations, Inc	DP98936	5,000.00	Advertising
U	40	5802	6600 S		Public Information	Belair Displays, Inc	DP98933	10,090.67	Advertising
U	40	5802	6600 S		Public Information	TDI- Transportation Displays, Inc.	DP98914	25,352.00	Advertising
U	50	5190	6600 S		Research and Planning	Schiorring E	PS10200	7,500.00	Consulting
U	50	5190	6600 S		Research and Planning	Waldron G	PS10199	7,500.00	Consulting
U	3522	4303	6570 S		Utilities	Ben Davis Company	PO88989	3,721.73	Supplies
U	3562	4301	6770 S		College Services	J.M. Enterprise	PO48053	6,353.76	Supplies
U	3562	4301	6770 S		College Services	Office Depot Inc.	ODDS1015	6,919.02	Supplies
U	3562	4303	6770 S		College Services	Office Depot Inc.	ODDS1016	3,260.08	Supplies
U	3564	5350	6770 S		Mail Services	U. S. Postmaster	DP81650	5,000.00	Postage
U	3564	5350	6770 S		Mail Services	U. S. Postmaster	DP81642	10,000.00	Postage
U	3564	5350	6770 S		Mail Services	U.S. Postmaster	DP81645	20,000.00	Postage
U	4010	5530	6499 S		Vice Chancellor Student Development	Pacific Bell Info Svcs	DP97573	13,019.26	Telephone Registration
U	4024	5350	6200 S		Associate Dean: A&R (Non Credit)	Prestige Graphics, Inc.	DP90767	8,277.28	Postage
U	4060	4303	6600 C		Outreach & Recruitment Services	CCSF Bookstore	TP90091	10,000.00	Supplies
U	4900	5130	6600 S		Central Services	Maricopa Community Colleges	DP93785	5,000.00	Dues/Memberships
U	4900	5130	6600 S		Central Services	The Academic Senate for CCC	DP96873	6,018.08	Dues/Memberships
U	4900	5610	7100 S		Central Services	Pure Beauty	DP96871	12,358.74	Property Leases
U	4900	5910	6750 S		Central Services	Karen Bevels Custom Catering	DP96875	13,423.00	Other Expense
U	9320	6302	6120 C		Library	Baker & Taylor Inc.	TP98708	3,600.00	Books
U	9320	6302	6120 C		Library	EBSCO Subscription Services	TP98717	4,361.00	Books
U	9320	6302	6120 C		Library	Eastern Book Company	TP98713	7,000.00	Books
U	9320	6302	6120 C		Library	The Gale Group	TP98711	14,300.00	Books
U	9320	6302	6120 C		Library	YBP (Yankee Book Peddler)	TP98716	28,734.15	Books
					Subtotal Unrestricted			265,650.43	
42102C	8510	6202	7100 R		Ren-DTn Illumind Ext Signs-Constr	Lahue & Associates	CT97000	140,000.00	Construction
42094C	8813	6202	7100 C		CC-JA CC Playgrnd Structre-Constr	Ghiolotti Brothers Construction, Inc.	CT96351	38,793.00	Construction
42045P	8311	6201	7100 A		Bond Proj A & E Services	Mock/Wallace Architects	CT41008B	446,463.88	Planning
420662	8510	6202	7100 H		SM 99-00 DTN BLDG. HVAC REPAIR	Pacific Coast Trane Service	DP88971	5,154.17	Construction
412847	130	6202	7100 S		HM 00-01 #1-2 Cnln Air Qlty Corr HV	Mintie Corporation	CT96400	108,600.00	Construction
412846	130	6202	7100 S		HM 00-01 #1 Cnln Air Qlty Corr & H	Mintie Corporation	CT96400	15,920.00	Construction
140045	4010	5190	6600 S		Admissions & Records	Prestige Graphics, Inc.	DP90284	34,187.00	Consulting
125503	1105	5650	6950 S		Parking Fund Fees 00-01	VenTek International	TP98006	4,000.00	Maintenance
125265	7225	5190	400 C		San Francisco Habitat Center 01-02	Beunaiche M	PS89247	5,171.45	Consulting
125112	1105	6202	6599 S		Chinatown Rental Properties	Crane Construction West, Inc.	CT96399	28,596.00	Construction
125016	7720	5190	1200 C		The CA Endowment Welcome Back YR1	Alindor Y	PS10195	4,300.00	Consulting
124509	40	5190	6600 S		Diversity Mktg Project 00-01	Schiorring E	PS10198	20,000.00	Consulting
124509	40	5190	6600 S		Diversity Mktg Project 00-01	Waldron G	PS10197	20,000.00	Consulting
123884	9320	6304	6120 C		Tel & Tech Infra/HR Program 00-01	Community College League Of Cal.	DP98704	6,805.16	Databases
123854	4014	6413	6499 C		Inst Equip BlkGmt-One Time	Arsys Innotech Corporation	PO97571	12,955.39	Equipment



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Page 2 of 2





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

C3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Acceptance of Gifts
(Resolution No. 020228-C3)

BACKGROUND INFORMATION

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

RECOMMENDATION:

WHEREAS: The SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Vice Chancellor of Academic Affairs Frances Lee declares that these gifts will enhance the instructional program of the San Francisco Community College District;

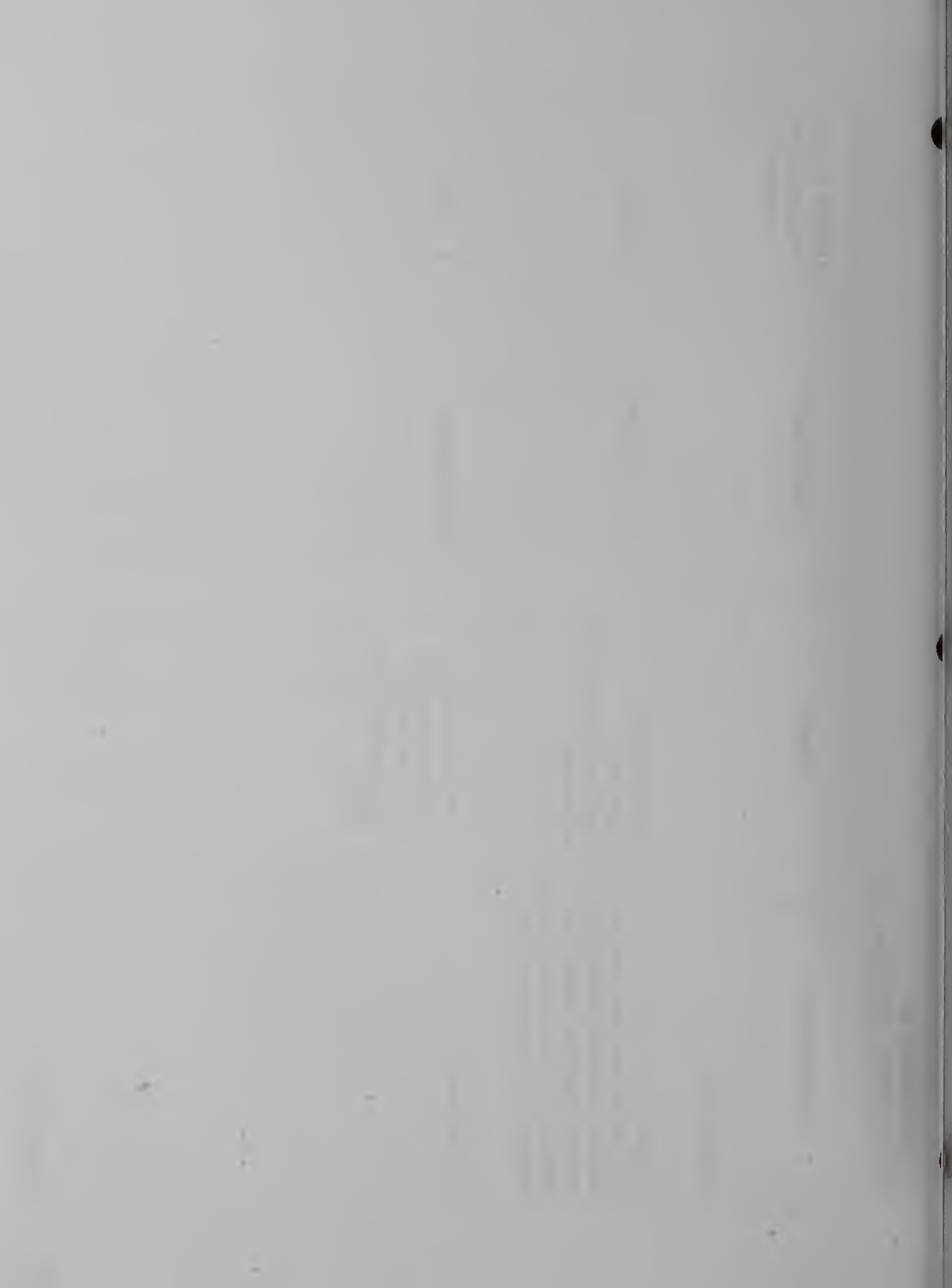
THEREFORE BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Dr. Kathleen Sullivan Alioto, Originator

ATTACHMENT A
RESOLUTION: 020228— C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
January 2002			
1) Cash Bio-Link will use these funds to establish a national biotechnology teaching equipment registry for colleges to obtain lab and process equipment for instructional use.	Genentech, Inc. 1 DNA Way South San Francisco, CA 94080-4990	Bio-Link Program	\$50,000.
2) Equipment	Dan Tenenbaum D. Tenenbaum, Inc. 210 Post #1021 San Francisco, CA 94108	Earth Sciences	\$ 750.





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002 **C4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. Chancellor

Subject: **DISPOSAL OF EQUIPMENT**
Disposal of Personal Property with Insufficient
Sales Value
(Resolution No. 020228-C4)

BACKGROUND INFORMATION:

It has been determined that the property identified in Schedule A is unsatisfactory and not in serviceable condition, and is of insufficient value to defray cost of arranging a Sale. It is recommended that the property be disposed of through recycling or through Regular waste disposal services.

California Education Code Section 81452 reads in part as follows: " (c) If the Board by a Unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, it may be disposed of in the local public dump".

The College has implemented a program where it makes such property available to Got Junk and Scarp Scrounger's center for reusable art parts, non profits organizations, prior to disposal.

RECOMMENDATION:

RESOLVED: That authorization is hereby granted to dispose of all unsatisfactory and unserviceable equipment listed on Schedule A,

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the College to effectuate this resolution.

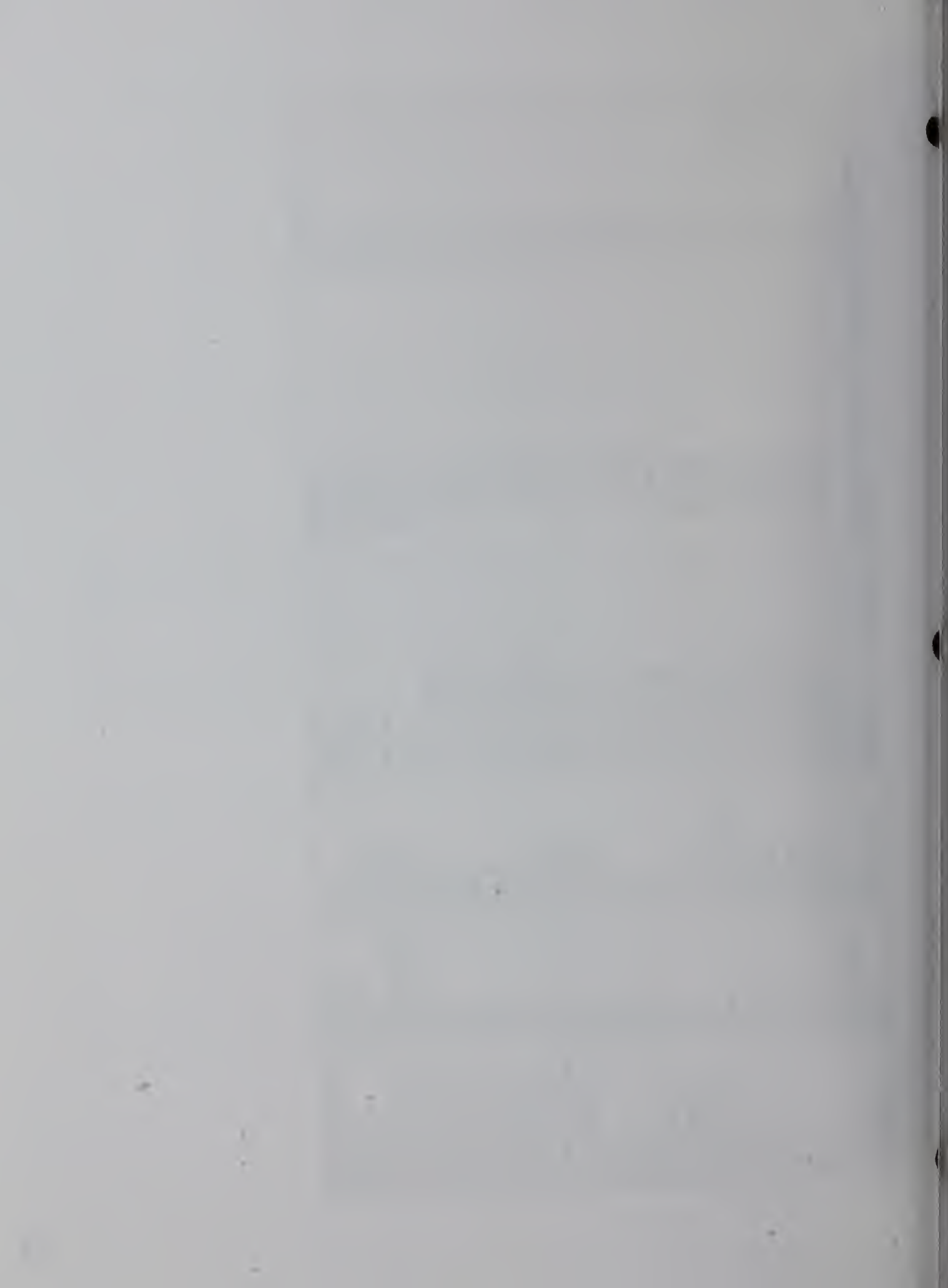
James Kendrix, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

Item Name	MFG.	Model No.	Serial No.	C.C.S.F.	Acquisition	Orig. Cost	Appr. Value	Department
Typewriter	Silver Reed	EZ50	91011001					Main Office EVANS
Monitor	Micron	14FG	248s208379D		Dec-95			LAC
Monitor	Micron	RM07R11	9117R1H39921		May-99			LAC
Monitor	Micron	RM07R11	9117R1H39948		May-99			LAC
Monitor	Micron	RM07R11	9117R1H39945		May-99			LAC
Monitor	Micron	RM07R11	9137R1H53258		May-99			LAC
Apple Display	Apple	Multiple Scan 15	CJ50628339X		Dec-95			LAC
Apple Display	Apple	Multiple Scan 15	CJ528FWH39X		Dec-95			LAC
Apple Display	Apple	Scan 15	CJ520DHP39X		Dec-95			LAC
Apple Display	Apple	N/A	CJ52706739X		Unknown			WSP
Printer	Apple	300	CA330BRN109		1993			WSP
Printer	Apple	300	CA3276ES109		1993			WSP
Printer	Apple	4/600PS	CA526ERJ4PE		1996			WSP
Power Macintosh	Apple	5260/100	XB6274GZ81Q		Unknown			WSP
Power Macintosh	Apple	5400/120	XB6291BK8L3		1996			LAC
Computer CPU	Apple	6214CD	XA5354CW6QQ		1996			WSP
Computer CPU	Apple	636CD	XB54145R4YQ		1996			LAC
Computer CPU	Apple	636CD	XB5414754YQ		1996			LAC
Computer CPU	Apple	636CD	XB5414934YQ		Dec-95			LAC
Computer CPU	Apple	636CD	XB54144Q4YQ		Dec-95			LAC
Computer CPU	Apple	636CD	XB54144A4YQ		Dec-95			LAC
Computer CPU	Best PC Supply	286/12M	Unknown		Unknown			LAC
Computer CPU	Best PC Supply	286/5X-16	Unknown		Unknown			LAC
Typewriter	IBM	Selectric II	Unknown		Unknown			WSP
Typewriter	Swin Tec	8014-S	Unknown		Unknown			LAC
Computer/Monitor	US Mach	N/A	60887628		Unknown			Cloud Hall





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 28, 2002
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

F1

**Subject: Human Resources
Resignation and Reassignment
Educational Administrator
(Resolution No. 020228-F1)**

BACKGROUND INFORMATION:

Resolution No. 020228-F1 covers a resignation of an educational administrator and his reassignment to his former position as Department Chair/Counselor in the EOPS department.

RECOMMENDATION:

RESOLVED: That effective 02/27/02, **Alvin Jenkins** has resigned from his administrative position as Dean of Extended Opportunity Programs and Financial Aid Services, and shall be reassigned to his Counseling position in the EOPS department.

Clara Starr, Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002 **F2**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **HUMAN RESOURCES**
Appointment of an Educational Administrator
(Resolution No. 022802-F2)

BACKGROUND INFORMATION:

Resolution No. 022802-F2 covers an educational administrative appointment for the position of Director of the African-American Scholastic Programs, under the Office of the Vice Chancellor for Student Development. Dr. Henry Augustine, who is being recommended for the appointment, has served in the capacity of lead counselor for the African-American Scholastic Programs (AASP) since 1994. In this capacity, he has championed new programs and services designed to increase the recruitment and retention levels of students of color at City College.

Dr. Augustine's elevation to an Educational Administrator position is not only well deserved, but also timely considering the establishment of our new Student Development Division and the related restructuring of our Counseling Department. More to the point, a new Latino Services Network (LSN) was created last year, headed by an Educational Administrator. For purposes of organizational consistency, it is important that the African-American Scholastic Programs be structured similarly as the LSN program and Board of Trustees' approval is required for his appointment.

Title 5 of the California Code of Regulations generally requires open recruitment for all new openings. However, the District can upgrade a current position, according to Section 53021(e)(2), if "A position is currently occupied by an incumbent is upgraded, reclassified or renamed without significantly altering the duties being performed by the individual;..."

RECOMMENDATION:

RESOLVED: That effective March 1, 2002, **Dr. Henry Augustine** be appointed Director African-Achievement Program (Office of the Vice Chancellor Student Development). Salary shall be in accordance with the Classified Supervisory Management and Administrators Salary Schedule Classification B, Director.

Clara Starr, Originator

BOARD OF TRUSTEES

02/28/02 - F2 page 1
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DR. PHILIP R. DAY, JR., CHANCELLOR

ADMINISTRATIVE BACKGROUND

1994 - Present Coordinator of African American Scholastic Programs
City College of San Francisco
San Francisco, California

Responsible for expanding the African American Retention Program to include young men and women students from all the San Francisco public high schools. Design, plan and implement the Summer Bridge Program for recent high school graduates from San Francisco public and private high schools who plan to enter City College of San Francisco. Developed as an outreach program to encourage high school seniors to continue to college, the Summer Bridge Program is a collaborate model involving instruction and counseling. Assume responsibility for the African American Achievement Program. Expanded the program to include additional English courses and a speech course. Enhanced collaboration with the English Department. Develop the yearly tour of Historically Black Colleges and Universities. Successfully visited forty-five colleges and universities in fourteen states and Washington, D.C. Supervise an articulation team that has created over forty articulation agreements with Historically Black Colleges and Universities. Serve as adviser to two student clubs, the Polynesian Club and Positive Black Images.

1991-1994 Special Assistant to the Chancellor
City College of San Francisco
San Francisco, California

Developed, planned and implemented the African American Male Retention Program at Balboa High School. The program consisted of African American male high school students enrolled in a City College curriculum complement to Balboa's high school curriculum. Plan, develop, evaluate and publicize City College of San Francisco's educational programs and services in terms of the needs of an assigned geographic community and its city-wide programs. Responsible for assisting the Chancellor in organizing and participating in various community groups as part of the college outreach program

1989 - 1991

Project Coordinator
SFCCD, Instructional Services
Vocational Education
San Francisco, California

Responsible for administering a Vocational Education Awareness Project and developing linkages with 24 high schools in San Francisco and the community's business sector. Make presentations to hundreds of high school seniors and juniors and representatives of the business sector concerning the availability of credit and non-credit vocational programs and course offerings at City College of San Francisco.

1984 - 1989

Head Counselor
SFCCD, Southeast Community College Center
San Francisco, California

Responsible for the direct planning and supervision of a community college counseling department. Responsibilities included meeting with faculty and students, assisting in curriculum development, conducting outreach to high schools for recruitment and enrollment and participating in the college management team for overall planning and operations.

1983 - Present

Fieldwork Supervisor
San Francisco State University
San Francisco, California

Responsible for the supervision and training of counseling interns in the Masters Program at San Francisco State University.

1971 - 1976

Executive Director
East Bay Opportunities Industrialization Center
Berkeley and Oakland, California

Responsible for the recruitment, hiring and direct supervision of a staff of 200 employees with the administration of a budget of \$800,000. The position required writing yearly proposals and making public presentations to the Berkeley and Oakland City Councils for funding. Responsible for curriculum and staff development and grant proposals and administration, including yearly grant of \$25,000 from the Edgar J. Kaiser Foundation.

1970 - 1971 Western Regional Project Officer
Opportunities Industrialization Centers National Institute
National Alliance of Businessmen
San Francisco, California

Responsible for designing and developing Opportunities Industrialization Centers throughout the western states. The training centers included vocational skills and basic educational programs.

1968 - 1970 Personnel Director
Opportunities Industrialization Center
Oakland, California

Served as Director of Personnel for a staff of 180 persons.
Responsible for recruitment, hiring and evaluation. Developed and implemented staff procedures and the staff development process.

OTHER WORK EXPERIENCE

1989 - 1991 Counselor
San Francisco Community College District
Southeast Community College Center
San Francisco, California

1978 - 1983 Counselor
San Francisco Community College District
San Francisco Community College Skills Center
San Francisco, California

1978 Counselor and Instructor
San Francisco Community College District
Mission Community College Center, San Bruno Jail Project
San Bruno, California

1977 - 1978 Counselor
City College of San Francisco
Career Guidance Center
San Francisco, California

1977 - 1978 Instructor
Oakland Unified School District
Oakland, California

1970 Vocational Rehabilitation Counselor
Community Mental Health of San Francisco
San Francisco, California

1967 -1968 Job Development Specialist and Supervisor
Opportunities Industrialization Center
Oakland, California

1964 - 1967 Pre-Vocational Counselor
North Richmond Neighborhood House
Richmond, California

RELATED WORK EXPERIENCE

1989 Consultant
Pacific Gas and Electric Company
Department of Human Resources
San Francisco, California

1972 - 1973 Consultant
Mills College, Institute for Social Change
Oakland, California

1964 Bank Teller
Bank of America
San Francisco, California

1963 - 1964 Community Worker
Mission Neighborhood Center
San Francisco, California

1959 - 1962 Countermeasures Specialist
United States Army Security Agency
Boston, Massachusetts

EDUCATIONAL BACKGROUND

1982 Ed.D. Degree
Counseling Psychology, University of San Francisco
San Francisco, California

1969 M.A. Degree
Counseling and Guidance, San Francisco State University
San Francisco, California

1964 B.A. Degree
Social Welfare, University of San Francisco
San Francisco, California

CREDENTIALS and CERTIFICATES

1974 Standard Services Credential in Pupil Personnel Services
San Francisco State University

1974 Community College Counselor Credential
San Francisco State University

1974 Community College Supervisor Credential
State of California

1977 Multiple Subjects Teaching Credential
University of San Francisco

1978 Community College Teaching Credential
State of California

MEMBERSHIPS and AFFILIATIONS

San Francisco Black Educators' Association, Kappa Alpha Psi Fraternity, Pacific Gas and Electric Educational Advisory Board, American Federation of Teachers (AFL-CIO), Phi Delta Kappa Fraternity, National Education Association, NAACP, and the City Wide Task Force on African American Student Achievement.

AWARDS

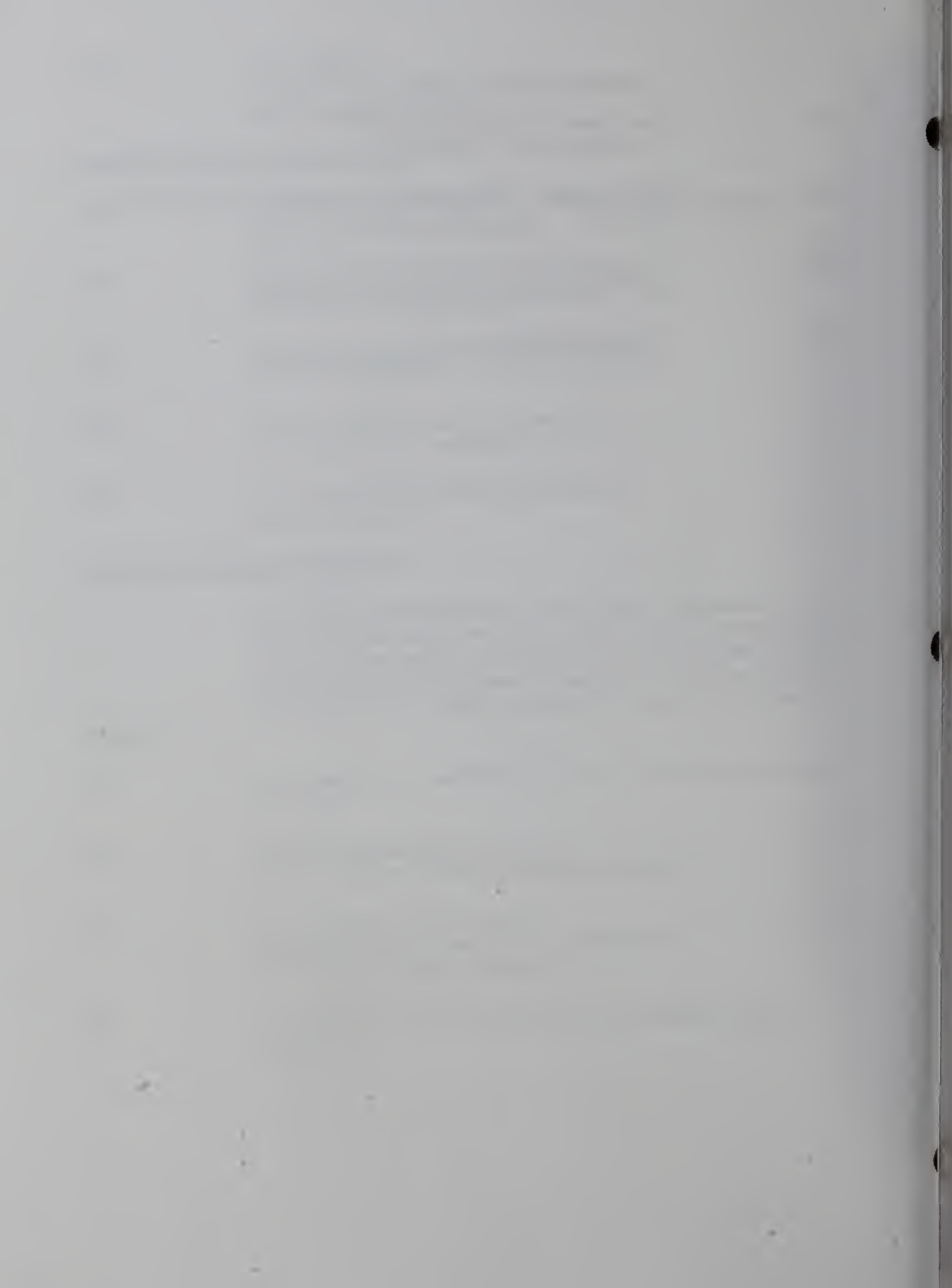
1999 Commendation: The Board of Trustees of City College of San Francisco

1999 Outstanding Achievement Award
HBCU Coalition (Northern California Chapter)

1997 Grand Buba and Title of Chief
Center for African American Arts and Culture
San Francisco State University

1997 Commendation: City and County of San Francisco Board of supervisors

- 1997 The Frederick D. Patterson Award
 The United Negro College Fund
- 1996 Commendation: San Francisco Community College Board of
 Trustees
- 1995 Outstanding Black Educator in San Francisco
 San Francisco Black Educators' Association
- 1995 The Wisdom Keepers Award
 The African American Achievement Program





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G10

DATE: FEBRUARY 28, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 020228-G1-G10)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Division
Martinez, Antonio E.	Counseling	NonCredit
Merling, Edward M	Hotel & Restaurant Operation	Credit
Parkinson, Michael W	Health Care Technology	Credit
* Petrarca, Amy M	Health Care Technology	Credit
+ Sparks, Jack D.	Institute for Int'l Students	Credit
Yu, Howard K	Institute for Int'l Students	Credit

G1 Fall 2001: 6

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Division
Abel, Jennifer M	English As a Second Language	NonCredit
Anderson, Charles L	Computer & Information Science	Credit
+ Augustine, Henry L	African-American Achievement	Credit
+ Augustine, Henry L	African-American Retention	Credit
Babin, Joanne W	English	Credit
Baedeker, Robert J	English	Credit
Barron, Patrick V	English	Credit
Bartoni, Steve J	Journeyman-Training	NonCredit
Baugh, Valerie R	Hotel & Restaurant Operation	Credit
Bautista, Reina G	Foreign Languages	Credit
Berthold, Timothy M	Health Science	Credit
Blumenthal, Sheryl L	Institute for Int'l Students	Credit
Bostrom, Denise N	Telecourses	Credit
+ Brinson, Rosemary	Counseling	Credit
Brown, David W	Health Care Technology	NonCredit
* Bryja, Claia O	Astronomy	Credit
Cabading, Leon F	Counseling	NonCredit
Cadelinia, Samuel D	Bus/Office Tech/Small Bus	Credit
Cadigan, James E	Apprenticeship	NonCredit
Caldararo, Niccolo Leo	Biological Sciences	Credit
+ Caldwell, Mary S	Bus/Office Tech/Small Bus	Credit
Calija, Augustine D	Journeyman-Training	NonCredit

Caparas, Victoria C	Foreign Languages	Credit
Casper, Andrew Charles	Journeyman-Training	Credit
Cassius, Kenneth	Bus/Office Tech/Small Bus	Credit
Chan, Frances C.	Health Care Technology	NonCredit
Chen, Pearl B.	Institute for Int'l Students	Credit
Cheng, Eva Yuen-Wan	Counseling	Credit
Chin, Jessie C	Counseling	Credit
Chong-Delon, Patty P	Institute for Int'l Students	Credit
Chun, Derrick Q	Bus/Office Tech/Small Bus	NonCredit
Cogdill, Charles B	English As a Second Language	NonCredit
Cohen, Rachel S	English As a Second Language	NonCredit
Collins, John R	English	Credit
Cox, Karen C	English	Credit
Crane, Thomas Edwin	Journeyman-Training	NonCredit
Damato, Lawrence R.	Counseling	Credit
Damato, Lawrence R.	Institute for Int'l Students	Credit
Davis, Bob	Music	Credit
Davis, Shelley M	Interdisciplinary Studies	Credit
Dewar, Cynthia E	English	Credit
Durighello, Joy A	English As a Second Language	Credit
Ecton, Vicky L	Health Care Technology	NonCredit
Elliott, Nancy	Art	Credit
Feroz, Rie T	Foreign Languages	Credit
Fisher, Robert E	African-American Retention	Credit
Fishman, Susan J.	Health Care Technology	Credit
Fitch, Robert S	Disabled Stud Prog & Services	NonCredit
Fleming, Anne-Marie	English As a Second Language	NonCredit
Flores, Adeliza E	Chemistry	Credit
Foo-Colon, Beverly A	Counseling	Credit
Gagliardo Jr, Vincent	Engineering & Technology(Weld)	Credit
Gilbert, Quince	Bus/Office Tech/Small Bus	Credit
Goldthorpe, Jeffrey T	English	Credit
Gorham, Peggy	Music	Credit
Gorthy, Michelle K	English	Credit
Grass, James C	Biological Sciences	Credit
Greene, Elouise	Counseling	Credit
Greene, Terrance C.	Counseling	Credit
Griffin, Bernice Y	Counseling	Credit
Gurney, Robert Peter	Telecourses	Credit
Guzman, Rosa E	Counseling	Credit
Habersham, Ezekiel	Counseling	Credit
Harris, Julie	Institute for Int'l Students	Credit
Harrison, Cindi J	Learning Assistance	Credit
Harrison, Lisa M.	Behavioral Sciences	Credit
Hawkins, James D.	Biological Sciences	Credit
Haynes, Lynetta D	Bus/Office Tech/Small Bus	Credit
Hector, Gina Wood	Bus/Office Tech/Small Bus	Credit
Heredia, Maria L	African-American Achievement	Credit
Ho, Karen	Counseling	Credit
Holloway, Lawrencie A	Journeyman-Training	NonCredit
Howard, Lori Beth	English As a Second Language	NonCredit

EMPLOYEES: General Fund, Unrestricted

+ Hu, Karin G	Behavioral Sciences	Credit
Hughes, Patrick Magill	Chinatown/NB	NonCredit
+ Irwin, Robert C	English As a Second Language	Credit
+ Jabbar, Abdul	Interdisciplinary Studies	Credit
+ Jardim, Philip M	Biological Sciences	Credit
+ Jew, Carl	Counseling	Credit
Johnson, Linda M	Licensed Vocational Nursing	NonCredit
Kaplan, Gregory E	English As a Second Language	NonCredit
+ Kaufmyn, Wendy S	Engineering & Technology(Weld)	Credit
King, Elizabeth P	English	Credit
+ Kitchel, Marc C	Social Science	Credit
Klein, Russel V	Journeyman-Training	NonCredit
+ Kudsi, Omar S	English	Credit
+ Kuusisto, Sharon	Foreign Languages	Credit
Leach, James E	Administration of Justice	Credit
Ledford, Frances Conno	Health Care Technology	NonCredit
Lee, Sau Fong	Health Care Technology	NonCredit
* Leong, Ralph W.	English As a Second Language	NonCredit
Leung, Bruce K	Bus/Office Tech/Small Bus	Credit
Lewis, John A	Health Care Technology	Credit
Manlove, Robert F	Behavioral Sciences	Credit
Maple, James D	Journeyman-Training	NonCredit
Martinez, Antonio E.	African-American Achievement	Credit
Mason, Larry Eugene	Journeyman-Training	NonCredit
McCarthy, Cornelius	Journeyman-Training	NonCredit
Meckler, Robert Louis	Biological Sciences	Credit
+ Meyer, Susan D	Bus/Office Tech/Small Bus	Credit
Middleton, Dennis D	Bus/Office Tech/Small Bus	Credit
Mize, Naoma L	Counseling	NonCredit
+ Morales, Leslie	Bus/Office Tech/Small Bus	NonCredit
+ Munro, Thomas G	Bus/Office Tech/Small Bus	Credit
Murphy, Harriet G.	Health Care Technology	Credit
Murray, Thomas E	Journeyman-Training	Credit
+ Nayer, Louise	English	Credit
Ng, Veronica	Counseling	NonCredit
+ Nishimura, Arthur J	Behavioral Sciences	Credit
+ Nishimura, Arthur J	Behavioral Sciences	NonCredit
+ Obenchain, Cynthia	Institute for Int'l Students	Credit
+ Osborne, Marie J	Counseling	Credit
Osteraas, Leena K	Counseling	NonCredit
Padilla, Rodolfo	Bus/Office Tech/Small Bus	NonCredit
Pahl, Leslie A	Language Center	Credit
Papini, Rita	Counseling	NonCredit
Pearce, Richard S	Health Care Technology	NonCredit
+ Peck, Daniel	English As a Second Language	NonCredit
Pennekamp, Nancy	Language Center	Credit
Persing, Jenifer M	Behavioral Sciences	Credit
Piazza, Derek P	Consumer Arts & Sciences	Credit
Pines, Arthur M	Broadcast Electronic Media Art	Credit
Pritchett, Doug R	Apprenticeship	NonCredit
Reguzzoni, Franco	Foreign Languages	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Romano, Lisa C.	Counseling	Credit
Rossi, Philip E	Environmental Hort & Floristry	Credit
Rubenstein, Steven M	Chemistry	Credit
Salgado, Lisa R	English As a Second Language	NonCredit
Salmeri, Francis	Health Science	Credit
Sanchez, Ana Maria	Counseling	Credit
Scheerer, Richard G	Biological Sciences	Credit
Schubert, Louis E	Social Science	Credit
Schug, Matthew	Automotive/Trade Skills	Credit
Seid, Melvyn L	Journeyman-Training	NonCredit
Shelton, Steven E	Trade Skills	Credit
Smith, Lia J	English As a Second Language	Credit
Sneed, Jane W	Learning Assistance	Credit
Spears, Deanne K	Learning Assistance	Credit
Starelli, John D	Journeyman-Training	NonCredit
Stein, Ron R.	English As a Second Language	NonCredit
Stewart, Debra M	African-American Retention	Credit
Stoffers, Peter L	Institute for Int'l Students	Credit
Stoffers, Peter L	Counseling	NonCredit
Tarkman, Thomas E	Journeyman-Training	NonCredit
Tatz, Mark J	English As a Second Language	NonCredit
Trego, Roland P	English As a Second Language	NonCredit
Truong, Barbara B	Counseling	NonCredit
Vaudreuil, Laura M	English As a Second Language	NonCredit
Vitorelo, Joan C	Institute for Int'l Students	Credit
Vogt, Lee Arno	English As a Second Language	NonCredit
Vohryzek, Irena A	Nursing	Credit
Wells, Wallace E	Counseling	Credit
Wise, Nicole Y	Counseling	Credit
Wong, James Z M	Counseling	NonCredit
Wong, Paul	Institute for Int'l Students	Credit
Wooding, Robert H	Instructional Computing Lab	Credit
Wu, Ana	English As a Second Language	NonCredit
Wyld, Ernest A	Journeyman-Training	NonCredit
Yamashiro, Lisa	Consumer Education	Credit
Yee, Rodney	English As a Second Language	NonCredit
Yu, Howard K	Institute for Int'l Students	Credit
Zeh, Jonathan P	Journeyman-Training	NonCredit
Zieff, Susan G	Phys Education & Dance	Credit
Zotman, Mikhail	Journeyman-Training	NonCredit

G1 Spring 2002: 164

Total for G1: 170

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Franco, Maria Dolores	Counseling	Matriculation- Credit 2001-2002	Credit
Franco, Maria Dolores	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Heredia, Maria L	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Huynh, Kim-Dung L	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Osborne, Marie J	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Owens, Juanita L	Counseling	Matriculation- Credit 2001-2002	Credit
+ Quinn, Denise	Matriculation	Matriculation Non Credit 01-02	Credit
+ Randolph, Alvin C	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Randolph, Alvin C	Counseling	Matriculation- Credit 2001-2002	Credit
+ Ubungen, Josephine M	Matriculation	Matriculation- Credit 2001-2002	Credit

G2 Fall 2001:

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Blumenthal, Sheryl L	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Cheng, Eva Yuen-Wan	Counseling	Matriculation- Credit 2001-2002	Credit
+ Chin, Jessie C	Counseling	Matriculation- Credit 2001-2002	Credit
+ Chong-Delon, Patty P	Counseling	Matriculation- Credit 2001-2002	Credit
+ Chong-Delon, Patty P	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Clark, Robert M	Counseling	Matriculation- Credit 2001-2002	Credit
+ Cribbs, Walter J	Matriculation	Matriculation- Credit 2001-2002	Credit
Damato, Lawrence R.	Counseling	Matriculation- Credit 2001-2002	Credit
Delacorte, Erika C	Learning Assistance	Matriculation- Credit 2001-2002	Credit
+ Fowler, Janet E	Matriculation	Matriculation Non Credit 01-02	NonCredit
+ Gee, Coleen L	Counseling	Matriculation- Credit 2001-2002	NonCredit
+ Goodyear, William J	Matriculation	Matriculation- Credit 2001-2002	Credit
Habersham, Ezekiel	Counseling	Matriculation- Credit 2001-2002	Credit
Habersham, Ezekiel	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Hayes, Donna J	Counseling	Matriculation- Credit 2001-2002	Credit
+ Hom, Grace	Counseling	Matriculation- Credit 2001-2002	Credit
+ Huynh, Kim-Dung L	Counseling	Matriculation- Credit 2001-2002	Credit
+ Johnson, Dennis R	Matriculation	Matriculation Non Credit 01-02	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

+ Ling, Gary R	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Martinez, Antonio E.	Counseling	Matriculation- Credit 2001-2002	Credit
+ McKnight, Lindy L	Counseling	Matriculation- Credit 2001-2002	Credit
+ Moriwaki, Kathleen M	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Obenchain, Cynthia	Counseling	Matriculation- Credit 2001-2002	Credit
+ Obenchain, Cynthia	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Osborne, Marie J	Counseling	Matriculation- Credit 2001-2002	Credit
+ Randolph, Alvin C	Counseling	Matriculation- Credit 2001-2002	Credit
+ Romano, Lisa C.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Sanchez, Ana Maria	Counseling	Matriculation- Credit 2001-2002	Credit
+ Sparks, Jack D.	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Sparks, Jack D.	Counseling	Matriculation- Credit 2001-2002	Credit
+ Tan, Bie H	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Tang, Paul S	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Thomas, Barbara E	Career Dev & Placement Ctr	Matriculation Non Credit 01-02	NonCredit
+ Truong, Nina M	Counseling	Matriculation- Credit 2001-2002	Credit
+ Ubungen, Dennis F	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
+ Vayngortin, Lev D	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Walsh, Laura	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Webster, Carlos	Extended Oppo Prog & Services	EOPS Part A, B, & C 01-02	Credit
+ Wedemeyer, William Kirby	Career Dev & Placement Ctr	Matriculation Non Credit 01-02	NonCredit
+ Wise, Nicole Y	Counseling	Matriculation- Credit 2001-2002	Credit
+ Yee, Sue L	Counseling	Matriculation Non Credit 01-02	NonCredit
+ Yu, Howard K	Counseling	Matriculation- Credit 2001-2002	Credit
+ Yu, Raymond K	Counseling	Matriculation Non Credit 01-02	NonCredit

G2 Spring 2002: 43

Total for G2: 53

Total Records: 223

020228 – G3

Full-Time
Temporary

RESOLVED: That on the effective dates indicated, the following named academic employee be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
SCHNEIDER, Lynn	ESL / Phelan	Full-Time Temporary (Long-Term Substitute) (Grievance/Settlement)	Janet Fowler U-5120-1129-6010-C FS9999	01/14/02 – 05/24/02

020228 – G4

Academic Employees
Temporary Appointments
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 20, 2001 through December 21, 2001, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	FROM: (August)	TO: (December)	ADD	DEPT	PROGRAM
Jenkins, Alvin	9	9		EOPS	6440

020228 – G5
Amendment
to Resolution

RESOLVED: That resolution 010920-G3, Academic Employees Temporary Appointments Tenure Review for the period August 20, 2001 through December 21, 2001, to be amended in part to show the following:

NAME	PREVIOUS HOURS	INCREASE/ DECREASE	NEW HOURS	DEPT	PROGRAM
Torres, Chita	62	INC 9	71	LVN	7728

020228 – G6
Name Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

FROM

Chu, Pauline

TO

Chu Muñiz, Pauline

020228 - G7

Demise

RESOLVED: That effective date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

NAME	DEPARTMENT/CAMPUS	EFFECTIVE DATE
Devoto, Donald J.	Hotel & Restaurant/Phelan	11/28/01

020228 - G8

Amendment
to Resolution

RESOLVED: That Resolution 010531 - G9 Department Chairperson Stipends 2001-2002 be amended in part to show the following:

CHANGE
FROM:

NAME	DEPARTMENT	STEP	STIPEND
Leber, Lorraine	Graphic Communications	2	3,834.00
Money-Collins, Holly (Spring only)	Environmental Horticulture and Floristry	7	3,894.00

CHANGE
TO:

Leber, Lorraine (<i>Fall only</i>)	Graphic Communications	2	3,834.00
Money-Collins, Holly (Spring only)	Environmental Horticulture and Floristry	7	3,894.00 CANCEL STIPEND

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic year 2001-2002; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

NAME	DEPARTMENT	STEP	STIPEND
Blair, Caroline (Spring only)	Film Production	1	3,484.00
Brown, Steven (Spring only)	Environmental Horticulture and Floristry	1	1,743.00
Collins, John (Spring only)	Gay, Lesbian, and Bisexual Studies	7	3,894.00
Curtis, Arthur (Spring only)	Graphic Communications	1	3,484.00

Date: February 28, 2002

G10

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

BACKGROUND INFORMATION:

The following academic employees in their seventh semester of Tenure Review have been recommended for Tenure, effective Fall 2002, by their peer committees, and the administration endorses those recommendations. ***Board of Trustees approval is required.***

RECOMMENDATION:

RESOLVED: That the Board of Trustees hereby grants tenure status to the following academic employees effective Fall 2002, subject to applicable law:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Deanna Abma	Articulation	08/19/02
Valerie Berger	ESL	08/19/02
Stacey Cerwin	English	08/19/02
John Delgado	English	08/19/02
Matthew Duckworth	English	08/19/02
Barbara Elliot	Licensed Vocational Nursing	08/19/02
Rochelle Gatlin	Social Sciences	08/19/02
James Grass	Biology	08/19/02
Tandy Iles	Health Science	08/19/02
Dorothy Kaushik	Licensed Vocational Nursing	08/19/02
Robert McAteer	Photography	08/19/02
Thomas McNichol	ESL	08/19/02
Elliott Osborne	Counseling	08/19/02
Leslie Reichert	ESL	08/19/02
Dory Rincon	Health Care Technology	08/19/02
Kay Russell	Art	08/19/02
Manuel Silva	Licensed Vocational Nursing	08/19/02
Jack Sparks	Counseling	08/19/02
Howard Yu	Counseling	08/19/02
Herving Valiente	Counseling	08/19/02
Carlos Webster	Counseling	08/19/02
Sally Winn	ESL	08/19/02

Brian E. Ellison, Originator

G1 to G10

02/28/02

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: February 28, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 020228-H1-H2)

BACKGROUND INFORMATION:

Resolutions 020228-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.

DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available for the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Graffis, Beverly Jean	Labor Studies	FSS-Institutionalization ESL/Civic	NonCredit
+ Johnson, Gregory A	Career Link	WIA/Pic SF Assessment Center	NonCredit
Jones, Melissa A	Health Science	SFDPH/SFSU CHW 01-02	Credit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	State Preschool Full Day 01-02	NonCredit
Nunez, Sal	Health Science	SFDPH/SFSU CHW 01-02	Credit
+ Rico, Stephen M	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
Sztundel, Ksiel Wolf	Labor Studies	FSS-Institutionalization ESL/Civic	NonCredit
Zaminsky, Mena K	Health Science	SFDPH/SFSU CHW 01-02	Credit

H1 Fall 2001

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Alexander, Horace V	Vocational Education	JA-Seton Hall-CAN/LVN Program	Credit
+ Berger, Valerie	English As a Second Language	Vatea IIC 2001-2002	Credit
Bibliowicz, Morris Z	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
Brown, Kathryn	Disabled Stud Prog & Services	Vatea IIC 2001-2002	Credit
Campos, Marcia	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
Chen, Peijue Paig	Child Dev. & Family Studies	Haas Fund - Prog Dev Initiative	Credit
+ Conner, Constance May	Vocational Education	Vatea IIIE Tech Prep 01-02	NonCredit
Cull, Patricia A	Mission Campus	Partnership for Excellence	Credit
Delgado, John F	English	Vatea IIC 2001-2002	Credit
Doane, Timotha J	English As a Second Language	Vatea IIC 2001-2002	Credit
Donovan, Sharon Mari	Child Dev. & Family Studies	Vatea IIC 2001-2002	Credit
+ Drucker, Ronald	Chemistry	Vatea IIC 2001-2002	Credit
Dye, Dora J. L	Bus/Office Tech/Small Bus	Vatea IIC 2001-2002	Credit
* Flash, Donnett M	Social Science	Partnership for Excellence	Credit
+ Goldsmith, Deborah H	Social Science	Vatea IIC 2001-2002	Credit
Gougoutas, Anne K	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
+ Green, Herbert K	English	Vatea IIC 2001-2002	Credit
Harrison, Lisa M.	Behavioral Sciences	Vatea IIC 2001-2002	Credit
Ho, Lillian Y	English As a Second Language	Vatea IIC 2001-2002	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+ Huynh, Kim-Dung L	Cal Works	Calworks Program 01-02	Credit
Ikeda, Vivian S	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
Jackson, Lawrence J	Bus/Office Tech/Small Bus	SF Computers & Learning Expans Proj	NonCredit
Kappra, Richard	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
Kappra, Richard	English As a Second Language	Vatea IIC 2001-2002	Credit
Kastner, Barbara J	English As a Second Language	Vatea IIC 2001-2002	Credit
Kastner, Barbara J	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	Credit
+ Korey, Suzanne	Vocational Education	Eco-ATTC 01-02 CT#01-301	NonCredit
Laroche, Randall E	English As a Second Language	Vatea IIC 2001-2002	Credit
Lemley, Jamiel H	Bus/Office Tech/Small Bus	SF Computers & Learning Expans Proj	NonCredit
Lew, Raymond D	Engineering & Technology(Weld)	SFTD/Muni Safety Training	Credit
Lew, Raymond D	Engineering & Technology(Weld)	Vatea T1B-Statewide Sp Proj Collabr	Credit
Lofthouse, Erin J.	English As a Second Language	Partnership for Excellence	Credit
Loo, Josephine S	Vocational Education	Vatea IIIIE Tech Prep 01-02	Credit
- McAteer, Robert Anth	Photography	Vatea IIC 2001-2002	Credit
- McClain, Laurene W	Social Science	Vatea IIC 2001-2002	Credit
McCrosky, Stephen	Student Health	Partnership for Excellence	Credit
- Mireles, Enrique	Vocational Education	Vatea IIIIE Tech Prep 01-02	Credit
- Morales, Leslie	Vocational Education	Vatea IIIIE Tech Prep 01-02	NonCredit
Mun, Vivien C	Disabled Stud Prog & Services	Partnership for Excellence	NonCredit
- Nishihira, Robert M.	Photography	Vatea IIC 2001-2002	Credit
Odell, John Main	Broadcast Communications	Vatea IIC 2001-2002	Credit
Parcell, Celeste J	Career Link	WIA/Pic SF Assessment Center	NonCredit
Parr, David J	Theater Arts	Vatea IIC 2001-2002	Credit
Raskin, Steven M	Photography	Vatea IIC 2001-2002	Credit
Rollins, Cyane B	Interdisciplinary Studies	Vatea IIC 2001-2002	Credit
Romano, Lisa C.	Counseling	Calworks Program 01-02	Credit
- Rosales-Uribe, Maria	Transitional Studies	Vatea IIC 2001-2002	Credit
- Rosales-Uribe, Maria	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
Rose, Arthur W	Contract Education	ECO-CFE 01-02 CT#01-305-002	NonCredit
Rose, Arthur W	Bus/Office Tech/Small Bus	Bank of America	Credit
Rose, Arthur W	Vocational Education	Vatea IIIIE Tech Prep 01-02	NonCredit
Rosen, Edward A	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
Rowley, Shaun E.	Counseling	JVS-Gateway to Health Careers	Credit
Ryan-Garrison, Kate	Career Link	WIA/Pic SF Assessment Center	NonCredit
Scholnick, Nadia F	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	Credit
Scrafford, Barbara Lynn	English	Vatea IIC 2001-2002	Credit
Shelton, Steven E	Vocational Education	Vatea T1B-Statewide Sp Proj Collabr	NonCredit
Shestople, Mary E	Licensed Vocational Nursing	Vatea IIC 2001-2002	Credit
Sneed, Jane W	Learning Assistance	FII/TRDP Y2 CT#00-0137-004	Credit
Spears, Deanne K	Learning Assistance	FII/TRDP Y2 CT#00-0137-004	Credit
Stein, Ron R.	English As a Second Language	Partnership for Excellence	Credit
Tarquino, Eve K	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit
Taylor, Terri	Cal Works	Calworks Program 01-02	Credit
Toth, Andrea	English As a Second Language	Partnership for Excellence	Credit
Trammell, Floyd W	Bus/Office Tech/Small Bus	SF Computers & Learning Expans Proj	NonCredit
White, Kathleen C	Child Dev. & Family Studies	FII/TRDP Y2 CT#00-0137-004	Credit
Wolf-Prusan, Rebecca J	Career Link	WIA/Pic SF Assessment Center	NonCredit
Wong, Manuel K	Child Dev. & Family Studies	Student Success 96-97 (Yr1 & 2)	Credit
Yee, Edna	Student Health	Partnership for Excellence	Credit
Zoll, Sharyn L	Teachers' Resource Center	FSS-Institutionalization ESL/Civic	NonCredit

Zoll, Sharyn L

Transitional Studies

Vatea IIC 2001-2002

Credit
H1 Spring 2002:

Total for H1: 79

Total Records: 79

020228 – H2
Categorically
Funded
Full-Time
Temporary
Assignment
SPRING 2002

RESOLVED: That the following named academic employee be appointed to Categorically Funded Temporary Full-Time assignment pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
RACEK, Barbara	Teachers Resource Center	Coordinator	Adult Basic Education 121247-8180-1220-1500-N FN9646	02/11/02 – 05/24/02





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002 **L1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Authorization to amend employment Contract (s)
(Resolution No. 020228 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403 (b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustee of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403 (b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

a) INSURANCE COMPANIES

Bi-Weekly
AMOUNT

American General Annuity	575.00
Met Life	125.00
Met Life	250.00
Security First	190.00
Security First	461.00
State Street Bank STRS	1,100.00
USG Annuity	250.00
VALIC	170.00
VALIC	200.00
VALIC	126.00
VALIC	423.00
VALIC	423.00
VALIC	153.92
VALIC	212.00
VALIC	150.00
VALIC	400.00
VALIC	461.00
VALIC	576.00
VALIC	576.00
VALIC	50.00
VALIC	423.00
VALIC	300.00
VALIC	150.00

b) CUSTODIAL ACCOUNTS

BI-WEEKLY
AMOUNT

Capital Guardian	270.00
Capital Guardian	50.00
Capital Guardian	538.00
Fidelity	300.00
Fidelity	462.00
Fidelity	420.00
Fidelity	150.00
Janus	250.00
Janus	700.00
Janus	253.00
Janus	150.00
Janus	35.00
Oppenheimer	500.00
T. Rowe Price	423.00

T. Rowe Price	462.00
Vanguard	300.00
Vanguard	427.00
Vanguard	450.00
Vanguard	75.00
Vanguard	500.00
Vanguard	300.00
Vanguard	462.00
Vanguard	462.00
Vanguard	423.00
Vanguard	577.00
Vanguard	

c) <u>TERMINATION/CANCELLATIONS</u>	<u>BI-WEEKLY AMOUNT</u>
Equitable	50.00
GALIC	75.00
Janus	583.00
Janus	150.00
Janus	150.00
Met Life	190.62
Paul Revere	575.00
Security First	194.00
Security First	125.00
VALIC	

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contributes to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: February 28, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 020228-N1)

BACKGROUND INFORMATION:

Resolutions 020228-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

Page 1 of 2
28/02 DR. NATALIE BERG, PRESIDENT • RODEL E. RODIS, VICE PRESIDENT • JOHNNIE L. CARTER, JR.
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Goode, Ruth	Institute for Int'l Students	NonCredit
Reynolds, Stanislaus G	Community Services	NonCredit

N1 Spring 2002: 2

Total for N1: 2

Total Records: 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Chancellor

SUBJECT: SPECIAL

**Amending Resolution No. 910228-S7
Authorizing the Chancellor to Accept
Employee Resignations
(Resolution No. 020228 – S1)**

BACKGROUND INFORMATION:

At its September 28, 1991 Board Meeting, the Board of Trustees adopted Resolution No. 910228-S7 delegating to the Chancellor the authority to accept resignations received between Board meetings.

District administration has since reviewed this practice and has determined that extending the authority to the Human Resources Department and/or to the employee's immediate supervisor would facilitate a more prompt and orderly resolution of employee separations and decrease any resulting staffing problems attendant thereto. Board of Trustees' approval is required.

RECOMMENDATION:

WHEREAS: The Board of Trustees delegated to the Chancellor the authority to accept resignations in the adoption of Resolution No. 910228-S7, and

WHEREAS: District administration has since reviewed this practice and determined the need to extend the authority to the Human Resources Department and/or to the employee's immediate supervisor, and

WHEREAS: Resignations under such circumstances shall be effective upon acceptance by the Human Resources Department and/or by the employee's immediate supervisor,

RESOLVED: That the Human Resources Department and/or the employee's immediate supervisor also be authorized to accept resignations of employees and that such resignations shall be effective upon acceptance by the Human Resources Department and/or the employee's immediate supervisor.

Dr. Philip R. Day, Jr., Originator

02/28/02 S1 - page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

**Nomination of Dr. Anita Grier for membership on the
California Community College Trustees (CCCT) Board of
Directors
(Resolution No. 020228-S2)**

BACKGROUND INFORMATION:

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members. In addition, the board meets twice a year with the Board of Governors of the California Community Colleges. Currently, Dr. Anita Grier serves as an interim member of the CCCT Board of Directors, and the San Francisco Community College District is unanimously supporting her nomination for a permanent seat on the CCCT board. Nomination for membership on the CCCT board will be accepted from January 1 through February 15 in the League office. Nominations are to be made by a member of the District Board of Trustees and each district may nominate only one member of its board. The election of members of the CCCT board will take place between March 10 and April 25.

Additionally, Dr. Grier has been asked to submit her nomination to the Association of Community College Trustees (ACCT) for service on the association's Diversity Committee, which will be selected at the ACCT Regional Seminar, June 9-12, 2002 in Las Vegas. The ACCT is a non-profit educational organization of governing boards, representing more than 6,500 elected and appointed trustees who govern over 1,200 community, technical, and junior colleges in the United States, Canada, and England.

RESOLVED: That the Board of Trustees will nominate Dr. Anita Grier to serve in the capacity of member on the California Community College Trustees (CCCT) Board of Directors and as a member of the ACCT's Diversity Committee.

Dr. Philip R. Day, Jr., Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

S3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**SUBJECT: SPECIAL
FINANCE & ADMINISTRATION
SEMI-ANNUAL SLBE REPORT
(Resolution No. 020228-S3)**

BACKGROUND INFORMATION:

At its April 2001 meeting, the Board adopted a policy instituting a program that transitions its former Minority, Women Local Business Enterprise (M/W/LBE) Program to a Small Local Business Enterprise (SLBE) Program. In June of 2001, the Board adopted guidelines for implementing the SLBE program. These guidelines were adapted from the former M/W/LBE Program. In accordance with the directive from that meeting, the Board is now being provided an interim (semi-annual) report on the program's status. An annual report is scheduled for June 2002.

Since the inception of the M/WBE Program, the District has retained the services of Mason-Tillman Associates Ltd. (MTA) as its primary resource for carrying out its objective for equal opportunity procurement of construction and construction-related professional service contract services. MTA was also instrumental in providing the Board and staff with expert advice in establishing the M/W/LBE Program and making the transition to the SLBE program.

At the June 2001 Board meeting, staff was authorized to continue contracting with MTA for consulting and support services in implementing the new SLBE program. These services are required for a smooth transition to the new Contract Compliance Officer and required on-going support services. Specific changes in the MTA scope of work for the period July 2001 through June 2002 included the following:

1. Implementation of the Small Local Business Enterprise (SLBE) program.
2. Implementation of the website to manage information and promote the District's bond measure funded contracting.
3. Implementation of a data collection system specifically designed for CCSF.

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2/11/02 draft

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

ACTIVITIES TO DATE:

Mason Tillman Associates Ltd. Activities

MTA has assisted in implementing the SLBE program by planning an outreach event, which was held January 31, 2002. Attendance and feedback survey information on that event is attached as Attachment "A" to this report. In addition to updates on legal and legislative matters impacting the SLBE program and equal opportunity in contracting, MTA is making a presentation of their semi-annual report to the Board as a part of this staff report. In MTA's report to the Board is information about new legislation that allows the inclusion of SLBE goals on construction contracts over \$15,000 that are formally bid and subject to the Public Contract Code requirements.

MTA has also designed a relational database specifically designed for District use in tracking and monitored its contracts. This database, which is a modification of the database used under the M/W/LBE program, tracks all District Facilities, Planning and Construction contracts, including vendors, award amounts, payment and payment sources. District staff is evaluating the database to determine its usefulness as a District tool independent of MTA's consulting services.

In addition to the database, MTA has designed a website and deliver it to the District on CD-ROM. District staff are evaluating the website to determine if it can be uploaded to the District's server and easily maintained, independent of MTA's consulting services.

In the meantime, the Contract Compliance Officer has coordinated with Facilities Planning & Construction staff, as well as Vice Chancellor of Finance & Administration staff to facilitate dissemination of contracting and SLBE information on existing District web sites.

The District websites for locating this information are:

http://www.ccsf.org/Offices/Facilities_Planning/;

<http://www.ccsf.org/VCFA/Offices/Services/Contract.>

Contract Compliance Officer Activities

Per the SLBE policy adopted by the board, the Contract Compliance Officer has primary responsibility to implement and enforce compliance with the SLBE Program. The Contract Compliance Officer (CCO) was hired with an effective start date of September 17, 2001, reporting to the Dean of Administrative

Services. (The Contract Compliance Officer performs contract administration functions in addition to implementation of the SLBE program.) The focus of the CCO's initial efforts related to the SLBE program has been to understand the mechanics and procedures that are transferable from the M/W/LBE program to the new SLBE program. These efforts revolve around organization and developing internal contract compliance interface procedures consistent with the Board's policy directive.

All applicable procurement activity is to be tracked and monitored by the Contract Compliance Officer. All solicitations for SLBE applicable contracts are reviewed by the Contract Compliance Officer to assure inclusion of appropriate contracting language regarding SLBE requirements.

The Contract Compliance Officer is actively involved in the establishment of goals for projects. Although, MTA recommends project goals, the Contract Compliance Officer must approve the goals and attends pre-submittal meetings to present SLBE requirements. The Contract Compliance Officer evaluates all SLBE applicable proposals and construction bids for SLBE compliance. Although, the Contract Compliance Officer has not monitored SLBE applicable oral interviews for selection of construction-related professional services contracts, she plans to do so in the future.

Other activity relating to the SLBE program is the development of a Pre-Qualification Application (See Attachment "B") for use in hiring construction contractors on projects with cost estimates of \$15,000 or less. Such a process will be very helpful for facilitating inclusion of HRC certified SLBE firms on emergency contracts. Opportunities to participate in this process for hiring Emergency Contractors will be rotated beginning with the first applicants. The form can be filled in from the Facilities Planning & Construction website and e-mailed to the Contract Compliance Officer. The Contract Compliance Officer is maintaining a database with the application information. From that database, a list of pre-qualified firms is made available to the Building & Grounds Manager and Facilities Planning & Construction project managers for informally bidding construction projects under \$15,000.

The Contract Compliance Officer, along with other District staff reviewed the report being presented by MTA and provided input. Staff concurs with the MTA recommendation to consider inclusion of SLBE goals on construction contracts subject to the Public Contract Code.

RECOMMENDATION:

WHEREAS, Assembly Bill 1084 was enacted January 2002, allowing the District to require SLBE subcontracting goals or good faith effort to achieve those goals on its public works construction projects

RESOLVED: That authorization is given to explore the feasibility of modifying the existing SLBE program to include SLBE goals for construction contracts over \$15,000, including analysis of the fiscal impact, reporting back to the Board in a subsequent report, and

FURTHER BE IT RESOLVED: That the Board of Trustees acknowledges receipt of and accepts the report presented by Mason Tillman Associates, Ltd.

Peter Goldstein, Originator
With Norma Nelson

SMALL LOCAL BUSINESS ENTERPRISE PROGRAM OPEN HOUSE/BUSINESS COMMUNITY OUTREACH SURVEY -Highlights of Survey Results

Open House Date: January 28, 2002

Mason Tillman Associates (MTA) had the primary responsibility for coordinating the event under the auspices of the District's Contract Compliance Officer. According to MTA's records, as of Friday, January 25, 2002, a little over 50 firms had indicated intent on attending the Open House. In the past, attendance at the District's outreach events usually peaked at about 20. Based upon sign-in information obtained on the day of the event, January 28, 2002, 166 firms were represented. In many instances, more than one individual represented the same firm. Therefore, actual attendance is estimated at about 200. Forty-seven firms completing the survey were on the HRC mailing list of firms sent a flyer by Facilities Planning staff.

The purpose of the survey was to obtain contact information and gather feedback to assist in SLBE program implementation. The Contract Compliance Officer quickly drafted the survey to secure some very basic information. As such, the survey was not scientifically developed. Approximately 160 surveys were distributed at the event. A total of 97 surveys were returned to the Contract Compliance Officer. This represents a 58% response rate.

Questions were asked in the areas of historical Facilities Planning procurement effectiveness and customer satisfaction; bid notification/advertising sources; dollar range of contracts normally bid by survey respondents; categories of work offered by firms; survey respondents' existing HRC certification status; evaluate the effectiveness of the event and gather information for planning future outreach events. Survey respondents did not answer all questions listed in the survey.

Historical Procurement Experience with the District

The majority of firms (73%) completing the survey and representing those attending the Open House had not bid on District projects previously. Only 13 or 14% of the firms had actually been awarded a contract by the District. Most (50%) of the respondents who expressed the level of success on the contracts they had been awarded indicated that the experience has been good. Twenty-nine percent (29%) indicated that improvement was needed.

Bid Notification/Advertising Sources

The method most used by most firms interested in doing business with the District was the City and County Contract Administration web site at 31%, followed by word of mouth at 20% and 15% used the Districts' Facilities Planning web site.

Services Offered by Firms Completing the Survey

Most (35%) of the firms completing the survey were A & E firms, followed by Construction-related Professional Services at 27%. Twenty-three (23%) were a variety of consultants and other service firms.

Dollar range of Projects typically bid or of interest

Thirty percent (30%) of the respondents were interested in or would typically bid projects under \$15k. Twenty-nine percent (29%) were interested in or would typically bid projects over \$15k, but less than \$500k.

Firm Certified by the San Francisco Human Rights Commission

Eighty-four (84%) of the survey respondents were already certified by the HRC.

Evaluation of the Open House

Seventy-seven percent (77%) of the survey respondents had not previously attended an Open House or Business Community Outreach Meeting hosted by the District. However, most (60%) of the attendees seem to have heard about the event through a fax notice.

Thirty percent (30%) of the survey respondents indicated that they felt the list of upcoming projects was the most useful part of the presentation, followed by the manager's presentation at 24%.

The least useful aspect of the event were noted as meeting the right people, construction and maintenance projects and difficulties relating to viewing the MTA slide presentation and hearing the facility manager's presentations; too many people and not enough handouts.

Suggested topics for future meetings included targeting specific industries such as Construction, Professional services and Suppliers. There was notable interest in more community outreach.

Over 50 additional comments focused on praises for the success of the event, along with requests for the attendee list and copies of handouts.

NOTE: A detailed report is available upon request.



San Francisco Community College District

Office of Contract Compliance
 33 Gough Street, San Francisco, Ca. 94103
 Tele: (415)241-2284 Fax: (415)241-2378

Construction Contracts Under \$15k Pre-Qualification Statement

The purpose of this Pre-Qualification Statement (PQS) is to identify firms who are available to perform construction work on an emergency basis and who can provide informal bids on a relatively short notice. (Rotation of Emergency contractors will start based upon the PQS submittal date.)

Date: _____

Your Name: _____ Title: _____

Company Name: _____ # years in Business _____

Mailing Address: _____
 City: _____ State: _____ Zip: _____

Telephone #: _____ Fax #: _____

E-mail address: _____ Emergency cell/pager telephone: _____

Company legal status: ☐ Corporation ☐ Partnership ☐ Sole Proprietorship

1. If the firm is a sole proprietor or partnership, please provide the owner(s) names and titles:

2. Will your firm bid and pay prevailing wages on contracts with the District, per Labor Code Sections 1770-1780?

☐ yes ☐ no If the answer is "no", then your firm will not be eligible for contract award.

☐ no Check here if your firm is exempt because it has no employees or is family operated.

3. Which of the following are you interested? ☐ Emergency work ☐ informal bids ☐ both

4. Contractor's License Class, # and expiration dates. Example: C10 Electrical #XXXXXX mm/dd/yy

General Trades	Specialty Trades

5. What type of work are you seeking (check all boxes that apply):

- | | | |
|---------------------------------------------|---------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Window Coverings | <input type="checkbox"/> Fire/Water Restoration |
| <input type="checkbox"/> Plumbing | <input type="checkbox"/> HVAC | <input type="checkbox"/> Salvage & Recycling |
| <input type="checkbox"/> Painting | <input type="checkbox"/> Carpentry | <input type="checkbox"/> Fencing |
| <input type="checkbox"/> Flooring | <input type="checkbox"/> Telecommunications | <input type="checkbox"/> Roofing Repair |
| <input type="checkbox"/> Glass, Door & Sash | <input type="checkbox"/> Signs/Lighting | <input type="checkbox"/> Carpeting |
| | <input type="checkbox"/> Other | |

6. Will you be bidding only on work that you possess a valid and current California Contractor's license to perform?

☐ yes ☐ no

7. Does your company have current liability insurance with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate?

☐ yes ☐ no

8. Does your company have current a workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et.seq.

☐ yes ☐ no ☐ no Check here if firm is exempt from this requirement, because it has no employees.

9. Have you attached evidence of insurance for general liability, automobile, and worker's compensation from an admitted surety insurer (approved by the California Department of Insurance) per the District sample copy provided? For emergency work, please inform your insurance company to send the District automatic renewal or changes in policy coverage.

☐ yes ☐ no

10. Has your contractor's license been revoked at any time in the last five years?

☐ yes ☐ no If yes, please explain why. _____

11. Has a surety firm completed a contact on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?

☐ yes ☐ no If yes, please explain why. _____

12. At any time during the last five years, has your firm, or any of its owners or officers been convicted of a crime involving the awarding of a contact on a government construction project, or the bidding or performance of a government contract?

☐ yes ☐ no If yes, please explain why. _____

13. How did your firm hear about this Pre-Qualification process? _____

14. Is your firm certified by the Human Rights Commission as an LBE firm?

☐ yes ☐ no If yes, attach a copy of certification letter.

15. Please attach contact information for at least two references familiar with your work.

16. Please attach a copy of your City and County of San Francisco Business Tax Certificate.

Please check the appropriate boxes for your company's ownership (for statistical tracking only):

Chinese American

African American

Native American

Filipino American

Hispanic American

Japanese American

Caucasian

East Indian American

Other _____

Male

Women

PLEASE RETURN THIS FORM TO THE ADDRESS PROVIDED ON PAGE 1 OR VIA FAX



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

S4

TO: Board of Trustees

FROM: Chancellor Philip R. Day, Jr.

Subject: SPECIAL
Honoring Dr. Henry L. Augustine, Jr. for his
dedicated commitment and service to
students of color at CCSF and in the Greater San
Francisco Bay Area.
(Resolution No. 020228-S4)

BACKGROUND INFORMATION:

On Wednesday, February 20, Dr. Henry L. Augustine, Jr. was honored by the Chancellor and the Board of Trustees for his 25 years of service at the College. Since 1994, Dr. Augustine has worked in the capacity of lead counselor for the African American Scholastic Programs (AASP), dedicated to designing, planning, and implementing recruitment and retention programs and services that target students of color from all of the San Francisco public high schools.

Working to support traditionally underserved students has been a hallmark of Dr. Augustine's career at the College. Starting in 1977, he worked at the CCSF Mission Community College Center, followed by counseling positions at the San Francisco Community College Skills Center and the Southeast Campus. Dr. Augustine earned his doctoral degree in Counseling Psychology from the University of San Francisco in 1982, followed by a series of leadership positions in Instructional Services and the Chancellor's Office. His vision for providing special support services to students, through college tours, summer bridge, and transfer programs, has helped increase the number of students, particularly students of color, graduating from CCSF and continuing on to obtain four-year degrees and higher.

Dr. Augustine has also served as a consultant to other institutions and private companies. He is currently a member of the San Francisco Unified School District Community Task Force, the purpose of which is to develop programs designed to better link our City's high schools and City College of San Francisco.

02/28/02 – S4 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

WHEREAS, Dr. Henry L. Augustine, Jr. has continually championed programs and services designed to increase the recruitment and retention levels of students of color at City College of San Francisco; and

WHEREAS, he and his staff have led the nation's efforts as innovators in linking the College with Historically Black Colleges and Universities across the nation; and

WHEREAS, he has distinguished himself as the leader and shaper of the African American Scholastic Programs at City College, bringing national and international attention to the unique concepts of the various activities associated therein; and

WHEREAS, the national prominence of his college tour and transfer programs have led to a new national initiative for articulation and transfer recently funded by the federal government and sponsored by associations like the United Negro College Fund (UNCF), National Association for Equal Opportunity in Higher Education (NAFEO), and the Historically Black Colleges and Universities Coalition, Northern California Chapter, among others;

THEREFORE BE IT RESOLVED that the Board of Trustees and Chancellor recognize Dr. Henry L. Augustine, Jr. for his tireless work ethic and commitment to students of all racial and ethnic backgrounds and honor him for providing these students with the opportunity to follow their dreams.

Dr. Anita Grier, Originator
Rodel Rodis, Originator
Johnnie Carter, Originator
Toni Hines, Student Trustee



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

S5

**SUBJECT: SPECIAL
Grant Applications/Awards
(Resolution No. 020228-S5)**

BACKGROUND INFORMATION:

Based upon a request from the Board at its December 2001 meeting, this resolution addresses the problem of late grant application submissions to the Board because of the need to meet funding agency application deadlines.

This resolution authorizes the Chancellor to approve all grant applications to funding agencies whenever necessary to meet funding agencies' deadlines. The Chancellor would also have the authority to approve budgets and appropriate all funding related to grant awards where the funding agency requires an institutional match of \$50,000 or less. Grant funded projects requiring a match above the aforementioned level will require Board approval.

The Chancellor shall make a monthly report to the Board on the status of all grant applications and all authorized grant awards.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby authorizes the Chancellor to review and approve applications to funding agencies whenever necessary to meet funding agencies' deadlines.

FURTHER BE IT RESOLVED, the Board authorizes the Chancellor to establish budgets and appropriate all funds related to grant awards where the required institutional match is \$50,000 or less.

FURTHER BE IT RESOLVED, the Chancellor shall submit a monthly report to the Board of Trustees with on the status of all grant applications and all authorized grant awards.

Dr. Philip R. Day, Jr., Originator

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002 **W1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: REAL ESTATE
Authorization to Contract with Bay Area
Motorcycle Training
(Resolution No.: 020228-W1)

BACKGROUND INFORMATION:

By Board Resolution 990729-B2, the Board of Trustees approved a contract with Bay Area Motorcycle Training, August 1, 1999 through July 31, 2000, with the possibility of two single year extensions for the use of the reservoir at Ocean Campus for Motorcycle training.

Bay Area Motorcycle Training (BAMT), in connection with the California Highway Patrol Motorcyclist Safety Program, offers beginning and advanced courses in motorcycle training. BAMT offers motorcycle training at a number of Bay Area sites. BAMT offers the training courses in one reservoir on Saturdays and both reservoirs on Sundays in the Balboa Reservoirs at Ocean Campus and currently pays the District \$125 for each range, based on the number of ranges used. Each reservoir can accommodate up to two ranges. BAMT supplies the District with a statement of the number of ranges and days used per month in the first week of the following month and does not schedule trainings on the week-end days that engineering classes use the reservoir for field work. Additionally, BAMT carries a \$2,000,000 liability policy naming the District as insured.

RECOMMENDATION:

RESOLVED: That authorization be hereby given for a new contract with Bay Area Motorcycle Training, August 1, 2002 through July 31, 2003, with the possibility of two single year extensions upon mutual agreement between the District and BAMT for the use of the reservoirs at Phelan Campus on Sundays for Motorcycle training, and

02/28/02 – W1 page 1

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That BAMT shall pay the District the sum of \$150 per range based on the number of ranges used, 30 days net, payable at the end of each month, with the potential of each reservoir accommodating up to two ranges, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 28, 2002

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Report on contracts under \$15,000,
Office of Facilities Planning, City College of San Francisco
(Resolution No. 020228-FIO)**

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **Corbin Building & Design, (General Contractor)** – James Lick School Ramp Landing, contract total \$6,400, U-3542-6202-6550-S. For Contractor to provide labor and material for constructing a ramp landing at the bottom of the existing ramp as required by the State Architect (DSA).
2. **RGA Environmental Inc., (Environmental Hygienist)** – Downtown Campus Fire Alarm System Replacement, contract total \$2,068, 42118M-8510-6203-7100-HS. For contractor to provide management services for hazardous material survey, develop technical hazardous materials abatement specifications, and evaluate change orders.

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of Contract Education,
City College of San Francisco, February 2002

This report is for information only on contracts under \$50,000 that the Office of Contract Education negotiated or amended in January 2002.

- Futton, Inc. – Contract total \$5,500, term March 4, 2002 to March 15, 2002, for providing a 7-day training program to Liaoning Publishing Group, a delegation from China. The program is focused on the overviews of United States Publishing Industry and Business Development.
- Visitacion Valley Community Center – Contract total \$10,630, term January 15, 2002 to May 24, 2002, for providing a 3-unit credit course, BSMA G “Arithmetic Review/ Business Arithmetic”.

Originator: Judy Teng



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: CONFERENCE ROOM
GOUGH STREET CAMPUS
33 GOUGH STREET, SAN FRANCISCO

DATE: **THURSDAY, MARCH 21, 2002**

TIME: **5:00 PM**

DOCUMENTS DEPT.

This meeting is normally devoted to Closed Session Topics.

MAR 18 2002

LOCATION: AUDITORIUM
GOUGH STREET CAMPUS
33 GOUGH STREET, SAN FRANCISCO

SAN FRANCISCO
PUBLIC LIBRARY

DATE: **THURSDAY, MARCH 21, 2002**

TIME: **6:00 PM**

03-18-02A10:00 RCVD

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks, which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business, are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

AGENDA

CLOSED SESSION

03-18-02A10:30 RCVD

BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

GOUGH STREET CAMPUS

33 Gough Street
San Francisco
THURSDAY, March 21, 2002
5:00 P.M.

DOCUMENTS DEPT.

MAR 18 2002

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I. OPEN SESSION Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property :	324 Havelock Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Eugene Moggia
Under Negotiation:	Price and terms of payment
Property :	106 Bartlett Street San Francisco, Ca.
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Philip Smith of San Francisco Unified School District
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (G.C. 54956.9(a))

Name of case: Lynn Martin, Guardian ad Litem for Corey J.A. Turner V. SFCCD,
City & County of San Francisco et al.
San Francisco Superior Court Case #321970

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – 3 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – 1 case

BOARD OF TRUSTEES

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DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District**

City College of San Francisco

**GOUGH STREET CAMPUS
AUDITORIUM
33 GOUGH STREET
San Francisco**

Thursday, March 21, 2002

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – February 28, 2002
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed
- VI. Special Presentations
 - No presentations presently scheduled
- VII. Monthly Financial Report – James Kendrix & Peter Goldstein
- VIII. Action on Other Resolutions Agenda Items
- IX. Report from Constituent Groups
 - Academic Senate - Ophelia Clark, President
 - Associated Students - Rick Cantora, President
 - Classified Senate - Alice Munoz-Shvarts, President
- X. Board of Trustees' Report

- XI. Chancellor and Staff Reports
- XII. Closed Session Announcements - Legal Counsel Ronald Lee
- XIII. Requests to Speak
- XIV. Adjournment

FINANCE

GENERAL FUND

- B1 - Authorization is hereby given to extend contract with Wells Fargo Bank to provide the District's banking services during the next four (4) fiscal years (FY 2003–2006) with two (2) one year optional extensions (FY 2007 and FY 2008)

CAPITAL OUTLAY

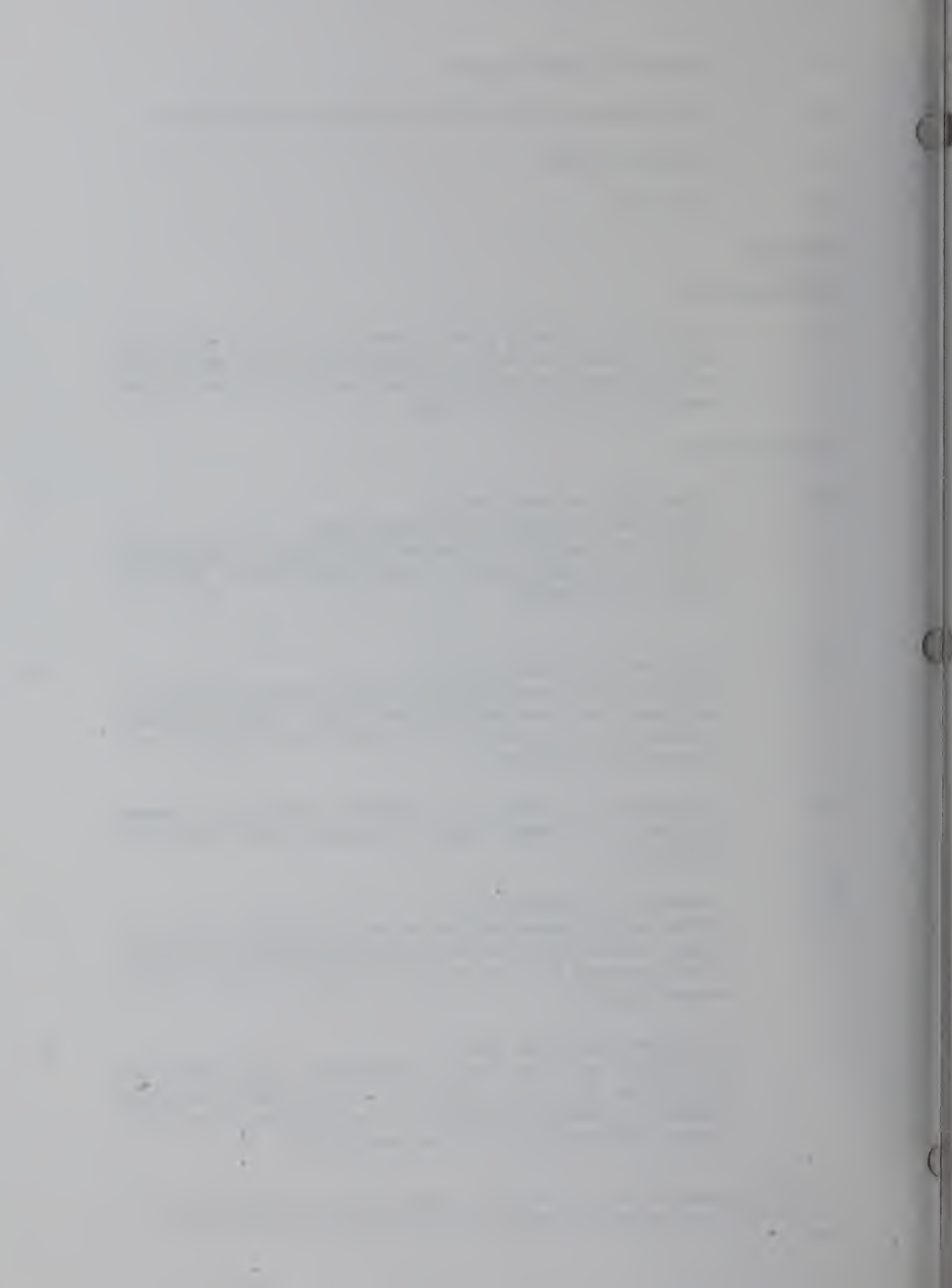
- B2 - Authorization be hereby given to contract with the lowest responsible bidder _____, for the project: Batmale Hall Building HVAC System Improvement, Phase I, to be completed on or before September 30, 2002, at a cost of not to exceed \$ _____, *c

- B3 - Authorization be hereby given to contract with the lowest responsible bidder Jim Ma Construction, for the project: Southeast Campus Biotechnology Program Classroom 419 Remodel, to be completed on or before May 31, 2002, at a cost of not to exceed \$22,800 *c

- B4 - Authorization for NINE (9) Contract Modification(s) totaling \$693,849.21 for Special Services Contract(s) and Construction Contract(s)

- B5 - Authorization be hereby given to contract with the lowest responsible bidder Sonomarin, Inc., for the project: Science Hall Main Lobby Railings Modifications & Repair, to be completed on or before May 31, 2002, at a cost of not to exceed \$36,866 *c

- B6 - Authorization be hereby given to contract with the lowest responsible bidder Community Playgrounds, Inc., for the project: John Adams Child Development Center Play Structure Installation, to be completed on or before May 31, 2002, at a cost of not to exceed \$95,800 *c



- B7 - Authorization be hereby given to contract with the lowest responsible bidder _____, for the project: John Adams Campus Gymnasium Building Brick Repair and Seismic Upgrade, to be completed on or before May 31, 2002, at a cost of not to exceed \$_____, *c
- B8 - Authorization be hereby given to contract with the lowest responsible bidder M. Rivera Construction Inc., for the project: Batmale Hall Deck Expansion Joints Repair, to be completed on or before May 31, 2002, at a cost of not to exceed \$91,175 *c
- B9 - Authorization be hereby given that the Board hereby adopts this summation of the District's proposed Five-Year Construction Plan for submission to the State Chancellor's Office for review and approval.
- B10 - Authorization be hereby given to contract with The Foundation for California Community Colleges for Facilities Condition Analysis and Assessment (FCAA) System Initial Design, Development, Testing & Deployment, to be completed on or before December 31, 2002, at a cost of not to exceed \$75,000
- B11 - Authorization be hereby given to contract with ViaNovus, for the project: Project Management Software For District's Capital Outlay Improvement Projects, to be completed on or before June 30, 2003, at a cost of not to exceed \$58,750

GRANTS/ CONTRACTS

- B12 - Authorization to modify existing Grants *c
- B13 - Authorization be and is hereby given for approval to contract with San Francisco Municipal Railway to develop (1) a CAREER LADDER program, including support services and contextualized curriculum for the MUNI workforce for the time period of April 1, 2002 through September 30, 2003 for a total of \$463,000 and (2) EMPLOYEE PROGRAMS with the Human Resource Department for a total of \$300,000 for the time period of July 1, 2002 through June 30, 2003 and development and delivery of (3) a TRAINER CERTIFICATE for the time period of July 1, 2002 through June 30, 2003 and for a total of \$164,000. The total income from MUNI for the development and implementation of these three programs will be \$927,000
- B14 - Authorization is hereby given to enter *c

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into two Special Services Contracts to provide special services for the VTEA Grant with the following consultants: 1) Nina Barbiarz for a total not to exceed \$11,690, 2) Zoyd Luce for a total not to exceed \$11,690

- B15 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the Department of Education (FIPSE) for a grant to support the National Articulation and Transfer Network (NATN) for the period of fiscal year 2002 (through September 30, 2002) in the amount not to exceed \$800,000
- B16 - Authorization hereby be given to contract with Futton, Inc. for coordinating the Transfer/Degree Program between Zhejiang University City College of China and City College of San Francisco. CCSF will provide the instruction in China with Futton, Inc. paying all CCSF's training cost. No general fund nor public fund will be or can be expended on this program. The term of this agreement is from June 1, 2002 to June 30, 2004, for a total not to exceed \$869,610

EQUIPMENT, SUPPLIES & SERVICES

- C1 - Procurement of equipment, supplies, services etc., less than \$3,000 ***c**
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more ***c**
- C3 - Acceptance of Gifts ***c**

HUMAN RESOURCES

- F1-3 - Administrative Appointments (2 or 3 year terms)
- F4 - Exempt Grant-Funded Temporary Academic Administrative Appointment
- G1-8 - Academic Employees, Credit Program, District Funded ***c**
- H1 - Academic Employees, Credit Program, Categorically Funded ***c**
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment ***c**

1. The first part of the paper discusses the importance of the study.

2. The second part of the paper discusses the methodology used in the study.

3. The third part of the paper discusses the results of the study.

4. The fourth part of the paper discusses the conclusions of the study.

5. The fifth part of the paper discusses the implications of the study.

6. The sixth part of the paper discusses the limitations of the study.

7. The seventh part of the paper discusses the future research.

to employment contract

N1 - Academic Employees Community Services Classes

***c**

SPECIAL

S1 - Authorization to establish new wage rates/ premiums and benefits levels for fiscal year 2001-2002

S2 - Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the San Francisco Building and Construction Trade Council Unions, for the period July 1, 2001, through June 30, 2003

***c**

S3 - Authorizing a procedure to implement the Student Activity Fee using a negative Check-off.

S4 - Authorizing to increase the number of Student Trustees from one to two in accordance with Educational Code section 72023.5 to be effective for the June 1st, 2002 seating of the Student Trustee. This policy will be piloted for five years, evaluated annually and board action will be required in 2007 to renew this resolution.

Information only

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

**Next Board Meeting Date: April 25, 2002
John Adams Campus
1860 Hayes Street
San Francisco**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002 **B1**

TO: Board of Trustees

FROM: Dr. Phillip R. Day, Jr., Chancellor

Subject: General Fund
Authorization to extend contract with Wells Fargo Bank to provide the District's banking services during the next four (4) fiscal years (FY 2003 –2006) with two (2) one year optional extensions (FY 2007 and FY 2008).
(Resolution No. 020321- B1)

BACKGROUND AND INFORMATION:

By Resolution No. 920625-B16 the Board of Trustees on June 25, 1992 authorized contracting with Wells Fargo Bank for banking services covering a four-year period beginning August 1, 1992.

On July 28, 1994 the Board of Trustees adopted Resolution No. 940728-B3 authorizing the extension of the District's contract with Wells Fargo Bank for banking services through August 1999 with up to five one year extensions upon mutual agreement between Wells Fargo Bank and the District.

On October 2, 2001 a "Request for Proposals – Banking Services" was issued to the following banks: American California Bank, Bank of America, Bank of Canton, Bank of the Orient, Bank of the West, Bay View Bank, Cal Fed, California Pacific Bank, Citibank FSB, City national Bank, First Bank & Trust, First National Bank of Northern California, First Republic Bank, Golden Gate Bank, HSBC, Imperial Capital Bank, National America Bank, Northern Trust Bank, Sequoia National Bank, Sterling Bank & Trust, Union Bank of California, United Commercial Bank, Wells Fargo Bank, Westamerica Bank, and WM Business Bank.

The closing date for receipt of proposals was Friday, November 16, 2001 at 3:00 p.m. Three banks submitted proposals: 1) Bank America; 2) Union Bank of California; and 3) Wells Fargo Bank

A committee of five individuals representing functional areas directly involved with day to day banking activities was formed to review the proposals and

03/21/02– B1 page 1

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

interview the bank representatives responding to the RFP and make a recommendation as to which bank should provide banking services: Accounting/Accounts Payable – John Bilmont, Controller; Bookstore – Don Newton, Bookstore manager; Bursar – Rebeca Chavez, Bursar; Payroll – Dan St. John, Management Analyst; and James Kendrix, CFO

The evaluation process included: General banking services (e.g. investment/sweep accounts, account reconciliation and positive pay); Payroll related services; Merchant Services (e.g. credit card payments at the Bookstore, for telephone and web student registration); Web based banking tools (e.g. sending data files, making tax payments, stop payments, viewing cancelled checks on line).

In the areas of Accounting/Accounts Payable and Payroll the three banks are fairly equal and it seems that each of the three could in fact supply the services that the District needs.

The Merchant Services area which includes telephone and web based student registration along with the Bookstore credit card sales focused primarily on the bank's credit card processing compatibility with the District's technology. In this area, the over-whelming conclusion is that the District's interest would be best served by remaining with Wells Fargo Bank.

Overall, the committee's recommendation is that Wells Fargo Bank be awarded the contract to provide banking services to the District during the next four (4) years with two (2) one year optional extensions.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to extend contract with Wells Fargo Bank to provide the District's banking services during the next four (4) fiscal years (FY 2003–2006) with two (2) one year optional extensions (FY 2007 and FY 2008),and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002 **B2**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
(Resolution No. 020321-B2)

BACKGROUND INFORMATION:

Project: Batmale Hall Building HVAC System Improvement, Phase I
(bidding in progress, bid due on 03/13/2002)

The District advertised and solicited bid proposals from Contractors. The District received _____ qualified bid proposals, and the District wishes to contract with the lowest responsible bidder _____, for the project: Batmale hall Building HVAC System Improvement, Phase I. This project consists of replacing the existing building Heating Ventilation Air Conditioning (HVAC) system air intake/exhaust louvers, damper controls, and upgrading central temperature control, and energy management system.

The project is funded by both the 1998 State Scheduled Maintenance grant and the **1997 General Obligation Bond fund**, and is to be charged to 420647-8051-6202-7100-HS, and 42121C-8051-6202-7100-HS (Health & Safety).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder _____, for the project: Batmale Hall Building HVAC System Improvement, Phase I, to be completed on or before September 30, 2002, at a cost of not to exceed \$ _____, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
Jim Ma Construction
(Resolution No. 020321-B3)

BACKGROUND INFORMATION:

Project: Southeast Campus Biotechnology Program Classroom 419 Remodel

The District advertised and solicited bid proposals from Contractors. The District received three qualified bid proposals, and the District wishes to contract with the lowest responsible bidder Jim Ma Construction, for the project: Southeast Campus Biotechnology Program Classroom 419 Remodel. This project consists of: installation of existing casework per the drawings with metal framed wall, additional electrical circuits, new counter tops, new hollow metal door with hardware to match the existing, and interior painting.

The project is funded by the State Equipment grant, and is to be charged to 412022-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Jim Ma Construction, for the project: Southeast Campus Biotechnology Program Classroom 419 Remodel, to be completed on or before May 31, 2002, at a cost of not to exceed \$22,800, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett

DATE:

March 21, 2002

B4

TO:

Board of Trustees

FROM:

Dr. Philip R. Day, Jr., Chancellor

SUBJECT:

CAPITAL OUTLAY

Authorization for NINE (9) Contract Modification(s) totaling \$693,849.21 for Special Services Contract(s) and Construction Contract(s),
(Resolution No. 020321-B4)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A	020228-B6 Emergency Conlan Hall Elevator Controller System Replacement	San Francisco Elevator Co., (Elevator Installer)	\$75,099	\$0	CM #01 - \$2,246	\$77,345	Project Allotment: \$153,750 Project Encumbered & Paid To Date (Include This Contract Modification): \$77,345 Additional labor and material for replacing existing disconnect with new 100 amp, 3 phase, 240 volt fused disconnect with auxiliary contacts.
B	010628-B4 Science Hall Electrical Upgrade, Phase II	Edward W. Scott Electric Co., Inc., (Electrical Contractor)	\$1,017,000	\$158,000.93	CM 05 - \$144,479.35	\$1,319,480.28	Project Allotment: \$1,629,956 Project Encumbered & Paid To Date (Include This Contract Modification): \$1,375,766 Change Order 16.1 - \$116,379.35, supplement Unilateral Changer Order 16 and issued as the result of negotiation meeting on 02/26/2002 for field building structural investigation work; and floor slab poke through assembly. Change Order 17 - \$28,100, to complete project, extended overhead.

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
C 010920-B5 Science Hall Reroof	IMR Roofing Corp., (Roofing Contractor)	\$316,770	\$24,200	CM 02 - \$22,640	\$363,610	Project Allotment: \$399,750 Project Encumbered & Paid To Date (Include This Contract Modification): \$365,350 Change Order 02 - \$22,640: remove and dispose of hazardous roofing material.
D 000127-B2 Phelan Campus Building Infrastructure Wiring	Semans Communications, Inc., (General Contractor)	\$1,383,366	\$544,057.19	CM 08 - \$63,000	\$1,990,423.19	Project Allotment: \$2,011,069 Project Encumbered & Paid To Date (Include This Contract Modification): \$1,990,423.19 \$63,000 for seismic bracing for Horticulture, Smith, EOPS, B201, Gyms, Conlan, Batmale, and patch cords (Phelan general)
E 010426-B14 New Mission Campus Theater Preservation Scheme	Kendall Young Associates/Cervantes Design Associates (Project Architect)	\$76,680	\$0	CM 01 - \$88,590	\$165,270	Project Allotment: \$200,000 Project Encumbered & Paid To Date (Include This Contract Modification): \$165,270 Additional architectural services as per Historical Preservation Group's request for design schemes development and structural analysis.
F 001214-B5 Project Management and Assistance on District's Capital Outlay Projects	Turner Construction Company (Construction/Project Management Consultant)	\$50,000	\$63,036	CM 02 - \$139,804	\$252,840	Project Budget: \$300,000 Project Encumb & Pay't To Date (Include This Contract Modification): \$252,840 Additional Project Management and Assistance services on various District's Capital Outlay projects for six months period from February 2002 to July 2002.

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
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ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
G 010426-B6 Evans Campus Building Seismic Upgrade Investigation and Analysis	Mock/Wallace – Barceloni +Jang Associated Architects	\$81,000	\$6,820	CM 02 - \$203,000	\$290,820	Project Allotment: \$3,100,000 Project Encumbered & Paid To Date (Include This Contract Modification): \$303,793 Original contract amount was for Additional architectural & structural engineering services for the Seismic Analysis and Schematic Design phase only. This modification work is for completing Design Development through Construction Administration service: \$133,000 for the building seismic work as requested by the State Architect (DSA); \$70,000 for the MOCD funded training center facilities.
H 980528-B33 Batmale Hall Mechanical Penthouse Roof Enclosure	Kin Wo Construction, Inc., (General Contractor)	\$299,660	\$16,295	CM 02 - \$24,589.86	\$340,544.86	Project Allotment: \$430,000 Project Encumbered & Paid To Date (Include This Contract Modification): \$403,697 Change order #2 is for the following items: \$5,436 – one additional layer of Dens Deck and to install 2 plies of type VI App membranes roofing. \$7,557 – install new stainless steel door and hardware \$1,597.86 – install one latch set and to abate rust of the two doors and frames at the west wall. \$6,992 – metal panel rust abatement, remove and replace rusted through metal panels in plenum I. \$3,007 – metal panel rust abatement in Plenum II.
I 010426-B15 Districtwide Video Network	Pacific Communications Associates, Inc. (Video Network Consultant)	\$32,686.74	\$0	CM 01 - \$5,500	\$38,186.74	Project Budget: \$40,000 Project Encumb & Pay't to date (Include This contract Modification): \$38,186.74 \$5,500 for Testing & Acceptance of Phelan Campus video backbone.

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
			Total	\$693,849.21		Extend contract to July 31, 2002

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
Sonomarin, Inc.,
(Resolution No. 020321-B5)**

BACKGROUND INFORMATION:

Project: *Science Hall Main Lobby Railings Modification & Repair*

The District advertised and solicited bid proposals from Contractors. Five construction companies responded to the solicitation, and the District received one qualified bid proposal. The District wishes to contract with the lowest responsible bidder Sonomarin, Inc., for the project: Science Hall Main Lobby Railings Modifications & Repair. This project consists of: demolish and remove the existing wood barrier along the Olmstead Murals; provide and install new metal railings and display panels; and refurbish existing railing posts at the building main lobby stair.

The project is funded by the **1997 General Obligation Bond fund**, and is to be charged to 42108C-8062-6202-7100-REN (Renovation).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Sonomarin, Inc., for the project: Science Hall Main Lobby Railings Modifications & Repair, to be completed on or before May 31, 2002, at a cost of not to exceed \$36,866, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



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DATE: March 21, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

B6

Subject: Capital Outlay
Authorization to Award Construction Contract with
Community Playgrounds, Inc.,
(Resolution No. 020321-B6)

BACKGROUND INFORMATION:

Project: John Adams Child Development Center Play Structure Installation

The District publicly advertised the Project Bid Invitation for bid proposals from Contractors. The District wishes to contract with the lowest responsible bidder Community Playgrounds, Inc., for the project: John Adams Child Development Center Play Structure Installation. This project consists of supplying and installing a new play structure and matting on an existing paved area.

The project is funded by the **1997 General Obligation Bond fund**, and is to be charged to 42094C-8813-6202-7100-CC (Childcare Center).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder Community Playgrounds, Inc., for the project: John Adams Child Development Center Play Structure Installation, to be completed on or before May 31, 2002, at a cost of not to exceed \$95,800, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002 **B7**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
(Resolution No. 020321-B7)

BACKGROUND INFORMATION:

Project: John Adams Campus Gymnasium Building Brick Repair and Seismic Upgrade
(bidding in progress, bid due on 03/12/2002)

The District advertised and solicited bid proposals from Contractors. The District received _____ qualified bid proposals, and the District wishes to contract with the lowest responsible bidder _____, for the project: John Adams Campus Gymnasium Building Brick Repair and Seismic Upgrade. This project consists of: re-point exterior brick grout joints, pressure clean and seal exterior brick, remove windows at three (3) bays, construction new shear walls at the removed windows and on the west façade, painting, and exterior tile work.

The project is funded by the 1998 State Scheduled Maintenance grant with 50% **1997 General Obligation Bond fund** matching, and is to be charged to 420636-8811-6202-7100-HS (Health & Safety).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder _____, for the project: John Adams Campus Gymnasium Building Brick Repair and Seismic Upgrade, to be completed on or before May 31, 2002, at a cost of not to exceed \$_____, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract -
M. Rivera Construction, Inc.,
(Resolution No. 020321-B8)

BACKGROUND INFORMATION:

Project: Batmale Hall Deck Expansion Joints Repair

The District advertised and solicited bid proposals from Contractors. The District received four qualified bid proposals, and the District wishes to contract with the lowest responsible bidder M. Rivera Construction, Inc., for the project: Batmale Hall Deck Expansion Joints Repair. This project consists of: exterior deck expansion joint repair work, including removal of existing joint material, placement of new joints and sealants, clean-up and Deck restoration.

The project is funded by the 1998 State Scheduled Maintenance grant with 50% matching from the **1997 General Obligation Bond fund**, and is to be charged to 420638-8051-6202-7100-HS (Health & Safety).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder M. Rivera Construction Inc., for the project: Batmale Hall Deck Expansion Joints Repair, to be completed on or before May 31, 2002, at a cost of not to exceed \$91,175, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**

**Adoption of a summation of the District's proposed Five-Year Construction Plan to be submitted to the State Chancellor's Office for review and approval.
(Resolution No. 020321 – B9)**

BACKGROUND INFORMATION:

Project: Five-Year Construction Plan Priority List

The following is a summation of the District's proposed 2004-2008 Five-Year Construction Plan to be submitted to the Facilities Planning and Utilization Unit of the State Chancellor's Office for review and approval. The priority order of these projects has been reviewed and approved through the shared governance process and will be incorporated in the District Five Year Construction Plan. The Five Year Capital Outlay Construction Plan, Initial Project Proposals (IPP), and Final Project Proposals (FPP) are the basis for all State and locally funded capital outlay projects for the next five years.

District order of priority for proposed projects

Priority	Project Name	Project Type	Current Status
1	Mission Campus Building	New Facilities	Preliminary Plan in progress
2	Chinatown/North Beach Campus	New Facilities	Preliminary Plan in progress
3	Community Health & Wellness Center	New Facilities	FPP
4	Remodel John Adams Campus	Renovation	IPP
5	District-wide ADA Barrier Removal	Infrastructure	FPP
6	Academic Joint Use Facility (including Childcare)	New Facilities	IPP
7	Classrooms/Lab Complex For Theater,/Music/Visual & Media Arts Programs (Combine Balboa Reservoir Infrastructure Construction) (aka Theater / Performing Arts Classrooms / Labs with parking structure)	New Facilities	IPP

03/21/2002 – B9 page 1

BOARD OF TRUSTEES

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District order of priority for proposed projects			
8	Remodel Alemany Campus	Renovation	IPP
9	Remodel Downtown Campus	Renovation	IPP
10	Pan American Studies Center (previously called Latin American Studies/Diego Rivera Center)	Renovation/ New Facilities	IPP
11	Remodel Arts Buildings	Renovation	IPP
12	Remodel Science Building	Renovation	IPP
13	Remodel of the Student Development Center	Renovation/ New Facilities	IPP
14	Advance Technology Learning Center	New Facilities	IPP
15	Remodel Evans Campus	Renovation	IPP
16	Remodel Cloud Hall - Phase 2	Renovation	IPP
17	Property Acquisition & Development Adjacent to Main Campus (Greenhouses)	Infrastructure	IPP
18	Energy Conservation & Production	Infrastructure	IPP

RECOMMENDATION:

RESOLVED: That authorization be hereby given that the Board hereby adopts this summation of the District's proposed Five-Year Construction Plan for submission to the State Chancellor's Office for review and approval. That authorization be given to submit, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

B10

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization To Contract –
The Foundation for California Community Colleges
(Resolution No. 020321 – B10)**

BACKGROUND INFORMATION:

**Project: Facilities Condition Analysis and Assessment (FCAA) System
Design, Development, Testing & Deployment**

Resolution 020321-B11 authorizes the District to evaluate all facilities for a condition analysis and assessment. This resolution authorizes the District to work with the Foundation for California Community Colleges and State Chancellor's Office to develop a central database and reporting program for Capital Outlay and facilities scheduled maintenance/improvement projects.

The Foundation for California Community Colleges (FCCC) has agreed to create a centralized, integrated statewide web-based database and reporting system of Facilities Condition Analysis & Assessment (FCAA), which uses an automated project tracking system designed to streamline facilities processes. This system will reside on servers located, operated, and maintained by San Joaquin Delta College. This agreement with the Foundation for California Community Colleges (FCCC) is to employ Meridian Systems (Facilities Management Software Developer) and 3D/International Corporation (Architectural/Engineering Consultant) for the design, development, testing & deployment of software system.

The benefits of a Statewide Facilities Condition Analysis and Assessment database are as follows: (1) cost savings through shortening the period of time needed to complete projects by 2 or more years; (2) receipt of lump-sum funding for all project phases in a single appropriation; (3) improving the ability to complete projects on time and within scope and budget; (4) eliminating duplicate data entry for project information; (5) increasing the opportunity to obtain State funds; and (6) spending money effectively by allowing districts to develop high priority projects for State funding.

Specifically, the new database will provide:

- automated data collection, analysis and management in a secured Web-based environment
- organized information, activities and agreements by categories of cost, schedule and scope

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- summarized information for periodic State and local reporting
- incorporated data from a number of separate projects
- support for 5-year Capital Outlay (IPP's, FPP's) and Scheduled Maintenance Plans development
- inventory management
- cost estimating tools
- managed procurement strategies and bulk purchasing opportunities
- fixed asset management
- resource scheduling
- space analysis tools
- property and lease management tools

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with The Foundation for California Community Colleges for Facilities Condition Analysis and Assessment (FCAA) System Design, Development, Testing & Deployment, to be completed on or before December 31, 2002, at a cost of not to exceed \$75,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Award Contract -
ViaNovus
(Resolution No. 020321-B11)**

BACKGROUND INFORMATION:

Project: *Project Management Software For District's Capital Outlay Improvement Projects*

The District's Facilities Planning and Construction Office has been researching Project Management (PM) software for the last 6 months. With ITS Department's assistance, the District has contacted ViaNovus, Primavera (the industry standard for construction scheduling software) and SCT, the producer of the District's "Banner" accounting software, for evaluation and comparison. The District wishes to establish a contract with ViaNovus company for the "Paragon" Project Management (PM) software for District's Capital Outlay Improvement projects.

"Paragon" is a Project Management (PM) software written, produced, and sold by the ViaNovus company located in Oakland. Contractors, construction management firms, and owner's need, depend on PM software for:

- Construction budget management and analysis - Although the District's accounting program is the core of Facilities Planning construction budget management, it was not intended for the day-to-day cost issues presented by construction projects. For example, every change in the project scope often has an initial cost proposal from a contractor, a counter offer by the owner, and then a final agreed amount. Accounting software only deals with the final amount, PM software deals with the cost change through the negotiation process.
- Document Tracking - Tracking of Request for Information (RFI) and product information submittals sent to the owner by the general contractor, weekly meeting minutes, and project schedule and progress.
- Linking documents to cost changes - Several of the documents above are often related to cost changes. PM software will assist in linking cost changes with their related documents.
- On-line communication. PM software also allows documents to be produced and distributed on-line. This allows the documents to be entered directly into the database, reducing redundant data entry and paper documents.
- Database management - PM software is database management software tailored to the construction industry.

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There are many PM software products on the market. Each is unique. ViaNovus' product, Paragon, is being proposed as the District's PM software because:

- It is software designed around the needs of owner project management. Most, if not all, other programs were developed for general contractors.
- Many significant public agencies have selected it for their PM software, including CalTrans and East Bay MUD.
- Paragon is capable of downloading accounting information from the District's accounting program.
- The software is very adaptable to the way Facilities Planning needs to track project cost.
- ViaNovus is a relatively small firm that has been very responsive to our questions. They have met with the District's IT and accounting staff several times to answer a wide range of questions and answered them satisfactorily. ViaNovus has been in business since 1995.
- The cost of the program and support is comparable to other products.

The amount of this resolution includes:

- 10 licenses
- 10 annual support contracts
- 2 days of basic training
- 2 days of administrative training
- 5 days of software implementation
- 5 days of software engineering to customize the program
- 5 days of software engineering for Banner Integration

The project is funded by the 1997 General Obligation Bond fund, and is to be charged to 426000-0130-6203-7100-ADM (Administration).

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with ViaNovus, for the project: Project Management Software For District's Capital Outlay Improvement Projects, to be completed on or before June 30, 2003, at a cost of not to exceed \$58,750, and

RECOMMENDATION:

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
W/ David Liggett

Date: March 21, 2002

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

**Subject: Authorization to modify existing Grants
(Resolution No. 020321-B12)**

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A 001116-B14	San Francisco International Airport	Oct. 1, 2000-June 30, 2001	\$200,000	Extend term to June 30, 2002		Extend term only. Originator: Judy Teng

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B13

SUBJECT: GRANTS

**Authorization to Contract with San Francisco Municipal
Railway (MUNI) To Provide Educational Services
(Resolution No. 020321 – B13)**

BACKGROUND INFORMATION:

San Francisco Municipal Railway wishes to contract with City College of San Francisco to develop three areas of education and training: **AREA 1: CAREER LADDER; AREA 2: EMPLOYEE PROGRAMS; AREA 3: TRAINER CERTIFICATE.** **AREA 1: CAREER LADDER** is funded by the State of California Employment Development Department, with Muni acting as the fiscal agent and the Muni Improvement Fund as the recipient of the grant. **AREA 2: EMPLOYEE PROGRAMS** is with the Muni Human Resources Department and Employee Programs, work funded by Muni and with Muni acting as the fiscal agent. **AREA 3: TRAINIER CERTIFICATE** is the development and delivery of a Trainer Certificate, with funding from Muni and with Muni acting as the fiscal agent.

AREA 1 CAREER LADDER: The first area is a career ladder program for Muni employees. This program, seeks to develop a culture of learning and growth within the Muni organization in an effort to create opportunities for advancement and make Muni an environment in which people can build life long careers. During the summer months the focus will be on curriculum and program development as well as outreach and publicity to the workforce. Towards this end we intend to place student service support teams at the seven divisions operated by Muni. Included in this support will be matriculation services, career and academic counseling, and educational planning. Students will be offered basic skills curriculum, certificate programs in Management and Supervision, and Electronic Technology. When necessary, CCSF will conduct DACUMS, a structured job analysis process, to align curriculum with job requirements. The duration of the grant is 18 months, extending from April 1, 2002 through September 30, 2003 for a total of \$463,000

The structure of the program will include an administrative person (project coordinator) who represents City College on the governance steering committee and over sees the work at the college; program coordinators who have expertise in specific areas and will develop curriculum, work on classroom material, and liaise between

03/21/02 – B13 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

faculty working in the program and the project coordinator. In this 18 month program, there is funding for up to three coordinators: (1) student services, (2) academic/basic skills curriculum, and (3) Information Technology and Management and Supervision programs. Due to the size of this effort, and the fact that there are seven Muni divisions to consider in this development, the Career Ladder program is being structured in a manner similar to a large department, in which there is a department chair, several coordinators at various sites, and faculty who do the teaching.

Budget for 18 month Career Ladder Program:

Income

San Francisco Municipal Railway	\$463,000
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Expenditures

Salaries and Benefits	390,450
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(Note: the above amount includes administrative costs, faculty teaching, curriculum development and three program coordinators)

Supplies and Materials	7,500
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Other Operating Expenses	28,000
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Capital Outlay	15,000
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Indirect Cost @ 5%	<u>22,050</u>
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Total Expenditure	\$463,000
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AREA 2 EMPLOYEE PROGRAMS: The second area of work is with Muni Human Resources and Employee Programs. City College faculty will work with managers and trainers to assist in developing curriculum and offering training to the Muni workforce in areas of Labor Relations, Equal Employment Opportunity, Workers Compensation and Administration, and Substance Abuse Management and Administration. Muni has a part of this curriculum in place but does not have the personnel to deliver the training to the large workforce, including managers and supervisors, and requests the assistance of City College in order to stay in compliance with federal laws regarding employee programs.

Budget for Human Resource and Employee Programs:

Income

San Francisco Municipal Railway	\$300,000
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Expenditures:

Salaries and Benefits	275,714
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(Note: the above amount includes administrative costs, faculty teaching, curriculum development and three program coordinators)

Supplies and Materials	10,000
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Indirect Cost @ 5%	<u>14,286</u>
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Total Expenditure	\$300,000
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AREA 3 TRAINER CERTIFICATE: The third area of work is the development and delivery of a Trainer Certificate to strengthen and professionalize the training capacity within Muni. The program will focus on developing skills in writing courses, writing a syllabus, presenting course content in a clear, informative, motivating, and compelling way and generating high levels of discussion in the classroom. Trainers will learn how to work with groups and increase the level of learning.

Budget for Trainer Certificate:

Income

San Francisco Municipal Railway	\$164,000
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Expenditures:

Salaries and Benefits	153,190
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(Note: the above amount includes administrative costs, faculty teaching, curriculum development and three program coordinators)

Supplies and Materials	3,000
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Indirect Cost @ 5%	7,810
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Total Expenditure	\$164,000
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RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with San Francisco Municipal Railway to develop (1) a **CAREER LADDER** program, including support services and contextualized curriculum for the Muni workforce for the time period of April 1, 2002 through September 30, 2003 for a total of \$463,000 and (2) **EMPLOYEE PROGRAMS** with the Human Resource Department for a total of \$300,000 for the time period of July 1, 2002 through

June 30, 2003 and development and delivery of (3) a **TRAINER CERTIFICATE** for the time period of July 1, 2002 through June 30, 2003 and for a total of \$164,000. The total income from Muni for the development and implementation of these three programs will be \$927,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002
TO: Board of Trustees
FROM: Dr. Phillip R. Day, Sr. Chancellor

B14

SUBJECT: GRANT

**Approval of Special Services Contract with Nina
Babiarz and Zoyd Luce
(Resolution No. 020321-B14)**

BACKGROUND INFORMATION:

Advanced Transportation Technology (ATT) is a Statewide Economic Development Initiative, of which City College of San Francisco is the fiscal and administrative lead of the Bay Area Center. The Bay Area Center is one of ten ATT Community College Centers around the State. A large part of the ATT work performed at City College focuses on career ladder education and expanded access to jobs in the transportation sector.

Last year we received a VTEA Statewide Special Project Collaborative grant - Board Resolution # 010628-B14, to begin developing a program for light/heavy rail and passenger rail. Part of this grant authorizes the study of employer needs, partnership development and an outreach and marketing program in light rail/heavy rail and passenger rail sectors.

At the time of application, it was recognized that there would be a need for special services to implement specific project objectives. A portion of the budget was set aside to retain consultants. If authorized, consultants would be hired to conduct the study beginning on April 1, 2002, and concluding by the end of the fiscal year, June 30, 2002.

The following two individuals are highly qualified to carry out project objectives. They will be working as a team to conduct a three-phase study encompassing the state. In order to get a realistic picture of employer needs and develop a meaningful base of industry and union partners, it is important to perform an environmental scan of the state. Nina Babiarz is located in Southern California and Zoyd Luce, in Northern California.

1) Nina Babiarz has more than 11 years of marketing research and management experience specializing in transportation related technology. She will assist the project director by conducting research via listening sessions, review labor markets and trends in the southern parts of the state, including the San Diego Trolley, and the Los Angeles MTA. She will assist in the establishment of a comprehensive advisory committee and seek input from ATT Director Peter Davis.

03/21/02 – B14 page 1

BOARD OF TRUSTEES

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In addition, Ms Babiarz will meet with unions and management, and develop an agenda for the first Statewide Advisory Group meeting to be scheduled for late spring via video conferencing or other distance technology.

A portion of this project will also involve Outreach and Publicity.

Ms. Babiarz's services are needed for the period covering April 1, 2002 through June 30, 2002.

2) Zoyd Luce has more than 12 years of experience at BART as Safety Department Manager and Administrator of Safety Training. He will assist the project director in tasks similar to those being performed by Ms Babiarz; Mr. Luce will focus on the Northern part of the state.

In addition Mr. Luce will develop a plan to increase access to special populations underrepresented in transit employment.

In light of Mr. Luce's background in transit training, he will also assist in developing a programmatic response to the listening sessions.

Finally, a portion of this project will also involve Outreach and Publicity, in concert with Ms Babiarz.

Mr. Luce's services are needed for the period covering April 1, 2002 through June 30, 2002.

The total cost of this project shall not exceed \$23,380. Funding for these special service contracts is from VTEA Grant 01-0006 and no matching district funds are required.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to enter into two Special Services Contracts to provide special services for the VTEA Grant with the following consultants: 1) Nina Barbiarz for a total not to exceed \$11,690, 2) Zoyd Luce for a total not to exceed \$11,690, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

Nina J. Babiarez
8520 Tio Diego Place La Mesa, CA 91941

2/97 - 1/02 Director of Marketing, Technology Management, Inc.

Conceived, designed and implemented an 18-month Public Education and Outreach program for the National Automated Highway System Consortium and Department of Transportation. Presentations made to elected officials and their staff, community groups, industry leaders, policy makers, agencies and industry associations. Coordinated a public education and outreach program consisting of direct mailings, collateral materials and distribution of feature articles and AV material to regional and national media. Creator and coordinator of 'Day-in-the Life' interviews, a method used to determine TMC (Transportation Management Cent) operational requirements, define organizational clarity and identify efficiency concerns with Caltrans and CHP management and staff. Analyze interview results for integration into the final TMC design. Negotiated, secured and marketed IT (Information Technologies) government procurement contracts; i.e. General Service Administration (GSA) and State of California CMAS (California Multiple Award Schedule).

1992-1995 Regional Marketing Director, PEPCO Inc., La Jolla California

Researched markets appropriate for rapid charging technology application and marketed product benefits and cost savings to golf, hospitality and utility companies. Conceived and created complete marketing package inclusive of; brochures, product fact sheets, photos, technical plans, and comparative data for electric vehicle rapid charging system. Conceived, created and supervised the development of the product operations manual.

1989 - 1991 Marketing Coordinator, Bertagni electronic Sound Transducers, Santa Ana, CA

Determined budgets, developed strategies, created ad designs and copy, directed artists and photographers. Developed, designed and produced technical produce specifications sheets, brochures and pricing information. Initiated, established and maintained nationwide manufacturer representation, vendor and dealer communications.

Member Organizations and Committee Participation

- RTTA (The Regional Transportation Technology Alliance of San Diego); Founding member, past Board Chair, past President, Program Committee Chair, and current Treasurer
- San Diego Regional Alternative Fuel Vehicle Coalition; National Clean Cities 2000 Host Committee
- WTS (Women Transportation Seminar); past Diversity Subcommittee Chair, current Corporate Relations Chair
- CAATS (California Alliance for Advanced Transportation)
- ITS (Intelligent Transportation Systems) Southern California Strategic Planning Committee

Consulting and Collaborative Efforts

- The San Diego Community College District, Southwestern Community College Campus; Small Business Strategic Planning, Business and Marketing Plans
- EDNet Grant Writing Workshop for ATT Centers; Industry Driven Regional Collaboratives and Strategic Priority Initiatives and Business Resource, Assistance and Innovation Networks
- The San Diego Community College District, Miramar; Representative for ITS Systems Conference; "Measuring the Contribution of ITS to Transportation Services. Sponsored by Caltrans and the UC Davis and UC Berkeley Institute of Transportation Studies

Zoyd Luce
2441 Creekside Court, Hayward, CA

2/91 - present Administrator of HAZMAT and Training, for BART, Oakland, CA

Responsible for assuring a BART-wide hazardous materials program. Organized District Joint Union Management Safety Committee. Wrote System Safety HAZMAT Manual, system Safety Program Manual, System Safety Training Manual, System Safety Accident and Investigation Manual and Environmental Training Program. Prepared and executed District Environmental Training Program. Instituted first District-Safety Statistical Report.

Accomplishments

- Conducted System Safety Environmental Protection Training
- Organized BART Accident Investigation Team
- Investigated accidents including derailment at Richmond Yard: determined a variance between as-built and construction plans
- Organized the BART Joint Labor Management Committee
- Initiated District Inspection Program

2/89 - 2/91 Safety Officer, St. Mary's Hospital, San Francisco, CA

Administered Safety, Environmental Protection and Risk Management Programs. Provided facility inspections, infectious waste control and hospital safety accreditation. Carried out Safety Training Programs.

1/85 - 1/88 Manager of Environmental Health and Safety, McDonnell Douglas Helicopter Company, Mesa, AZ

Designed and implemented comprehensive environmental protection program. Renovated health and safety program. As manager, supervised explosive waste disposal operations. Developed and directed company-wide safety program that complied with OSHA and Department of Defense safety guidelines. Wrote environmental protection, safety and personnel manuals. Managed security investigations. Negotiated numerous regulatory issues with the U.S. Environmental Protection Agency and Department of Health Services for the State of California for the construction of multi-state manufacturing and explosive facilities. Supervised design review for all new facilities for environmental and safety regulatory compliance.

Accomplishments

- Corporate representative of the NATO Conference on the environment at the U.S. State Department
- Responsible for all environmental, health and safety regulatory review
- Acted as Liaison with the State Legislative Committee on Environmental Regulations
- Acted as standing corporate Liaison with Assemblywoman Catherine Wright
- Negotiated two union contracts with the International Association of Aerospace and Machinists Workers
- Managed the company industrial relations program, including union contract administration
- Conducted receiving programs for technical-professional staff (ordinance engineers)
- Prepared comprehensive emergency response programs for Whittaker Corporation and McDonnell Douglas Helicopters



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B15

Subject: GRANTS

Approval to submit an application and accept funds to be received—Special Congressional Earmark, Fund for the Improvement In Postsecondary Education (FIPSE) (Resolution No. 020321-B15)

SUMMARY:

Formally titled "The National Articulation and Transfer Network (NATN): Building an alternative pathway for students of color to access Minority Serving Institutions," this proposal would allocate an additional \$800,000 for expenditure by City College of San Francisco in support of the National Articulation and Transfer Network (NATN).

BACKGROUND INFORMATION:

Earlier this year, the College was advocating for additional support of the NATN initiative through a special Congressional earmark that we were successful in receiving with the direct help of Congresswoman Nancy Pelosi. The earmark was added to the budget of the FIPSE for the expressed purposes of the earmark and, specifically, for City College of San Francisco. Nevertheless, we are required to submit a 10-page application emphasizing the manner in which the funds will be utilized and the objectives that are proposed.

This resolution requests authorization to submit an application and appropriate all earmarked funds from the Fund for the Improvement of Postsecondary Education (FIPSE) for a grant to further develop and expand the NATN initiative. The NATN represents a coalition of more than 150 urban-based high schools, community colleges, and select culturally-enriched, four-year colleges and universities dedicated to serving at-risk populations. As the educational gap between White students and their African American, Latino, and Native American counterparts widens, the NATN seeks new and innovative programs specifically designed to provide the "safety net" necessary to keep at-risk populations on the education pathway, thus reversing these trends.

03/21/02 B15 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

Funds from the special earmark will augment an earlier infusion of federal dollars from FIPSE granted last October in the amount of \$865,000 over three years. These dollars, bolstered by in-kind resources from the participating institutions, are going toward the creation of five critical components of the program. They are 1) general articulation agreements; 2) a transfer guidance manual and database; 3) web-based software applications to be used in a specially constructed technological infrastructure; 4) on-line interactive applications for students and staff; and 5) a longitudinal research database.

The Chancellor's Office of the City College of San Francisco is coordinating this project. Various departments of the College are participating, including the leadership and counseling staff of the African American Scholastic Programs and Latino Network Services, as well as the Academic Affairs department and Transfer Center.

It is FIPSE's responsibility to ensure that a specified earmarked grant meets the Congressionally-mandated purposes established in the appropriations act and then to monitor the project to ensure that Federal funds are spent responsibly. Therefore, before a Congressional grant can be awarded, FIPSE requires that the College submit a detailed project plan, time lines, a budget narrative, and an evaluation plan covering the entire period of the grant.

Description	\$ Allocation
1. Project Administration	50,000
2. Travel	
a. Administration	10,000
b. Work group planning and developmt.	100,000
3. Technology Development Contracts	630,000
4. Special Events/Teleconferences	10,000
TOTAL	\$800,000

* No matching funds required

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the Department of Education (FIPSE) for a grant to support the National Articulation and Transfer Network (NATN) for the period of fiscal year 2002 (through September 30, 3002) in the amount not to exceed \$800,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Dr. Philip R. Day, Jr., Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

B16

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Approval of Training Contract with Futton, Inc.
(Resolution No. 020321-B16)**

BACKGROUND INFORMATION:

In 1999, the Office of Contract Education worked with Da Tung, Inc. and Peking University in China to plan and to develop a transferable credit program in China. In May and September of 1999, Contract Education organized two City College of San Francisco (CCSF) group visits to China to conduct an on-site feasibility study and reviews. All members of both groups viewed this project as a tremendous benefit to our faculty members with staff development opportunities to learn and to work in China. The project will also give our students, who wish to spend a semester in China, the opportunity to enroll in CCSF general education courses while learning about Chinese culture and language.

At the conclusion of the first visit in May, 1999, the Academic Senate approved the implementation of the first phase of the not-for-credit ESL program and to begin planning for offerings in future semesters. The Senate stipulated that a report be brought back after one semester before further authorization would be granted.

Unfortunately, Da Tung, Inc. (the original contract entity) and Peking University were unable to meet CCSF's funding and operating requirements in China and therefore, the collaboration did not materialize. After a hiatus of two years, the Contract Education Office had an opportunity to pursue this same concept with new partners: Futton, Inc. and Zhejiang University City College in Hangzhou, China.

Futton, Inc., established in 1987, is a San Francisco-based company that specializes in promoting improved understanding between the American and Chinese business communities and brokering deals between the two communities. Futton, Inc. engages in multiple business areas, including Capital Market, Joint Ventures, Business Development, Export/Import, Executive Business Seminars, Tourism, and Summer Youth Academy in the United States.

Zhejiang University City College (ZUCC), founded in 1999, is the newest and the most modern campus of the Zhejiang University. Zhejiang University, with a history of

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BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

over 100 years enjoys a ranking as one of the top ten universities in China. As a result of reform in higher education, ZUCC is designated as an educational experiment in higher learning by the Education Ministry of China and the Provincial Government of Zhejiang. ZUCC has thirteen departments and offers twenty-two (22) specialties. It currently has a collaborative agreement with a university in Australia.

After much preliminary work, Contract Education is now ready to seek approval to enter into a twelve (12) year cooperative agreements with Futton, Inc. The terms of the implementation budget are renewable every two years. Futton, Inc. will pay CCSF for all the contracted training cost in China, including housing for faculty and staff. Futton, Inc. will arrange similar agreements with Zhejiang University City College of China and a four-year university in the United States that will provide the upper division courses and graduate degree.

Following are budget projections for years 2002-03 and 2003-04. They are based on the assumption that CCSF offers thirteen (13) not-for-credit ESL and Study Skills College Preparation Program classes. Pending Academic Senate approval, and appropriate Academic department approvals, and up to two (2) credit transfer courses will be offered in the second half of the first year. The 2003-2004 budget is based on the assumption that the Academic Senate gives its approval to continue and the program offers six (6) not-for-credit College Preparation Program and up to eight (8) credit transfer courses. The budget is also based on the assumption that we serve a total of two hundred (200) students.

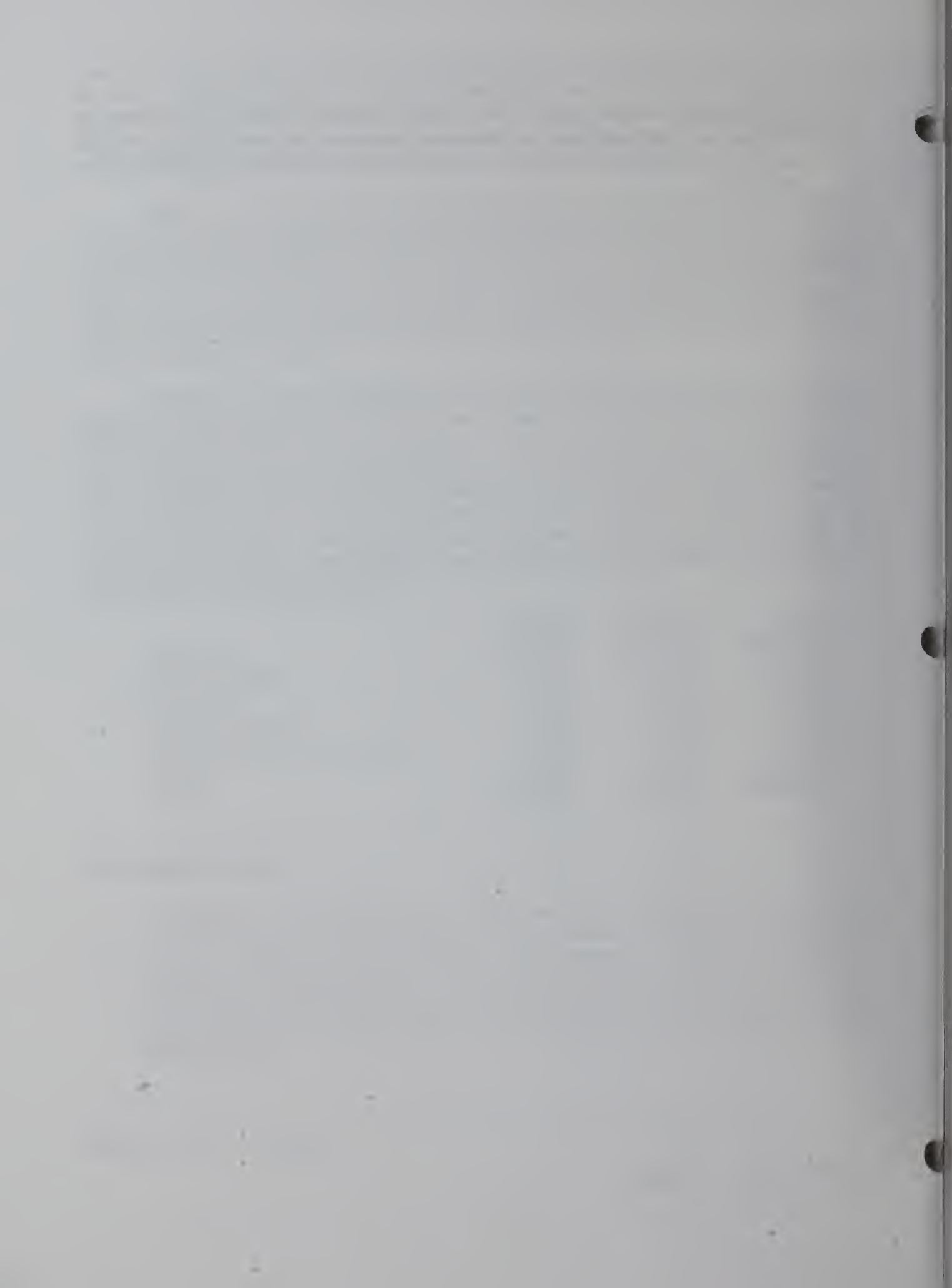
	<u>2002-03</u>	<u>2003-04</u>	<u>Total</u>
Instruction	\$277,524	\$281,496	\$559,020
Fringe Benefits	63,831	70,374	134,205
Credit Fee	6,534	26,136	32,670
Training Materials	9,000	9,000	18,000
Travel Expenses (Airfare only)	11,850	11,850	23,700
Indirect	<u>48,855</u>	<u>53,160</u>	<u>102,015</u>
Total	\$417,594	\$452,016	\$869,610

RECOMMENDATION:

RESOLVED: That authorization hereby be given to contract with Futton, Inc. for coordinating the Transfer/Degree Program between Zhejiang University City College of China and City College of San Francisco. CCSF will provide the instruction in China with Futton, Inc. paying all CCSF's training cost. No general fund nor public fund will be or can be expended on this program. The term of this agreement is from June 1, 2002 to June 30, 2004, for a total not to exceed \$869,610, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Judy Teng





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002 **C1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 020321-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$293,590.11 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 55,086.29
Purchase Orders	208,567.90
Travel/Mileage	<u>29,935.92</u>
GRAND TOTAL:	\$ 293,590.11

James Kendrix, Originator

03/21/02 - C1 page 1

BOARD OF TRUSTEES

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1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. This section also outlines the various methods used to collect and analyze data, ensuring that the information is reliable and up-to-date.

2. The second part of the document focuses on the implementation of the proposed changes. It details the steps involved in the transition process, from the initial planning phase to the final execution. This section also addresses the potential challenges and risks associated with the changes, providing strategies to mitigate them.

3. The third part of the document discusses the impact of the changes on the organization's overall performance. It presents data and analysis showing the positive effects of the changes, such as increased efficiency and cost savings. This section also highlights the areas where further improvement is needed and provides recommendations for future actions.

4. The fourth part of the document provides a summary of the key findings and conclusions. It reiterates the importance of the changes and the need for continued monitoring and evaluation. This section also includes a list of references and a glossary of terms used throughout the document.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 21, 2002 **C2**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **EQUIPMENT, SUPPLIES & SERVICES**
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No. 020321-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$1,268,542.53

James Kendrix, Originator

03/21/02- C2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



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Fund	Org	Acct	Prog	Atty	Department	Vendor	Doc. #	Amount	Description
UPFX	2010	5210	6750 S		Partnership for Excellence	The Summit on Leading Diversity	DP99568	4,306.50	Travel
UPFX	2010	5802	6730 S		Partnership for Excellence	The Chronicle of Higher Education	DP99318	3,300.00	Advertising
U	20	5210	6600 S		Chancellor's Office	Kosakura Tours & Travel	DP99366	5,576.78	Travel
U	40	5802	6600 S		Public Information	The Independent	DP98942	3,885.00	Advertising
U	40	5802	6600 S		Public Information	SFNN(SF Neighborhood Newspaper Assoc.	DP98946	3,955.50	Advertising
U	70	5720	6600 S		General Counsel Office	Riegel V	DP98312	17,613.75	Legal
U	70	5720	6600 S		General Counsel Office	Office of the City Attorney	DP98313	37,961.01	Legal
U	2530	5656	6780 S		ITS-Systems and Operations	Internet Software Sciences	PO96747	4,882.50	Software License
U	3542	6202	6550 S		M&R - Buildings	Corbin Building and Design	TP96429	6,400.00	Construction
U	3562	4301	6770 S		College Services	A. B. Dick Company	PO48056	4,864.45	Supplies
U	3562	4301	6770 S		College Services	Office Depot Inc.	ODDS1017	5,051.76	Supplies
U	3562	4301	6770 S		College Services	Spicers Paper, Inc.	PO48058	7,829.38	Supplies
U	3564	5350	6770 S		Mail Services	U. S. Postmaster	DP99853	15,000.00	Postage
U	3564	5350	6770 S		Mail Services	U. S. Postmaster	DP99854	15,000.00	Postage
U	3564	5350	6770 S		Mail Services	U.S. Postal Service	DP99854A	15,000.00	Postage
U	3564	5350	6770 S		Mail Services	Reserve Account	DP99859	30,000.00	Postage
U	3564	5657	6770 S		Mail Services	State Board of Equalization	DP99852	3,720.60	Maintenance
U	4010	6411	6600 C		Vice Chancellor Student Development	Virco Mfg Corporation	PO94447	4,690.10	Equipment
U	4012	5190	6600 S		Banner-Student Development	Rodriguez III F	PS72996	3,840.00	Consulting
U	4012	5190	6600 S		Banner-Student Development	Figallo-Monge M	PS72997	3,840.00	Consulting
U	4012	5190	6600 S		Banner-Student Development	Kriz P	PS98536	10,000.00	Consulting
U	4900	5190	6720 S		Central Services	Lin M	PS75244	9,500.00	Consulting
U	4914	5210	6720 S		BANNER Implementation - DBO	SCT Software & Resource Management Cor	DP89928	5,800.00	Travel
U	5110	6413	6010 C		Provost's Office	CBX Technologies	PO94439	6,722.66	Equipment
U	9110	4301	6010 C		College Publications	Premier Offset Printing, Inc.	PO88156	27,806.38	Supplies
U	9110	4301	6010 C		College Publications	Trend Offset Printing	PO88155	144,370.88	Supplies
U	9110	4303	6010 C		College Publications	Standard Register	PO94419	11,202.39	Supplies
U	9320	6306	6120 C		Library	EBSCO Subscription Services	DP98728	7,314.07	Library Books
					Subtotal Unrestricted			419,433.71	
42119C	8062	6202	7100 R		REN-Science Hall Transfr Ctr-S132	Trini Chance Construction Company	CT96352	60,109.00	Construction
42118C	8510	6202	7100 H		HS-DTN Fire/Safety Sys Upgr Rpl Con	U. S. Electric Technologies, Inc.	CT96994	150,000.00	Construction
724002	9230	5902	6820 S		Trust - GED Agency Trust Fees	California Department of Education	DP98653	3,940.00	Testing Services
425002	8310	6201	7100 L		Bond-Mission Land Purchase	Simons K	PS89645	4,500.00	Planning
420648	8062	6202	7100 H		SM 98-99 Emer Eye Wash/Shwr Drain	IS Inspection Services	TP96430	5,000.00	Construction
420639	8510	6202	7100 H		SM 98-99 DTN Rpl Bldg Life/Fire Sft	U. S. Electric Technologies, Inc.	CT96994	300,000.00	Construction
420636	8811	6203	7100 H		JA Repair Exterior Masonry Cracks	Division of the State Architect	DP96447	3,600.00	Project Management
412111	130	6202	7100 S		Science Hall Trf Center S120	Trini Chance Construction Company	CT96352	46,438.00	Construction
213016	7371	5190	2100 S		SF Foundation-QCCI-Dir Ldrshp Train	Bloom P	PS98605	10,000.00	Consulting
213016	7371	5610	2100 S		SF Foundation-QCCI-Dir Ldrshp Train	Woodfin Suite Hotel San Francisco Bay	TP98622	3,000.00	Property Leases
211201	7371	5802	2100 S		CA EC Mentoring Prog 00-01	CCSF Docutech Production Department	DP98618	3,067.50	Advertising
211201	7375	5610	2100 S		CA EC Mentoring Prog 00-01	Occidental College	TP90498	10,000.00	Property Leases
211201	7376	5610	2100 S		CA EC Mentoring Prog 00-01	Occidental College	TP90498	6,000.00	Property Leases
125501	9220	5912	6820 N		Continuing Education Fees	I/Tech Services, Inc	DP93959	4,880.25	Fees For Services
124901	50	5190	2100 S		Go Serv - Cesar Chavez Day	Cuellar J	PS98533	8,475.00	Consulting
123884	2510	5210	6780 S		Tel & Tech Infra/HR Program 00-01	SCT Software & Resource Management Cor	DP89928	5,075.00	Travel
123854	7556	6413	4900 C		Inst Equip BlkGmt-One Time	Dell Computer Corporation	PO96749	3,162.24	Equipment

123853	4010	6413	6499 C	Inst Equip On Going Grnt 00-01	Arsys Innotech Corporation	PO94438	3,744.35	Equipment
123853	9320	6413	6120 C	Inst Equip On Going Grnt 00-01	Micron Government Computer Systems, In	PO98746	4,272.30	Equipment
123525	50	5190	6600 S	FSS-Center for Stud Success Yr-2	La M	P598528	5,000.00	Consulting
123525	50	5190	6600 S	FSS-Center for Stud Success Yr-2	DMB Technologies	TP98532	5,000.00	Consulting
123329	9210	5656	7030 N	Eco-JDIFP 01-02 CT#01-366-01	Gerber Technology, Inc.	TP98276	7,270.00	Software License
123008	2058	5110	6750 S	AB1725 Staff Development 01-02	McNaught B	DP98504	7,182.14	Consulting
121811	20	5190	6499 C	Fipse-Nat'l Articulation & Trf Ntwk	The RSmart Group	TP98526	180,000.00	Consulting
121215	7421	5530	7099 S	CTCA/SB Dev C01-0132	Pacific Bell	TP98217	3,500.00	Telephone
121142	7176	4303	6470 N	WIA/Pic SF Assessment Center	Consulting Psychologists Press, Inc.	PO83588	5,893.04	Supplies
				Subtotal Restricted			849,108.82	
				Total Unrestricted and Restricted			1,268,542.53	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

C3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Acceptance of Gifts
(Resolution No. 020321-C3)

BACKGROUND INFORMATION

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

RECOMMENDATION:

WHEREAS: The SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Vice Chancellor of Academic Affairs Frances Lee declares that these gifts will enhance the instructional program of the San Francisco Community College District;

THEREFORE BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Dr. Kathleen Sullivan Alioto, Originator

ATTACHMENT A
RESOLUTION: 020321— C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
February 2002			
1) Cash	Anonymous 50 Phelan Ave. San Francisco, CA 94112	CCSF Student Idell Wilson	\$ 300.
2) Cash	The Bernard Osher Foundation 909 Montgomery St., Ste.300 San Francisco,CA 94112	The Bernard Osher Scholars Grant	\$ 80,000.
3)Cash	San Francisco Chinese Alliance Church 1150 Vincente Street San Francisco, CA 94116	CCSF Student JieFang Deng	\$ 2,216.
4) Cash	World Studio Incorporated 225 Varick Street, 9 th Flr New York, New York 10014	CCSF Student Thu Ha Vu	\$ 500.
5) Cash	Golden State Scholarshare Trust P.O. Box 997400 Sacramento, CA 95899	CCSF Student Matthew Maniego	\$ 700.

Date: March 21, 2002

F1- F3

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: HUMAN RESOURCES

**Administrative Appointments (2 or 3 year terms)
(Resolution No. 020321-F1-F3)**

BACKGROUND INFORMATION:

On December 16, 1993, the Board of Trustees of the San Francisco Community College District adopted the revised administrative evaluation procedures by adopting Resolution No. 931216-S7.

As a result thereof and in accordance with Sections A, B, or C of the Revised Administrative Evaluation Procedures, administrators who received satisfactory evaluations will receive either two or three year appointments.

Three administrators were evaluated during the Fall 2001 Semester, as a result of continued administrative appointments. These administrators are:

1. Nicholar Chang - Dean, Matriculation/Assessment Testing
2. Brian Ellison - Dean, Instruction, Curriculum/Tenure Review
3. Linda Squires-Grohe - Dean, John Adams/School Health and Physical Ed.

The following resolutions are recommended for adoption:

Resolution No. 020321-F1 covers an academic administrative appointment for Dean, Matriculation/Assessment Testing.

RESOLVED: That *effective July 1, 2002 through June 30, 2005, Nicholar Chang*, be appointed to a 3-year term as Dean, Matriculation/Assessment Testing.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. 020321-F2 covers an academic administrative appointment for Dean, Instruction, Curriculum/Tenure Review.

RESOLVED: That ***effective July 1, 2002 through June 30, 2004, Brian Ellison***, be appointed to a 2-year term as Dean, Instruction, Curriculum/Tenure Review.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. 020321-F3 covers an academic administrative appointment for Dean, John Adams/School Health and Physical Ed.

RESOLVED: That ***effective July 1, 2002 through June 30, 2005, Linda Squires-Grohe***, be appointed to a 3-year term as Dean, John Adams/School Health and Physical Ed.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Clara Starr, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

F4

DATE: March 21, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **HUMAN RESOURCES**
Exempt Grant-Funded
Temporary Academic
Administrative Appointment
(Resolution No. 020321-F4)

BACKGROUND INFORMATION:

Resolution No. 020321-F4 covers an exempt grant-funded, temporary academic administrative appointment for the position of Director Small Business Development Center (Office of the Vice Chancellor Academic Affairs). Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective **April 1, 2002, Albert R. Dixon**, be appointed Director Small Business Development Center (Office of the Vice Chancellor Academic Affairs). Salary shall be in accordance with the Classified Supervisory Management and Administrators Salary Schedule Classification B, Director.

Clara Starr, Originator



CITY COLLEGE OF SAN FRANCISCO

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G1-G8

DATE: March 21, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 020321-G1-G8)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
+	Cheremeteff, Maria	Art	Credit
+	Grant, Fumiko Y	Foreign Languages	Credit
+	Grass, James C	Biological Sciences	Credit
+	Pastore, Angele E	Foreign Languages	Credit
+	Rouder, Susan G	Social Science	Credit
	Scott, Diana G	Art	Credit
	Wiese, Katryn P.	Earth Sciences	Credit

G1 Fall 2001: 7

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
	Andrien, Susan	English	Credit
+	Armstrong, James C	Chemistry	Credit
	Bacsierra, Benjamin J	English	Credit
	Baldassare, Heidi B	Technology-Mediated Instruct'n	Credit
+	Batchelor, Karen L	English As a Second Language	Credit
+	Bautista, Gloria V	Bus/Office Tech/Small Bus	NonCredit
	Beaumont, Richard A.	Apprenticeship	NonCredit
	Bell, Mae K	Licensed Vocational Nursing	Credit
	Bostrom, Denise N	Film Production	Credit
+	Brown, Brenda M	Counseling	Credit
*	Brown, Mary L	Licensed Vocational Nursing	NonCredit
+	Brown, Steven W	Environmental Hort & Floristry	Credit
	Callahan, Tamera Ann	Financial Aid	Credit
+	Chen, Pearl B.	Counseling	Credit
+	Collins, Susan J	Theater Arts	Credit
+	Conger, Amy E	Graphic Communication	Credit
*	Cook, Shannon D	Language Center	Credit
*	Corradini, Diane M	Bus/Office Tech/Small Bus	Credit
+	Dang, Lorrain L	Chemistry	Credit
+	Fain, Sharon F	Counseling	NonCredit
*	Finocchio, Leonard J	Health Science	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+ Fong, Lawrence K	Chemistry	Credit
+ Fong, Raymond H	Chemistry	Credit
Fong, Wendy M	Graphic Communication	Credit
Francis, Karen L	Phys Education & Dance	Credit
+ Gonzalez, Ronald L	Architecture	Credit
Grayson, Richard B	Bus/Office Tech/Small Bus	Credit
+ Green, Dennis	Social Science	Credit
+ Heredia, Maria L	Counseling	Credit
+ Hom, Grace	Counseling	Credit
+ Killebrew, Ann	Licensed Vocational Nursing	Credit
+ King, Roger S.	Physics	Credit
+ Larin, Renato A	Mission Campus	Credit
Lim, Jimmy L	Biological Sciences	Credit
+ Lin, Doris K	Chemistry	Credit
* Lipman, Michael S.	Interdisciplinary Studies	Credit
Marshall, Virginia P	Bus/Office Tech/Small Bus	NonCredit
+ McInerney, William J	Chemistry	Credit
McMahon, Sean P	Chemistry	Credit
Mijatovic, Katarina	English As a Second Language	Credit
+ Mogar, Mariannina	Child Dev. & Family Studies	Credit
Mostasisa, Theresa M.	Licensed Vocational Nursing	Credit
* Motamedi, Isabelle A	Foreign Languages	Credit
Padilla, Rodolfo	Bus/Office Tech/Small Bus	Credit
+ Perez, Linda C	Bus/Office Tech/Small Bus	Credit
+ Regino, Nestor C	Architecture	Credit
Robinson, Karen F	Counseling	NonCredit
Robinson, Mark D	Counseling	Credit
Rowley, Shaun E.	Learning Assistance	Credit
Siefkes, Tina J	Bus/Office Tech/Small Bus	Credit
+ Silva, Manuel Joseph	Vocational Education	Credit
+ Solow, Michael Alan	Chemistry	Credit
+ Torres, Chita	Licensed Vocational Nursing	NonCredit
+ Tse, Annie	Health Science	Credit
+ Tse, Annie	Health Science	NonCredit
+ Verdugo, Diana L	Latino Services Network	Credit
* Weekley, Demian Sincla	English As a Second Language	NonCredit
* Wesley, Clarence V	Bus/Office Tech/Small Bus	Credit
+ White, Austin	Social Science	Credit
Zeiger, Margaret C.	Hotel & Restaurant Operation	Credit

G1 Spring 2002: 60

Total for G1: 67

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2001

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Brady, Joyce	Learning Community	Matriculation- Credit 2001-2002	Credit
Griffin, Bernice Y	Matriculation	Matriculation- Credit 2001-2002	Credit
Rowley, Shaun E.	Matriculation	Matriculation- Credit 2001-2002	Credit
Stanfield, Paula Kathleen	Extended Oppo Prog & Services	EOPS Care Program 01-02	Credit

G2 Fall 2001: 4

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Berkov, Kathleen M	English As a Second Language	Matriculation Non Credit 01-02	NonCredit
+ Clark, Robert M	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Khan, Shehla N	Matriculation	Matriculation Non Credit 01-02	NonCredit
+ Owens, Rhonella C	Matriculation	Matriculation- Credit 2001-2002	Credit
+ Spears, Deanne K	Matriculation	Matriculation- Credit 2001-2002	Credit
Stanfield, Paula Kathleen	Extended Oppo Prog & Services	EOPS Care Program 01-02	Credit

G2 Spring 2002: 6

Total for G2: 10

Total Records: 77

020321 – G3
Name Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

FROM	TO
Olsen, Judy E. W-B	Winn-Bell, Judy

020321 – G4
Demise

RESOLVED: That effective date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

NAME	DEPARTMENT/CAMPUS	EFFECTIVE DATE
Aguirre, Patricio J.	Business/Downtown	02/21/02

020321 – G5
Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Saunders, Katharine	Mathematics/Phelan	17.P	08/14/02 - 05/23/03
Su, Timothy M.	Chemistry/Phelan	17.B	08/14/02 - 05/23/03
Tong, Dorleen	ESL/Chinatown	17.P	08/14/02 - 05/23/03
Wilensky, Debra	ESL/John Adams	17.P	08/14/02 - 05/23/03

020321 - G6

Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION	EFFECTIVE DATES
Aho, Patricia	ESL/Phelan	17.P	08/14/02 - 12/20/02
Lee, Kim W.	ESL/Phelan	17.B	08/14/02 - 12/20/02
Lum, Lily Yuen	Math/Phelan	17.P	08/14/02 - 12/20/02
Newton, Victoria	ESL/Phelan	17.P	08/14/02 - 12/20/02
Ternar, Mine	Art/Phelan	17.P	08/14/02 - 12/20/02
Wood, Peter	CIS/Phelan	17.P	08/14/02 - 12/20/02

020321 - G7

Amendment
to Resolution

RESOLVED: That Resolution 010628 - G11 Department Chairperson Stipends 2001-2002 be amended in part to show the following:

CHANGE
FROM:

NAME	DEPARTMENT	STEP	STIPEND
Leung, Lorelei	Extended Opportunity Programs and Services	1	3,484.00

CHANGE
TO:

Leung, Lorelei (<i>Fall through</i> <i>02/28/02</i>)	Extended Opportunity Programs and Services	1	3,484.00
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G1 to G8

03/21/02

Page 6 of 7

020321 – G8
Department
Chairperson
Stipends
2001-2002

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic year 2001-2002; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

NAME	DEPARTMENT	STEP	STIPEND
Jenkins, Alvin (Spring beginning 03/01/02)	Extended Opportunity Programs and Services	3	4,181.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1

DATE: March 21, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 020321-H1)

BACKGROUND INFORMATION:

Resolutions 020321-H1 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 2002

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Abel, Jennifer M	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Armstrong, James C	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Beasley, Willis M	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Bedecarrax, Edmund	Mentoring & Service Learning	Partnership for Excellence	Credit
Beisbier, Beverly	English As a Second Language	FSS-ESL Across Curriculum	Credit
Bernstein, Harry	Mentoring & Service Learning	Partnership for Excellence	NonCredit
Bibliowicz, Morris Z	English As a Second Language	English Literacy & Civics ED Grant	NonCredit
Boyd, Gregory	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Burke, Charles J	Mentoring & Service Learning	Partnership for Excellence	NonCredit
* Carnegie, Angela E	Bus/Office Tech/Small Bus	Ct.Ed. State Compensation Ins. Fund	Credit
+ Cerone, Jack W	Bus/Office Tech/Small Bus	Visitation Valley Comm. Center	Credit
+ Chan, Marcia J	English As a Second Language	English Literacy & Civics ED Grant	NonCredit
Chapuis, Dominique	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Clark, Leslie E	Vocational Education	FSS-Learn to Earn More- Year 2	NonCredit
+ Curtis, Arthur B	Mentoring & Service Learning	Partnership for Excellence	Credit
Donovan, Sharon Mari	Child Dev. & Family Studies	CA EC Mentoring Prog 00-01	Credit
Donovan, Sharon Mari	Child Dev. & Family Studies	Child Care Law Center-Prf Dev Proj	Credit
Donovan, Sharon Mari	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Drucker, Ronald	Mentoring & Service Learning	Partnership for Excellence	Credit
Dye, Dora J. L	Mentoring & Service Learning	Partnership for Excellence	Credit
Elliott, Barbara B	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Ergun, Marylou K	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Franklin, Kim R.	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Freitas, Jacqlyn M	Contract Education	ECO-Workplace 01-02 CT#01-312-008	NonCredit
Glines, Emily C	Mentoring & Service Learning	Americorp-ECEL 01-02	Credit
Glines, Emily C	Mentoring & Service Learning	Americorp-Teach & Read Dev Prog 02	Credit
Goldstein, Augusta Alcy	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Goldthorpe, Jeffrey T	Mentoring & Service Learning	Partnership for Excellence	Credit
Hammer, Jennifer C	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Homer, Suzanne I	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Hubbell, Judy	Mentoring & Service Learning	Partnership for Excellence	Credit
Ikeda, Vivian S	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Kapust, Waltraud H.	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Korey, Suzanne	Vocational Education	SFTD/Muni Safety Training	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Krost, Mary Robe	Contract Education	San Francisco Airport Comm - 39	NonCredit
+ Kudsí, Omar S	Vocational Education	DACUM Facilitation Services	Credit
Lamha, Carmen	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Lewis, David W	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Lewis, James Benn	Mentoring & Service Learning	Partnership for Excellence	Credit
MacAndrew, Ann L	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ McCarthy, Denise Kath	Vocational Education	Vatea T1B/Foothill Bay Area Reg Occ	NonCredit
+ McClain, Laurene W	Social Science	FSS-Asian Infusion Y3 CT 00-483-002	Credit
+ McDaniel, Lillian J	Mentoring & Service Learning	Partnership for Excellence	NonCredit
McKay, June Rume	English As a Second Language	Contract Education Incentives	Credit
Milhoan, Gloria G	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Mostasisa, Theresa M.	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Nishihira, Robert M.	Mentoring & Service Learning	Partnership for Excellence	Credit
Ordoná, Trinity A	Mentoring & Service Learning	Partnership for Excellence	Credit
Parker, James	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Pegues, Michael Linw	Vocational Education	SFTD/Muni Safety Training	Credit
Persiko, Craig A	Mentoring & Service Learning	Partnership for Excellence	Credit
Pogge, Crima B	Mentoring & Service Learning	Partnership for Excellence	Credit
Price, Geraldine J	Child Dev. & Family Studies	Foster Parent Education Prgm 01-02	Credit
+ Quadra, Indiana G	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Quinn, Denise	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Rowland, Regina	Mentoring & Service Learning	Partnership for Excellence	Credit
Ruiz, Marvin A	Financial Aid	Calworks Program 01-02	Credit
Schneider, Lynn R	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Siegel, Robert	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Silver, Elizabeth	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Solow, Michael Alan	Mentoring & Service Learning	Partnership for Excellence	Credit
Stevenson, David R	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
+ Stewart, Barbara	Information Technology Svcs	Tel & Tech Infra/HR Program 00-01	Credit
Straus, Amber C	Mentoring & Service Learning	Partnership for Excellence	Credit
Strid, Jerri L	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Sung, Shirley	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Teti, Frederick Anth	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Thiry, Pierre S	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Thornton, Kyle Rich	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Tse, Annie	Mentoring & Service Learning	Partnership for Excellence	Credit
+ Verdugo, Diana L	Mentoring & Service Learning	Partnership for Excellence	Credit
Voelkel, Lisa Jane	Mentoring & Service Learning	Partnership for Excellence	Credit
+ White, Kathleen C	Mentoring & Service Learning	Partnership for Excellence	Credit
+ White, Thomas P	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
+ Wong, Anna Q	Mentoring & Service Learning	Partnership for Excellence	NonCredit
+ Wong, Kathleen J	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit
Woodman, Catherine L	Community Services	Pregnancy Prevention Program	NonCredit
+ Wostner, Ulf T	Vocational Education	Vatea IIC 2001-2002	Credit
Ye, Irene Z	Teachers' Resource Center	ABE 321-Workforce Investment 01-02	NonCredit

H1 Spring 2002. 79

Total for H1: 79

Total Records: 79



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002 **L1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Human Resources**
Authorization to amend employment Contract (s)
(Resolution No. 020321 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403 (b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustee of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403 (b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

03/21/02 – L1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

a) INSURANCE COMPANIES

Bi-Weekly
AMOUNT

American General Annuity	500.00
Great American Life	100.00
Great American Life	100.00
IDS	462.00
Met Life	478.00
Met Life	200.00
Met Life	423.00
Met Life	25.00
Security First	100.00
Security First	100.00
State Street Bank STRS	80.00
TIAA-CREF	460.00
TIAA-CREF	350.00
VALIC	576.00
VALIC	120.00
VALIC	169.00
VALIC	461.00
VALIC	200.00

b) CUSTODIAL ACCOUNTS

BI-WEEKLY
AMOUNT

Capital Guardian	200.00
Fidelity	365.00
Fidelity	465.00
Fidelity	250.00
Fidelity	400.00
Fidelity	250.00
Franklin	350.00
Janus	100.00
Oppenheimer	500.00
Vanguard	500.00
Vanguard	479.00
Vanguard	450.00
Vanguard	300.00
Vanguard	100.00
Vanguard	700.00

c) <u>TERMINATION/CANCELLATIONS</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity	225.00
Janus	200.00
Met Life	100.00
Met Life	25.00
Paul Revere	400.00
Security Benefit	122.87

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: March 21, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 020321-N1)

BACKGROUND INFORMATION:

Resolutions 020321-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 2002

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Baysek, Greg D	Community Services	NonCredit
Brooker, Barbara D	Community Services	NonCredit
Kleindolph, Andrew J	Community Services	NonCredit
Maineri, MaryAnn	Community Services	NonCredit
Pond, Jay A	Community Services	NonCredit
Sayed, Javaid A	Community Services	NonCredit
Tayler, Jeffrey A.	Community Services	NonCredit
Woodman, Catherine L	Community Services	NonCredit

N1 Spring 2002: 8

Total for N1: 8

Total Records: 8



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

S1

TO: Board of Trustees

FROM: Dr. Phil R. Day, Jr., Chancellor

SUBJECT: HUMAN RESOURCES

**Authorization to establish new wage rates/ premiums
and benefits levels for fiscal year 2001-2002
(Resolution No. 020321 – S1)**

BACKGROUND INFORMATION:

The Vice Chancellor of Finance and Administration is recommending reassigning direct oversight of the College's custodial department, telephone operation, and duplicating facilities to the Superintendent of Buildings, Grounds & Maintenance, Jim Keenan. (See Attachment A for proposed organizational chart.)

In recognition of this dramatic increase in responsibilities, The Administration recommends that the Board of Trustees authorize the Administration to amend wage rates/premiums for the following:

	CLASSIFICATION AND CLASSIFICATION NUMBER	WAGE RATES	UNION DESIGNATION
A	Buildings/Grounds Maintenance Superintendent 7120	Step 1 - \$xx.xx Step 2 - \$xx.xx Step 3 - \$xx.xx Step 4 - \$xx.xx Step 5 - \$xx.xx	Supervisory

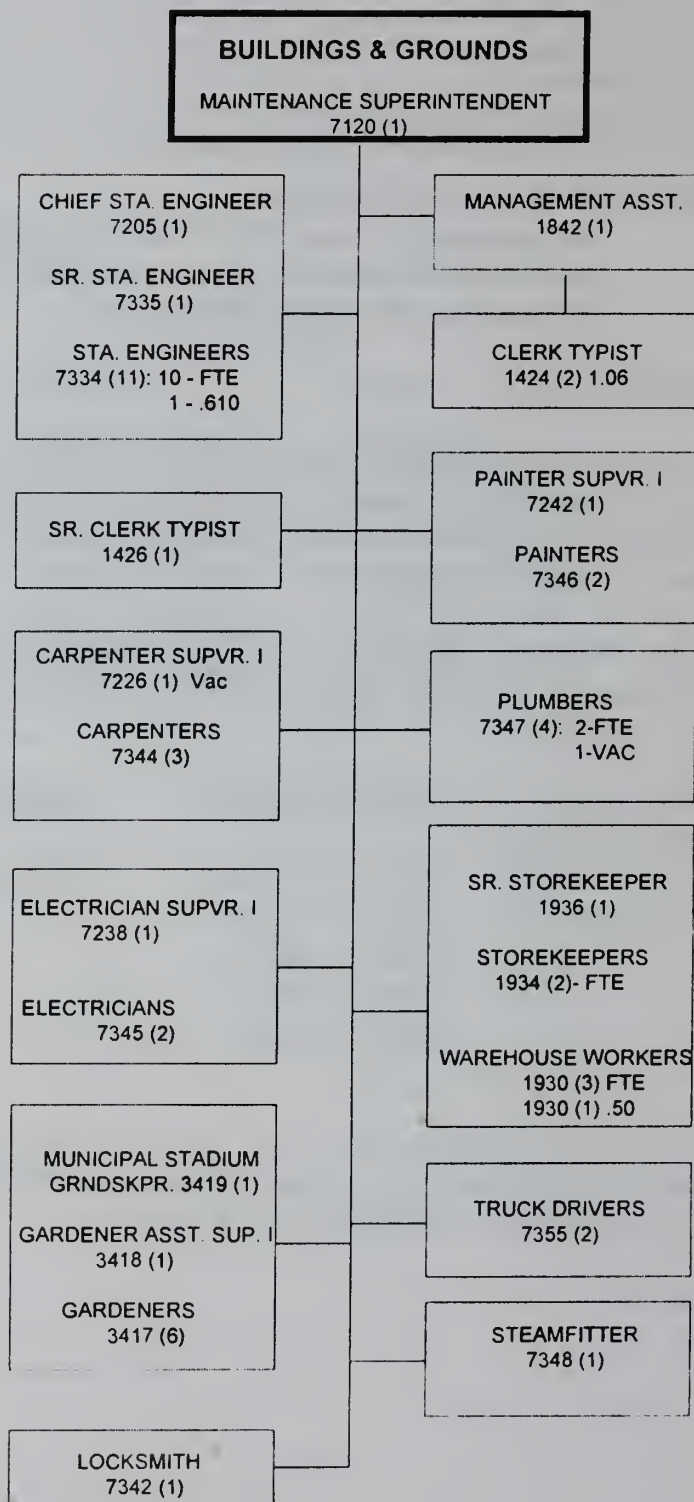
RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/ or their designees(s), are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
Clara Starr, Originator

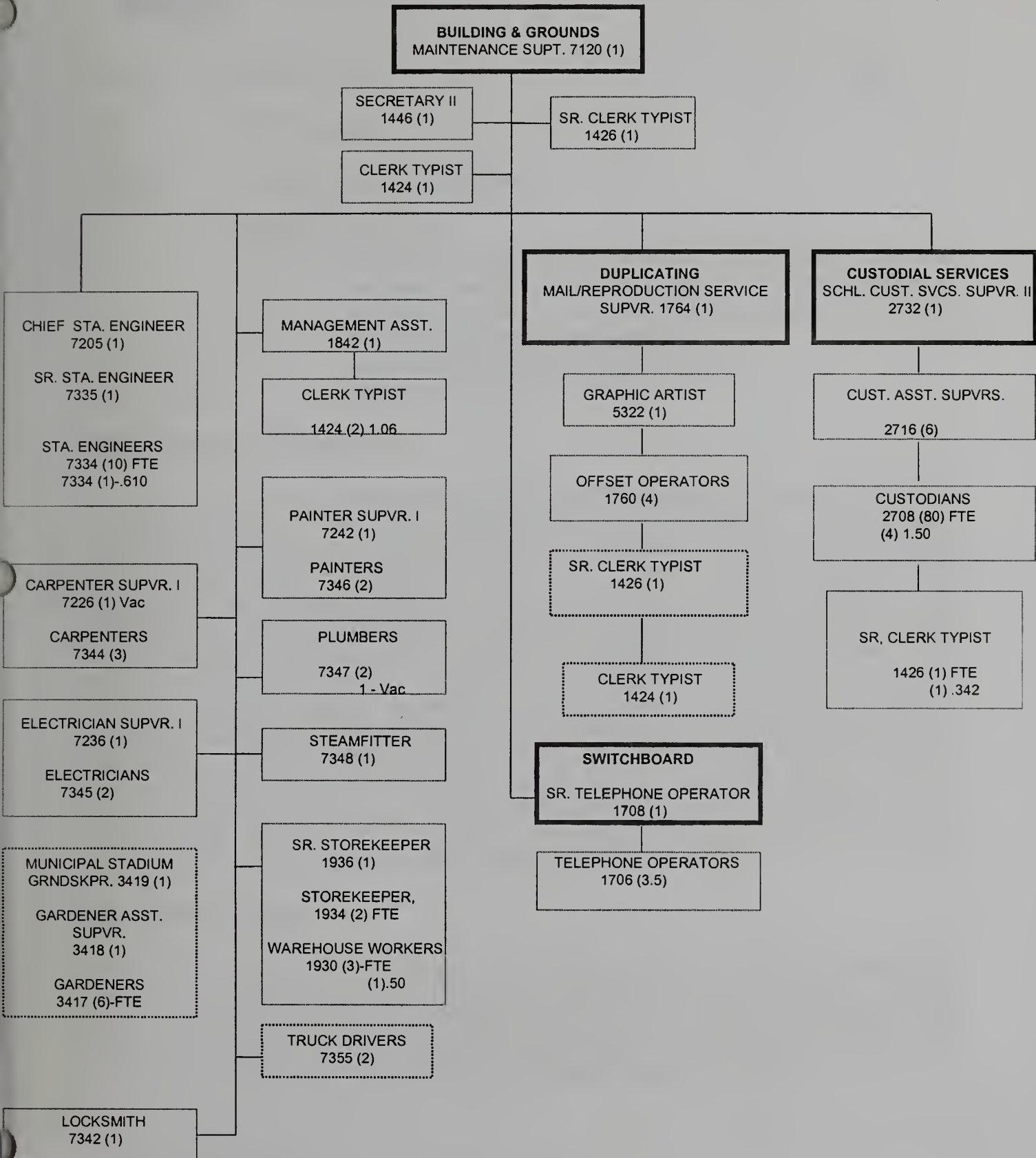
DEPARTMENT OF OPERATIONS & MAINTENANCE

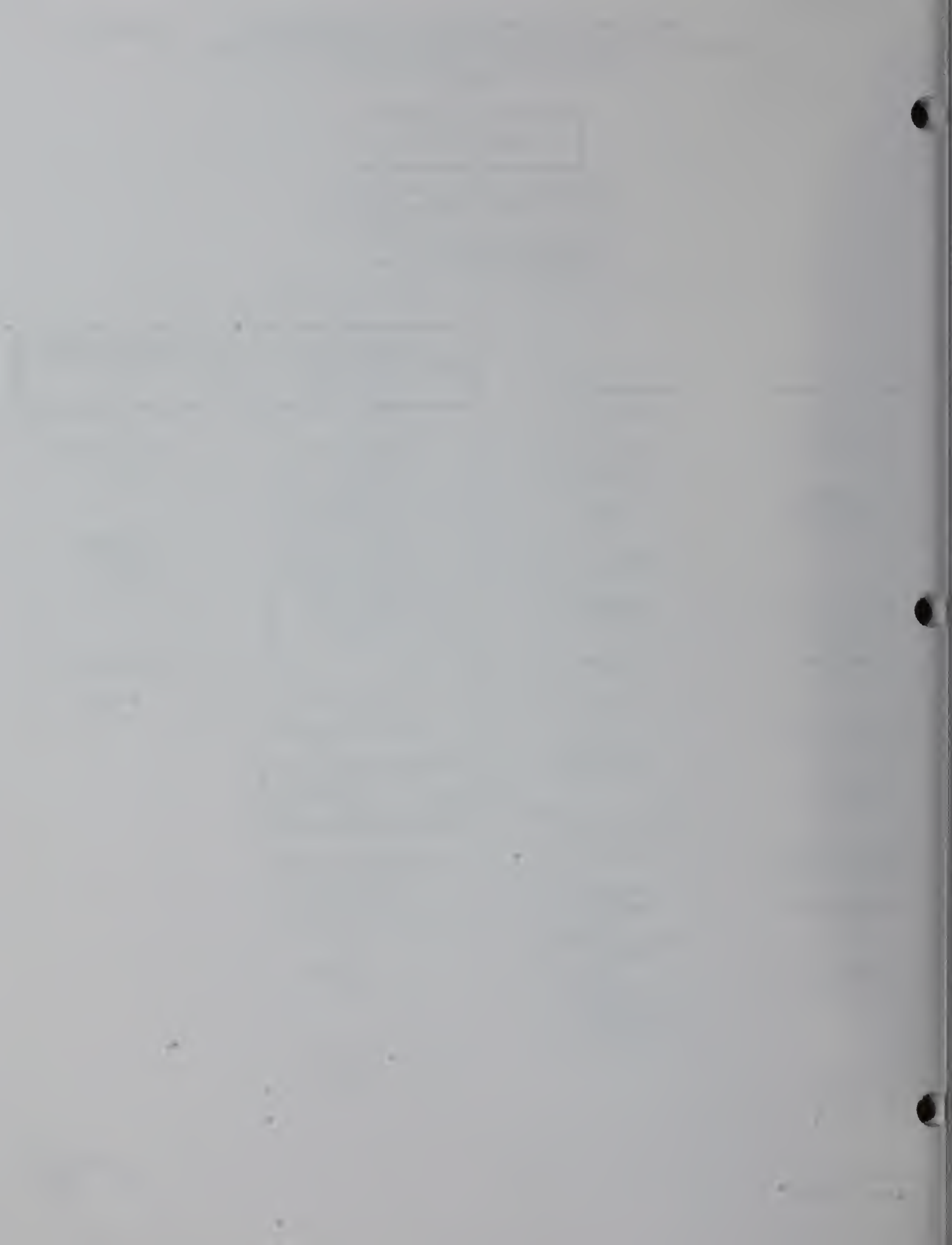
ORGANIZATIONAL CHART- FY 2001-2002

CURRENT



DEPARTMENT OF OPERATIONS & MAINTENANCE
ORGANIZATIONAL DESIGN- April 2002







CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

**Adopting a Successor Collective Bargaining Agreement
between the San Francisco Community College District
and the San Francisco Building and Construction Trade
Council Unions, for the period
July 1, 2001, through June 30, 2003
(Resolution No. 020321-S2)**

BACKGROUND INFORMATION:

On August 30, 2001, by Resolution No. 010830-S2, the Board of Trustees presented the Initial Proposals of the San Francisco Building and Construction Trade Council Unions ("SFBCTCU") and of the San Francisco Community College District ("District") for a Successor Collective Bargaining Agreement and established the September 2001 public Board of Trustees Meeting for public response to the Initial Proposals. On September 20, 2001, by Resolution No. 010920-S1, the Board of Trustees adopted the Initial Proposal of the District for a Successor Collective Bargaining Agreement, after public comment. On February 21, 2002, representatives of the District and of the SFBCTCU reached tentative agreement on the provisions of a Successor Collective Bargaining Agreement ("Agreement") on behalf of the District and the SFBCTCU for the period July 1, 2001, through June 30, 2003, unless otherwise specified therein. Between February 25 and March 1, 2002, the SFBCTCU ratified the Agreement. The Board of Trustees, pursuant to Government Code Section 3547.5, has disclosed at a public meeting the major provisions of the Agreement, including costs to be incurred under the Agreement for the time period covered by the Agreement.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the District approves, ratifies and adopts the Agreement reached between the District and the SFBCTCU, a copy of which is on file with the Secretary of the Board of Trustees and by this reference is made a part of this Resolution as though fully set forth herein, and that the term of said Agreement be from July 1, 2001, through June 30, 2003, unless otherwise specified therein;

03/21/02 – S2 Page 1

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

Originator: Peter Goldstein
with Steve Hale



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day Jr.

S3

SUBJECT: SPECIAL

Authorizing a procedure to implement the Student Activity Fee using a negative Check-off (Resolution No. 020321-S3)

BACKGROUND INFORMATION:

Educational code 70902 (a) authorizes the board of trustees to approve the use of certain student fees. An optional or voluntary student activity fee is permissible. Moreover the use of a negative check-off approach is both legal and permissible as outlined by the State Chancellors Office guidelines on Student Fees.

Currently, all credit students at CCSF are asked to contribute to the Student Activity Fee by positively checking off the box in their application. The fee is \$5 per semester and there are currently no direct benefits derived from paying for the fee that is not available to all CCSF students. The fee is essentially a donation to support student activities on campus. The total amount of fees generated annually has been approximately \$24,000. The fee is directly transferred to the AS Ocean Avenue campus to fund student programs.

For the past several years, the administration has been working with student government leaders district wide to develop a picture Student ID card that would include an AS membership sticker that is activated by paying the Student Activity Fee. At most community colleges in California, the AS Activity Fee is a paid through a negative check-off and the AS offers benefits and discounts at various college wide activities such as sporting events, concerts, at the bookstore and local restaurants and businesses.

The revenue generated from the Activity Fee would go directly back to AS minus the administrative costs(to be negotiated with the AS and the Chancellor or his designee) associated with administering the Picture Student ID card. It is anticipated that the revenues generated from negative check off could range

03/21/02 – S3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

from \$100,000-\$300,000. The revenues would be distributed to all campuses based on a mutually agreed upon formula developed by student government representatives and the Chancellor or his designee(s).

State law prohibits using the negative check off or imposing fees on our noncredit Students. However, noncredit students who desire to join the AS and pay the activity fee may do so utilizing a positive check off.

RECOMMENDATION:

The Board of Trustees authorize the Chancellor and his designee(s) to implement a negative check off for the Student Activity Fee and to negotiate with all interested Associated Students governments to promote and support the implementation of the Student Activity Fee in order to fund and expand student activities district- wide.

Originators: Frank Chong and Skip Fotch



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

S4

TO: Board of Trustees

FROM: Dr. Philip R. Day Jr., Chancellor

SUBJECT: SPECIAL

Authorizing to increase the number of Student Trustees from one to two in accordance with Educational Code section 72023.5 to be effective for the June 1st, 2002 seating of the Student Trustee. This policy will be piloted for five years, evaluated annually and board action will be required in 2007 to renew this resolution.
(Resolution No. 020321-S4)

BACKGROUND INFORMATION:

On December 14, 2000, the board passed resolution NO. 000622-S1 adopting procedures (entitled Guidelines for Student Trustee Elections and Recall- CCSF) to in accordance with Educational Code section 7203.5. The resolution called for the election of the student trustee, rather than using a district wide selection committee. The resolution further stated that the Chancellor would make the final determination of the date of the first election in consultation with the Associated Students Executive Board. It was mutually agreed that the first election would take place in Spring 2002.

In the Fall 2001, the Chancellor convened a study group comprised of administrators, students, and faculty to review the current structure of student governance and to make recommendations to him to improve structure of student governance district wide. One of the recommendations of the study group is to expand the number of student trustees from one to two. Moreover, there would be a district wide election to select two trustees (each of the two elected trustees must be from a different campus). The intent is to have broad representation of student concerns and no single campus would have exclusive representation as student trustees.

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG
DR. ANITA GRIER • MILTON MARKS III • JULIO J. RAMOS • LAWRENCE WONG • TONI HINES, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

The reasons are as follows:

1. The 1994 Accreditation Study recommended that the Student Trustee be an elected position rather than an appointed position. The 1998 Accreditation Study again request that the selection process of the student trustee be further reviewed.
2. It is difficult if not impossible for one individual student to be knowledgeable and versed in representing over 100,000 students at 9 campuses.

Moreover, it would encourage both student trustees to work collaboratively to support all CCSF students. The Student Trustees would also co-convene the newly constituted AS Executive Board.

RECOMMENDATION:

RESOLVED: That the Board of Trustees would approve the number of student trustees to be increased from one to two (the two trustees must not be from the same campus). The duties, responsibilities, and election of the two trustees be consistent with the parameters of approved in resolution no 00622-S-1.

FURTHER RESOLVED: That the Chancellor or his designee will annually evaluate the appropriateness and effectiveness of this pilot for 5 years commencing in the Spring 2002. This resolution will require board action in 2007 to renew this resolution.

Frank Chong, Originator
with Skip Fotch



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 21, 2002

**FOR INFORMATION ONLY
NO ACTION NECESSARY**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Report on contracts under \$15,000,
Office of Facilities Planning, City College of San Francisco
(020321-FIO)**

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than \$15,000, and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **Automatic Door Systems, Inc., (Glazing Contractor)** – Student Health B-201 Entrance Door ADA Modifications, contract total \$3,233, 42109C-8069-6202-7100-ADA. For contractor to provide labor and material for modifying the existing entrance door with new panic hardware, door threshold, motorized door operators with radio control ADA push plate, and required electrical wiring.
2. **Automatic Door Systems, Inc., (Glazing Contractor)** – Gough Entrance Door ADA Modifications, contract total \$3,233, 42110C-8059-6202-7100-ADA. For contractor to provide labor and material for modifying the existing entrance door with new panic hardware, door threshold, motorized door operators with radio control ADA push plate, and required electrical wiring.
3. **Cresci Electric, Inc., (Electrical Contractor)** – Various Electrical Upgrades at Conlan Hall & 600 Bungalows, contract total \$5,666, funded by 1997 Prop "A" General Obligation Bond. For contractor to provide labor and material for installing new circuits, surface mount wiremold raceway and outlets, and required wire termination.
4. **Jin Construction & Electric Co., (General Contractor)** – Diego Rivera Theater Aisle Lighting Improvement, contract total \$13,995, 420640-8057-6202-7100-ELEC. For contractor to provide labor and material to replace the existing seat aisle lighting, furnish and install LED chair lights, transformers, replacement of existing conductors and other incidentals for a complete installation.
5. **AR Construction (General Contractor)** – Cloud Hall Remodel For Allied Health, contract total \$1,865.62, 1997 Prop "A" General Obligation Bond. For contractor to perform corrective work to the existing condition as required by the Inspector Of Record.

BOARD OF TRUSTEES

03/21/2002-FIO, Capital Outlay For Information Only, page 1
RODEL E. RODS, PRESIDENT • JOHNNIE L. CARTER, JR., VICE PRESIDENT • DR. NATALIE BERG

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DR. PHILIP R. DAY, JR., CHANCELLOR

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of Contract Education,
City College of San Francisco, March 2002

This report is for information only on contracts that the Office of Contract Education negotiated or amended under \$50,000 in February 2002.

- The Nature Conservancy – Contract total \$5,600, term April 11, 2002 to June 13, 2002, for providing a 30-hour “Intensive Conversational Spanish” training program for a maximum of 20 participants.
- Safeway Inc. – Contract total \$8,500, term April 2, 2002 to May 24, 2002, for providing a 40-hour “ESL for Workplace Literacy” training course.
- Veteran’s Administration – Contract total \$700, term March 26, 2002 to March 26, 2002, for providing a 4-hour personal development workshop for first time supervisors.

Originator: Judy Teng

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$10,000, Calworks Office of Education,
City College of San Francisco, March 2002

This report is for information only on contracts that the Office of Contract Education negotiated or amended under \$10,000 in February 2002.

- **All Seasons Realty** – to employ one (1) Calworks student for the period of March 1, 2002 – June 30, 2002 (17weeks). The student is authorized to work up to 32 hours per week and will be paid at the hourly rate of \$20.00. The total obligation to CCSF is \$5,440
- **Piney's Baking Company** – to employ five (5) CalWorks students for the period of March 1, 2002 through June 3, 2002. Students will be authorized to work up to 32 hours per week. Students will be paid at the rate of \$10 per hour, with 50% of these wages provided from the CCSF Calworks work-study funds. The total obligation of CCSF will not exceed \$9,500 for the current fiscal year. No additional District general fund money is required.

Originator: Bernice Brown

INFORMATION REPORT
NO ACTION NECESSARY

DATE: March 21, 2002
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
with the Intent to Retire
(020321 – RPT)**

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Cate, Donald T.	Full-time	Theatre Arts	Phelan	03/22/02
Lewin, Sidney	Full-time	Env Hort & Floristry	Phelan	05/24/02
McCurdy, Margaret L.	Full-time	ESL	Phelan	05/25/02
Millar, W. Stuart	Full-time	Aeronautics	Airport	05/28/02

Originator: Clara Starr

Page 1 of 1

INFORMATION REPORT
NO ACTION NECESSARY

DATE: March 21, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
(020321 – RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Lee, Camilla	Full-time (Categorical)	Contract Education	Downtown	01/31/02

Originator: Clara Starr

Page 1 of 1

